



**BANYULE CITY COUNCIL
LOCAL LAW NO. 1 SCHEDULE 3**

Permit Application 2012

STREET STALL

A Street Stall is defined as temporary placement of furniture such as a table and chair in a public place by local community and charitable groups* to raise funds without compromising the economic viability of local traders and in accordance with the guidelines of the Fundraising Appeals Act 1998. *see Council's definition over page

This application is only for a stall on the date/s and location/s specified below.
Subsequent stalls must be the subject of a new application.

THE APPLICANT - Please complete form:		
Organisation Name:		
Contact Name:	Position held in Organisation:	
Postal Address:		Postcode:
Phone (BH):	Phone (AH):	
Requested Date/s of Event:		
Type of Event: Street Stall <input type="checkbox"/> Sausage Sizzle <input type="checkbox"/> Information Booth <input type="checkbox"/>		
Nature of goods being sold/prizes being raffled (if applicable):		
Location/s Requested:		
SITE NO.	SITE LOCATIONS	PREFERENCE (1 to 3)
1	Aberdeen Road, MACLEOD	
2	Burgundy Street, HEIDELBERG	
3	Lower Heidelberg Road, IVANHOE EAST	
4	Lower Plenty Road, ROSANNA	
5	Main Street, GREENSBOROUGH	
6	The Mall, HEIDELBERG WEST	
7	Upper Heidelberg Road, IVANHOE	
8	Watsonia / Lambourn Roads, WATSONIA	
9	Were Street, MONTMORENCY	

Council respects all personal and confidential information you give and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of Council Services in accordance with Council's powers, functions and purposes under the Local Government Act 1989 and other relevant legislation. It may also be used by Council to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change your personal details, please contact Customer Service on (03) 9490 4222.

I UNDERSTAND THAT THE INFORMATION PROVIDED WILL BE
(Please Print)
USED IN ACODRANCE WITH RELEVANT LEGISLATION AND DECLARE THAT THIS INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: DATE:

***Definition Community Group/Charitable Group:**

- (a) Local community groups from the municipality and other recognised charitable organisations; and
- (b) Organisations whose activities are within, in the opinion of Council, in the best interests of the community.

For the purposes of the policy:

- (i) a charitable organisation is one that can demonstrate to the satisfaction of the Council that at least 75% of the funds collected from its fundraising activities are used directly for the relief of some aspect of poverty, suffering or social distress.
- (ii) a local community group is one that can demonstrate to the satisfaction of Council that it is a non-profit group which provides a service to the community in general, or to a particular section of it and which has as a principle objective to the enhancement of the well being of residents of Banyule.

STREET STALLS

Policy Statement

- (a) The number of stalls is limited per site to one per week.
- (b) Permits will only be issued if the applicant can satisfy the conditions of the permit. The conditions of the permit include care for pedestrian access and compliance with Council's *Footpath Trading Policy*, public liability insurance cover, reasonable signage indicating the charity or group and that the goods for sale would not adversely affect the business of the adjacent proprietor/s. The permit will be day-specific.
- (c) The terms of the policy and conditions of the permit may be varied in special cases from time to time.

CONDITIONS OF PERMIT will include but not be limited to the following:

1. Tables being located in such a manner that they do not impede the flow of pedestrians or traffic. In accordance to the Council's *Footpath Trading Policy*, street stalls **must** provide a continuous accessible path for people of all abilities, extending from the property line for a minimum of 1.8m and 60cm from the kerb to allow access to and from parked vehicles.
2. If food is being sold, guidelines for Non-Commercial Food Vendors must be adhered to.
3. That you clearly display the name of your organisation for information to the public.
4. Stall attendants must conduct themselves appropriately in public places and must not hinder or harass any person.
5. The property to be left in a clean and tidy condition.
6. A copy of the permit must be held on site and produced upon demand by an Authorised Council Officer or Member of the Victoria Police.

Public Liability Insurance

Please provide details of your Public Liability Insurance

Insurance Company Name	Phone Number	Policy Number	Expiry Date	Liability Limit

Minimum \$20 Million Public Liability

I..... of
(Applicant) (Name of Organisation)

have read and agree to comply with all conditions.

Signed..... Date.....