

# Ordinary Meeting of Council

Olympia, Ibbott & Hawdon Rooms; Level 4, 1 Flintoff Street, Greensborough

15 August 2022

## ATTACHMENTS

### **5.1 Development Planning and Building Activities Report - January to June 2022**

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### **5.4 2 Beverley Road, HEIDELBERG - Reconstruction of Warringal Park Oval (P704/2022)**

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### **8.1 Property transactions report for the six month period ending 30 June 2022**

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### **8.2 Award Of Contract NO 1198-2022 "Reconstruction Of Beverley Rd Oval"**

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### **8.3 Financial Management Report - Preliminary June 2022 Performance**

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### **8.4 Australian Local Government Association - National General Assembly 19 - 22 June 2022**

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### **8.5 Audit & Risk Committee Minutes 17 June 2022**

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**ATTACHMENT 1 – DEVELOPMENT PLANNING ACTIVITIES REPORT**

**PLANNING PERMIT APPLICATIONS AND RELATED REQUESTS RECEIVED AND DETERMINED**

The 2021-22 financial year has seen another increase in the number of planning applications (standard applications and Section 72 amendments to permits) and related requests (secondary consents, subdivision certifications and condition 1 plans for approval) received compared to the previous financial year.

In the 2021-22 financial year, 2602 requests were received compared to a total of 2543 in 2020-21, resulting in an increase of 59 (2.3%) requests. The total number of requests determined over the financial year was three more than the number received with a total of 2605 determinations. The number of determinations in the 2021-22 exceeded the number of determinations in 2020-21 by 75 (3%).

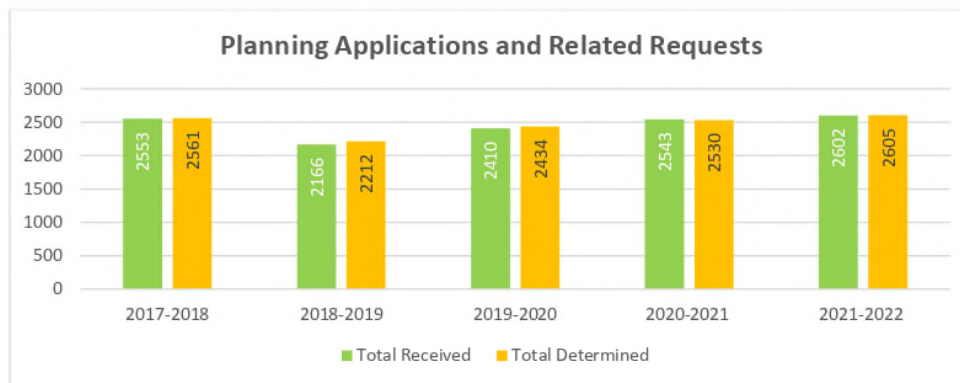


Figure 1 – Total applications and requests received and determined comparison with previous financial years

Figure 2 below shows the number of 'live' (current) applications per month across the financial year. The target for live applications and requests was maintained from the previous year at 400.

During the review period, the number of live applications has remained consistently above that live target of 400, with a high of 452 applications in April and a low of 402 applications in June.

The total number of live applications and requests per month in the review period averages 434, this is an increase of 29 live applications per month when compared to the per month average of 405 from the previous review period.

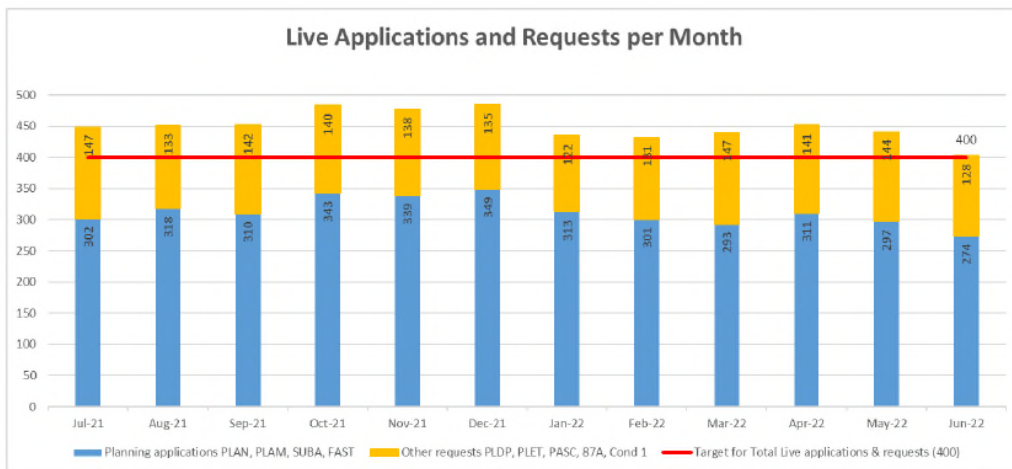


Figure 2 – Live planning applications and related requests by month

As shown in Figure 3 below, on a month to month basis, the number of planning applications received and determined has varied throughout the year. The six-month review period has seen a small decrease in the number of applications received and determined, which is typical for the second half of the financial year with a low number of applications received in January. More than 200 applications have been received per month since February 2022, with financial year highs of 250 received in both March and May and a peak of 266 determinations in June.

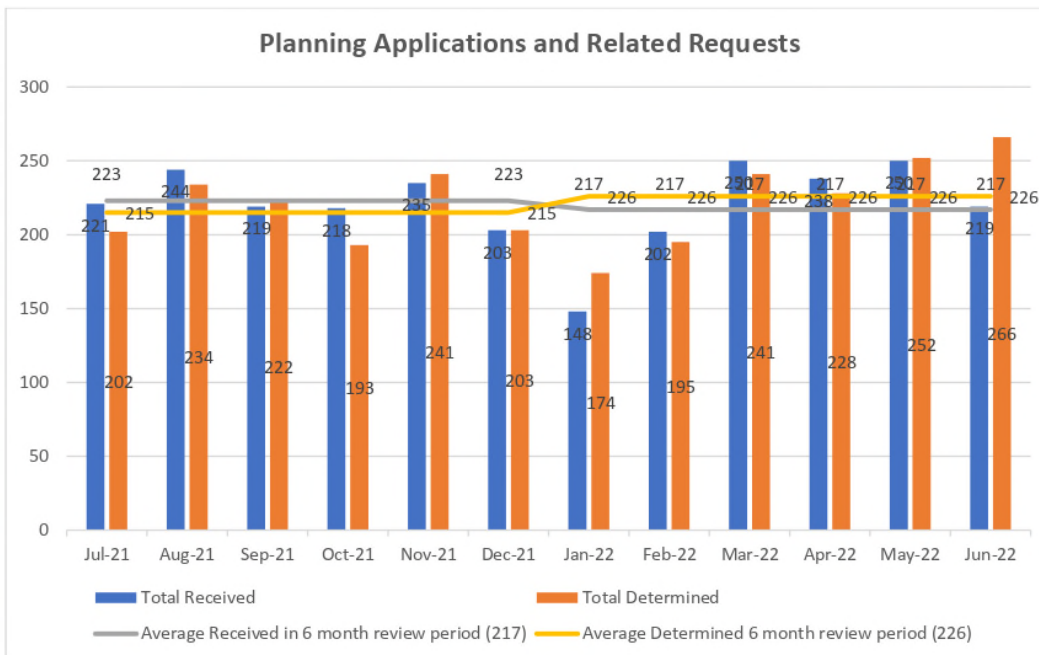


Figure 3 – Applications and requests received and determined by month

**PROCESSING TIMEFRAMES**

Figure 4 below indicates the average number of days for Council to make a determination for each month and the percentage of applications determined within the statutory timeframe for standard planning applications and VicSmart applications which have a 60 day and 10 business day decision timeframe respectively.

On average from January to June 2022, 75% of planning applications were determined within the 60 statutory days and 77% of VicSmart applications were determined within the 10 business day statutory timeframe. The months of March and June were most notable from VicSmart determinations, with over 85% being determined within the 10 business day timeframe. April and June were the most notable for planning applications with over 80% being determined in the 60 day timeframe.

The average number of days for a determination rose steadily over the review period, from 68 in January to 77 in June. This included a significant peak of 152 in March. This was the result of the closure of a number of old applications during this month, including 10 applications for Telstra telephone box signage which had been waiting on further information for approximately 3 years.

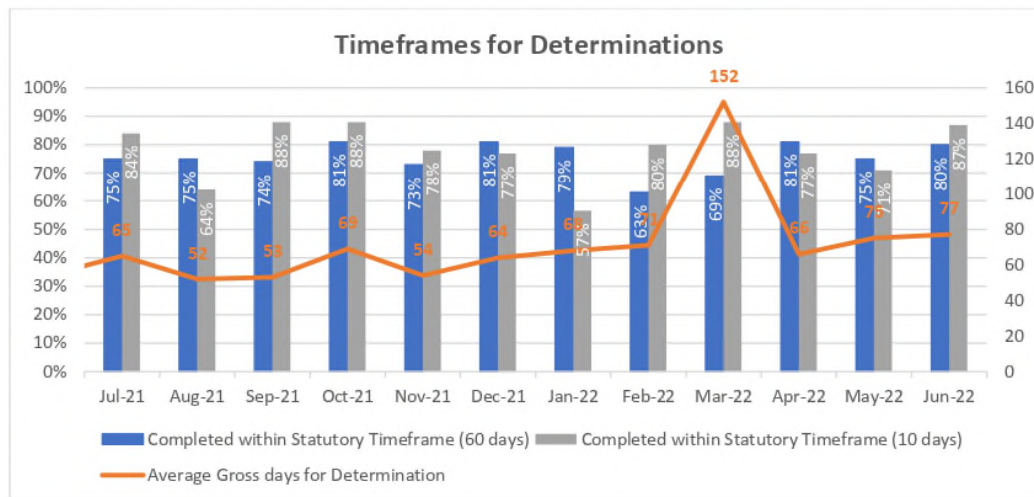


Figure 4 – Timeframes for Determination for 2021/22

**APPLICATIONS BY TYPE**

Figure 5 details the planning applications received by proposal including applications for tree removal, multi dwelling proposals, subdivision and other permit requirements and indicates:

- The number of applications for tree removal and pruning has dropped slightly to 344 but continues to be high when compared to the six-month review periods from 2019 and earlier. The number of tree related applications continues to contribute significantly to the number of live applications during the review period.
- Applications for multi dwelling development decreased significantly in the second half of the financial year by 30% from 116 to 79. This is the lowest number of multi dwellings

applications received in a review period since records began and may reflect uncertainties in the current market.

- The number of other applications (single dwellings, dwelling additions and changes of use) increased by 24% from 307 to 380.
- The number of subdivision applications received has reduced slightly from the last review period but remains generally steady with 86 received.

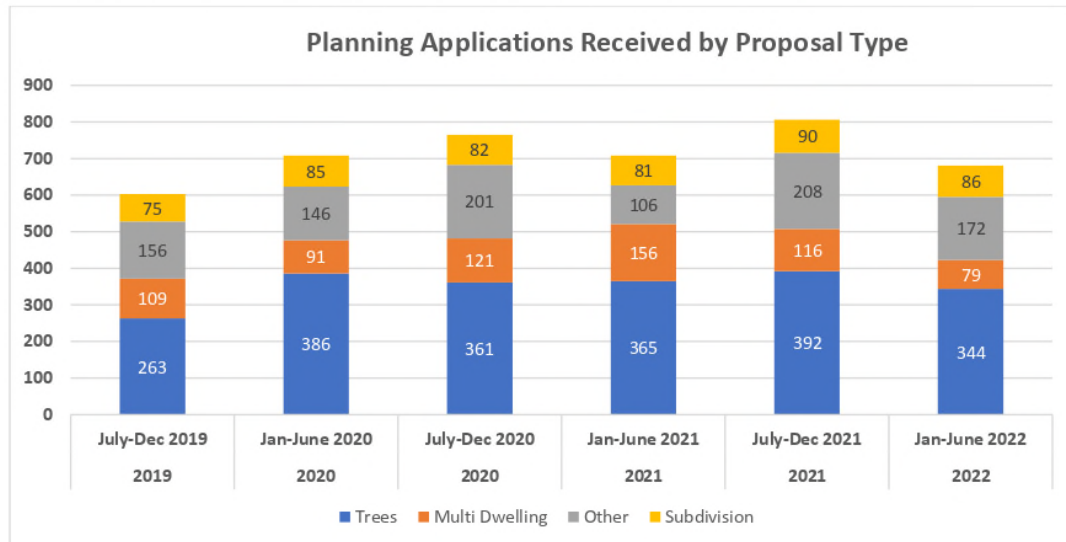


Figure 5 - Planning permit applications received by proposal type

Figures 6 and 7 below outline the number of planning application types (Permit applications, VicSmart, Section 72 Amendments, Certifications and other requests) being received and determined over a six-month period.

During the six-month review period, the number of applications received is less than the number determined in the key areas of permit applications and VicSmart applications (which are reportable application types). When subdivision certifications are included, a total of 1274 applications were determined, an increase from 1193 in the previous six-month period.

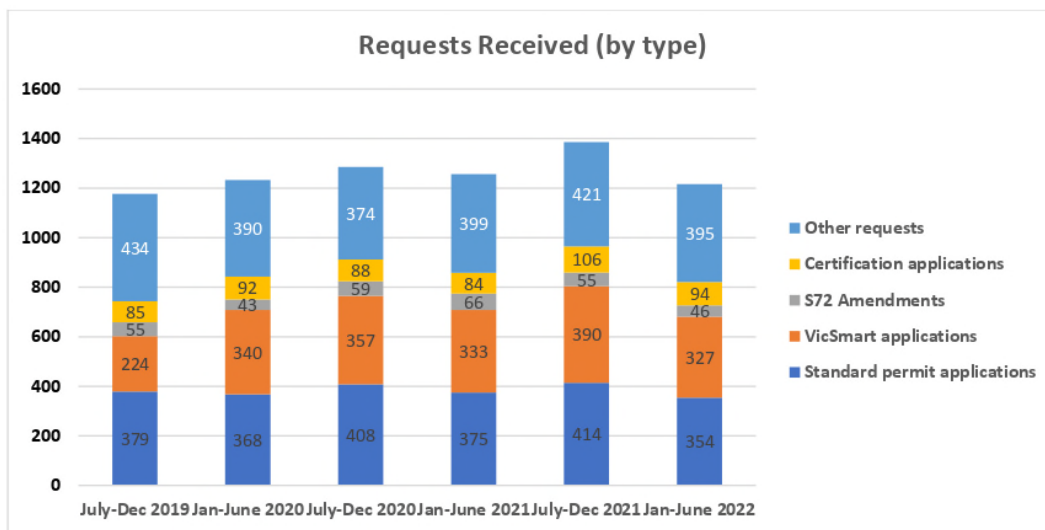


Figure 6 – Requests received by type

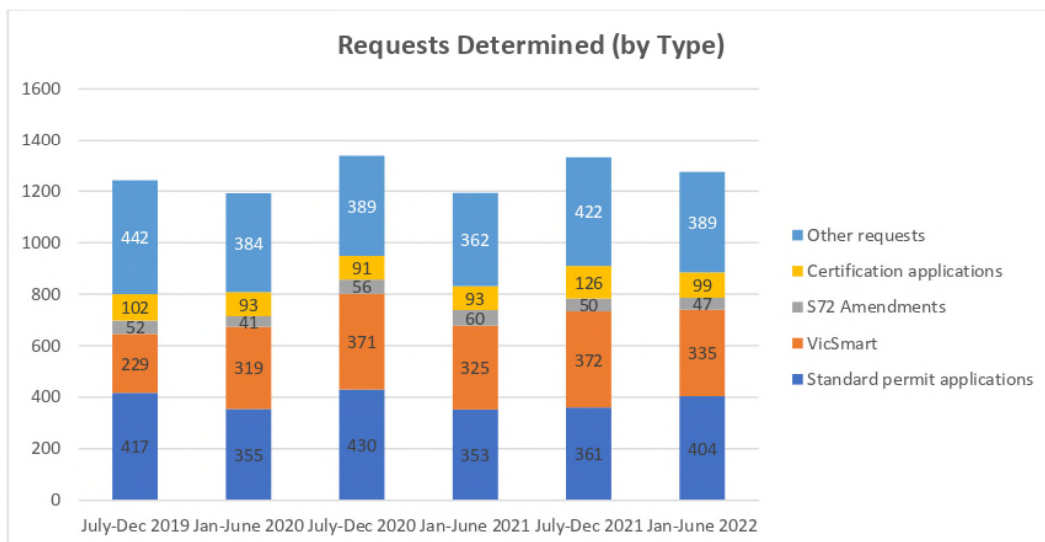


Figure 7 – Requests determined by type

**TREE PERMIT APPLICATIONS**

The number of applications lodged and determined for tree removal are shown in Figure 8 below against the actual and target outstanding workload.

An average of 57 applications were lodged per month throughout the review period, with the number received per month ranging between 44 and 72. The live number of tree related applications remained well below the target of 25 throughout the financial year.

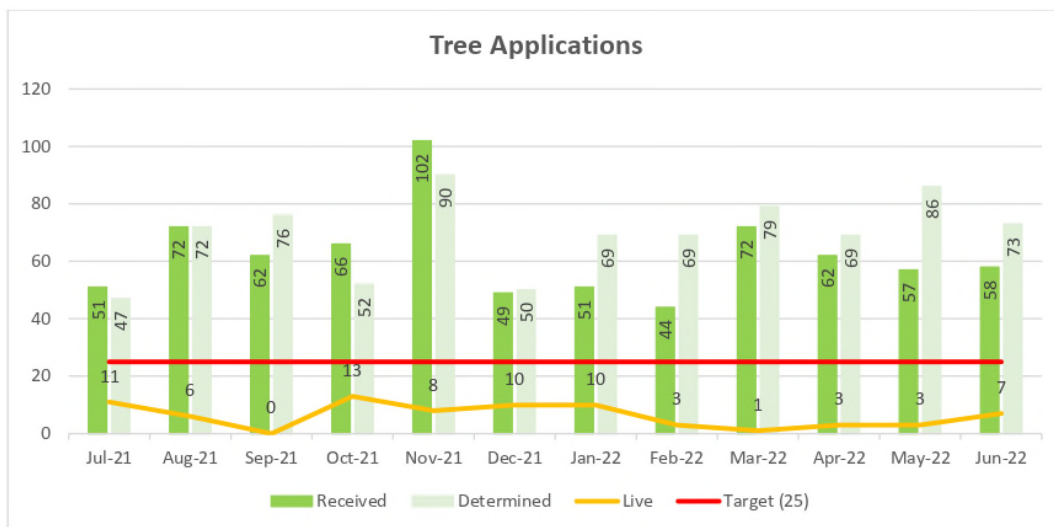


Figure 8: Tree Permit applications received and determined by month

**PLANNING INVESTIGATIONS**

An average of 14 breaches per month of Planning Permits and the Planning Scheme were brought to the attention of the Development Planning Unit in the review period. These breaches relate to built form (such as development, overlooking and signage), land use and vegetation removal.

As detailed in Figure 9 below, the total number of investigations instigated in the review period increased by 15 from 68 to 83. The number of investigations finalised was slightly less than those commenced with 78 investigations closed.



Figure 9 – Planning complaints/investigations initiated and finalised



Over the six-month review period, 12 Planning Infringement Notices (PINs) have been issued, with a peak of six during March. Finalisation of PINs was particularly notable during February and March, with five and four finalised during these months respectively. There are no outstanding PINs at the end of the review period.

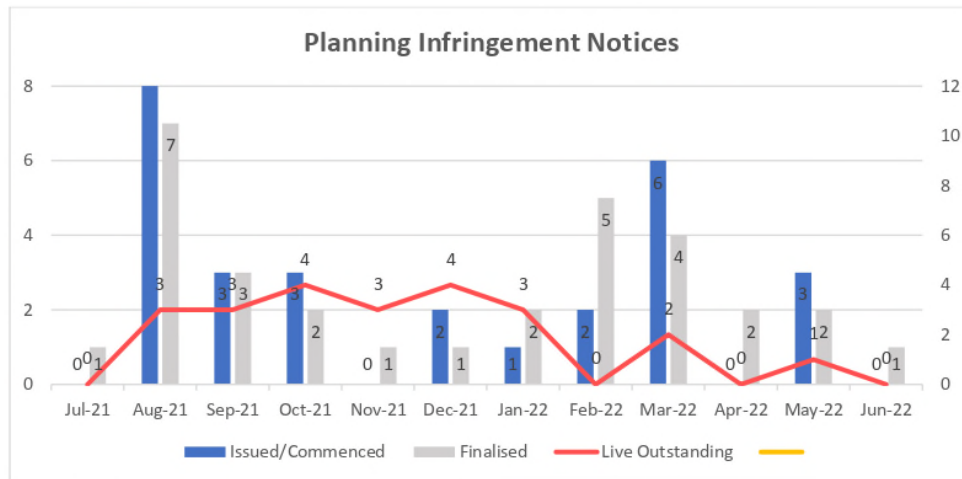


Figure 10 – Planning Infringements initiated and finalised

**PLANNING REVIEWS (VCAT)**

**REVIEWS LODGED AT VCAT**

The total number of reviews at the Victorian Civil and Administrative Tribunal (VCAT) received for each six-month interval since 2017 is detailed in Figure 11 below. There were 21 reviews lodged in the current review period, which is consistent with the previous two review periods.

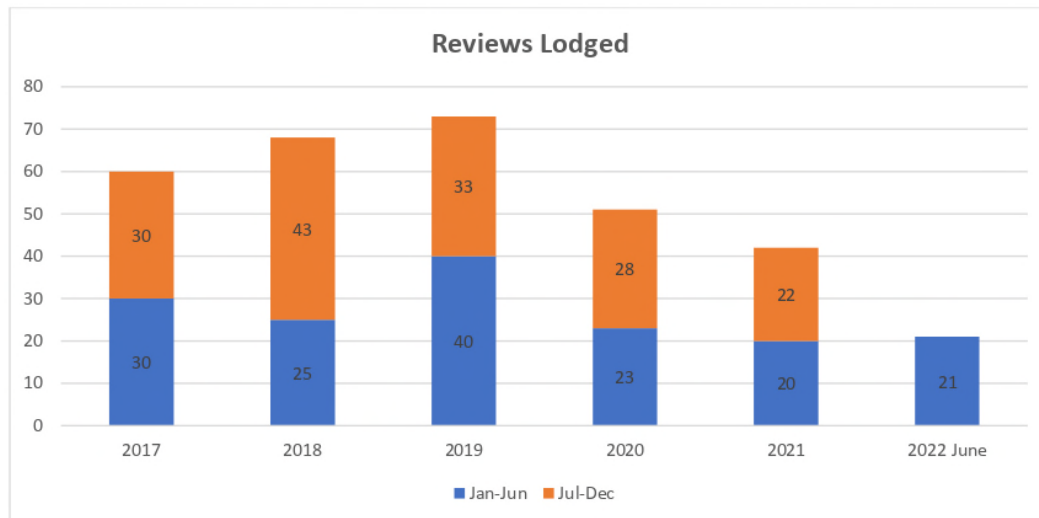


Figure 11 – Total Reviews received by year

As detailed in Figure 12 below, the majority of reviews lodged continue to be by permit applicants.

In the review period, two reviews were lodged against Council not making a decision within the statutory timeframe (i.e. 'out of time'). This is the first time more than one out of time appeal has been received in a review period since early 2018.

The number of reviews lodged against refusals to issue a permit for the review period was 13. This is two more than the previous review period and is the first time reviews against refusals have increased since early 2018. The number of reviews lodged by objectors increased from two to five in the review period

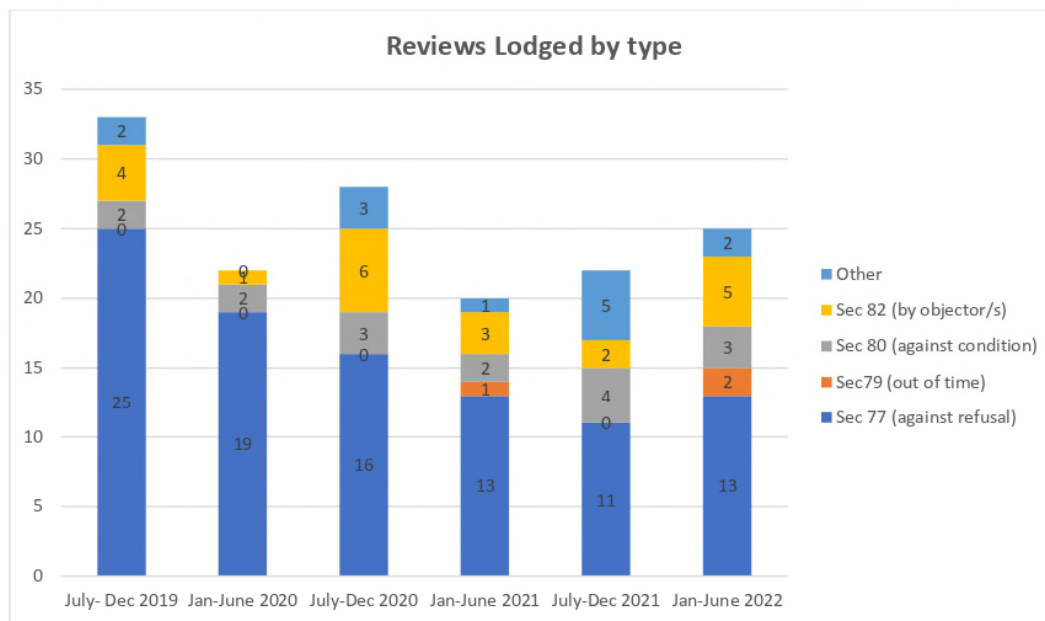


Figure 12 – Reviews lodged by type

**VCAT DECISIONS RECEIVED**

As detailed in Figure 13 below, there has been a significant increase in the number of decisions which have been overturned by the Tribunal in the review period, with 67% of Council’s decisions set aside by the Tribunal, compared to 28% in the previous review period. A further 17% of Council’s decisions were upheld and 16% of decisions varied.

