

Special Meeting of Council

Nellie Ibbott Chambers, Ivanhoe Library and Cultural Hub, 275 Upper Heidelberg Road, 3079

13 November 2023 7pm

ATTACHMENTS

3.4 Appointment of Councillor Delegates to Committees

Attachment 1. Advisory, Population and External Committee Information..... 3



2023-2024 Advisory, Population and External Committees

Term: 13 November 2023 – 20 September 2024

Internal Committees

| Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitute for 2023/2024 | Oversight Officer | Supporting documentation | Meeting Schedule |
|---|--|---|--|--|---|--|
| Audit and Risk Committee (ARC) | The role of the Audit and Risk Committee is to assist Council in fulfilling its governance responsibilities by overseeing compliance with laws and regulations, accountability requirements, ensuring sound ethical standards are practiced and the necessary systems controls are in place to manage risks. | Councillor delegate: Cr Elizabeth Nealy Councillor delegate: Cr Peter Dimarelos Councillor substitute: Cr Rick Garotti | Councillor delegate: Councillor delegate: Councillor substitute: | Paul Wilson- Risk and Assurance Officer | Audit and Risk Committee Charter Audit and Risk Committee Workplan | 3-4 meetings a year or as required |
| Chief Executive Officer (CEO) Employment Matters Committee | The purpose of the Chief Executive Officer Employment Matters Committee (the Committee), to be headed by an independent chairperson, is to advise the Council on all contractual matters relating to the CEO's employment. | | All Councillors | Krysten Forte Manager Governance & Integrity | CEO Employment & Remuneration Policy CEO Employment Matters Terms Of Reference | Minimum 2 meetings a year (6 month and 12-month review). Meetings called as required |

| Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitute for 2023/2024 | Oversight Officer | Supporting documentation | Meeting Schedule |
|--|--|---|---|---|---|---|
| Banyule Arts and Culture Advisory Committee (BACAC) | <p>The purpose of the Committee is to provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in the strategic development of arts, culture and heritage planning, policy and development.</p> <p>The Committee was first established in 2009 and has assisted Council in the development of various policies and strategies including the Public Art Policy, Gallery Feasibility Study, Arts Plan 2013 – 2017, Arts and Culture Strategic Plan 2017 – 2021 and the Ivanhoe Library & Cultural Hub Programming & Activation Framework. The Committee has also participated in forums, workshops and sub-groups to aid the development of specific projects.</p> | <p>Councillor delegate: Councillor Elizabeth Nealy</p> <p>Councillor delegate: Cr Peter Dimarelos</p> <p>Councillor substitute: Cr Alida McKern</p> | <p>Councillor delegate:</p> <p>Councillor delegate:</p> <p>Councillor substitute:</p> | <p>Hannes Berger Arts & Culture Coordinator</p> | <p>Banyule Arts and Culture Advisory Committee – BACAC – Terms of Reference</p> | <p>Quarterly 1st Thursday of the month</p> <p>6.00pm-7.30pm</p> |

| Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitute for 2023/2024 | Oversight Officer | Supporting documentation | Meeting Schedule |
|---|--|--|---|--|--|--|
| Banyule Environment & Climate Action Advisory Committee (BECAAC) | <p>The priority of the Committee is to be a conjoint between the community and Council. BECAAC members are representatives of the diverse Banyule community and are appointed to work constructively with Council to input into environmental and climate action strategy.</p> <p>BECAAC (Formally BEAC) was established in December 1995 as a formal Council advisory committee to provide on-going community input to Council from residents committed to and concerned about a sustainable environment, particularly in relation to the development and implementation of strategic environmental documents and programs.</p> | <p>Councillor delegate: Cr Alida McKern</p> <p>Councillor delegate: Cr Peter Castaldo</p> <p>Councillor substitute: Cr Tom Melican</p> | <p>Councillor delegate:</p> <p>Councillor delegate:</p> <p>Councillor substitute:</p> | <p>Rowena Cairns Community Climate Action Lead</p> | <p>Environment and Climate Action Advisory Committee Terms of Reference.</p> | <p>Quarterly</p> <p>2nd Thursday of the month</p> <p>6.30pm-8.30pm</p> |

| Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitute for 2023/2024 | Oversight Officer | Supporting documentation | Meeting Schedule |
|---|---|---|---|---|--|--|
| Inclusive Banyule Advisory Committee | <p>The role of the Committee is to provide a formal mechanism for Council to consult and engage with key stakeholders, seek specialist advice, enable community participation in advocacy, partnership and strategic advice to oversee Inclusive Banyule, Council's social justice, employment, health and wellbeing and inclusive framework.</p> <p>Inclusive Banyule is a strategic advisory committee to assist with advocacy, partnership and strategic advice to oversee Inclusive Banyule, Council's social justice, employment, health and wellbeing and inclusive framework. Inclusive Banyule also links to the following population specific consultative groups:</p> <ul style="list-style-type: none"> Multicultural Committee Disability and Inclusion Committee LGBTIQ+ Committee Aged Friendly City Committee. | <p>Councillor delegate: Cr Peter Castaldo</p> <p>Councillor delegate: Cr Tom Melican</p> <p>Councillor substitute: Cr Peter Dimarelos</p> | <p>Councillor delegate:</p> <p>Councillor delegate:</p> <p>Councillor substitute:</p> | <p>Steph Ashby Social Policy Lead</p> | <p>Inclusive Banyule Advisory Committee Terms of Reference</p> | <p>Quarterly</p> <p>Wednesdays</p> <p>9.30am-11.30am</p> |

| Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitute for 2023/2024 | Oversight Officer | Supporting documentation | Meeting Schedule |
|--|---|---|--|---|--|---|
| Reconciliation Action Plan Advisory Committee (RAP) | The aim of Reconciliation Action Plan (RAP) Advisory Committee is to provide Council with advice and information on Inclusion, Access and Equity issues facing Aboriginal and Torres Strait Islander communities and to oversee the development of Council's Innovate RAP between September 2020 and September 2022. | Councillor delegate: Cr Peter Dimarelos Councillor delegate: Cr Elizabeth Nealy Councillor substitute: Cr Peter Castaldo | Councillor delegate: Councillor delegate: Councillor substitute: | Zali Mifsud First Nations Lead | Reconciliation Action Plan (RAP_ Advisory Committee Terms of Reference | Bi-monthly 2nd Wednesday of the month 5.30pm-7.30pm |
| Age-Friendly City Committee | The role of the Committee is to provide Council with advice on older adult issues and ageing well in Banyule. The Age-friendly Committee will oversee the relevant strategic plan and Council's involvement in the World Health Organisations Global Network of Age-friendly Cities. | Councillor delegate: Cr Tom Melican Councillor substitute: Cr Elizabeth Nealy | Councillor delegate: Councillor substitute: | Laura Cattapan Community Connections Coordinator | Population Advisory Committees Terms of Reference - Multicultural - Age Friendly LGBTQ+ - Disability | Quarterly 4th Thursday of the month 10am-12pm |
| Disability and Inclusion Committee | The role of the Committee is to provide Council with Disability, Inclusion, Access, Equity and Human Rights advice and information on the evolving context of disability, and on the issues, barriers and challenges facing, the opportunities available to, and the aspirations of, people with disabilities in Banyule. | Councillor delegate: Cr Peter Castaldo Councillor Delegate: Cr Alison Champion | Councillor delegate: Councillor delegate: Councillor substitute: | Sherryn Prinzi - Community Impact Coordinator | Population Advisory Committees Terms of Reference - Multicultural - Age Friendly LGBTQ+ - Disability | Bi-monthly 4th Wednesday of the month 5.30pm-7.00pm |

| Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitute for 2023/2024 | Oversight Officer | Supporting documentation | Meeting Schedule |
|--------------------------------|--|--|--|---|--|---|
| LGBTIQ+ Committee | The role of the Committee is to provide Council with advice and information on inclusion, access and equity issues facing the LGBTIQ+ community, and on the implementation and review of Council's LGBTIQ+ Plan. | Councillor delegate: Cr Peter Castaldo Councillor substitute: Cr Alison Champion | Councillor delegate: Councillor delegate: Councillor substitute: Councillor substitute: | Sherryn Prinzi - Community Impact Coordinator | Population Advisory Committees Terms of Reference - Multicultural - Age Friendly LGBTIQ+ - Disability | Bi-monthly 3rd Thursday of the month 5.30pm-7.30pm |
| Multicultural Committee | The role of the Committee is to provide Council with advice and information on the evolving context of multiculturalism, and on inclusion, access, equity and human rights issues, barriers and challenges facing, the opportunities available to, and the aspirations of, multicultural communities in Banyule. | Councillor delegate: Cr Fiona Mitsinikos Councillor substitute: Cr Mark Di Pasquale | Councillor delegate: Councillor delegate: Councillor substitute: | Lisa King - Community & Social Planner | Population Advisory Committees Terms of Reference - Multicultural - Age Friendly LGBTIQ+ - Disability | Bi-monthly 3rd Wednesday of the month 6pm-7.30pm |

External Committees

| External Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitutes 2023/2024 | Oversight Officer |
|---|---|---|--|--|
| Metropolitan Transport Forum (MTF) | The Metropolitan Transport Forum (MTF) is an advocacy group comprising members from Melbourne metropolitan local government, associate members representing transport companies, and participants from the State Government and environment groups. | Councillor delegate: Cr Tom Melican Councillor substitute: Cr Mark Di Pasquale | Councillor delegate: Councillor delegate: Councillor substitute: | Jonathan Risby – Manager Transport and Environment |

| External Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitutes 2023/2024 | Oversight Officer |
|---|---|--|--|--|
| Northern Alliance for Greenhouse Action (NAGA) | Investigates, develops, and coordinates energy saving and greenhouse gas emissions abatement projects within the NAGA region. | Councillor delegate: Cr Alida McKern Councillor substitute: Cr Peter Castaldo | Councillor delegate: Councillor delegate: Councillor substitute: | Darren Bennett – Director Assets & City Services |
| Northern Council Alliance (NCA) | <p>The Northern Councils Alliance represents and works collectively for residents across seven municipalities including Banyule City Council, City of Darebin, Hume City Council, Mitchell Shire Council, Moreland City Council, Nillumbik Shire Council and the City of Whittlesea.</p> <p>As a group of Councils, the Alliance is committed to working to deliver and advocate for ongoing improvements to the economic, social, health and wellbeing for its residents and businesses both current and future.</p> <p>A Memorandum of Understanding (the Charter) provides for voting on issues.</p> | Councillor delegate: Cr Peter Castaldo Councillor substitute: Cr Alida McKern | Councillor delegate: Councillor delegate: Councillor substitute: | Allison Beckwith – Chief Executive Officer |

| External Committee | Overview of Committees | Delegates 2022/2023 (Current) | Delegates and Substitutes 2023/2024 | Oversight Officer |
|--|--|---|--|--|
| Yarra Plenty Regional Library Board | The Board consists of two representatives of the three municipalities (Banyule, Nillumbik, Whittlesea) that constitute the service. Its role is to set policy and direction for the regional library service. | Councillor delegate: Cr Alison Champion Councillor delegate: Cr Rick Garotti Councillor substitute: Cr Elizabeth Nealy | Councillor delegate: Councillor delegate: Councillor substitute: | Kath Brackett – Director Community Wellbeing |
| Yarra Plenty Regional Library Audit Committee One YPRL Board Member and 1 proxy | A sub-committee of the Yarra Plenty Regional Library Board which advises on financial and risk management issues. | Councillor delegate: Cr Rick Garotti Councillor delegate: Cr Alison Champion Councillor substitute: Cr Elizabeth Nealy | Councillor delegate: Councillor delegate: Councillor substitute: | Kath Brackett – Director Community Wellbeing |
| Municipal Association Victoria (MAV) Committee, State Council | State Council is the MAV governing body. It consists of representatives from each member council. Members must appoint a representative to attend State Council meetings, exercise their council's vote and provide regular reports to their council on the activities. | Councillor delegate: Cr Tom Melican Councillor substitute: Cr Elizabeth Nealy | Councillor delegate: Councillor delegate: Councillor substitute: | Krysten Forte – Manager Governance & Integrity |