

# Banyule Citizen of the Year Award 2023

## Guidelines

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Outstanding contributions made to the Banyule community are recognised each year through the 'Citizen of the Year Award' program.

The award will honour and celebrate the achievements of ordinary people and will be presented to an individual whose exceptional service and commitment has greatly benefitted and enriched the Banyule community.

This contribution may be through going 'over and above' in their professional capacity or through their commitment to a worthy cause in or impacting on the community.

Regard will be given to the nominee's achievements in the year immediately prior, as well as their past achievements and ongoing contribution to the Banyule community.

The opportunity will be available for the Citizen of the Year to participate in some Banyule Civic functions during 2023/24. The extent of any involvement will be discussed with, and at the discretion of the awardee.

### Timelines

Nominations open	Monday 7 August 2023
Nominations close	Midnight, Sunday 3 September 2023
Award presented at the Banyule Community Ball	Saturday 28 October 2023

### Eligibility Criteria

- Nominees must reside in the City of Banyule.
- Nominees must be over 18 years of age as at 1/8/2023
- Nominees can be contributing to the Banyule community in a paid and/or voluntary capacity
- Self-nominations will not be accepted.
- Local Councillors, Council staff, state and federal politicians are not eligible for nomination.
- Unsuccessful nominees may be re-nominated in subsequent years.
- Previous recipients of the Banyule Citizen of the Year Award are ineligible to receive the same award within a 10 year period.
- Awards will not be granted posthumously.

### Conditions of Nomination

- The name of one referee relevant to the nominee's work/activity must be supplied.
- All nomination information and material submitted remains the property of Council.
- Nominees should be willing to undergo a Victoria Police Record Check if required.
- An individual need only be nominated once to be considered. The number of nominations received per nominee bears no weight in their selection.
- All nominations must be lodged online on the official nomination form with a separate form submitted for each individual nomination.
- Nomination forms must be completed in full, including the name and contact details of the person being nominated as well as details of the person nominating them. Please take time to ensure that you provide the correct spelling of all names, but particularly the name of the person being nominated as this information will be used on certificates and in publications.

- When the "Acceptance of Nomination Statement" is completed it means **the person being nominated is agreeing to accept the nomination**. This section must be completed before you lodge the nomination, or the nomination will be deemed ineligible.

## Selection Procedure

- Selection of award recipients is made by a panel comprising Councillors and Council staff.
- Allocation of the award will be based on the information provided by the nominator. It is therefore important to ensure you provide accurate and sufficient information to enable the selection panel to make an informed decision.
- The decision of the selection panel is final and no correspondence will be entered into.
- The panel may determine that no nominee is suitable for the Citizen of the Year Award and therefore no award will be presented.

## Selection Criteria

The selection panel will give consideration to the following in assessing nominations for the Citizen of the Year award.

- Demonstrated excellence in their field
- Significant contribution to the Banyule community
- An inspirational role model for the Banyule community.
- Length of activity or service
- Achievements as an individual or as part of a group or organisation.

## Things you need to know

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### Notifications

All nominations received will be acknowledged by email once the nomination form is submitted online.

Nominees will be short listed and invitations to the Community Ball will be mailed to all shortlisted nominees.

The Citizen of the Year Award will be announced at the Banyule Community Ball on the evening of Saturday 28 October 2023.

### Nomination form

Nominations for the 2023 Citizen of the Year Award can be made online via smartygrants:

<https://banyule.smartygrants.com.au/2023CitizenoftheYear>

### Need help or further information?

For help or more information call Erin Ferrier on 8673 4389 or visit Council's website at

<https://www.banyule.vic.gov.au/Community-services/More-in-community-services/Citizen-of-the-Year>

Translating and Interpreting Service - 9490 4222 and ask for assistance

Telephone Typewriter Service (TTY) - 9432 7211

If your hearing or speech is impaired you can call us through the National Relay Service on 133 677 (TTY) or 1300 555 727 ordinary handset and ask for 9490 4222.

If you need an interpreter please contact TIS National on 131 450 and ask to be connected to Banyule City Council on 9490 4222.

Banyule City Council is committed to our on line nomination process being open and accessible to everyone. If you are facing barriers to nominating due to the submission process, please contact Banyule City Council to discuss how we may be able to support you