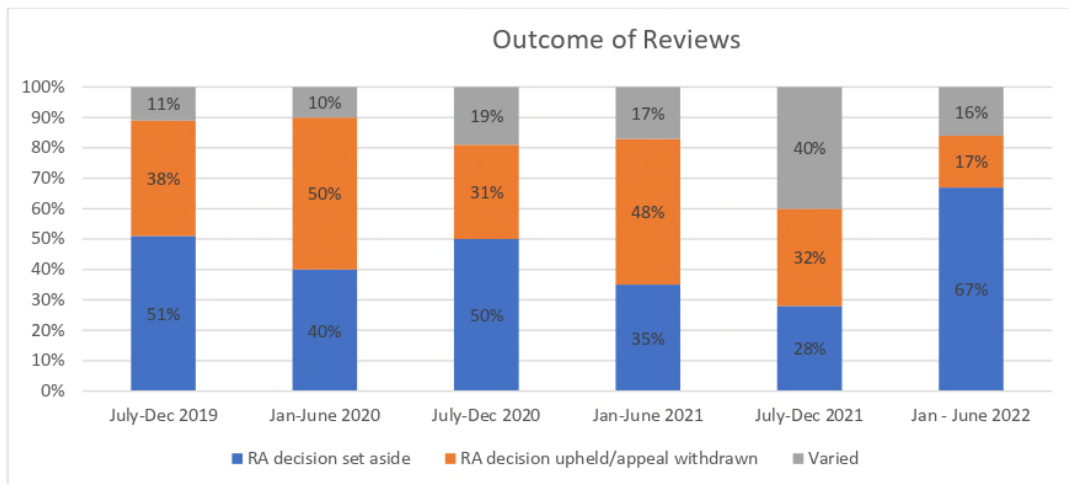


Figure 13 – Outcome of reviews



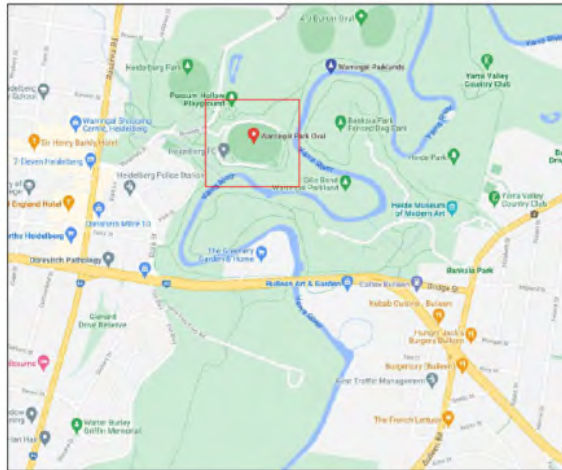
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# WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION

## DRAFT

The authors have made every effort to ensure that all information contained in the tender documentation is accurate and does not contain any errors, discrepancies or conflicting information.  
It is the responsibility of the tenderer to thoroughly read and understand the information provided in the tender documentation.  
Any ambiguity, discrepancy or inconsistency in the specification, design drawings and pricing schedule shall immediately be referred to the Contract Supervisor for interpretation and clarification.  
In the event that any conflicting information, errors or discrepancies the principal reserves the right to use their preferred option to ensure the proper execution of the works as was intended in the documentation.



**LOCALITY MAP**  
Warringal Park Oval, Beverley Rd  
Heidelberg VIC 3084  
SOURCE: GOOGLEMAPS

**PROPOSED LAYOUT PLAN**  
SOURCE: HEARMAP

**DRAWING SCHEDULE**

10012022-00	COVER SHEET
10012022-01	EXISTING CONTOURS AND FEATURES PLAN
10012022-02	UNDERGROUND SERVICES PLAN
10012022-03	GRAPHIC SITE ASSESSMENT
10012022-04	SLOPES ANALYSIS
10012022-05	PROPOSED FEATURES AND LAYOUT PLAN
10012022-06	DEMOLITION PLAN
10012022-07	CUT AND FILL SUBGRADE PLAN
10012022-08	PROPOSED FINISHED SURFACE CONTOUR PLAN
10012022-09	CROSS SECTIONS 1
10012022-10	CROSS SECTIONS 2
10012022-11	CROSS SECTIONS 3
10012022-12	CROSS SECTIONS 4 AND LONGITUDINAL SECTION
10012022-13	DRAINAGE LAYOUT PLAN
10012022-14	DRAINAGE DETAILS
10012022-15	DRAINAGE DETAILS 2
10012022-16	IRRIGATION DESIGN
10012022-17	IRRIGATION DETAILS
10012022-18	DETAILS OF SYNTHETIC GRASS CRICKET PITCH
10012022-19	FENCING DETAILS
10012022-20	SYNTHETIC PAD DETAIL
10012022-21	COACHES BOX 1 INTERFACE DETAIL
10012022-22	COACHES BOX 1 INTERFACE DETAIL

**NOT FOR CONSTRUCTION**  
PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

ISSUE	DATE	AMENDMENTS	BY
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Client: BANYULE CITY COUNCIL

Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION

Drawing: COVER PAGE

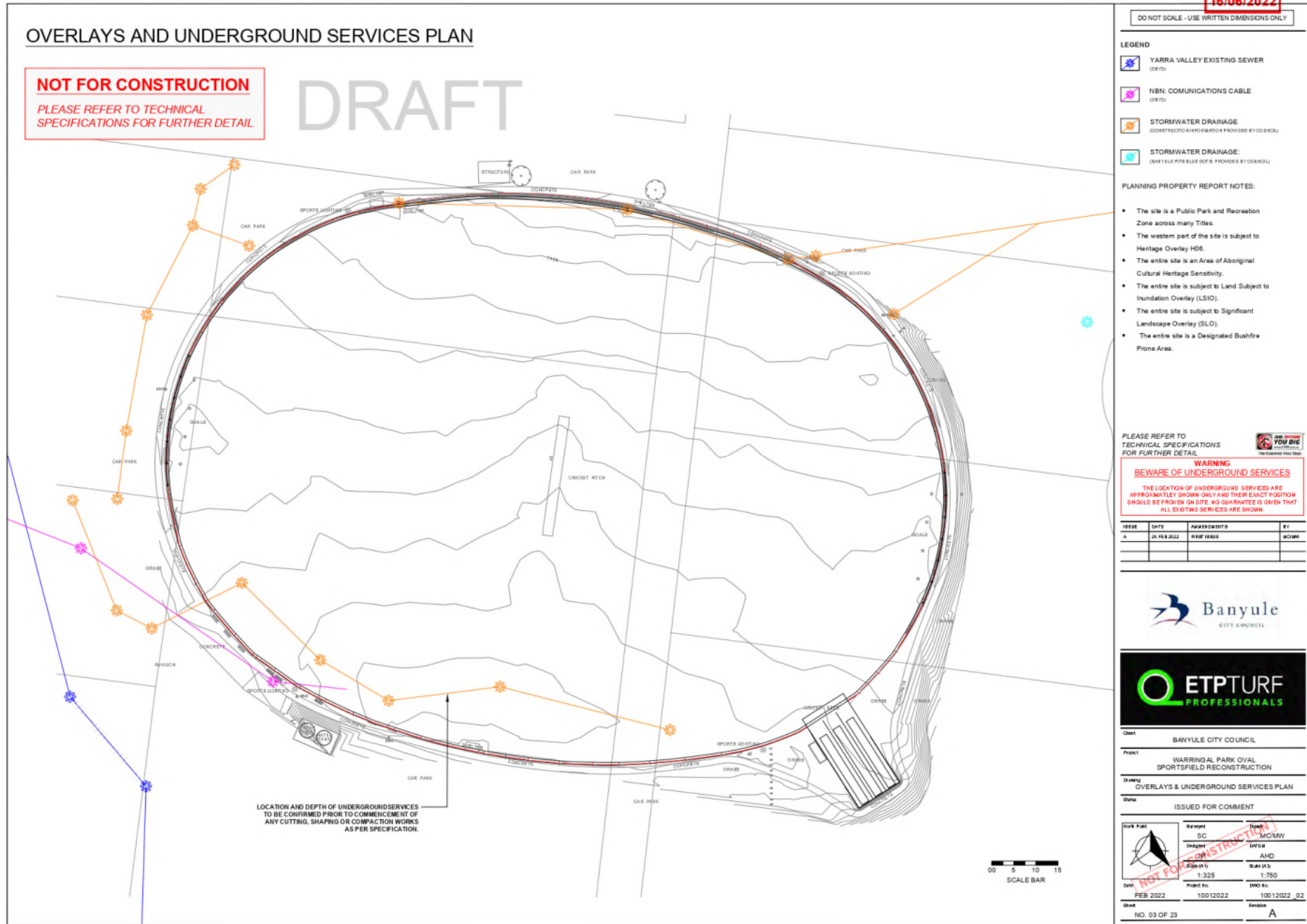
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North Point	Drawn by	SC	Checked	MC/MW	
	Designed	DM/SM	AHD		
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DATE:	FEB 2022	Project No:	10012022	DWG No:	00

Sheet: NO. 01 OF 23      Revision: A



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16/06/2022



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**LEGEND**

- YARRA VALLEY EXISTING SEWER (80/10)
- NBN: COMMUNICATIONS CABLE (80/10)
- STORMWATER DRAINAGE (CONCRETE) INFORMATION PROVIDED BY COORU
- STORMWATER DRAINAGE (SM 150 RPS BLUE DOCS) PROVIDED BY COORU

**PLANNING PROPERTY REPORT NOTES:**

- The site is a Public Park and Recreation Zone across many Titles.
- The western part of the site is subject to Heritage Overlay H08.
- The entire site is an Area of Aboriginal Cultural Heritage Sensitivity.
- The entire site is subject to Land Subject to Inundation Overlay (LSIO).
- The entire site is subject to Significant Landscape Overlay (SLO).
- The entire site is a Designated Bushfire Prone Area.

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ISSUE	DATE	AMENDMENTS	BY
A	26 FEB 2022	ISSUE FOR RFP	SCOTT

**Banyule**  
CITY COUNCIL

**ETPTURF**  
PROFESSIONALS

Client: BANYULE CITY COUNCIL

Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION

Drawing: OVERLAYS & UNDERGROUND SERVICES PLAN

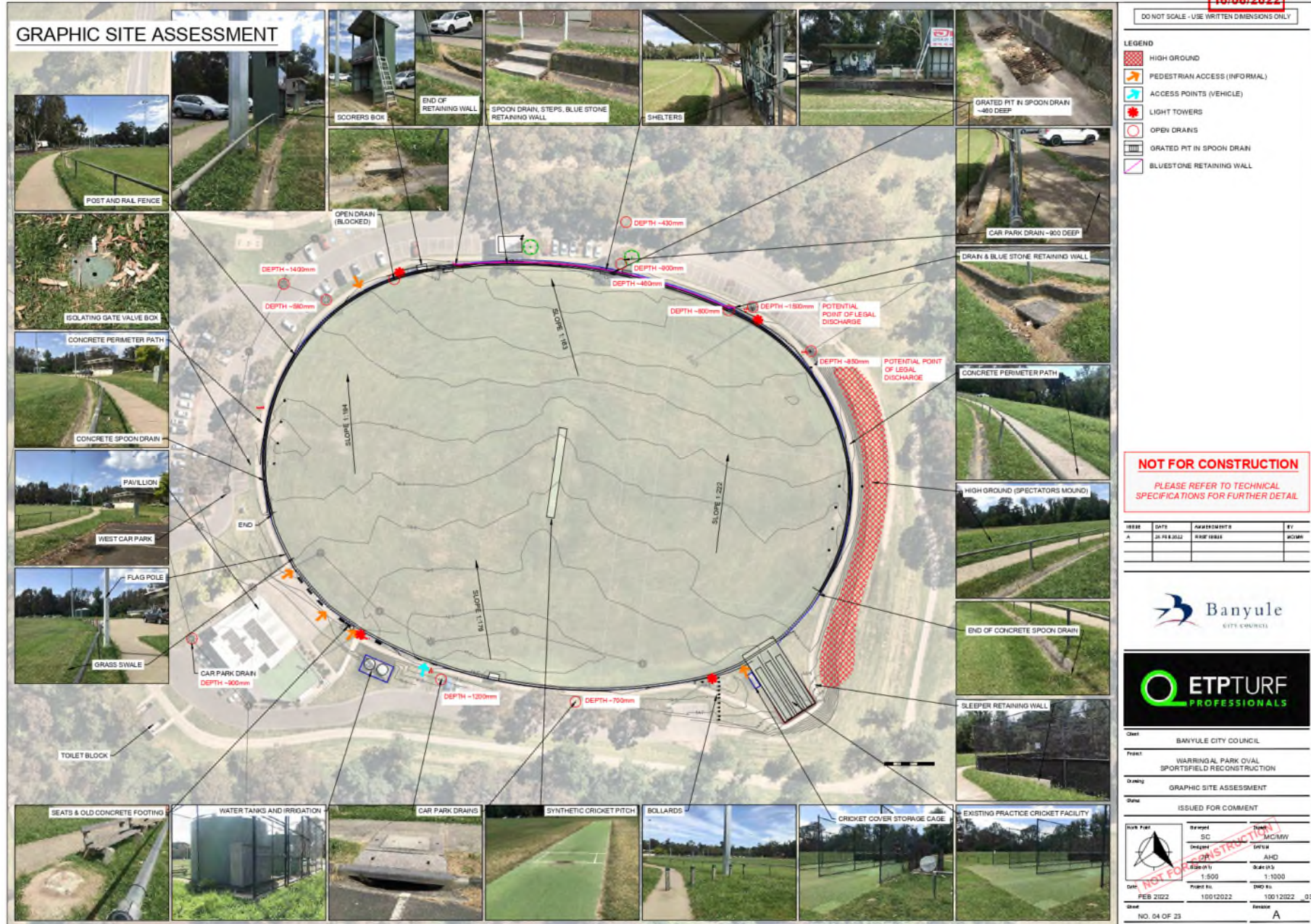
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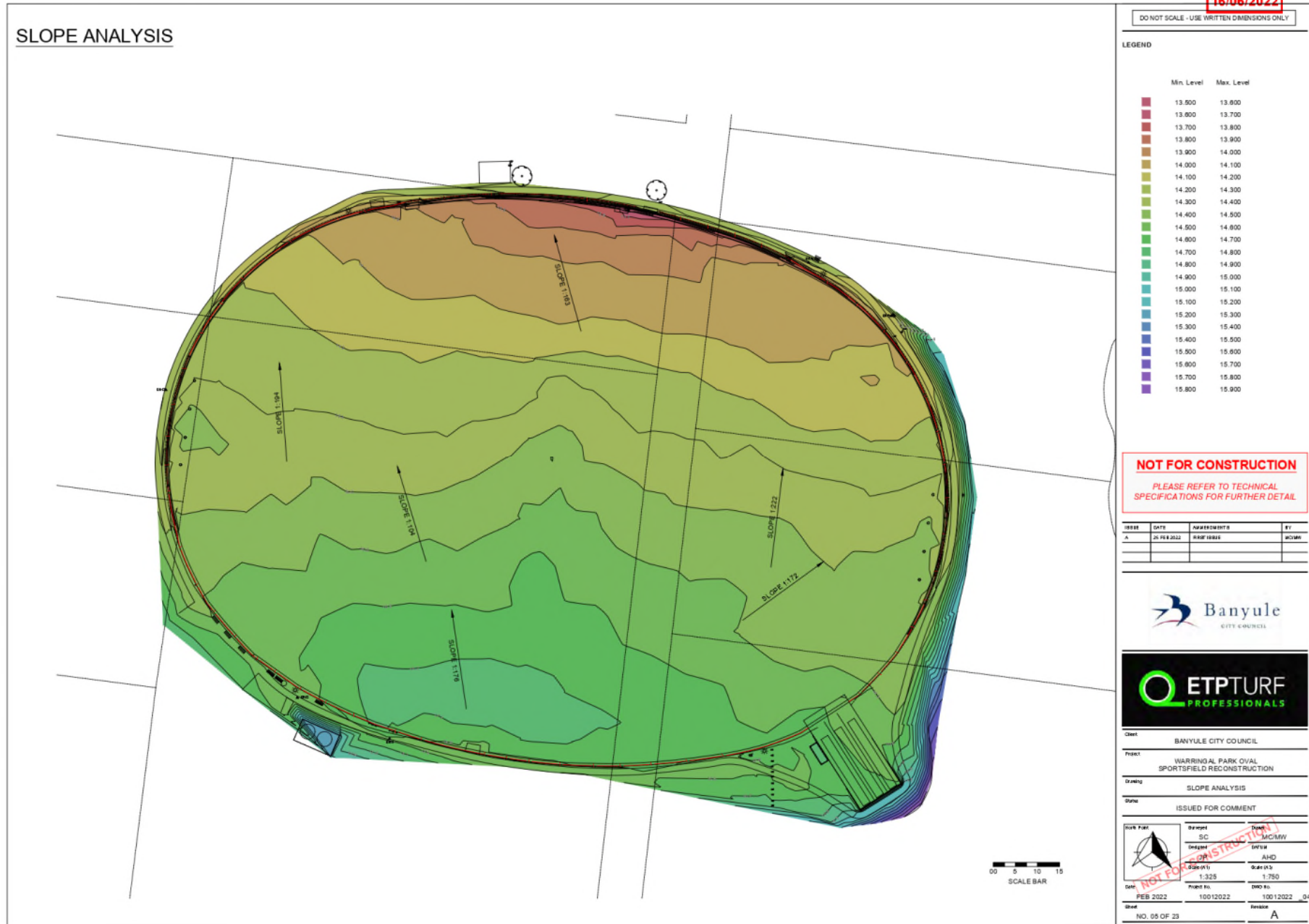
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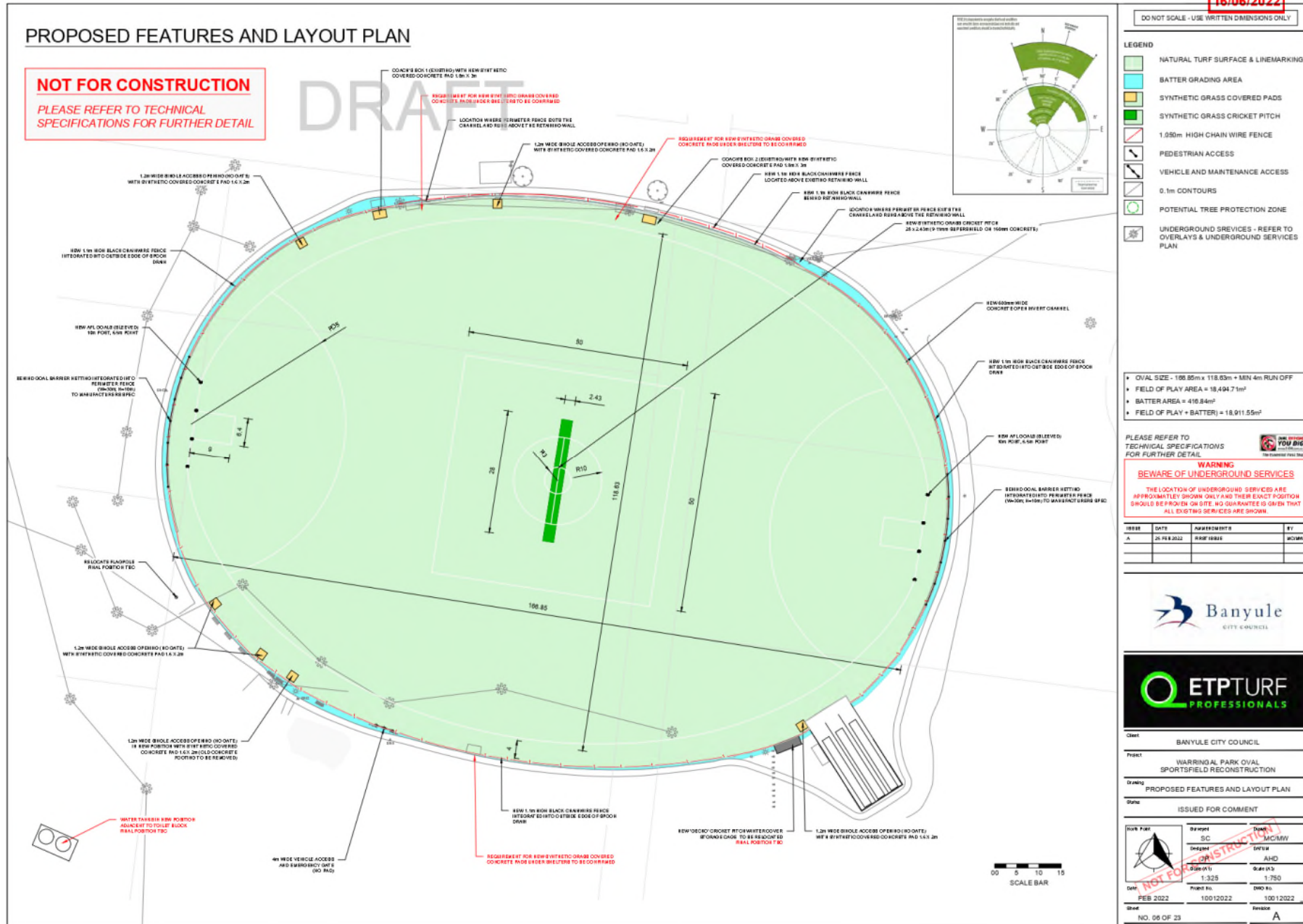
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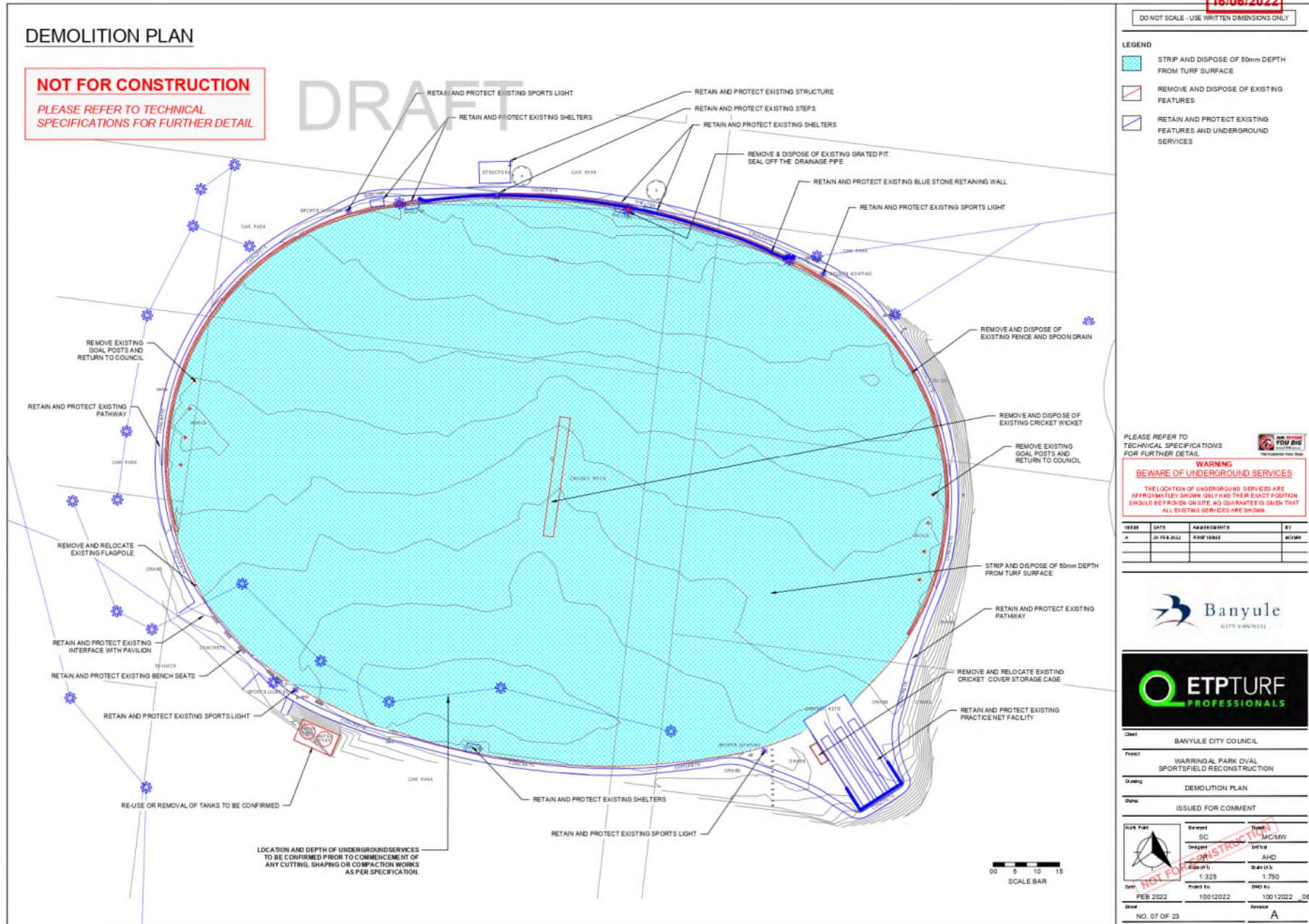


