Element 6: Traffic Management

Construction Management Plan

**Objectives:**

To minimise disruption to traffic (vehicles, pedestrians and cyclists) caused by construction activities to ensure the safety of all road users.

Table 1 | Required Measures

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Traffic Management Requirements | Y | N | N/A | Outline details/justification | Shown on plan? | N/A |
| Y | N |
| GENERAL MATTERS  |
|  | Has a Traffic Engineering Consultant been appointed to prepare a Construction Traffic Management Plan (CTMP) and associated report in accordance with requirements of the ‘CTMP Factsheet’? |  |  |  | Provide details: |  |  |  |
|  | Will there be a requirement to close off any footpaths, lanes or roads? |  |  |  | Provide details: |  |  |  |
|  | Has a Traffic Management provided been engaged to facilitate onsite occupation when required? |  |  |  | Provide details: |  |  |  |
|  | Have provisions for a designated Construction Zone been made and identified in the CTMP? |  |  |  | Provide details: |  |  |  |

# Factsheet

**Construction Traffic Management Plans Requirements**

The following information should act as a guide for any building developer or contractor requiring use of a public space to facilitate construction activities.

## Construction Traffic Management Plans: Information for developers and contractors

1. A Construction Traffic Management Plan (CTMP) will typically be required by Council for all major developments).
2. The CTMP should be prepared by a qualified and experienced traffic engineering consultant.
3. The CTMP shall be submitted for approval at the start of a project.
4. The CTMP must clearly describe the works method.  This will typically include details of:
	* the location of the work site
	* duration of works
	* volume of truck movements
	* route of trucks accessing and leaving the site
	* consideration of all other road users, including motor vehicles, public transport, pedestrians, cyclists
	* frequency and duration of any proposed road or footpath closures
	* third party approvals such as VicRoads, Public Transport Victoria, Yarra Trams and bus companies
	* the method of communication or notification to surrounding properties and major stakeholders
	* the scheduled commencement date and the length of the project and a description and sub-plans for each stage of the works with timelines (scheduled dates)
	* indication of occupancy of kerbside space not in front of the construction site.  This will require written approval from the adjacent property owner or occupier. If the adjoining owner doesn’t agree, the approval of the extended construction zone is at the discretion of Banyule City Council. The builder may be required to compensate Council costs for loss of fee parking revenue associated with the spaces not immediately adjacent to the site.
	* provision of scaled functional traffic layout plans.

Plans included in the CTMP need to be to 1:500 scale and must indicate details of all construction related infrastructure outside the property line, areas to be occupied by the works, width of footpath, location of street furniture, layout of existing parking and restrictions, carriageway layout, including traffic lanes, tram reserve, traffic signals, traffic signs and line marking. Cross sections should be at a larger scale. The plan should be adequately dimensioned and distances relative to Council's infrastructure must also be included. All plans shall have a north point and streets clearly labelled.

The CTMP shall detail all consultation to be undertaken and notification of the works.

The CTMP should be submitted prior to any request for parking changes or road closures.  The approval of construction zones or road / footpath closures shall be subject to a separate application made to Banyule City Council’s Transport & Traffic Team.