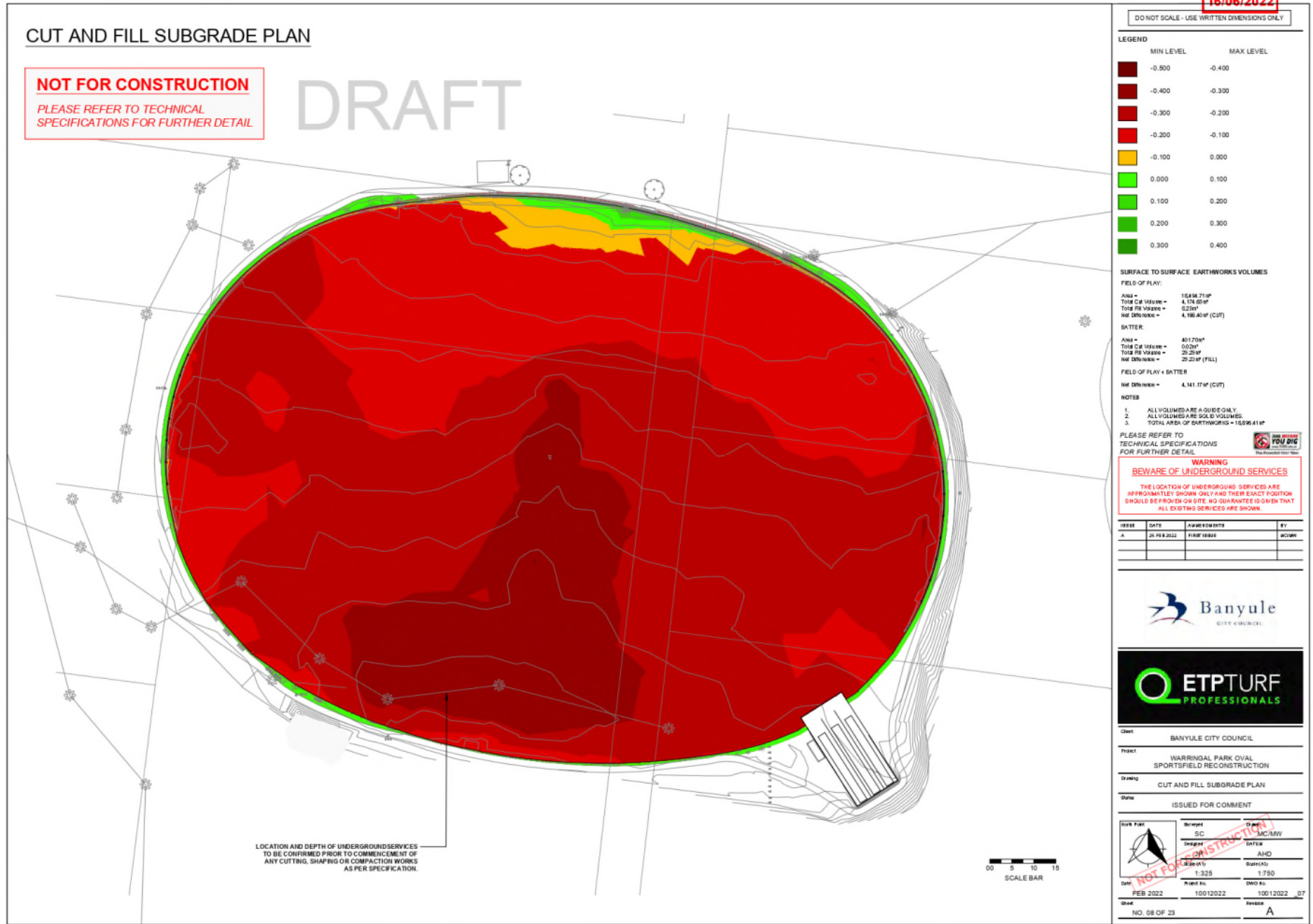




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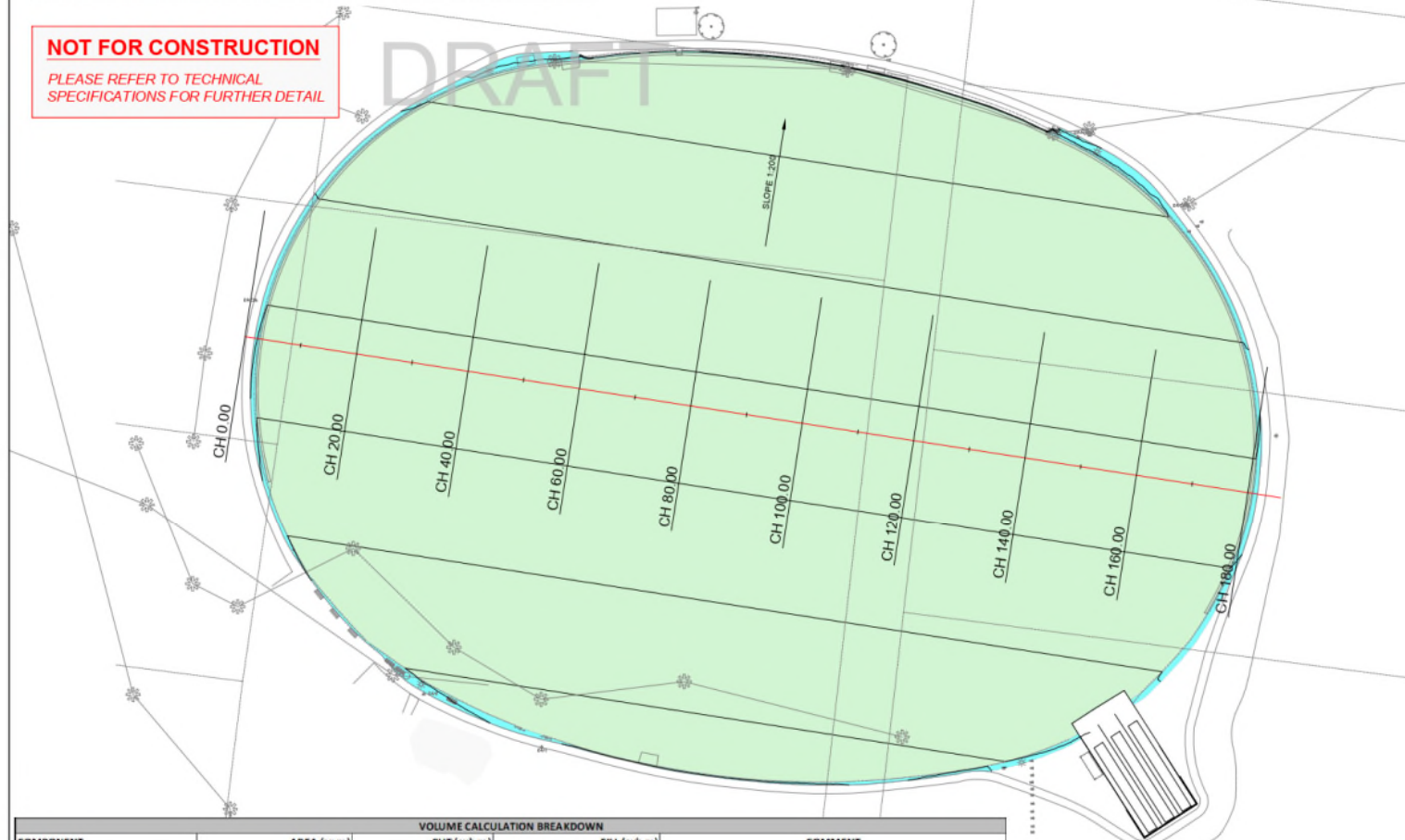
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PROPOSED FINISHED SURFACE CONTOUR PLAN

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SURFACE TO SURFACE EARTHWORKS VOLUMES

STEP 1:

Strip and dispose of top 50mm layer from the surface of the field of works.  
Quantity to be stripped = 944.82m<sup>3</sup>

STEP 2:

Reshape subgrade according to design drawings.

FIELD OF PLAY:

Area = 18,494.71m<sup>2</sup>  
Total Cut Volume = 4,174.65m<sup>3</sup>  
Total Fill Volume = 8.25m<sup>3</sup>  
Net Difference = 4,166.40m<sup>3</sup> (CUT)

BATTER:

Area = 401.70m<sup>2</sup>  
Total Cut Volume = 0.02m<sup>3</sup>  
Total Fill Volume = 25.23m<sup>3</sup>  
Net Difference = 25.23m<sup>3</sup> (FILL)

FIELD OF PLAY + BATTER

Net Difference = 4,141.17m<sup>3</sup> (CUT)

STEP 3:

Install automatic irrigation system.

STEP 4:

Install subsurface drainage including pits and connection to existing drainage system.

STEP 5:

Apply 250mm deep sand rootzone layer over the subgrade in FIELD OF PLAY.  
Quantity Applied = 4,623.68m<sup>3</sup>.

STEP 6:

Grass with Santa ana couch.

NOTES

- ALL VOLUMES ARE A GUIDE ONLY.
- ALL VOLUMES ARE SOLID VOLUMES
- TOTAL AREA OF EARTHWORKS = 18,896.41m<sup>2</sup>

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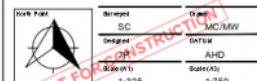


Client: BANYULE CITY COUNCIL

Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION

Drawing: PROPOSED FINISHED SURFACE CONTOUR PLAN

Issue: ISSUED FOR COMMENT



DATE	ISSUED BY	DATE	REVISION
FEB 2022	10012022	10012022	08

Sheet NO. 09 OF 23

COMPONENT	AREA (sq m)	VOLUME CALCULATION BREAKDOWN		COMMENT
		CUT (cub m)	FILL (cub m)	
STRIP 50mm				
FIELD OF PLAY	18,494.7	924.7		Spoil to be disposed of off site
BATTER	401.7	20.1		Spoil to be disposed of off site
<b>EARTHWORKS TO SUBGRADE</b>				
FIELD OF PLAY	18,494.7	4,174.7	8.3	Spoil to be disposed of off site
BATTER	401.7	0.0	25.3	Spoil to be disposed of off site
<b>250mm ROOTZONE LAYER</b>				
FIELD OF PLAY	18,494.7		4,623.7	
BATTER			-	
<b>GRASS SODS 25mm</b>				
FIELD OF PLAY	18,494.7		462.4	
BATTER			-	
<b>TOTAL</b>		<b>5,119.5</b>	<b>5,119.5</b>	

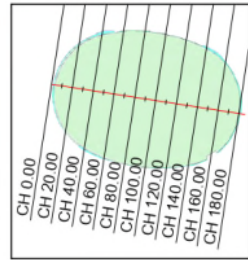
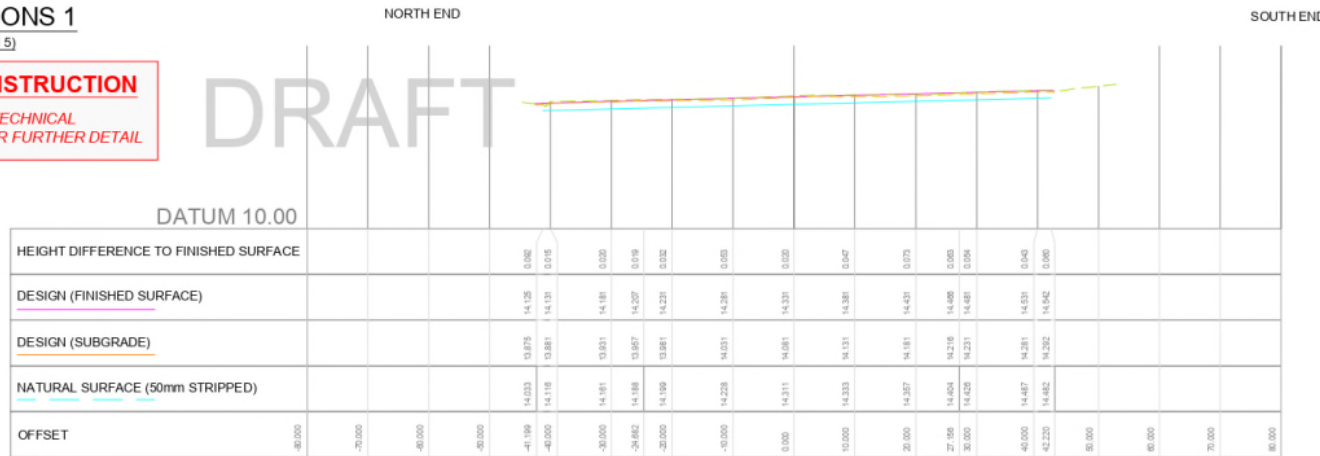
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16/06/2022

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**CROSS SECTIONS 1**  
(VERTICAL EXAGGERATION 5)

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CH 20.00

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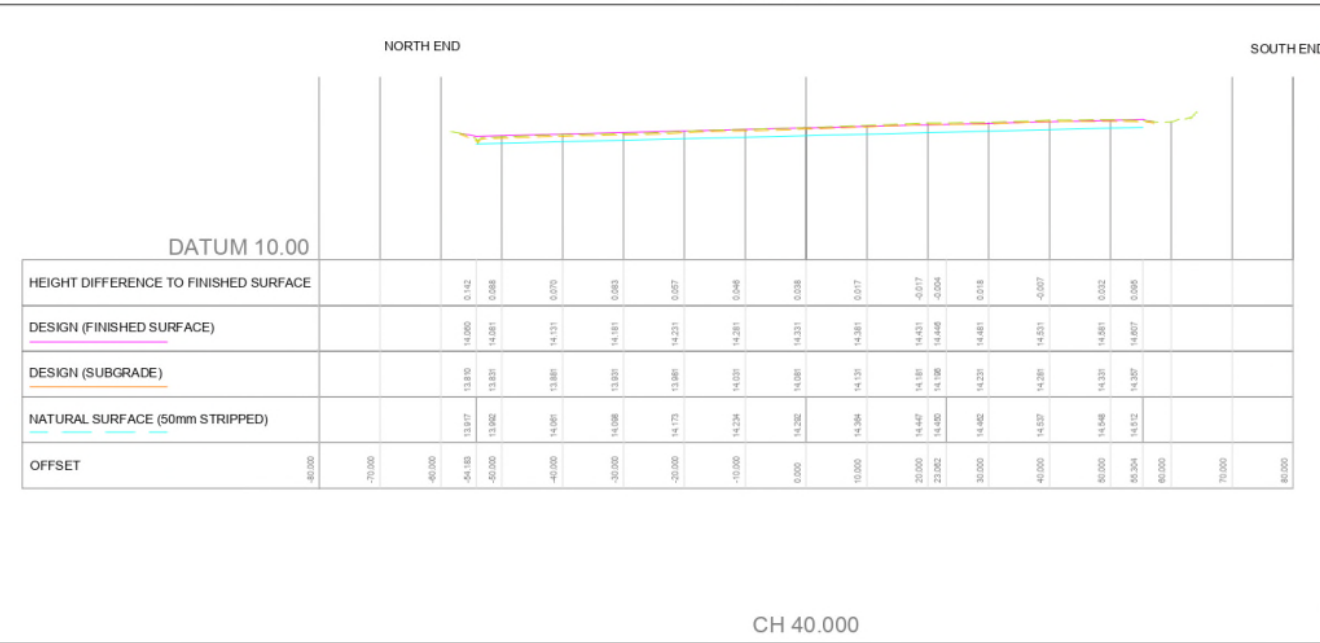
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Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION  
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Issue: ISSUED FOR COMMENT

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Scale (H): 1:25	Scale (V): 1:750
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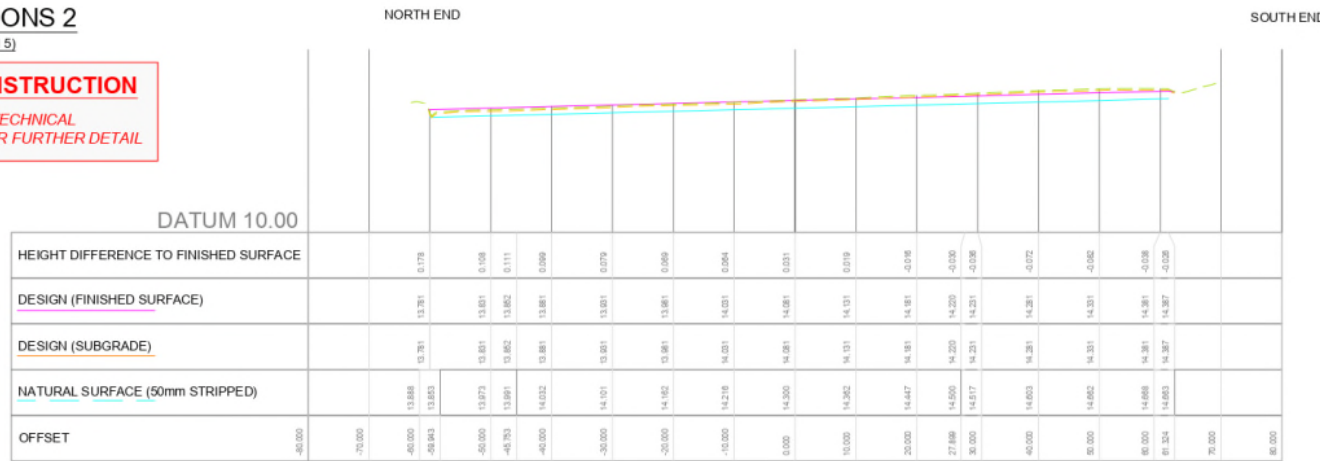
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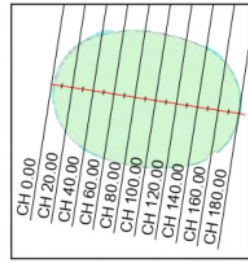
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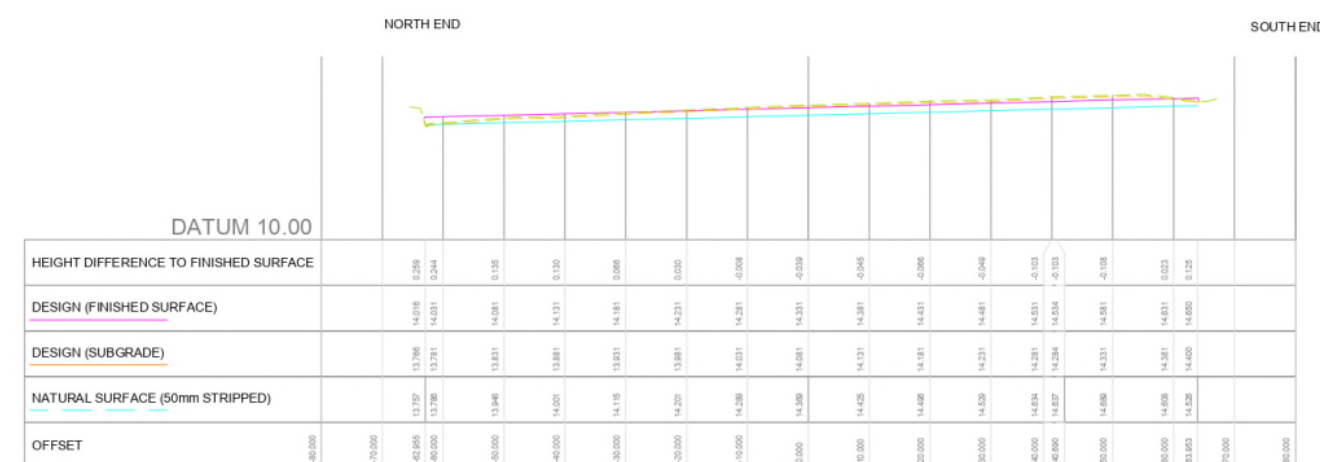
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Drawing: CROSS SECTIONS 2

Status: ISSUED FOR COMMENT

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Date: FEB 2022	DWG No: 10012022
Sheet: 10012022	Revision: A

NO. 11 OF 23



CH 80.000

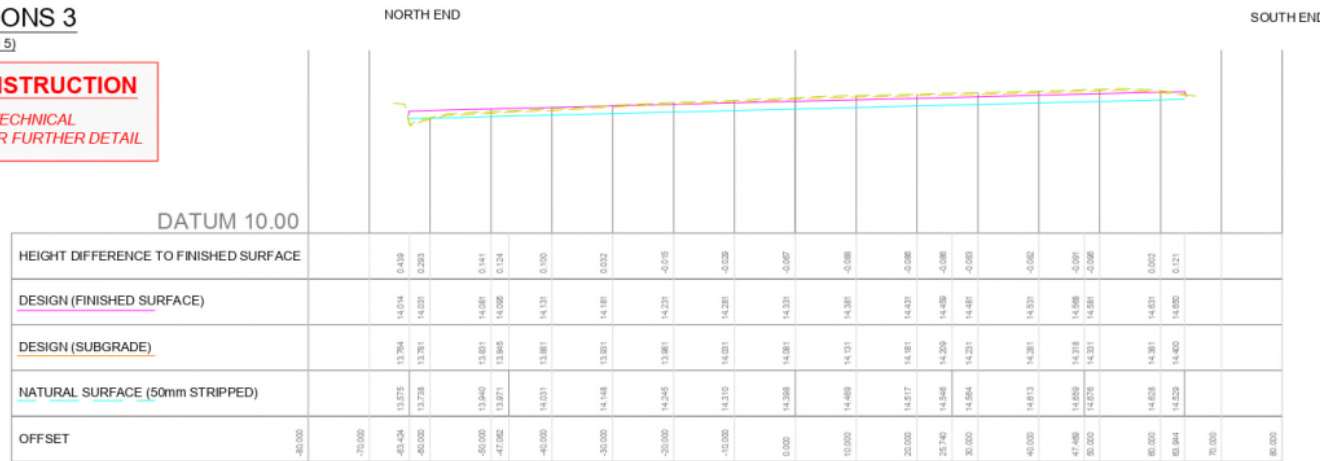
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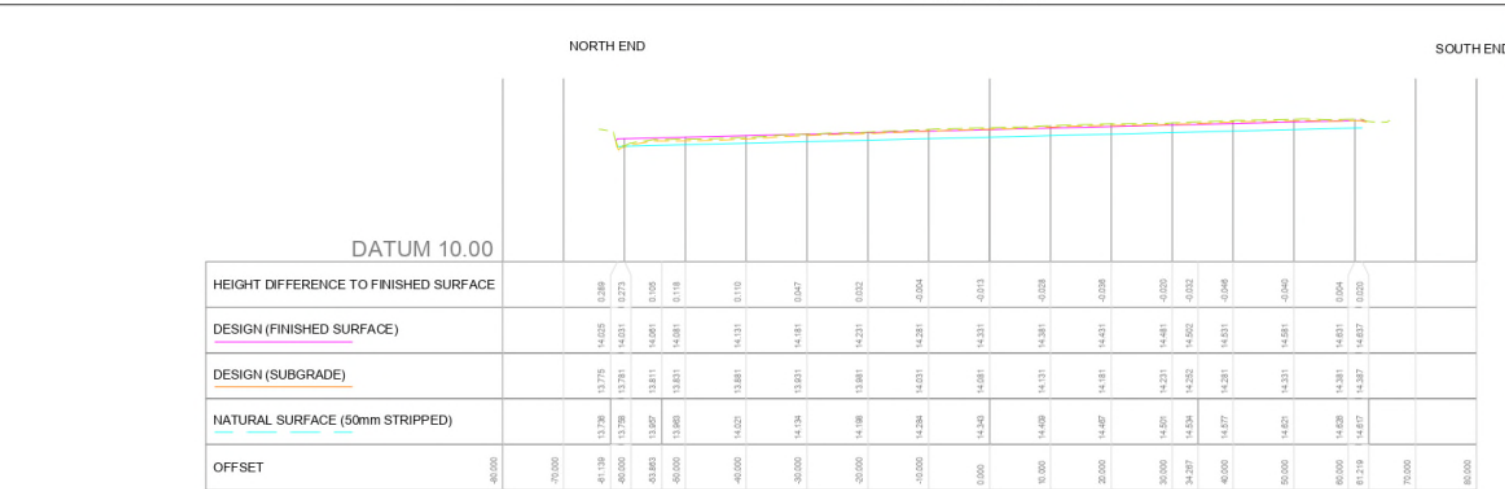
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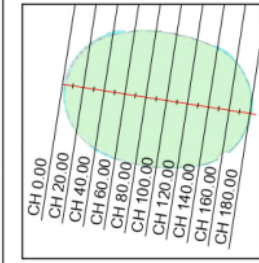


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CH 120.00

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ISSUE	DATE	APPROVALS/NOTES	BY
A	25 FEB 2022	FINAL REVIEW	MCW/ML



Client: BANYULE CITY COUNCIL  
Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION  
Drawing: CROSS SECTIONS 3  
Issue: ISSUED FOR COMMENT

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1:250				
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16/06/2022

CROSS SECTIONS 4 AND LONGITUDINAL SECTION  
(VERTICAL EXAGGERATION 5)

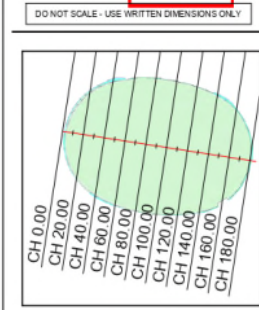
SOUTH END

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DRAFT

DATUM 10.00

HEIGHT DIFFERENCE TO FINISHED SURFACE	DESIGN (FINISHED SURFACE)	DESIGN (SUBGRADE)	NATURAL SURFACE (50mm STRIPPED)	OFFSET
				40.000
				30.000
				20.000
				10.000
				0.000
				-10.000
				-20.000
				-30.000
				-40.000
				-50.000
				-60.000
				-70.000
				-80.000
				-90.000
				-100.000
				-110.000
				-120.000
				-130.000
				-140.000
				-150.000
				-160.000
				-170.000
				-180.000
				-190.000
				-200.000



PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

**WARNING**  
**BWARE OF UNDERGROUND SERVICES**  
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ISSUE	DATE	APPROVALS/NOTES	BY
A	26 FEB 2022	FINAL ISSUE	MC/WW



Client: BANYULE CITY COUNCIL  
Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION  
Drawing: CROSS SECTIONS 4 AND LONGITUDINAL SECTION  
Date: ISSUED FOR COMMENT

Drawn By	Checked By	Scale	Date	Sheet No.	Revision
SC	MC/WW	AHD	FEB 2022	10012022	A

CH 160.000

WEST END

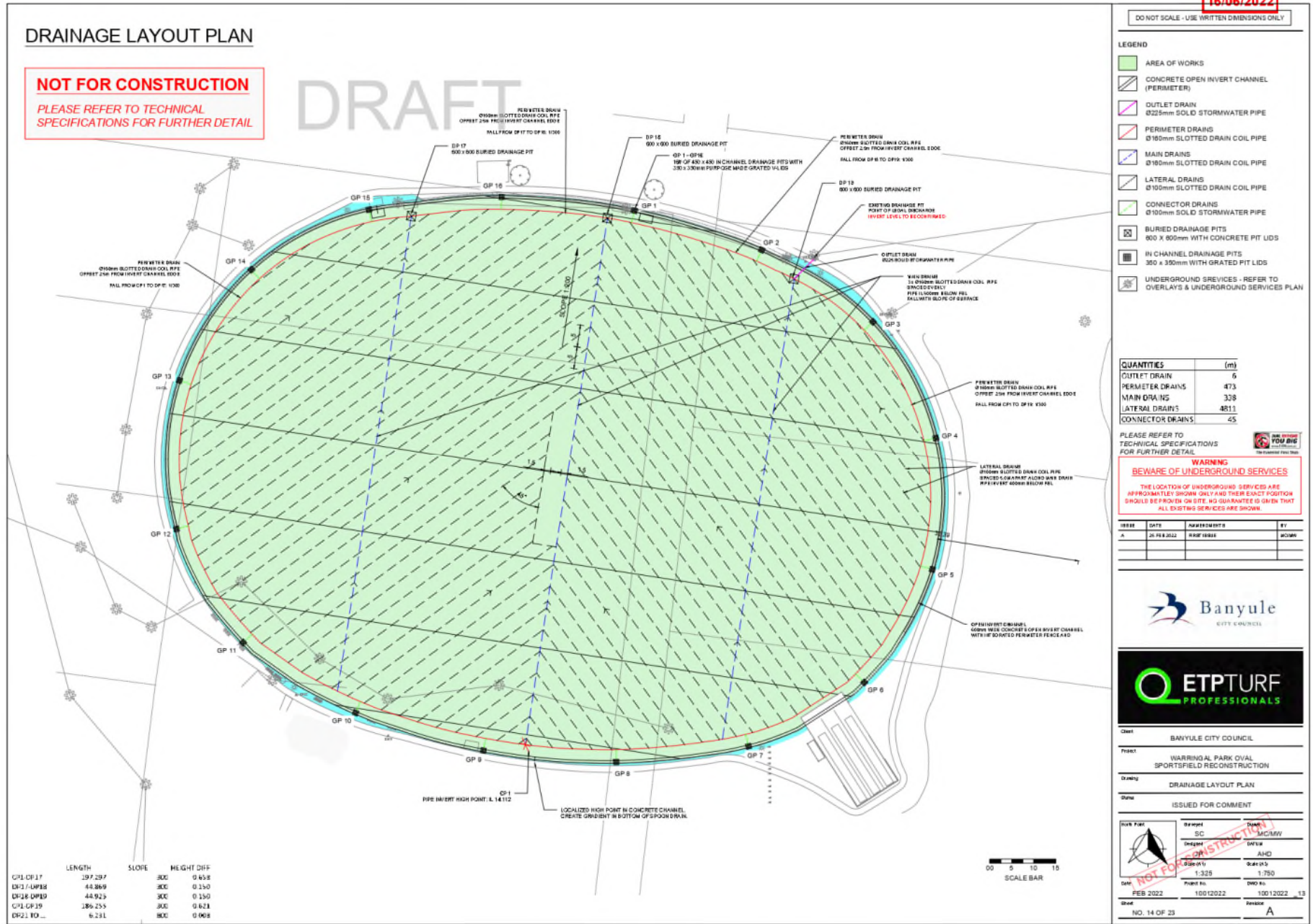
EAST END

DATUM 10.00

HEIGHT DIFFERENCE TO FINISHED SURFACE	DESIGN (FINISHED SURFACE)	DESIGN (SUBGRADE)	NATURAL SURFACE (50mm STRIPPED)	CHAINAGE
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				10.000
				20.000
				30.000
				40.000
				50.000
				60.000
				70.000
				80.000
				90.000
				100.000
				110.000
				120.000
				130.000
				140.000
				150.000
				160.000
				170.000
				180.000
				190.000
				200.000

LONGITUDINAL SECTION

Received  
16/06/2022

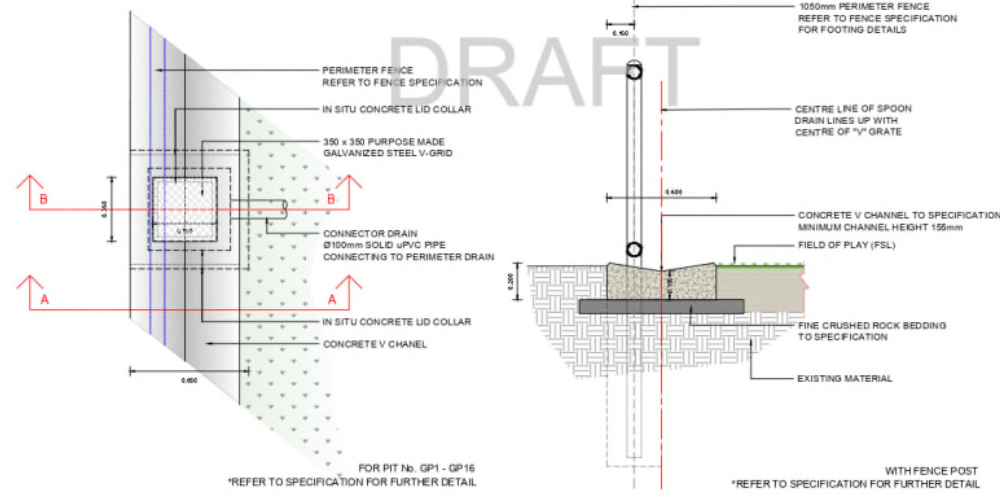


Received  
16/06/2022

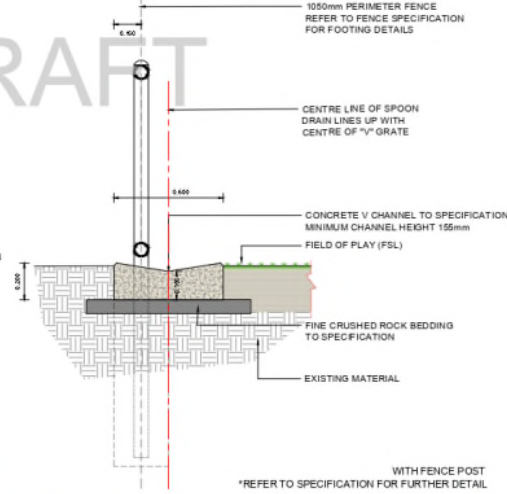
DO NOT SCALE - USE WRITTEN DIMENSIONS ONLY

**NOT FOR CONSTRUCTION**  
PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

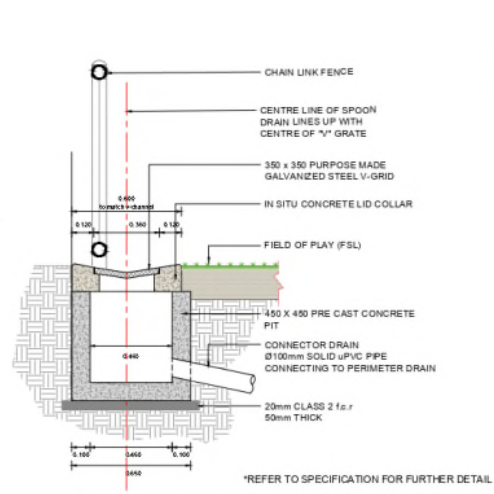
**DRAINAGE DETAILS 1**



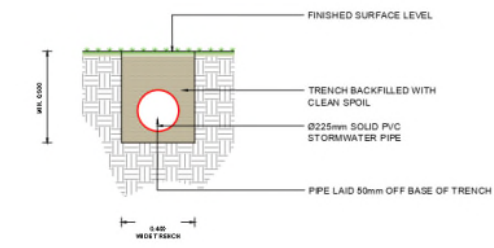
**PLAN VIEW DETAIL**  
OPEN INVERT CHANNEL, GRATED PIT & PERIMETER FENCE  
1:25 (A3) 1  
A



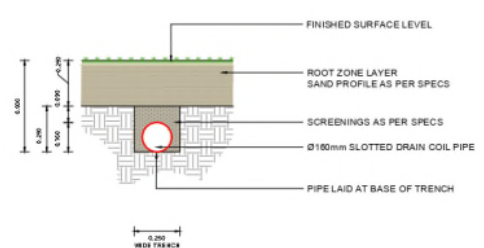
**CROSS SECTION DETAIL A - A**  
CONCRETE OPEN INVERT CHANNEL  
1:25 (A3) 1  
B



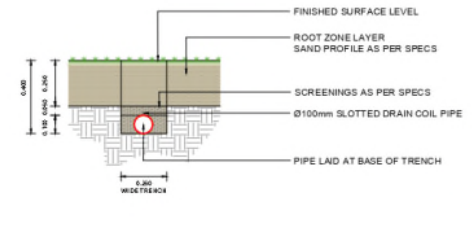
**CROSS SECTION DETAIL B - B**  
CONCRETE OPEN INVERT CHANNEL  
1:25 (A3) 1  
C



**CROSS SECTION DETAIL**  
OUTLET DRAIN PROFILE  
1:25 (A3) 2  
A



**CROSS SECTION DETAIL**  
PERIMETER & MAIN DRAIN PROFILE  
1:25 (A3) 3  
A



**CROSS SECTION DETAIL**  
LATERAL DRAIN PROFILE  
1:25 (A3) 4  
A

PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

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ISSUE	DATE	AMENDMENTS	BY
A	26 FEB 2022	20191816	MC/MW



Client: BANYULE CITY COUNCIL

Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION

Drawing: DRAINAGE DETAILS

Status: ISSUED FOR COMMENT

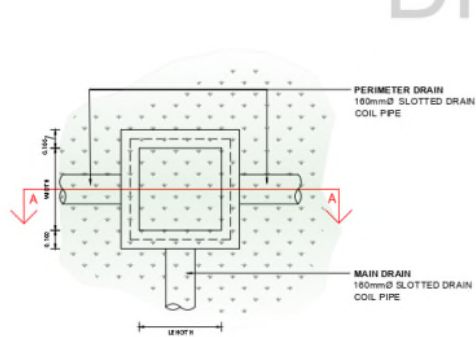
Drawn By	Checked By	Drawn Date	Checked Date
SC	MC/MW		
Designed By	SA/VA		
Scale 1:1	AHD		

DATE: FEB 2022 Project No: 10012022 DWG No: 10012022\_14

Sheet	Revision
NO. 15 OF 23	A

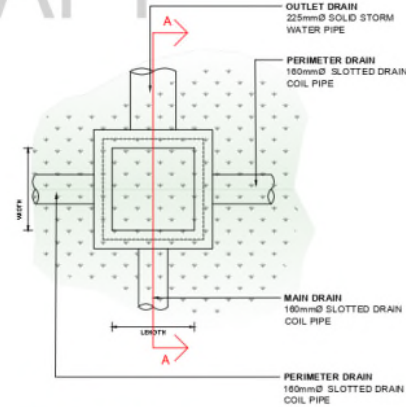
**DRAINAGE DETAILS 2**

DRAFT



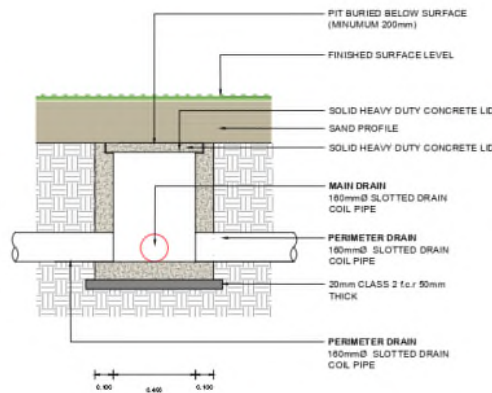
**PLAN VIEW DETAIL**  
BURIED DRAINAGE PIT (DP17 & DP18)  
1:25 (A3)

1  
A



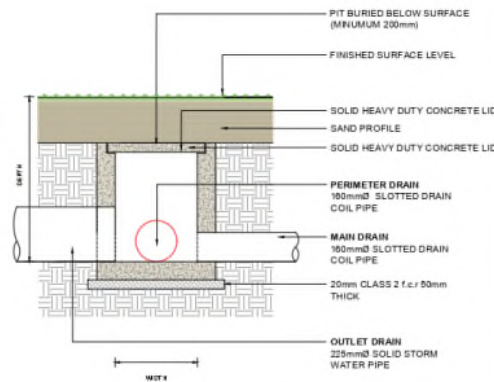
**PLAN VIEW DETAIL**  
BURIED DRAINAGE PIT (DP19)  
1:25 (A3)

2  
A



**CROSS SECTION DETAIL A-A**  
BURIED DRAINAGE PIT (DP17 & DP18)  
1:25 (A3)

1  
B



**CROSS SECTION DETAIL A-A**  
BURIED DRAINAGE PIT (DP19)  
1:25 (A3)

2  
B

**STORMWATER DRAINAGE PIT SCHEDULE AND DETAIL: WARRINGAL PARK OVAL**

Pit No.	Pit size (mm)	Setting out Co-ordinates	FSL	Pit Cover Level	Pit depth	Pit Invert Level	Comments
GP1	450 x 450	Northing 330498.707	13.991	13.971	0.450	13.541	Buried Pit
GP2	450 x 450	330527.738	14.013	13.983	0.450	13.563	Buried Pit
GP3	450 x 450	330553.103	14.074	14.054	0.450	13.624	Buried Pit
GP4	450 x 450	330567.428	14.194	14.174	0.450	13.744	Buried Pit
GP5	450 x 450	330588.842	14.343	14.323	0.450	13.893	Buried Pit
GP6	450 x 450	330551.114	14.382	14.362	0.450	14.032	Buried Pit
GP7	450 x 450	330524.759	14.574	14.554	0.450	14.124	Buried Pit
GP8	450 x 450	330494.589	14.815	14.795	0.450	14.165	Buried Pit
GP9	450 x 450	330464.322	14.826	14.806	0.450	14.176	Buried Pit
GP10	450 x 450	330435.196	14.805	14.785	0.450	14.155	Buried Pit
GP11	450 x 450	330409.554	14.846	14.826	0.450	14.096	Buried Pit
GP12	450 x 450	330394.369	14.830	14.810	0.450	13.980	Buried Pit
GP13	450 x 450	330395.054	14.261	14.241	0.450	13.811	Buried Pit
GP14	450 x 450	330411.434	14.261	14.241	0.450	13.874	Buried Pit
GP15	450 x 450	330438.232	14.035	14.016	0.450	13.585	Buried Pit
GP16	450 x 450	330468.483	13.988	13.978	0.450	13.548	Buried Pit
CP1	Control Point 1	330473.886	14.012	n/a	0.500	14.112	Pipe High Point
DP17	600 x 600	330447.905	14.036	13.836	0.582	13.454	Grated Pit
DP18	600 x 600	330492.591	14.004	13.804	0.699	13.304	Grated Pit
DP19	600 x 600	330535.139	14.039	13.839	0.685	13.155	Grated Pit

\*Pit sizes as per minimum internal dimensions for stormwater and inlet pits. Ref/AS3200.3:2020

**Received**  
**16/06/2022**

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PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

**WARNING**  
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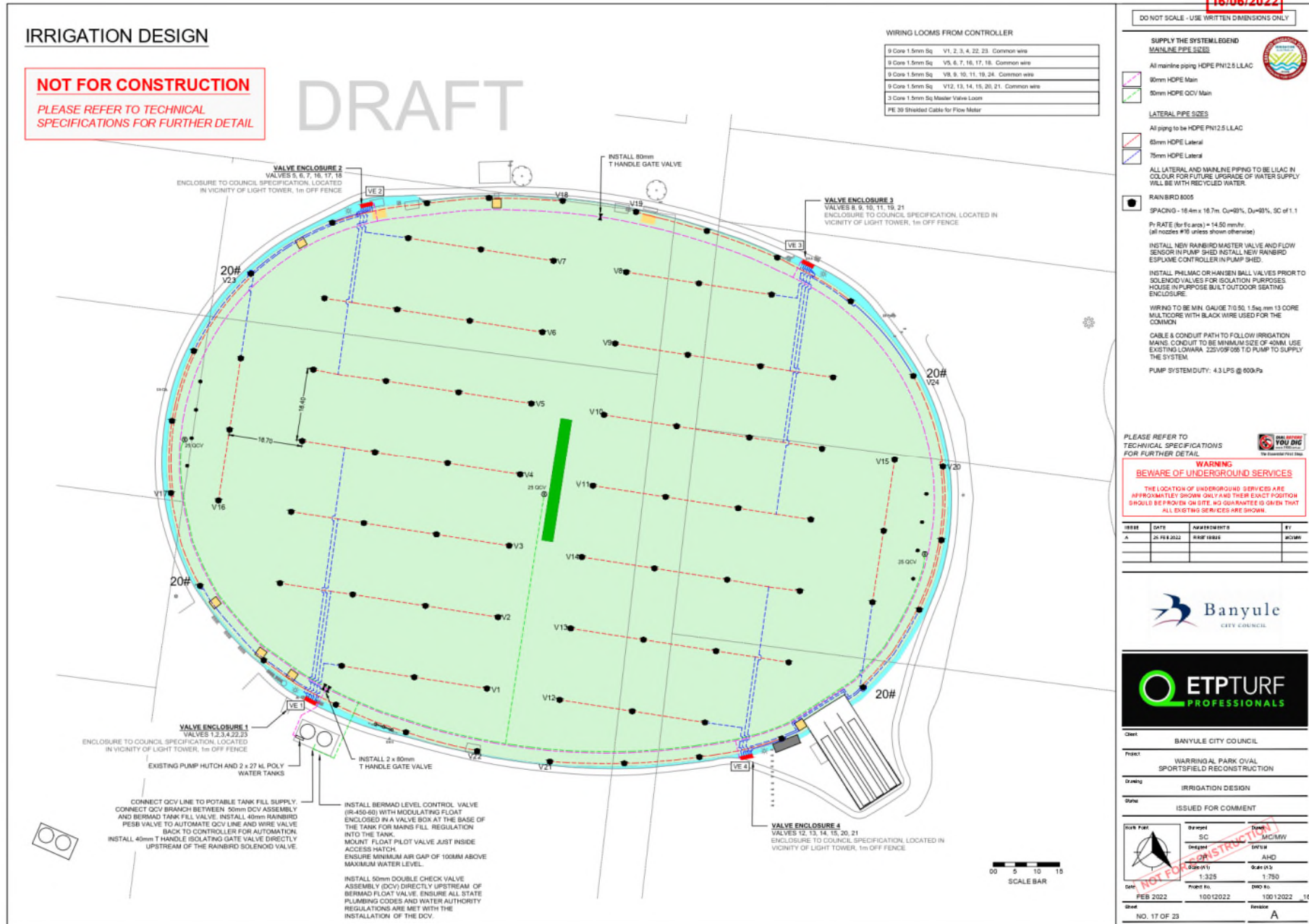
THE LOCATION OF UNDERGROUND SERVICES ARE APPROXIMATELY SHOWN ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL EXISTING SERVICES ARE SHOWN.

ISSUE	DATE	AMENDMENTS	BY
A	28 FEB 2022	2018 ISSUE	ACORN

**Banyule**  
CITY COUNCIL

**ETPTURF**  
PROFESSIONALS

Client	BANYULE CITY COUNCIL
Project	WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION
Drawing	DRAINAGE DETAILS 2
Status	ISSUED FOR COMMENT
Drawn By	SC
Checked By	MC/MW
Designed By	SM/MS
Approved By	AHD
Scale	AS INDICATED
Scale	AS INDICATED
Date	FEB 2022
Project No.	10012022
DWG No.	10012022_15
Sheet	NO. 16 OF 23
Revision	A



Received  
16/06/2022

**SUPPLY THE SYSTEM LEGEND**

**MAINLINE PIPE SIZES**

- All mainline piping - HOPE PN12.5 LLLAC
- 50mm HOPE Main
- 50mm HOPE QCV Main

**LATERAL PIPE SIZES**

- All piping to be HOPE PN12.5 LLLAC
- 80mm HOPE Lateral
- 75mm HOPE Lateral

**ALL LATERAL AND MAINLINE PIPING TO BE LILAC IN COLOUR FOR FUTURE UPGRADE OF WATER SUPPLY WILL BE WITH RECYCLED WATER.**

**RAINBIRD 8005**

- SPACING - 18.4m x 18.7m, Cu=91%, Du=91%, 3C of 1.1
- Pr RATE (for Ec area) = 14.50 mm/hr.
- (If nozzle #10 unless shown otherwise)

**INSTALL NEW RAINBIRD MASTER VALVE AND FLOW SENSOR IN PUMP SHED. INSTALL NEW RAINBIRD ESPLUME CONTROLLER IN PUMP SHED.**

**INSTALL PHLMAC OR HANSEN BALL VALVES PRIOR TO SOLENOID VALVES FOR ISOLATION PURPOSES. HOUSE IN PURPOSE BUILT OUTDOOR SEATING ENCLOSURE.**

**WIRING TO BE MIN. GAUGE 7/0.50, 1.5sq mm 13 CORE MULTICORE WITH BLACK WIRE USED FOR THE COMMON**

**CABLE & CONDUIT PATH TO FOLLOW IRRIGATION MAINS. CONDUIT TO BE MINIMUM SIZE OF 40MM. USE EXISTING LOWVARS. 225V/0505 T TO PUMP TO SUPPLY THE SYSTEM.**

**PUMP SYSTEM DUTY: 4.3 LPS @ 600Pa**

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ISSUE	DATE	APPROVED BY	BY
A	26 FEB 2022	ISSUE FOR COMMENT	MC/MW

**Banyule CITY COUNCIL**

**ETPTURF PROFESSIONALS**

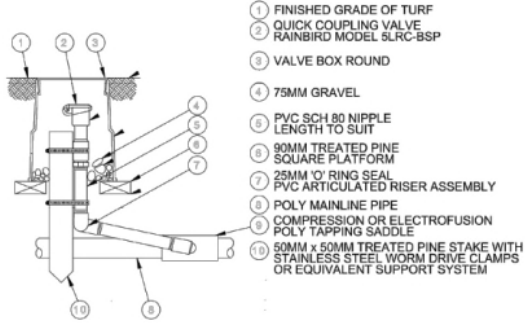
**Client:** BANYULE CITY COUNCIL  
**Project:** WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION  
**Drawing:** IRRIGATION DESIGN  
**Date:** ISSUED FOR COMMENT

**Scale:** 1:250  
**Sheet:** NO. 17 OF 23

Received  
16/06/2022

IRRIGATION DETAILS

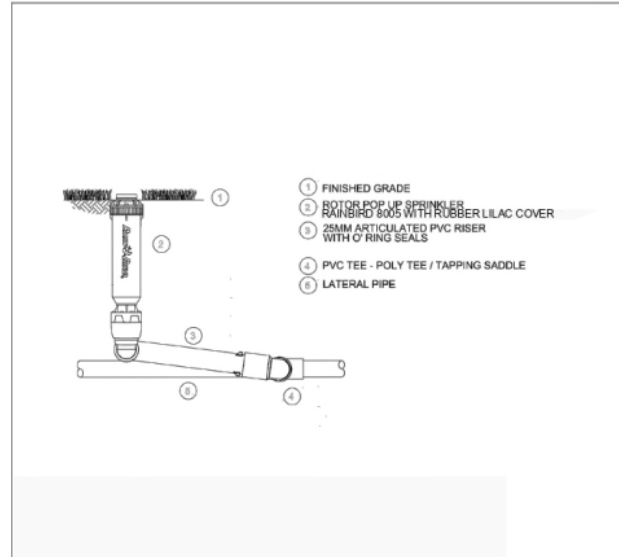
DRAFT



- 1 FINISHED GRADE OF TURF
- 2 QUICK COUPLING VALVE
- 3 VALVE BOX ROUND
- 4 75MM GRAVEL
- 5 PVC SCH 80 NIPPLE  
LENGTH TO SUIT
- 6 90MM TREATED PINE  
SQUARE PLATFORM
- 7 25MM O' RING SEAL
- 8 PVC ARTICULATED RISER ASSEMBLY
- 9 POLY MAINLINE PIPE  
COMPRESSION OR ELECTROFUSION  
POLY TAPPING SADDLE
- 10 50MM x 50MM TREATED PINE STAKE WITH  
STAINLESS STEEL WORM DRIVE CLAMPS  
OR EQUIVALENT SUPPORT SYSTEM

DETAIL  
25mm RAINBIRD QUICK COUPLER VALVE (TYPICAL INSTALLATION)  
MODEL 5LRC SERIES  
NOT TO SCALE

1



- 1 FINISHED GRADE
- 2 ROTOR POP-UP SPRINKLER  
RAINBIRD 8005 WITH RUBBER LILAC COVER
- 3 25MM ARTICULATED PVC RISER  
WITH O' RING SEALS
- 4 PVC TEE - POLY TEE / TAPPING SADDLE
- 6 LATERAL PIPE

DETAIL  
ROTOR POP-UP SPRINKLER - TYPICAL INSTALLATION  
NOT TO SCALE

2

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PLEASE REFER TO TECHNICAL  
SPECIFICATIONS FOR FURTHER DETAIL

PLEASE REFER TO  
TECHNICAL SPECIFICATIONS  
FOR FURTHER DETAIL



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ISSUE	DATE	AMENDMENTS	BY
A	26 FEB 2022	25 RFP 18016	SC/MW



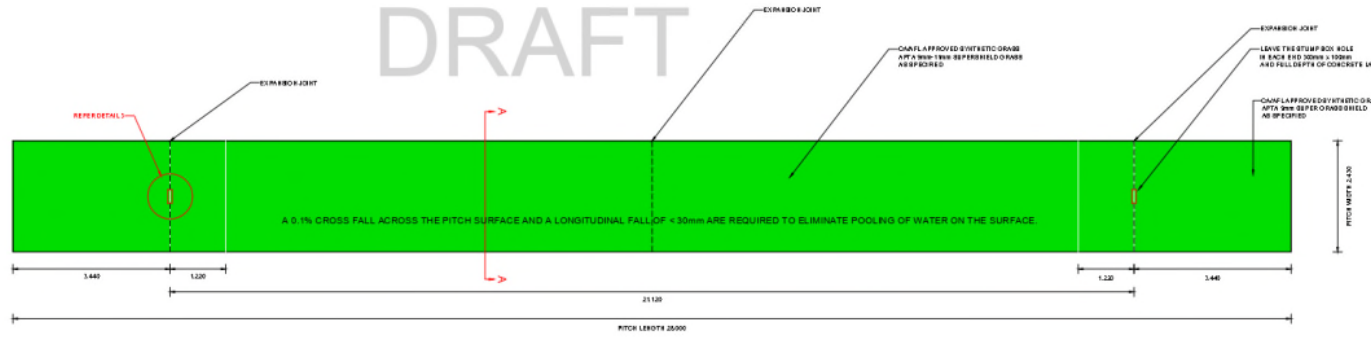
Client: BANYULE CITY COUNCIL  
Project: WARRINGAL PARK OVAL  
SPORTSFIELD RECONSTRUCTION  
Drawing: IRRIGATION DETAILS  
Status: ISSUED FOR COMMENT

Drawn By	Checked By	Scale
SC	MCMW	AS INDICATED
Design	DAVIA	AS INDICATED
	AHD	AS INDICATED

DATE: FEB 2022    PROJECT NO: 10012022    DRAW NO: 10012022\_17  
SHEET NO: 18 OF 23    REVISION: A

DETAILS OF SYNTHETIC GRASS CRICKET PITCH

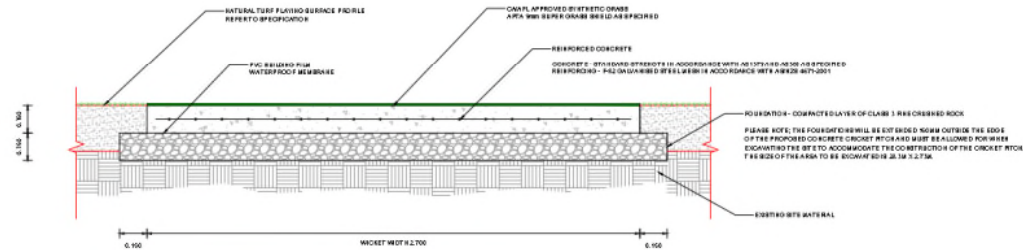
DRAFT



PLAN VIEW DETAIL  
SYNTHETIC CRICKET PITCH

SCALE 1:100 ON A3  
\*REFER TO SPECIFICATION FOR FURTHER DETAIL

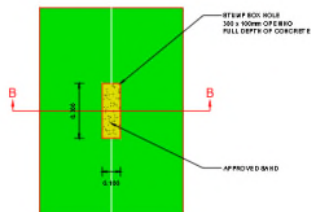
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CROSS SECTION DETAIL A-A  
SYNTHETIC CRICKET PITCH

SCALE 1:25 ON A3  
\*REFER TO SPECIFICATION FOR FURTHER DETAIL

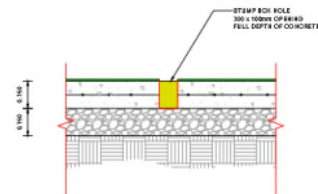
2



PLAN VIEW DETAIL  
STUMP BOX HOLE

SCALE 1:25 ON A3  
\*REFER TO SPECIFICATION FOR FURTHER DETAIL

3  
A



CROSS SECTION B-B  
STUMP BOX HOLE

SCALE 1:25 ON A3  
\*REFER TO SPECIFICATION FOR FURTHER DETAIL

3  
B

Received  
16/06/2022

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**NOT FOR CONSTRUCTION**

PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

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ISSUE	DATE	APPROVED BY	BY
A	26 FEB 2022	DAVID HARRIS	SCOTT



Client: BANYULE CITY COUNCIL

Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION

Drawing: DETAILS OF SYNTHETIC GRASS CRICKET PITCH

Status: ISSUED FOR COMMENT

Drawn By	Checked By	Scale	Project No.	Drawn No.
SC	MCMW	AS INDICATED	10012022	18
Design	DAVID HARRIS	AS INDICATED		
Scale	AHD	AS INDICATED		
Date	FEB 2022			
Sheet	NO. 19 OF 23			

Received  
16/06/2022

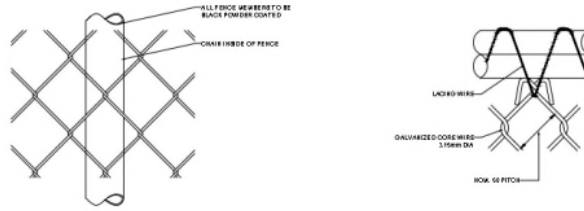
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FENCING DETAILS

**NOT FOR CONSTRUCTION**

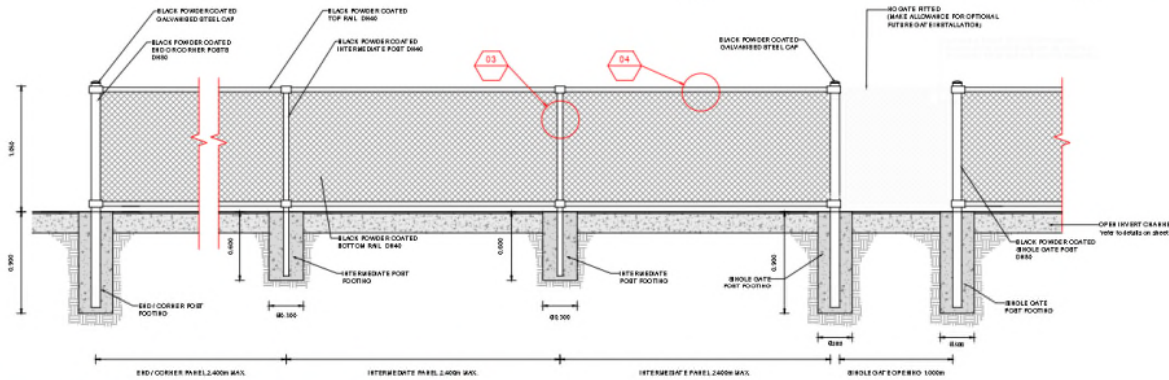
PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

DRAFT

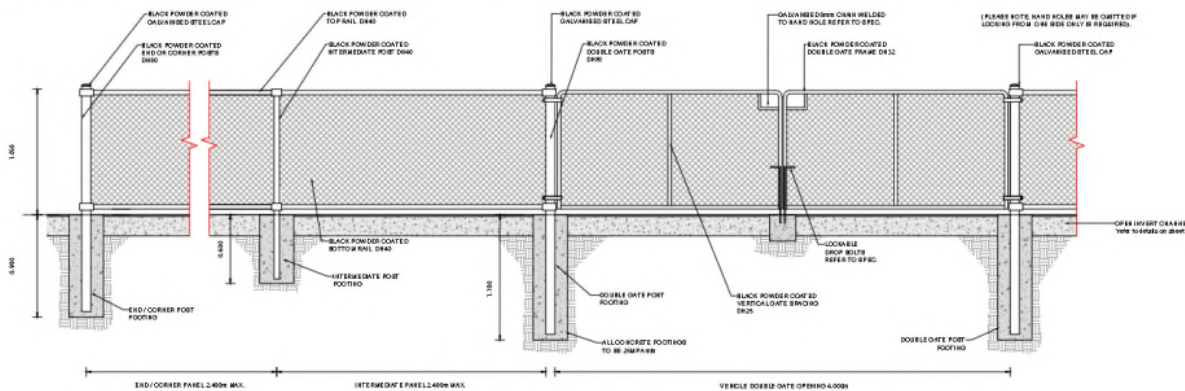


**DETAIL 3**  
TYPICAL STRAINING CABLE POST CONNECTION  
NTS

**DETAIL 4**  
TYPICAL MESH LACING KNUCKLED SELVEDGE DETAIL  
NTS



**SECTION ELEVATION VIEW DETAIL**  
SPORTS FIELD FENCING WITH SINGLE ACCESS GATE OPENING  
SCALE 1:40 ON A3



**SECTION ELEVATION VIEW DETAIL**  
SPORTS FIELD FENCING WITH DOUBLE ACCESS GATE  
SCALE 1:40 ON A3

PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

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ISSUE	DATE	AMENDMENTS	BY
A	26 FEB 2022	26 FEB 2022	AC/MPV



Client: BANYULE CITY COUNCIL  
Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION  
Drawing: FENCING DETAILS  
Date: ISSUED FOR COMMENT

Drawn By	Checked By	Scale
SC	AC/MPV	AHD

NOTE: \*REFER TO SPECIFICATION FOR FURTHER DETAIL \*SPECIFICATION AS INDICATED AND TO COMPLY MINIMALLY WITH AS 1723.4

DATE: FEB 2022  
PROJECT NO: 100 12022  
DRAWN BY: SC  
CHECKED BY: AC/MPV  
SCALE: AHD  
DATE: FEB 2022  
PROJECT NO: 100 12022  
DRAWN BY: SC  
CHECKED BY: AC/MPV  
SCALE: AHD

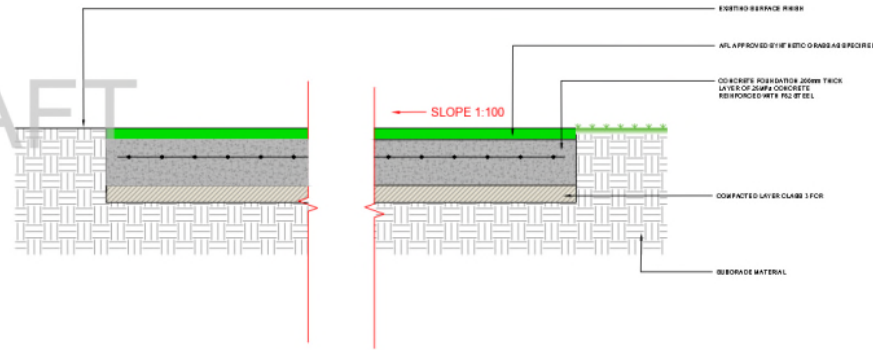


Received  
16/06/2022

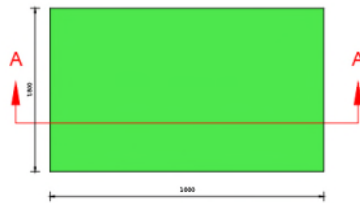
**SYNTHETIC PAD DETAILS**

**NOT FOR CONSTRUCTION**  
PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

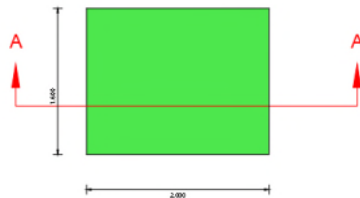
DRAFT



**TYPICAL CROSS SECTION**  
SYNTHETIC GRASS PAD  
SCALE 1:20 ON A3  
\*REFER TO SPECIFICATION FOR FURTHER DETAIL



COACHES BOXES: 2# 1.8m X 3.0m



SINGLE ACCESS GATES: 6# 1.6m X 2.0m

**TYPICAL LAYOUT**  
SYNTHETIC GRASS PAD  
SCALE 1:20 ON A3  
\*REFER TO SPECIFICATION FOR FURTHER DETAIL

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ISSUE	DATE	APPROVED BY	BY
A	26 FEB 2022	D HOPKINS	SCWMP



Client: BANYULE CITY COUNCIL

Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION

Drawing: SYNTHETIC PAD DETAILS

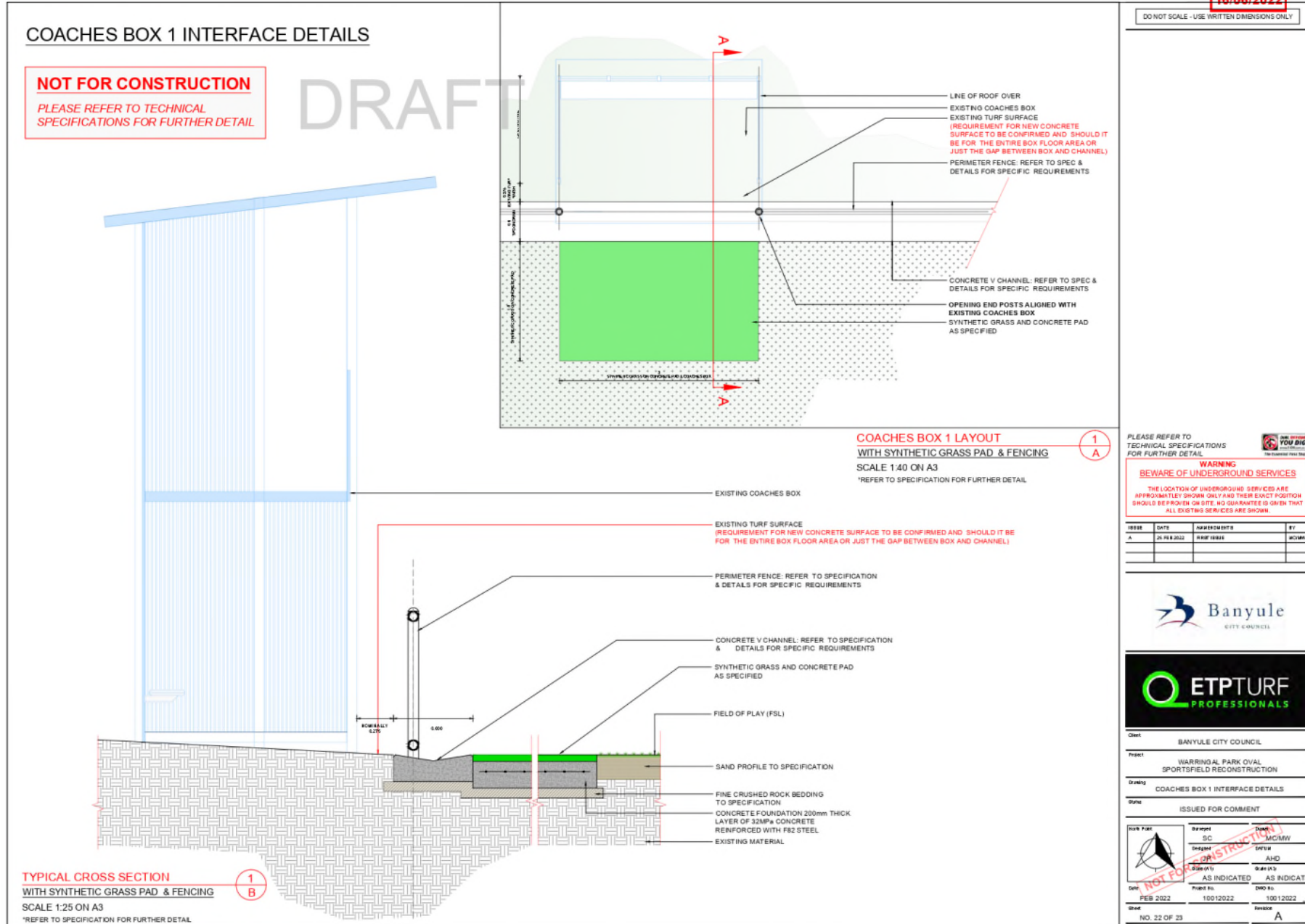
Status: ISSUED FOR COMMENT

Drawn By	Checked By	Scale
SC	MCMW	AS INDICATED
Designer	DAVIA	AS INDICATED
	AHD	

DATE: FEB 2022 Project No: 10012022 DWG No: 10012022\_20

Sheet: NO. 21 OF 23 Revision: A

Received  
16/06/2022



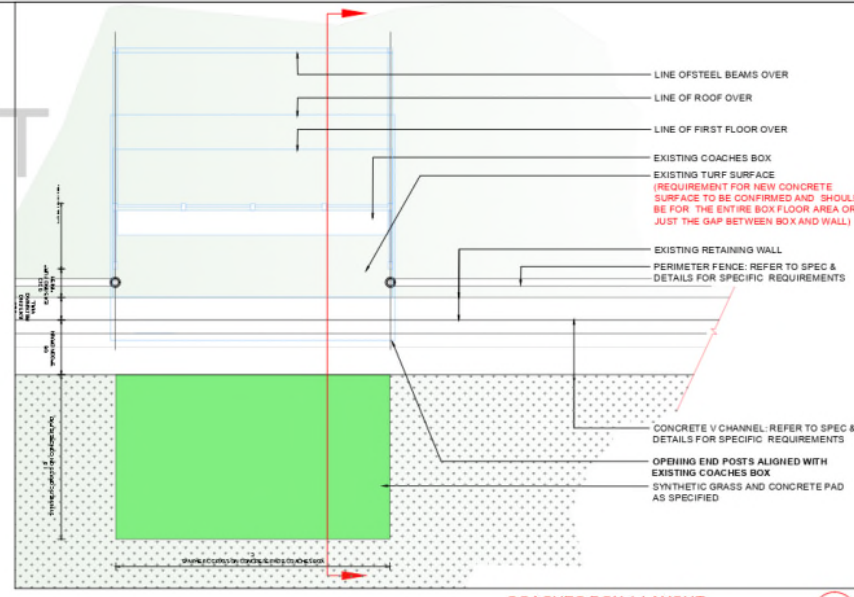
Received  
16/06/2022

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COACHES BOX 2 INTERFACE DETAILS

**NOT FOR CONSTRUCTION**  
PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL

DRAFT



**COACHES BOX 1 LAYOUT**  
WITH SYNTHETIC GRASS PAD & FENCING  
SCALE 1:40 ON A3  
\*REFER TO SPECIFICATION FOR FURTHER DETAIL

PLEASE REFER TO TECHNICAL SPECIFICATIONS FOR FURTHER DETAIL



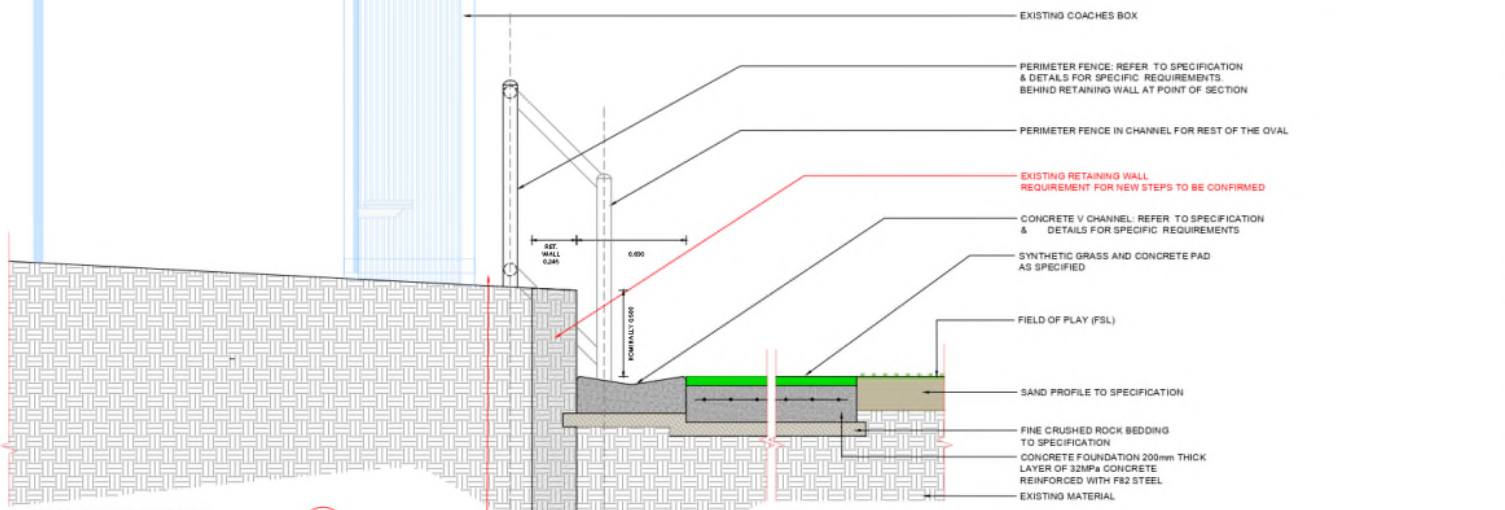
**WARNING**  
**BEWARE OF UNDERGROUND SERVICES**  
THE LOCATION OF UNDERGROUND SERVICES ARE APPROXIMATELY SHOWN ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL EXISTING SERVICES ARE SHOWN.

ISSUE	DATE	AMENDMENTS	BY
A	26 FEB 2022	31 RFP 18046	AC/MP



Client: BANYULE CITY COUNCIL  
Project: WARRINGAL PARK OVAL SPORTSFIELD RECONSTRUCTION  
Drawing: COACHES BOX 2 INTERFACE DETAILS  
Date: ISSUED FOR COMMENT

Drawn By	Checked By	Project No.	Scale	Scale
SC	MCM/WW		AS INDICATED	AS INDICATED
Design	SA/SM		AHD	
DATE	PROJECT NO.	DWG NO.	DATE	REVISION
FEB 2022	10012022	10012022_22		
Sheet				A
				NO. 23 OF 23



**TYPICAL CROSS SECTION**  
WITH SYNTHETIC GRASS PAD & FENCING  
SCALE 1:25 ON A3  
\*REFER TO SPECIFICATION FOR FURTHER DETAIL



Attachment 1



Figure 1: Rear 7 Dunstan Street, Macleod



Figure 1: Part of 12 -16 Mountainview Road & Part of 1 Allens Road, Montmorency Land Exchange



Part of 419 Upper Heidelberg Road, Ivanhoe  
Parcel A – BCC land to be transferred to YVW  
(966m2)



Part of 421 Upper Heidelberg Road, Ivanhoe  
Parcel B -YVW land to be transferred to Council  
(2081m2)



ANALYSIS OF RFT - 1198-2022 - Beverley Road Oval Reconstruction

Non-Compliant

Company Name	Risk Score	Weighting	A		B		C		D		E		F		G		H	
			DEH Turf Contractors Pty Ltd	Evergreen Turf Group Pty Ltd	Goal Turf Projects Pty Ltd	Green Turf Pty Ltd	Meridale Contractors	Mckinnons Pty Ltd	TurOne Pty Ltd	SIM Turf & Civil Pty Ltd								
Evaluation Criteria			Consensus Score	Weighted Score	Consensus Score	Weighted Score	Consensus Score	Weighted Score	Consensus Score	Weighted Score	Consensus Score	Weighted Score	Consensus Score	Weighted Score	Consensus Score	Weighted Score	Consensus Score	Weighted Score
Tendered price	10	40	7.99	31.97	10.00	40.00	8.20	32.81	9.87	39.46	9.97	39.87	7.63	30.53	8.38	33.50	8.24	32.94
Previous performance, experience & Reliability in provision of similar type projects	10	35	5	16.67	8	28.00	8	28.00	6	21.17	8	28.17	9	30.33	8	28.38	8	28.17
Qualifications & capacity of nominated staff including experience of nominated sub-contractors	10	15	6	9.00	8	11.50	7	10.50	6	9.00	8	11.50	8	12.00	7	10.50	8	12.00
Local & Social Sustainability	10	5	5	2.67	7	3.50	5	2.67	5	2.33	5	2.33	6	2.83	6	3.17	5	2.50
Accredited Management Systems (Quality, Environmental & OHS)	10	5	5	2.33	10	5.00	6	2.83	5	2.33	5	2.33	5	2.50	10	5.00	10	5.00
Weighted Score		100	64.14		88.00		77.72		75.30		85.20		78.19		79.50		81.61	
Total Tendered Price / Lump Sum Ex GST (Enter total cost)			\$ 1,986,723	\$ 1,587,919	\$ 1,856,150	\$ 1,609,499	\$ 1,593,157	\$ 2,080,742	\$ 1,895,760	\$ 1,928,235								
Recommended			No	Yes	No	No	No	No	No	No	No	No	No	No	No	No	No	No

Project Budget/Funding	
Item	Amount
Contract Amount	\$1,587,919.00
Contract 10% Contingency	\$158,791.90
Total Project Cost	\$1,746,710.90
2022/23 Budget	\$1,520,000.00
Budget shortfall	\$226,711.00





# Financial Management Report – June 2022 Preliminary Report

CM9 : D22/168967



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## 1 Executive Overview

### 1.1 Introduction and overview

- The Monthly Financial Management Report for June 2022 (Preliminary Report) has been prepared in accordance with Australian Accounting Standards.
- This monthly report is designed to identify and report on major variances against the adopted Annual Budget 2021/22 at an organisational level.
- The Monthly Financial Management Report for June 2022 (Preliminary Report) comprises a review of the current performance as at June 2022 against full year budget and other key financial information.

### 1.2 Key financial highlights and overview

As at 30 June 2022	Actual \$000	Budget \$000	Variance \$000
<b>Total income</b>	<b>168,705</b>	<b>173,281</b>	<b>(4,576)</b>
<b>Total expense</b>	<b>158,616</b>	<b>158,700</b>	<b>84</b>
<b>Operating Surplus for the year</b>	<b>10,089</b>	<b>14,581</b>	<b>(4,492)</b>
<b>Adj. Underlying Surplus/(Deficit)</b>	<b>422</b>	<b>(1,185)</b>	<b>1,607</b>
<b>Total capital works expenditure</b>	<b>39,178</b>	<b>66,745</b>	<b>27,567</b>

- The June 2022 actual is an operating surplus of \$10.089m compared to the adopted budget surplus of \$14.581m (\$4.492m unfavourable).
- The 2021/22 underlying operating surplus is \$0.422m compared to a budgeted underlying deficit result of \$1.185m (\$1.607 favourable).
- Total Income (\$168.705m) is \$4.576m unfavourable to budget due to less government grants and less income from fees and charges, partially offset by additional profit from asset sales and other income. Total expenses (\$158.616m) is marginally below budget by \$0.084m. (Notes to the Income Statement are outlined in section 2.1.1).
- As of 30 June 2022 a total of \$39.178m has been spent on capital works. The adopted capital budget is \$66.745m. The majority of capital works projects not completed this year will be carried across into 2022/23. The main reasons for the variance is due to resource constraints in the IT and Fleet services, and supply chain delays and availability of contractors.

#### Financial Sustainability – the VAGO indicators

	Net Result	Adjusted Underlying Result	Liquidity	Internal Financing	Indebtedness	Capital Replacement	Renewal Gap
June 2022	1.52%	-4.77%	2.37	88.88%	16.67%	1.74	1.62

- The ratios outlined above are preliminary results and will be update in the Annual Report once all year-end adjustments are finalised.

- The 'red' Adjusted Underlying Results will be managed through continuing to maintain the operational returns and maximising revenue from commercial activities and property sales over the next few years. In a normal year, Council aims for 5% or greater against the ratio.
- The 'Amber' Internal Financing for 2021/22 measures Banyule's ability to finance capital works using cash generated by operating cash flows. The Capital works expenditure that is forecast to be funded from operating cash flow is 88.88% for 2021/22 which is impacted by the delivery of Capital Works, and from postponing most property projects planned in the budget to subsequent years. (100% or greater is financially sustainable).

## 2 Financial Performance

### 2.1 Income Statement

For the period ended 30 June 2022 Council is reporting a preliminary surplus result of \$10.089m compared to the adopted budget surplus of \$14.581m (\$4.492m unfavourable movement). The underlying surplus is \$0.422m after adjusting for \$9.667m of capital grants / contributions (Budget deficit is \$1.185m)

Material variances are explained – variances greater than \$0.500m is considered material for the financial year 2021/22.

**Table 1 – Income Statement**

Period ended 30 June 2022	Actual \$'000	Budget \$'000	Variance \$'000	Notes
<b>Income</b>				
Rates and charges	109,327	108,768	559	1
Grants - Operating	13,904	11,976	1,928	2
Grants - Capital	5,824	12,887	(7,063)	3
Statutory fees and fines	7,666	10,295	(2,629)	4
User fees and charges	17,294	20,346	(3,052)	5
Contributions income	5,359	5,111	248	
Interest income	399	470	(71)	
Rental income	2,962	2,566	396	
Net gain on disposal assets	4,306	266	4,040	6
Other income	1,664	596	1,068	7
<b>Total income</b>	<b>168,705</b>	<b>173,281</b>	<b>(4,576)</b>	
<b>Expenses</b>				
Employee costs	70,574	71,130	556	8
Materials and services	47,692	46,185	(1,507)	9
Utility charges	3,784	4,489	705	10
Depreciation	22,479	22,479	0	
Amortisation – intangible asset	292	292	0	
Amortisation – right of use assets	527	551	24	
Borrowing costs	1,900	1,905	5	
Finance cost - leases	28	24	(4)	
Donations expenditure	1,533	1,434	(99)	
Contribution expense	7,343	7,189	(154)	
Other expenses	2,464	3,022	558	11
<b>Total expenses</b>	<b>158,616</b>	<b>158,700</b>	<b>84</b>	
<b>Surplus for the year</b>	<b>10,089</b>	<b>14,581</b>	<b>(4,492)</b>	
Grants – Non-recurrent Capital	4,480	10,859	(6,379)	12
Capital Contributions – Other Sources	5,187	4,907	280	
<b>Adj. Underlying Surplus / (Deficit)</b>	<b>422</b>	<b>(1,185)</b>	<b>1,607</b>	

### 2.1.1 Notes to the income statement

The significant contributions to the variance are:

1. **Rate & charges** are \$0.559m higher than Annual budget mainly due to additional supplementary revenue (\$0.274m) and rate interest (\$0.282m).
2. **Grants – Operating:** \$1.928m favourable to budget, mainly due to unbudgeted grants, grants paid earlier than planned, additional grants and unearned grants that have now been realised from 2020/21 (compliance with AASB1058 accounting standard). These grants include:
  - o Grants received earlier than expected include 2022/23 Victoria Grants Commission \$1.188m
  - o Food & Garden Organics Kerbside collection grant not budgeted of \$0.155m.
  - o Aged services received additional grants; Home Modification received an additional \$0.263m, HACC community services \$0.106m, and Respite Care \$0.056m.
  - o Safe Outdoor Activation Package of \$0.180m
3. **Grants – Capital:** is \$7.063m unfavourable to budget. This variance is mainly determined by the timing of recognising capital project funding based on the project progression. Significant projects are:
  - o Footpath Replacement program \$1.3m
  - o Montmorency Village Pocket park development \$1.3m
  - o Olympic Park Master plan \$2.061m
  - o Waterdale Road Pocket Park \$1.066m
  - o Macleod Park Change room \$0.25m
  - o Roads to Recovery grant \$1.041m

As unearned income has not yet been assessed, for year end adjustments, it is estimated approximately \$2m could be recognised as capital grant received in the final annual report.
4. **Statutory fees and fines:** is \$2.629m unfavourable due to COVID Lockdowns and resource availability of building and construction has resulted in lower income than budget in the following areas:
  - Building Permits: Building Control \$0.483m and Development Planning \$0.374m
  - Law Infringements: Parking \$1.731m and Animal Management \$0.115m
5. **User fees and charges:** income is \$3.052m unfavourable mainly due COVID lockdowns during the 15 July 2021 to 22 October 2021, resulting in closures and interruption to services:
  - Council's leisure and function centres have reduced income by \$2.607m due to COVID-19 lockdowns (lockdown 5 & 6) and slower than expected return on customers. In addition, the closure of Olympic Leisure Centre and the Netball Stadium opening from January 2022 also contributed to the unfavourable variance.
  - The transfer station has also experienced a reduction in demand for commercial activities due to COVID-19 restrictions, resulting in an unfavourable variance of \$0.673m.
  - The above unfavourable variance is marginally offset by the additional income generated from additional immunisation services (\$0.087m) against COVID.
6. **Net Gain on disposal of assets:** is \$4.040m favourable to budget. This is mainly due to an unexpected compensation received in June 2022 for the compulsory acquisition (\$3.475m) of the Borlase Reserve land from the North East Link Project (NELP). This property had been written off in the 2019/20 financial year due to changes in the title, and only recently NELP offered Banyule a compensation payment for the prior year acquisition. The gain from the sale of Vehicles is estimated to be \$0.397m.

**7. Other Income:** is \$1.068m favourable to budget, mainly driven by Workcover reimbursements \$0.689m, North East Link Memorandum of Understanding (MOU) agreement for \$0.153m per annum over the life of the project to support Council involvement, and an Insurance claim for the loss of Iveco Side Loader (\$162k) - Operations Vehicle.

**8. Employee costs:** is \$0.556m favourable to budget mainly due to employment vacancies :

Refer table below for consolidated employee and agency costs:

Banyule City Council	YTD Actual \$000	YTD Budget \$000	YTD Variance \$000
Employee Costs	70,574	71,130	556
Agency - Operations	4,899	1,127	(3,771)
Agency - Initiatives	128	442	314
<b>Total Employee and Agency Cost</b>	<b>73,739</b>	<b>72,699</b>	<b>(1,039)</b>

- EFT variance: Council has budgeted for 691.65 equivalent full-time staff (EFT). As of 30 June Council (the latest pay period) is tracking at 36.38 EFT below budget. The Teams with significant unfavourable EFT vacancies are:
  - Operations - 8.92 EFT
  - Parks and Natural Environment - 5.8 EFT
  - Leisure Centres - 19.75 EFT
- Although the actual employee cost is favourable to the budget, the favourable amount is lower than what was expected based on the EFT variance. It is mainly due to:
  - The labour capitalisation of expenditure (from Capital expense to Operating expense) in areas such as Information Technology and Food Organics Green Organics project budgets.
  - Less annual leave taken than budgeted, resulting in higher operational employee costs
  - Unbudgeted work-cover cost (reimbursed by work-cover).
- The higher agency usage against the net savings in employee costs has continuously been reported throughout the Financial Management Report. Also, refer to section 9: Materials and Services.
- Spending on agency in 2021/22 will generally result in an accompanying reduction in employee costs. In 2021/22 Council utilised additional agency personnel to cover the higher than expected short-term vacant positions to continue to deliver ongoing services and manage high risk priority areas. In addition, \$1.488m of IT budgeted capital projects (budgeted for in Capital Works) will not be capitalised under the accounting standard AASB 138. This amount has been transferred from the CAPEX budget. Refer section 3.

## Key Employee Cost variances:

Favourable YTD Actual (\$1.964m)	Description – Employee Costs Variance against Budget	EFT Variance (YTD)
1,030,780	Leisure Centre employee costs savings as a result of the unpredicted and extended COVID-19 lockdown from 15 July 2021 to November 2021. In addition, the Netball Stadium only opening from January 2022 also required less labour and contributed to the favourable variance	EFT 14.18
525,032	Olympic Leisure Centre employee costs savings with the closure of the centre due to significant emergency works required which are planned to be re-opened in the next financial year.	EFT 5.57
882,920	Various initiatives project employee costs with the majority of projects will be continuously delivered and carried to the next financial year.	EFT 5.26
- 474,656	Net estimated total savings from general vacant positions and staff turnover (not directly related to COVID-19). The majority of vacant positions are being backfilled through agency staff (refer to materials and services expenditure).	
Unfavourable YTD Actual (\$1.988m)	Description – Employee Costs Variance against Budget	EFT Variance (YTD)
(86,797)	Unbudgeted employee costs as a result of receiving a fully funded Somali Safer Community Grant.	EFT 1
(278,027)	Homecare staff redundancy payment made in late July due to individual circumstances (majority payments accrued in June 2021). Health and Aged Manager redundancy paid in February as a result of the Community Wellbeing realignment	EFT Nil
(850,867)	Unbudgeted work-cover cost (note: the majority of these costs are offset through direct income reimbursements).	EFT Nil
(644,175)	Timing of the employment cost capitalisation to be posted at the end of each quarter.	EFT -2
116,888	Unexpended grants mainly for Home Care and Maternal & Child Health	EFT -2.64
(111,291)	Food and Garden Organics Kerbside employment costs (budgeted for in Capital Works). The costs have been determined to be operating costs or initiatives funded and will not be capitalised (a transfer from the Capital Budget to the Operating/Initiatives Budget).	EFT Nil
(134,200)	Regulation Reform Incentive Fund unbudgeted employee costs as a result of receiving a fully funded grant.	EFT -4

9. **Materials and Services:** The year-to-date variance is \$1.507m unfavourable to budget, mainly due to the additional agency cost, and the impact of the COVID-19 lockdowns 5 & 6, where deliveries and services were rescheduled with the changes to various service provision.

## Variance Table – 30 June 2022:

Banyule City Council	Actual \$000	Budget \$000	Variance \$000
Agency (Operations)	4,976	1,127	(3,849)
Consultancy (Operations)	924	1,322	398
Contractor (Operations)	14,001	13,796	(397)
Initiatives Expenditure	2,591	3,761	1,170
Other Materials and services	25,200	26,179	979
<b>Total</b>	<b>47,692</b>	<b>46,185</b>	<b>(1,507)</b>

- The variances are explained as per below table:

Banyule City Council	Actual \$000	Budget \$000	Variance \$000
Agency (Operations)	4,976	1,127	(3,849)

Agency is used to cover short-term vacancies in staff and additional workload – refer to note 8. These additional costs in the agency Annual Actual of \$3.771m are partially offset by Workcover reimbursements and savings from vacancies in employee costs. The majority of Agency spending has been incurred in the Operations and Parks areas due to COVID lockdowns, illness, and the increasing customer requests being managed on a day to day basis.

There are various IT projects, Annual Actual \$1.786m in total (budgeted for in Capital Works). The costs have been determined not to be capitalised after assessing the new accounting VAGO interpretation for intangible assets AASB 138.

Contractor (Operations)	14,001	13,796	(397)
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Although the current variance is marginally unfavourable to the budget, it is expected to be significantly changed after receiving WaterMarc's current year financial performance. According to the contract, Council has to share the loss when WaterMarc Service provider operates in deficit. As a result, \$1.9m is estimated to be the Shared Loss cost to Council and financial outcome and cost to council of closing the centre due to the extended COVID-19 lockdowns.

Initiatives Expenditure	2,591	3,761	1,170
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Initiative expenditure is tracking favourable against the budget. The timing of initiative projects utilising service providers and contractors is not always known when setting the budget, and a number of projects have now been delayed due to COVID-19 lockdowns. A thorough project review was undertaken in April by Management which determined (in principle) the carry-forward projects. The carry forward amount will be finalised after the EOFY is completed and will impact next year's forecast.

Other Materials and services	25,200	26,179	979
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Council's green waste contract stipulates a contractual limit of 3% contamination. In 2021 this limit was exceeded (understood to be the result of residents in COVID-19 lockdowns - spending more time at home and dispersing their green and general waste incorrectly). Exceeding the contamination limit has resulted in a higher price per tonne being charged. Also, additional green kerbside consumption occurred this year. As a result, Council paid an additional \$0.583m for the extra tonnage on the contamination rates.

The Food Organics & Garden Organics (FOGO) Kerbside Collection project - \$0.421m of the FOGO project cost has been reclassified to this expense category from capital after assessing the detailed project plan.

- 10. Utilities charges:** is \$0.705 favourable to budget due to closures leisure centres during the COVID lockdowns. As a result, the savings from WaterMarc, Sport stadium, and Leisure centres are \$0.473m. In addition, \$0.240m of saving generated from energy-efficient streetlights.
- 11. Other Expenses** is \$0.558m favourable mainly due to the Economic Support Package provision not fully expended. In addition, provision of bad debt for parking infringement is \$0.187m less than budgeted. It is a reflection of the reduction of infringement tickets issued in the 2021/22 financial year.
- 12. Grants – Non-recurrent Capital:** is \$6.379m unfavourable to budget due to reporting requirements to recognise grant income received when earned each year (compliance with AASB1058 accounting standard). Refer Note 2.

## 2.2 Financial Sustainability

The current assessment of the Financial Sustainability of the Organisation is measured against the VAGO (Victorian Auditor-Generals office) indicators. The VAGO ratios outlined below are preliminary results and will be update in the Annual Report once all year-end adjustments are finalised.

	Net Result	Adjusted Underlying Result	Liquidity	Internal Financing	Indebtedness	Capital Replacement	Renewal Gap
June 2022	1.52%	-4.77%	2.37	88.88%	16.67%	1.74	1.62



- The adjusted underlying result measures an entities ability to generate surpluses in the ordinary course of business. It is calculated as **(Adjusted underlying surplus or deficit) / (Adjusted underlying revenue)**. It specifically excludes non-recurrent capital grants, other contributions to capital expenditure (including Open Space Contributions) and non-monetary asset contributions (n/a for Banyule).
  - The 'red' Adjusted Underlying Results (deficit) has been managed through continuing to maintain the operational returns (reduction in expenditure to align with the significant loss of revenue from COVID-19 lockdowns) and maximising revenue from commercial activities and property sales over the next few years.
  - Council budgeted for a deficit in both 2020/21 and 2021/22 to provide significant financial support to ratepayers, businesses and the community via the COVID-19 Banyule Economic Support Package.
  - In a normal year, Council aims for 5% or greater against the ratio.
- The 'Amber' Internal Financing for 2021/22 measures Banyule's ability to finance capital works using the cash generated by operating cash flows.
  - The capital works expenditure funded from operating cash flow is 88.88% for 2021/22 after delivery of Capital Works and most property projects are postponed to subsequent years but budgeted within 2021/22. (100% or greater is financially sustainable).
  - Internal Financing ratio of 100% or greater is considered financially sustainable.

## 2.3 Council Resolutions: impact on financial performance

The table below lists 2021/22 resolutions carried by Council as of 30 June 2022, which will impact the financial statements.

Resolution	Description	EFT	Impact on Forecast	\$'000
CO2021/136	Reduction in the 2021 Winter Seasonal Fees for sport clubs (\$78,000 included in ESP \$ (CO2021/164)		User fees & charges	-
CO2021/159	Youth Spaces Plan		Materials	50
CO2021/164	Economic Support Package (ESP)		Various	1,727
CO2021/168	Disc Golf Pop-up		Materials	30
CO2021/191	Christmas Day Gathering for Isolated/Underprivileged People		Materials	15
CO2021/192	Bellfield Social Enterprise Café		Materials	7.5
CO2021/202	Banyule Community Fund (6 months)	0.6	Employee	37.5
<b>Expenditure</b>			<b>Total Operating</b>	<b>1,867</b>
CO2021/193	Bring Forward Olympic Leisure Centre – co design		Capital Expenditure	200
CO2021/151	Defer Macleod Park Pavilion to 2022/23		Capital Expenditure	(800)
CO2021/238	Viewbank Tennis Club - LED Lighting upgrade		Capital Expenditure	90
CO2021/239	North East Link Project - Sporting Infrastructure (AK Lines Reserve & Binnak Park)		Capital Expenditure	80
CO2022/33	Acquire New Art Works		Capital Expenditure	32
<b>Expenditure</b>			<b>Total Capital Works</b>	<b>(398)</b>

## 2.4 COVID-19 – Business Impact

- The COVID-19 unexpected lockdowns 5 & 6 (15 July 2021 until 22 October 2021 ) have significantly impacted the economy, business, ratepayers and communities within Banyule.
- The June 2022 preliminary report has been updated for any significant financial impact expected as a result of the past lock-down restrictions impacting the Council businesses during the financial year.
- Due to COVID-19 Lockdowns, a financial impact has been estimated for the financial year based on the current Victoria's Roadmap. Banyule businesses are likely to incur \$5.426m net unfavourable results (Income loss \$5.223m and expenditure savings \$1.655m).
- As of 30 June 2022, the key areas estimated to be significantly impacted include:

Business units	Gross impact income favourable/ (unfavourable)	Gross impact expenditure favourable/ (unfavourable)	Net financial impact net saving / (net cost)
Transport Engineering	(1,498,416)	12,473	(1,485,943)
Leisure Centres-BLFM	(2,345,135)	1,788,661	(556,474)
Waste Management & Recycling	-	(609,000)	(609,000)
Transfer Station	(350,865)	(356,449)	(707,314)
Early Childhood Services	(404,435)	90,404	(314,031)
Municipal Laws	(350,778)	-	(350,778)

- The business impact is expected to change significantly after receiving Watermarc's current financial performance. According to the contract, Council has to share the loss when WaterMarc Service provider operates in deficit. As a result, \$1.9m is estimated to be the Shared Loss cost to Council, when the service provider anticipated having a deficit of \$1.85m. This operational deficit is considered the outcome of the closed centre due to the COVID-19 lockdown. The \$1.9m cost is expected to reflect the final annual report.

## 2.5 COVID -19 Economic Support Package (ESP)

- Council has explored additional options to provide appropriate and timely assistance to the community, ratepayers and local businesses in 2021/22 who may experience hardship associated with the adverse economic implications of COVID-19. At the meeting held on 30 August 2021, Council resolved the 2021/22 ESP to be increased to \$3.540m, which comprises:
  - the current 2021/22 \$1.500m Economic Support Package initiative to ratepayers, businesses, and community, as outlined in the Budget 2021-2025. At Council meeting 4 October 2021, Council resolved (CO2021/201) to allocate \$0.181m from the \$1.500m ESP to support the business operation at Macleod Recreation and Fitness Centre – YMCA.
  - the \$0.314m operational budget funding in 2021/22 from carry-over funding from the prior year's Economic Support Package, and

- o further funding to support the Banyule community and local business through expanding, extending and providing additional initiatives to the value of \$1.726m.

<b>The additional support</b>	<b>Exp. \$</b>
Fund instalment 1 and 2 of the business components of the Special Rate and Charge Schemes across the 10 Trader Associations covering the year 2021/22 (excluding Rosanna)	599,508
Provide a 6-month rent waiver for highly impacted commercial properties where Council is the landlord	150,000
Provide rent relief to eligible tenants under the Victorian Government Commercial Tenancy Relief Scheme, by application	15,000
Business investment funding to continue to fast track permit applications	100,000
Fund Gift Cards and/or vouchers that support shopping local	58,000
Continue to deliver on the Rediscover Local strategy	100,000
Broaden COVID -19 Business Grants eligibility	-
Waive from 50% to 100% of the 2021 Winter season ground and pavilion hire fees (excluding utilities)	155,153
Increase the funding of the current Community Grants Program – major grants pool	50,000
Waive 100% the 2021/22 fees (excluding utilities) for leased clubs – bowls, croquet, tennis, scouts	13,000
Waive 6 months of rental fees for Shop 48	146,200
Fund our 7 Neighbourhood houses for service enhancement	70,000
Provide additional funding to support Greenhills Neighbourhood House to continue the food relief and sustainability programs	40,000
Fund the extension of the 'Chillin in Banyule' program for further a 9-months to provide for local musicians to be programmed into local businesses	10,000
Fund an Arts and Culture COVID Relief program to support our local creative sector	20,000
Support businesses that have been impacted to successfully re-open and reinvigorate once the COVID-19 restrictions ease.	200,000
<b>Total</b>	<b>1,726,861</b>

- As of 30 June, approximately \$2.7m of the \$3.5m Economic Support Package has been realised, including forgone income and expenses (excludes accruals not yet processed).
- Banyule through this package aims to achieve the best possible direct support to those in financial hardship within the municipality (Banyule's ratepayers, communities and business owners).
- At the time of writing this report, 1,119 rates waivers applications were granted equivalent to \$326,500.

### 3 Capital Works Expenditure

- As at 30 June 2022 a total of \$39.178m has been spent on capital works. The adopted 2021/22 capital budget is \$66.745m.
- The EOFY Capitalisation and accrual processes are being undertaken, which will significantly impact on final Capital Works Expenditure (expected to increase).

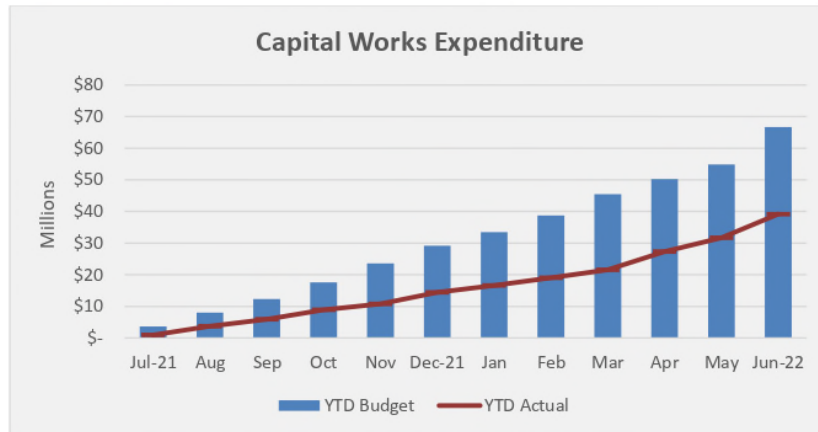


Table 2 – Statement of Capital Works

As at 30 June 2022	Actual \$000	Budget \$000	Variance \$000
<b>Infrastructure</b>			
Roads, streets and bridges	8,835	15,262	6,427
Drainage	1,232	1,514	282
Parks and gardens	4,327	9,998	5,671
Playgrounds	202	630	428
<b>Total infrastructure</b>	<b>14,596</b>	<b>27,404</b>	<b>12,808</b>
<b>Property</b>			
Freehold buildings	18,680	21,039	2,359
<b>Total property</b>	<b>18,680</b>	<b>21,039</b>	<b>2,359</b>
<b>Plant and equipment</b>			
Motor vehicles	1,388	5,952	4,564
Plant and equipment	3,965	7,034	3,069
Furniture and fittings	155	235	80
<b>Total plant &amp; equipment</b>	<b>5,508</b>	<b>13,221</b>	<b>7,713</b>
<b>Other assets</b>			
Intangible assets	351	5,030	4,679
Art collection	43	50	7
<b>Total capital works expenditure</b>	<b>39,178</b>	<b>66,744</b>	<b>27,566</b>

The major areas where expenditure is significantly below budget include Roads, Streets and Bridges; Parks and Gardens, Motor Vehicles and Intangible assets. The majority of capital works projects not completed this year will be carried across into 2022/23. The main reasons for the variance is due to resource constraints in the IT and Fleet services, supply chain delays and availability of contractors.

## 4 Investment Activity

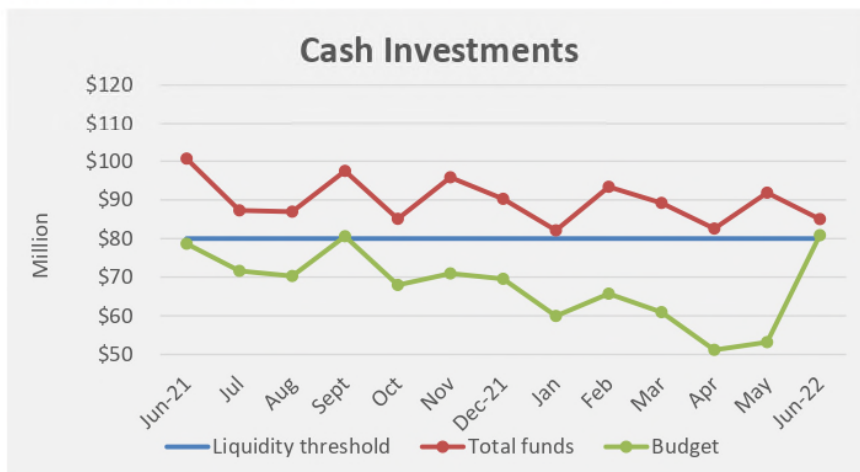
The current short-term term deposit interest rates held by Council are in the range of 0.39% to 0.80%. The current weighted average return is 0.65% and is expected to increase significantly when the short-term deposits mature. (the RBA cash rate has increased in consecutive months to 0.35% on 4 May 2022, 0.85% on 8 June 2022, again by 50 basis points to 1.35% on 5 July 2022).

The duration of the term deposits ranges between 3 to 12 months. Banyule City Council aims to spread maturities throughout the year to match cash outflows. Income from rates will supplement other inflows from which to pay staff salaries and supplier invoices during the year.

All cash investments are directly invested by Council in Australian financial institutions in accordance with our investment policy, using the Standard & Poor's (S&P) short term credit rating.

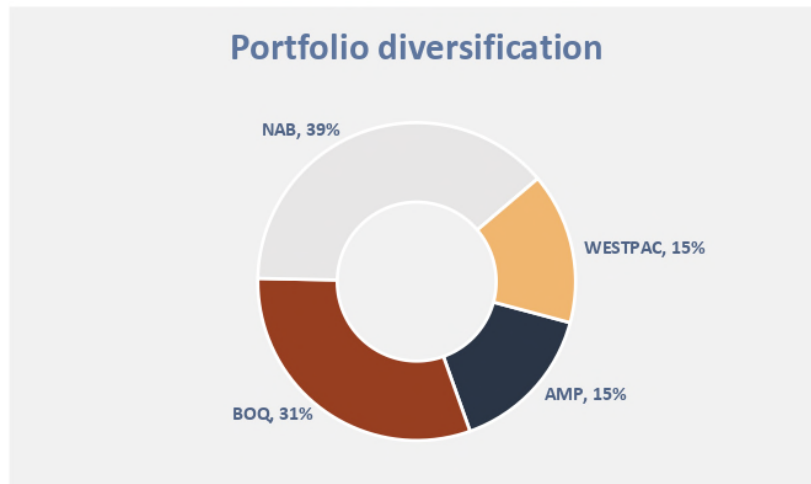
Rate instalment payment dates are in September, November, February & May. The usual trend of higher cash receipts in these months is depicted in the graph 'Cash Investments'.

The budget against actual cash as depicted in the graph below. The Cash balance at 30 June 2022 is \$85m which is \$5m higher than budget. The variance results from a higher cash opening balance than budget projections as at 30 June 2021. Capital Works expenditure is tracking significantly below the budgeted delivery dates offset by COVID business impact. There are less Capital grants received this year than that budgeted and property sales projected to occur have not yet transpired.



Note: Liquidity threshold represents the liquidity position 2:1 to cover budgeted short-term liabilities for the year end 30 June 2022.

The portfolio diversification of investments is outlined in the chart below:



**Table 3 – Investment Portfolio and Financial Institutions**

S&P rating	Banks	Investment portfolio	Maximum % holding in a single Financial Institution	Maximum % holding in a single credit rating level
A 1 +	NAB	39%	50%	
	Westpac	15%	50%	
<b>Total A1+</b>		<b>54%</b>		<b>100%</b>
A 2	BOQ	31%	30%	
	AMP	15%	30%	
<b>Total A 2</b>		<b>46%</b>		<b>50%</b>

- Table 3 – 'Investment Portfolio and Financial Institutions' above aligns to Council's current investment policy.
- Council's Investment policy was adopted in February 2022 and full implementation of the policy is expected in 2022/23.
- Ministerial approval from the Minister for Local Government was received on 21 June 2022 to enable direct investment of Council's defensive assets, through a Unit Trust structure with the Victorian Fund Management Corporation (VFMC). The Ministerial approval approves VFMC as an authorised manner of investment under Section 103 of the *Local Government Act 2020*. This is a blanket approval arranged by Local Government Victoria on behalf of all Councils at the request of Banyule City Council.

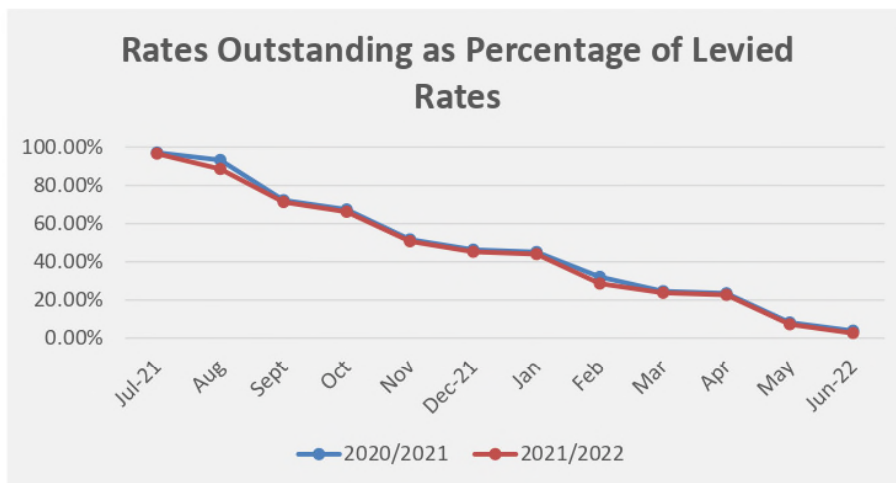
## 5 Other Financial Information

### 5.1 Rates Outstanding

For the 2021/22 financial year, Banyule City Council has levied in total \$110.736m in rates revenue (includes waste charges from the schedule of fees and charges and excludes the fire services property levy and the provision for rate waivers).

The total outstanding balance as at 30 June 2022 is \$2.836m, 2.56% (June 2021: 3.79%) of the current year levied rate income is outstanding.

The impact from COVID is not as significant as initially anticipated.

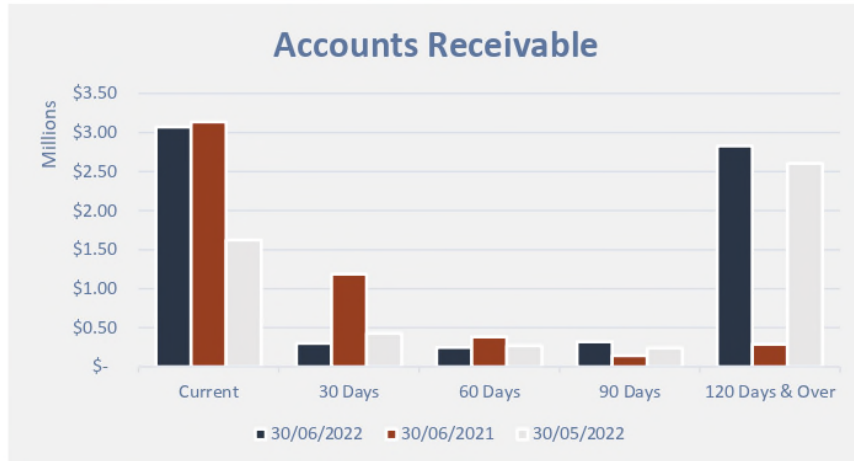


Council endorsed the waiver of a proportion of 2021/22 general rates due to COVID-19 financial hardship. Owner-occupiers of residential properties are eligible to a partial-waiver of either \$250 or \$500 for the 2021/22 rate year, depending on whether they hold an eligible Centrelink card. Eligibility for the \$500 waiver is restricted to those holding a JobSeeker or Low-Income category card through Centrelink. To date 1,119 applications for waivers have been granted year to date.

This financial year, rates notices were issued towards the end of July 2021, which is almost a month earlier than last year when rates notices were sent in August 2020 after the budget adoption was formally delayed for 2020/21.

## 5.2 Accounts Receivable

The accounts receivable function of Council raises revenue and collects payments for Children's centres, Aged & Disability services, Health Department, Leisure bookings, Banyule BPI and sundry accounts. (This function does not include revenue for the Planning Department, Animal Registrations and Parking Infringements as these are currently decentralised).



As at 30 June 2022, the total outstanding debtors balance was \$6.767m (May 2022: \$5.169m), outstanding balance is mainly driven by:

- Current balances outstanding are consistent with prior years and include Planning Department debtors, Watermarc service provider monthly fixed invoice; Operations Depot – Waste and Rental property debtors.
- The WaterMarc service provider is not required to pay Council until after June 2022, with the final amount payable, dependent on the Share/Loss arrangements under the COVID provisions of the existing contract. The amount due to Council will not be finalised until the service provider's annual account are certified. This arrangement has resulted in a debtor's balance across each of the 30-days, 60-days, 90-days, and 120-days outstanding balances (including the 2020/21's outstanding balances also represented as outstanding over 120-days) which might only be partially realised.



### 5.3 Other Financial Statements

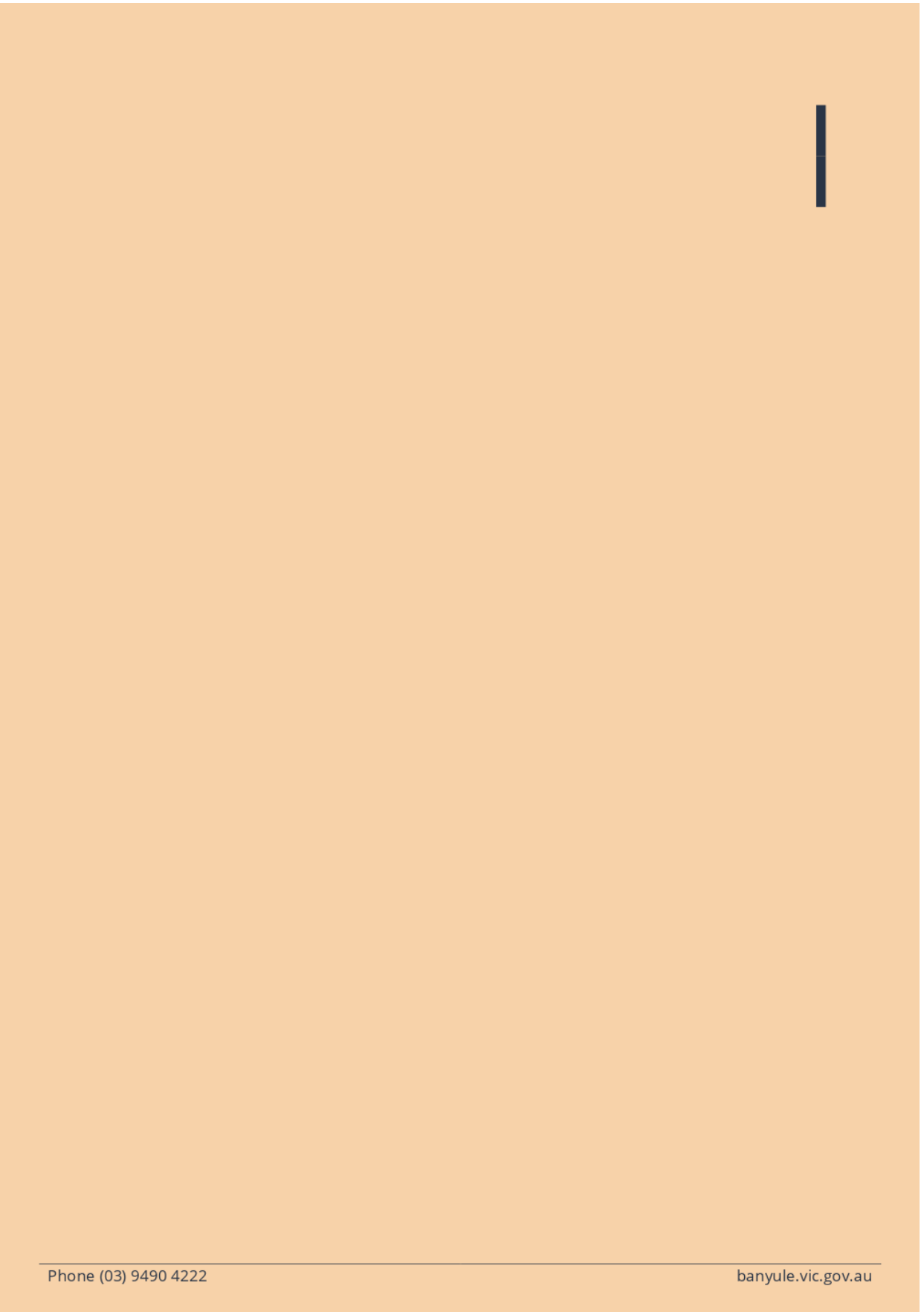
**Table 4 – Balance Sheet**

	2021/22 30 June \$'000	2021/22 31 May \$'000
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalents *	20,001	21,890
Trade and other receivables	13,604	14,085
Other financial assets*	65,000	70,000
Inventories	48	48
Assets held for sale	12,657	12,657
Other assets	1,672	1,672
<b>Total current assets</b>	<b>112,982</b>	<b>120,352</b>
<b>Non-current assets</b>		
Trade and other receivables	200	200
Investments in associates and joint ventures	3,567	3,567
Property, infrastructure, plant and equipment	1,691,476	1,688,533
Right-of-use assets	1,074	1,074
Intangible assets	417	442
Investment Property	28,847	28,847
<b>Total non-current assets</b>	<b>1,725,581</b>	<b>1,722,663</b>
<b>Total assets</b>	<b>1,838,563</b>	<b>1,843,015</b>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Trade and other payables	16,164	15,491
Provisions	10,235	10,871
Interest-bearing loans and borrowings	74	82
Trust funds and deposits	4,292	4,292
Lease Liabilities	474	474
Unearned Income	7,728	7,728
<b>Total current liabilities</b>	<b>38,967</b>	<b>38,938</b>
<b>Non-current liabilities</b>		
Provisions	1,163	1,163
Interest-bearing loans and borrowings	20,810	20,810
Trust funds and deposits	1,009	1,009
Lease Liabilities	560	560
<b>Total non-current liabilities</b>	<b>23,542</b>	<b>23,542</b>
<b>Total liabilities</b>	<b>62,509</b>	<b>62,480</b>
<b>Net assets</b>	<b>1,776,054</b>	<b>1,780,535</b>
<b>Equity</b>		
Accumulated surplus	539,274	543,754
Reserves	1,236,780	1,236,780
<b>Total equity</b>	<b>1,776,054</b>	<b>1,780,534</b>

\* The balance of 'cash and cash equivalents' and 'other financial assets' is \$85.001m (June 2021 \$110.926m).

Table 5 - Statement of Cash Flows

	2021/22 30 June \$'000	2021/22 31 May \$'000
	<b>Inflows (Outflows)</b>	<b>Inflows (Outflows)</b>
<b>Cash flows from operating activities</b>		
<b>Receipts:</b>		
Rates and charges	110,115	109,409
Grants - operating	13,901	13,256
Grants - capital	5,824	5,824
Statutory fees and fines	7,342	6,736
User fees and charges	16,835	15,289
Contributions - monetary	5,106	4,479
Interest received	360	355
Rental income	3,109	2,511
Other receipts	1,603	1,446
<b>Payments:</b>		
Employee costs	(74,144)	(66,558)
Materials and services	(46,472)	(44,063)
Utility charges	(3,626)	(3,534)
Other payments	(10,908)	(10,439)
<b>Net cash provided by operating activities</b>	<b>29,045</b>	<b>34,711</b>
<b>Cash flows from investing activities</b>		
Payments for property, infrastructure, plant and equipment	(36,205)	(31,664)
Proceeds from sale of property, plant and equipment	4,106	603
Net (purchases)/redemption of financial assets	18,000	13,000
<b>Net cash (used in) investing activities</b>	<b>(14,099)</b>	<b>(18,061)</b>
<b>Cash flows from financing activities</b>		
Borrowing costs - interest	(1,896)	(1,760)
Repayment of borrowings	(10,183)	(10,175)
Interest paid - lease liabilities	(28)	(28)
Repayment of lease liabilities	(500)	(458)
<b>Net cash (used in) financing activities</b>	<b>(12,607)</b>	<b>(12,421)</b>
<b>Net increase in cash and cash equivalents</b>	<b>2,339</b>	<b>4,229</b>
<b>Cash and cash equivalents at the beginning of the financial year</b>	<b>17,662</b>	<b>17,662</b>
<b>Cash and cash equivalents at the end of the month</b>	<b>20,001</b>	<b>21,891</b>



[enquiries@banyule.vic.gov.au](mailto:enquiries@banyule.vic.gov.au)



## ALGA National General Assembly: 19 – 22 June 2022

Topic / Speaker	Notes:
<p><b>Governor – General Address</b></p> <p><b>His Excellency General Honorable David Hurley AC DSC</b></p>	<ul style="list-style-type: none"> <li>• Thanks to Local Government for the past few years of difficult times across natural disasters, pandemic, financial strains.</li> <li>• Learnings and reflections today will be important for the future.</li> <li>• Impressed by the number and quality of motions in the business papers.</li> <li>• Number of LGA receiving the Order of Australia medal – acknowledged the great work of Councillors for their communities.</li> <li>• 537 LGA's represented at Assembly</li> </ul>
<p><b>ALGA President's Welcome &amp; Address</b></p> <p><b>Cr Linda Scott</b></p>	<ul style="list-style-type: none"> <li>• Lismore - over \$1B for recovery phase</li> <li>• Extraordinary difficult times for local government</li> <li>• Key leadership, resilient leadership</li> <li>• Partnerships with other levels of government crucial for success</li> <li>• Build on and strengthen partnerships</li> <li>• Sustainability / Climate Change very important</li> <li>• Coordinated advocacy campaign - Don't leave communities behind</li> <li>• Local Roads and Community Infrastructure Program</li> <li>• Integrity and Transparency in funding at all levels of government - critical at National level as well.</li> <li>• Successful Disaster mitigation funding - requested back in 2015, now funded through strong advocacy</li> <li>• National Recovery and Emergency - frameworks, plans, and funding needs to be in place for mitigation strategies. \$200M a year.</li> <li>• \$400M commitment for communications and mobile coverage</li> <li>• Local Government on the National Cabinet for first time - one of its 4 meetings will be dedicated to LGA. Striving for ALGA to be voting member and rep on Advisory Committees.</li> <li>• Financial Assistance Grants - ongoing sustainability. LGA has experienced financial hardships and provided support to communities. Less than 4% of Australian taxation revenue. We make dollars go further. We need long term and sustainable support from Fed Govt. Financial Assistance Grants need to be increased. Asking for phased increased of at least 1% of Federal Revenue. Currently .55%.</li> <li>• Commitment in writing to increase Financial Assistance Grants annually.</li> <li>• Locally led solutions that grow economy, create jobs, is sustainable and protects and develops infrastructure.</li> <li>• Friends of Local Government Working Group. Bipartisan agreement.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Call to action: Encourage all Councils to write a letter of thanks to local Federal Member for Local Roads and Community infrastructure Program funding</b></li> <li>• <b>Call to action: How much does your Council get in Financial Assistance Grants ? What % is that of your income? Some Council it is 20%. What advocacy do you need to take?</b></li> </ul>
<p><b>Minister Address</b></p> <p><b>Hon Catherine King</b>  <b>Minster for Infrastructure, Transport, Regional Development and Local Government</b></p>	<ul style="list-style-type: none"> <li>• Cabinet seeking constitutional reconciliation</li> <li>• LGA - significant employer across Australia</li> <li>• Infrastructure, planning and maintenance, environment, health</li> <li>• Disaster and emergency management</li> <li>• National Cabinet - Local Government Minister - Labor Government want LGA to have a set at the table for advocacy and policy setting</li> <li>• Labor long history with LGA as a significant partner for regional and local development</li> <li>• Cooperative federalism - across all 3 levels of govt</li> <li>• Financial Assistance Grants , COAGS - history</li> <li>• Want to build of previous foundations</li> <li>• Developing of Cities - City Deals into action, undermined by lack of action and delivery – key opportunity</li> <li>• Suburbs infrastructure - more partnerships for localised infrastructure</li> <li>• Regions - placed based decision making</li> </ul>
<p><b>Ministers Address</b></p> <p><b>Senator Hon Murray Watt</b>  <b>Minister Agriculture, Fisheries &amp; Forestry</b>  <b>Minster for Emergency Management</b></p>	<ul style="list-style-type: none"> <li>• Climate action needed</li> <li>• Housing issues need to be addresses - investment in social and affordable housing in federal budget</li> <li>• Disaster funding needed, action needed</li> <li>• Fed Govt is very serious about partnerships with Local Govt and working more strongly together</li> </ul>
<p><b>Thinking Differently for a New Future of Local Government in Australia</b></p> <p><b>Alicia McKay – Strategic Leadership Expert</b></p>	<ul style="list-style-type: none"> <li>• Bigger picture important, but listen to the detail, pay attention.</li> <li>• Everything we see is a perspective, nothing is the truth.</li> <li>• Clarity of crisis - what is the priority, gives permission to get stuff done, allows innovation</li> <li>• Pandemic allowed us to get rid of crap - let's try not to allow it back in. Hold onto the clarity of crisis decision making.</li> <li>• WW1 /2 - decision making around priorities for society that shaped our lives for decades to come. Education, Health, Housing, Global economy, etc.</li> <li>• COVID Pandemic - universal basic income; remote working; sustainable transport; future of cities; International connectedness; mental health and wellbeing</li> <li>• What is the true value of Local Government?</li> </ul>

	<ul style="list-style-type: none"> <li>• Long term planning and coordination, capturing the views of our community, fair representation - we are indispensable. We deliver services that have a profound impact on our community. We help coordinate and shape progress for the best future - ones that fair, sustainable and thriving.</li> <li>• Ask better questions - get better answers!</li> <li>• Pandemic - essential services were the focus! Living the upside-down world - the lower paid become the most important. LGA more services, more impact than any other level of govt, yet lowest paid. Essential caring work!</li> <li>• New govt, 2 years learning from pandemic - what is our job now?</li> <li>• What's your job - community architect (systems thinking); Blue print bigger picture then looks at where things are best fit and what's need to be moved for best outcomes. Looks at future vision.</li> <li>• Contractor - need to fund and deliver it. Build and make happen.</li> <li>• Housekeeper - maintain and care for everything, cleans, decides what is kept, what needs renewal, what becomes surplus.</li> <li>• Theory of change - change is instead of, not as well as, t is not extra to do. It is do something instead of what we currently do. Get perspective and innovate. Embrace innovation. Combining things that you have adapted during time of need and not completely loose them.</li> <li>• Innovation -happens along the way to solving problems.</li> <li>• 75% are funded by the govt - makes decisions with public good at the heart.</li> <li>•</li> </ul>
<p><b>Panel: Building Stronger Communities</b></p> <p><a href="#">Gary Okely, Head of JLT Public Sector</a>  <a href="#">Muheed Jamaldeen, Director Deloitte Access Economics</a>  <a href="#">Cr Sharon Cadwallander, Mayor Ballina Shire Council</a></p>	<p><b>Gary Okely - JLT Public Sector</b></p> <ul style="list-style-type: none"> <li>• Survey results about risks for LGA:</li> <li>• Financial Sustainability</li> <li>• Assets &amp; Infrastructure</li> <li>• Disaster &amp; Catastrophic Events</li> <li>• Cyber Security</li> <li>• Reputation</li> <li>• BCP – Business Continuity Planning</li> <li>• Waste Management</li> <li>• 2018, 2019 Climate was introduced as a key risk. In 2020 Business Continuity Planning and Waste Management became key risks.</li> <li>• 2021: Financial Sustainability, Cyber Security, Assets and Infrastructure, Disaster/Catastrophic events, Reputation, BCP, Climate Change Adaptations.</li> <li>• Impact of Pandemic, Regulatory/Statutory requirements, Ineffective governance – are included in the top 10 risks.</li> <li>• Financial sustainability remains top risk- over a five-year period.</li> </ul>

	<ul style="list-style-type: none"> <li>• Interconnectivity of Risk factors.</li> <li>• Different vulnerabilities for local governments - different things impact different communities differently. Built, Social, Natural and Economic.</li> <li>• Competition for funding. Disaster need to be declared to be applicable for funding.</li> <li>• Need to be creative with data and solutions.</li> </ul> <p><b>Muheed Jamaldeen - Urban and Regional Economic Team Deloitte Access Economics</b></p> <ul style="list-style-type: none"> <li>• Natural disasters and the role of Climate Change. Asset damage – residential and commercial Financial - Public Asset Damage, cleanup costs, emergency response costs, reduced economic activity from agriculture, evacuation costs, temporary housing costs. Social - family violence, alcohol, injuries, fatalities, chronic illness, unemployment, mental health impacts</li> <li>• Increase the intensity and frequency of events in the coming years</li> <li>• Range and degree continue to grow</li> <li>• No recovery period between events</li> <li>• Continuing the disaster response and recovery treadmill is not a long-term solution</li> <li>• Looking beyond the immediate issues - asset damage, financial costs, social costs</li> <li>• \$38B per year costs (2% of GDP) - in 2060 \$94B per year and rising (4.6% GDP)</li> <li>• Adaptation \$120B, Mitigation \$260B</li> <li>• The aim is to reduce the costly impacts of climatic events on the economy AND to reduce the flow of heat-trapping greenhouse gases into the atmosphere. This equates to a resilient Australia.</li> <li>• 73,000 EFT jobs - services, retail trade and tourism, manufacturing, transport, construction.</li> <li>• 97% of spending after an event, 3% before. This model needs to change for the future - more spend on planning for resilience</li> <li>• Investment in resilience is the key for the future.</li> <li>• Need to reduce emissions, invest in resilience, reduced costs in natural disasters, better outcomes for communities.</li> </ul> <p><b>Cr Sharon Cadwallader, Ballina Shire</b></p> <ul style="list-style-type: none"> <li>• 28th February 2022 there was significant flooding. Ballina has a busy regional airport.</li> <li>• Ballina Shire is prepared for frequent extreme events, and they have a housing crisis.</li> <li>• Consequently, they have a broader view of managing risk.</li> <li>• Insurance and social costs turn to avoidance costs. The plan is to invest up front.</li> </ul>
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**Panel: Federation Reform**

**Paul Tiley, Economist**  
**Graham Jarvis, Portfolio Lead AEC Group**  
**Zali Steggall OAM, Federal Member,**  
**Warringah**

**Paul Tiley**

- Focus: Funding Sources, Taxation, Fees & Charges, Government Grants
- Half of local government revenue costs come from tax sources and there has been an increase in Commonwealth tax over time.
- Stamp duty is the most distorting tax in Australia.
- Municipal rates are the least distorting tax in Australia.
- The Whitlam Government Reform led to Federal Grants in 1974.
- Prior to this it was the State Government's responsibility.
- There are tied and untied grants.
- In the 1980s we saw fiscal consolidation. Grants were to grow by CPI.
- The Constitution gave the Commonwealth the main economic leavers.
- Untied grants have undergone a structural decline over the last 40 years.
- LGA income - taxes, fees and charges, intergovernmental grants
- 38% tax/rates; 26% services; 12% grants; 24% other
- Rates has fallen - then stabilized.
- Property rates is an effective tax, low economic costs - well suited to LGA
- Highest to lowest taxes- Stamp duties; company taxes; flat rate taxes; GST; Municipal rates.
- Commonwealth grant to LGA - since 1974. \$2.5B of Commonwealth /State Grants.
- Local Government (Financial Assistance) Act 1995.
- Long term decline of grants to LGA - ratios. No real growth factor as part of model. Escalation does not pick up real economic growth

**Graham Jarvis/Zarli Steggall OAM**

- Covid showed the rise of State Government power.
- Logistic solutions were initiated.
- They consulted with the Chamber of Commerce.
- Local Governments are more progressive with climate emergency.
- The Federal Government is dragging the chain.
- We do not have national risk assessments for disasters.
- Pork barreling.
- A Federal Anti-Corruption Commission is important.
- Local Government should have a voice at the table of national cabinet with voting rights.
- There should be Constitutional recognition of Local Government.

<p><b>Keynote: Global Democracy</b></p> <p><b>Stan Grant, Australian Journalist and Author</b></p>	<ul style="list-style-type: none"> <li>• Donald Trump won the highest number of votes of any sitting President, even though he lost to Biden.</li> <li>• There is a Neo-liberal revolution.</li> <li>• In 1989, the Berlin Wall came down. There was the Tiananmen Square massacre.</li> <li>• There are significant events when countries democratise.</li> <li>• The handover of Hong Kong to China – like a scar on the Chinese soul, 100 years of humiliation.</li> <li>• Opium wars are still fought in China today.</li> <li>• There is a Communist cultural revolution.</li> <li>• What are the governing principles of our world?</li> <li>• The Global Financial Crisis 2007/8</li> <li>• Rise of China</li> <li>• Global Pandemic</li> <li>• Russia – the possibility of nuclear war?</li> <li>• “History doesn’t repeat itself; it rhymes.” Mark Twain</li> <li>• Revolution in China – strong economic growth, and it is not a liberal democratic country.</li> <li>• The world has seen 15 years of declining democracy.</li> <li>• Rodrigo Duterte – the former President of the Philippines, showed a rise of authoritarianism.</li> <li>• His identity – power and force. A liberal democracy offers weightlessness – premised on the rights of the individual.</li> <li>• Globalisation – we are connected through technology.</li> <li>• Life expectancy in the USA under Obama went down.</li> <li>• Overall, there were poorer workers in factories and fewer wealthier people (500 times more) feel that democracy has failed and turned to Trump for leadership – a Manhattan millionaire.</li> <li>• People questioned – Who am I? Where do I belong in a world of division of income and wealth?</li> <li>• Councils are at the coalface.</li> <li>• Can our democracy work for the most vulnerable?</li> <li>• Democracy holds within it the capacity for renewal.</li> </ul>
<p><b>Local Governments Tackling Climate Change</b></p> <p><b>Scott Nargar, Future Mobility and Government Relations, Senior Manager, Hyundai Motor Company</b></p>	<p><b>Scott Nargar:</b></p> <ul style="list-style-type: none"> <li>• Light passenger vehicles and buses – moving towards zero emissions.</li> <li>• Fleet transition is happening at Hyundai, MG, Tesla and others.</li> <li>• The transition of depot’s is happening now.</li> <li>• By 2025 – Scandinavian countries have banned internal combustion engines.</li> <li>• There are no penalties for emissions in Australia.</li> <li>• Councils need grants for infrastructure.</li> </ul>

<p>Cr Mark Jamieson, Mayor, LGA of Queensland</p> <p>Laurene Bonza, Shire of Dundas, WA</p> <p>Patrick Harris, Centre for Health Equity Training, Research and Evaluation, UNSW &amp; Western Sydney Local Health District</p>	<p><b>Cr Mark Jamieson</b></p> <ul style="list-style-type: none"> <li>• The Sunshine Coast is the 5th biosphere in the country. (A biosphere is a bubble, controlling the temperature inside it.)</li> <li>• The next 10 years are key. We need to reduce greenhouse gas emissions and have an evidence-based climate change policy.</li> <li>• The Sunshine Coast will have a net zero community by 2041.</li> <li>• Renewable energy – Sunshine Coast solar farm</li> <li>• Blue Heat project – investigation – partnership project with council, state government</li> <li>• Coastal Hazard Adaptation Strategy and a clear roadmap on further climate action.</li> </ul> <p><b>Laurene Bonza:</b></p> <ul style="list-style-type: none"> <li>• We have 770 residents, are a mining area and we are aiming to be clean and green.</li> <li>• We are undertaking a renewable energy audit.</li> <li>• We have a deep sewerage system in the city.</li> </ul> <p><b>Patrick Harris:</b></p> <ul style="list-style-type: none"> <li>• Address climate risk and resilience strategies.</li> <li>• Reduce the impact of climate on health.</li> <li>• Heat, flood are results of climate change.</li> <li>• We need transformational infrastructure</li> <li>• Way forward: <ul style="list-style-type: none"> <li>○ Collaboration between councils</li> <li>○ Funding</li> <li>○ Education and capacity building – wider community understanding is crucial</li> <li>○ Leadership needed from Federal and state governments</li> <li>○ Lack of resources</li> <li>○ Strategic planning – not reactive</li> <li>○ Health and wellbeing not considered core business</li> </ul> </li> </ul>
<p><b>Minster Address</b></p> <p>Hon Linda Burney MP Minister for Indigenous Australians</p>	<ul style="list-style-type: none"> <li>• We have had 48 referendums in Australia – 7 have passed.</li> <li>• We need more programs that impact First Nation’s people</li> <li>• Councils have a powerful and leading role on this change – in local government.</li> <li>• We are closing the gap.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Support for Uluru Statement of the Heart – consider the role that LG can play</b></li> <li>• Upcoming referendum - LGA support</li> <li>• Lead change, lead chance</li> <li>• All Australians have a responsibility to listen to First Nation voice and people.</li> <li>• Constitutional change is needed, common ground needed.</li> <li>• Modest but meaningful change - fair change. LG will play a key role - as will all of community.</li> </ul>
<p><b>Panel: Closing the Gap</b></p> <p><b>Jody Broun, CEO Indigenous Australians Agency</b></p> <p><b>Fiona Cornforth, CEO The Healing Foundation</b></p>	<p><b>Jody Broun:</b></p> <ul style="list-style-type: none"> <li>• Strength from community</li> <li>• Closing the gap</li> <li>• Co design with Aboriginal people</li> <li>• National reporting</li> <li>• Building trusting relationships to achieve reconciliation.</li> <li>• Genuine partnership – shared decision making</li> <li>• Connection to community</li> <li>• Representation on local Councils - how do we increase this other than Indigenous regions</li> <li>• Closing the Gap Agreement and implementation</li> <li>• 25% of services delivered</li> <li>• Shared responsibility in closing the gap - trusted respectful relationship</li> <li>• Closing Gap Agreement - sets the foundation, effect real change work must be done in collaboration, collaborative decision making across all levels of government</li> <li>• Genuine partnerships - working together, reforms</li> <li>• Implementation planed currently under review</li> <li>• Data shared across all agencies</li> <li>• We have an Indigenous Affairs Taskforce – educating the community when the referendum comes up to achieve community leadership.</li> </ul> <p><b>Fiona Cornforth:</b></p> <ul style="list-style-type: none"> <li>• 70 plus organisations known as coalition of peaks</li> <li>• July 2020 signing of National Closing Gap Agreement - significant step.</li> <li>• ATSI represented by a coalition of Peaks.</li> <li>• Grass roots members from 70 different organisations.</li> <li>• Members are elected by the community they serve.</li> <li>• Seat at the table together</li> </ul>

	<ul style="list-style-type: none"> <li>• Control is an act of empowerments, achieve better results and target to needs</li> <li>• Community control organisations = success</li> <li>• We are bold in our actions – we build awareness and understand the national agreement too close the gaps.</li> <li>• To improve lives – what are the actions? Formal partnership structures.</li> <li>• Priority Reform 1 – To establish those partnerships e.g., with a Native Title organization with a shared balance of power.</li> <li>• Priority Reform 2 – Design and Delivery of Programs &amp; Services to protect identity and culture and to challenge to employ more indigenous Australians.</li> <li>• Priority Reform 3 – Systemic and Structural Transformation. To restructure and transform the way mainstream organisations are set up through robust accountability mechanisms.</li> <li>• Priority Reform 4 – Capability to use relevant data through more informed decisions, consider what data we hold and how better it can be used. Public housing and infrastructure</li> <li>• The priorities have been done – now we need to act.</li> </ul>
<p><b>Keynote: Local Government – A Global View</b></p> <p><a href="#">Jonathan Carr – West, CEO, Local Government Information Unit (UK)</a></p>	<p>Focus: A Global View</p> <ul style="list-style-type: none"> <li>• Localism: both as a democratic ideal and because complex challenges.</li> <li>• The future requires Innovation, Civic Engagement, Place Leadership</li> <li>• Better at a local level for this type of planning and public service transformation</li> <li>• Complex challenges at the local level</li> <li>• Local government as place leaders</li> <li>• Local government as instruments of the State</li> <li>• A crisis of trust in institutions</li> <li>• More than 2/3rds of young Americans does not think there is a need for democracy. UK, USA dissatisfied with democracy - at an all-time high.</li> <li>• In Australia just under half of population is unsatisfied with democracy.</li> <li>• Global action, global learning is needed.</li> <li>• We need a hub or network to support each other to strengthen local democracy.</li> <li>• Public service transformation – Local Government is driving change.</li> <li>• Clean water and sanitation have improved health in the UK.</li> <li>• Six out of ten adults get their news through social media in the US.</li> <li>• And we are accessing information through likeminded people.</li> <li>• We don't have the same exposure to alternate views. We have a profound decline in faith in democracies.</li> </ul>

	<ul style="list-style-type: none"> <li>• Dissatisfaction with democracy is at an all-time high.</li> <li>• In the UK and the US, more than half the population is dissatisfied.</li> <li>• In Australia, just under half is dissatisfied, particularly among younger people.</li> <li>• We need local action and global learning.</li> <li>• What is the relationship of this place (in our case Banyule) to the wider world?</li> <li>• We should adopt a dual lens.</li> <li>• We need networks and institutions, build partnerships to lead to horizontal decision making.</li> <li>• We need collaborative leadership with participation and dialogue – go to the people.</li> </ul>
<b>Social / Networking Events</b>	<ul style="list-style-type: none"> <li>• Informal conversions with councillors in Victoria and across the country was of value and learnt about many similar experiences they were experiencing but also unique insights based on the type of council they were and locations.</li> <li>• Some of the key areas of discussion were around climate action and the challenges ahead of us in delivering a fully sustainable power supply.</li> <li>• Of note were the challenges in the country where major transmission lines were required and managing complex community support and opposition. “We are not against renewables or upgrading the lines, but this is not the right location or design”.</li> <li>• This was a common thread of conversation and discussion when considering areas of great change in many areas we discussed.</li> <li>• Another key discussion was often on managing diversity on councils and the broad range of issues that can arise and the need for special attention or long-term strategies to manage and enable the councillor group to perform at its best capacity.</li> <li>• Discussion with other CEOs or senior executives was also of value and hearing perspectives from different people in the same organisation showed very different views of what was happening.</li> </ul>
<b>Trade Show- Areas of Interest</b>	<ul style="list-style-type: none"> <li>• Conversations with people across the industry presented an opportunity for councillors to hear about a range of products available that we might not have had the opportunity to learn about outside of trade fares.</li> <li>• Three stall holders of interest presented new market products that could assist the council on the journey to zero emissions were: <ul style="list-style-type: none"> <li>- <b>Ecoteq:</b> who provides 100% electric outdoor maintenance solutions focusing on street sweepers/street washers/litter vacuums/commercial mowers.</li> </ul> </li> </ul>

	<p>We identified that we have had prior discussions but hadn't moved forward on opportunities that need further discussions and commercial mowers that present commercial/environmental/safety/amenity improvements. Provided information about several councils across Victoria that were using their vehicles and could provide Banyule with some understanding of how the vehicles were performing.</p> <ul style="list-style-type: none"> <li>- <b>Hyundai:</b> a market leader in green vehicles was exhibiting their latest vehicle and had a lead industry specialist who was sharing some of the industry insights presented an opportunity to learn about where they were heading over the coming 12 months and the opportunities that were coming to assist us in our vehicle electrification program.</li> <li>- <b>Sea Electric</b> is a market leader in 100% electric trucks and spoke about the future of zero emissions logistics. Spoke with senior executives and technical experts who are interested in further discussion around our heavy vehicle fleet and the pipeline for side loading waste trucks. Sea Electric have already worked with council and have supplied several different heavy vehicles including our rear loading electric truck.</li> </ul> <p><b>Action: To organise meetings with company representatives to discuss vehicles available with Ecoteq /Sea Electric/Hyundai and development of new vehicle products potential with Sea Electric for side loading heavy waste trucks.</b></p>
<p><b>Canberra Urban Design</b></p>	<ul style="list-style-type: none"> <li>• Opportunity to look at urban design, street furniture and playgrounds at a number of locations in Canberra and cities along the journey, to see major regional type offerings that can set the standard for Banyule into the future.</li> <li>• A range of photographs for reference has been collected and can be provided to the public open space team:             <ul style="list-style-type: none"> <li>• Glebe park playground - Canberra</li> <li>• National Arboretum Canberra: Pod Playground TCL</li> <li>• Oddies Creek Park playground: Wodonga Pl, South Albury NSW 2640</li> <li>• Albury Botanic Gardens playground</li> <li>• City walk Canberra / Northbourne Avenue</li> </ul> </li> </ul>

	<p><i>Action: To organise a meeting with public open space to discuss the future of Banyule playgrounds and public realm design and consider implementing a range of elements to existing or new locations including the "Bolase Park North East Link playground"</i></p>
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# **Banyule Audit & Risk Committee**

## **Unconfirmed Minutes**

**17 June 2022**

**commencing at 13:00**

**1 FLINTOFF STREET,  
GREENSBOROUGH**

## **Banyule Audit & Risk Committee Minutes**

### **Present Committee**

Dr Irene Irvine - Chairperson  
Prof Stuart Kells – Independent Representative  
Mr Gregory Rimmer-Hollyman – Independent Representative  
Cr Peter Dimarelos - Committee Delegate

### **Guest Councillors**

Mayor, Cr Elizabeth Nealy

### **Officers**

Allison Beckwith – Chief Executive Officer  
Darren Bennett - Director Assets & City Services  
Marc Giglio - Director Corporate Services  
Kath Brackett – Director Community Programs  
Tania O'Reilly – Manager Finance & Procurement  
Toni Toaldo – Manager People & Culture  
Paul Wilson – Audit Support Officer (Minute Taker)

### **Guest Officers**

Krysten Forte - Governance Coordinator

### **Internal Auditors**

Andrew Zavitsanos – Crowe Horwath

### **External Auditors**

Michael Gummery – HLB Mann Judd.  
Tania Yeung - HLB Mann Judd

### **Apologies**

Natasha Swan – Director City Development  
Cr Mark Di Pasquale – Committee Delegate  
Cr Peter Castaldo – Substitute  
Lynda Cooper – Crowe Horwath

### **Disclosure of Interests**

Nil

### **Confirmation of Minutes**

*That the minutes from Banyule Audit & Risk Committee meeting held 25 March 2022 be confirmed.*

Moved: Cr Peter Dimarelos

Seconded: Mr Greg Rimmer-Hollyman

CARRIED

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**Items from the In-Camera session**

- The Committee advised that the findings from the SACOV report were discussed with the Internal Auditor and a further review on the 'out of scope' areas will be recommended when discussing item 1.4
- A recommendation will come out of the current Internal Audit on Fraud & Corruption on how fraud and corruption is managed at Council - currently the oversight sits in finance however the Internal Auditor and the Committee feels fraud and corruption is broader and Council should review the appropriate place for these controls to sit.
- The Internal Auditor had informed the Committee that it had no concerns in the last quarter regarding its dealings with the Council and through undertaking internal audit reviews.
- The Committee asked the Council to provide assurance it is taking appropriate steps to fill the replacement of the acting coordinator risk and assurance role. The Committee is comfortable that the appropriate steps are being undertaken to cover this role.

**General discussion**

- The Committee informed the attendees that following an action from the March 2022 meeting, which required a report on Councils Enterprise Risks be presented back to the Committee, an out of session meeting was held between the Committee and the Executive to discuss the format of reporting required. This report is listed for noting at item 1.9.
- The Committee was reminded that a new Chairperson needs to be appointed during the September meeting.
- The Committee congratulated management on the depth and quality of the reports in the agenda and wanted to reassure management that all papers on the agenda are reviewed. The Committee requested that items 1.9 be discussed with item 1.3 and asked that items 1.12, 1.13 & 1.16 be brought up for discussion following item 1.6.
- The Committee conveyed it is comfortable with Council Recommendations on all remaining Items not brought up for discussion.

**Reports**

**1. COMMITTEE REPORTS FOR DISCUSSION**

**1.1 INTERIM AUDIT - MANAGEMENT LETTER POINTS**

**EXECUTIVE SUMMARY**

1. The Auditor-General's Office (VAGO) is required to issue an interim management letter each year outlining control issues arising from the interim phase of the financial report audit.
2. As part of the interim management letter there were seven control issues from prior periods to be reviewed. No new control issues have been identified.
3. Of the prior period control issues listed in this report, five of the control issues have been completed according to management. Those completed are noted in the report as unresolved by the auditors. These control issues will remain unresolved until the auditors have had the opportunity to review the implemented changes during their year-end audit processes.
4. One control issue is not yet achievable at this stage due to limitations within the Authority audit logging program.

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5. One control issue (use of purchase orders) continues to be monitored internally with regular reporting to EMT. Additionally, the No PO, No Pay policy is due for implementation from 1 July 2022.
6. Further details of each control issue, including the management responses, are included in the final report –VAGO Interim Management Letter - Year Ended 30 June 2022 (attached).

**Commentary**

- The external auditors informed the Committee that in terms of the interim management letter there have been no new findings during this interim audit and the audit is going well. We have been looking at internal control processes and financial controls and are currently reviewing the IT controls.
- The Committee asked the external auditors of the process following management's commitment to 'no invoice will be paid without a prior purchase order' from the 1 July 2022.
- The external auditors advised the Committee that, whilst it is common to see this area being reviewed, there will be no benefit in keeping this open if the process continues to trend down. The PO compliance will be reviewed at year end. The Council needs to be commended for bringing non-compliance down from a level of 30% to 4%, which is manageable.
- The Committee referred to management comments in the report regarding the audit logs being replicated with CIVICA and asked for a sample log to be provided by the external auditor.
- The Committee congratulated management on an excellent result for the interim Management Letter Report

**Resolution**

That the Committee note:

1. No new audit findings were identified during the interim reviews undertaken during April and May 2022 by the external auditors.
2. The management comments provided on the status of the previously raised issues.

Moved: Cr Peter Dimarelos  
Seconded: Prof Stuart Kells

CARRIED

**1.2 CROWE HORWATH - SUMMARY OF PROGRESS REPORT - JUNE 2022**

**SUMMARY**

1. This report provides the Banyule City Council's Audit and Risk Committee (ARC) with the status of internal audit activity as of 6 June 2022.
2. The OHS Management and Greencap Follow Up internal audit report is tabled at this meeting
3. The following internal audit activities were conducted during the period:
  - a) Fraud Awareness - audit fieldwork commenced
  - b) Business Continuity/DRP - draft report in QA
  - c) HR Management - draft report issued to management for comment
4. The following draft MAP's have been prepared and are tabled at this meeting:  
Climate Change Adaptation
5. Every quarter, Crowe (Melbourne) reviews recent reports and publications by government agencies and other sources that may impact on public sector agencies and local

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government.

6. A summary report titled 'Curious Eyes' is provided as a separate attachment.

**Commentary**

- The Internal Auditor advised the Committee that three internal audit reviews commenced following the March meeting and are currently in progress. A further two audit reviews have been finalised and are tabled at this meeting with the only remaining review from the Strategic Internal Audit Plan being the Climate Change Adaptation - a draft audit plan which has been tabled at this meeting.
- The Committee acknowledged that there has been a lot of activity.

**Resolution**

That the Committee note and receive the Internal Audit Progress Report as of 6 June 2022.

Moved: Dr Irene Irvine

Seconded: Mr Greg Rimmer-Hollyman

CARRIED

**1.3 CROWE HORWATH - INTERNAL AUDIT REVIEW - OHS**

**SUMMARY**

1. In December 2019, Council engaged independent safety experts, Green Cap to undertake a review of operational systems and governance of the Occupational Health & Safety Management system (OHSMS), to ensure the OHSMS complies with Occupational Health & Safety (OHS) legislation, best practise and is fit for purpose.
2. The Greencap audit report identified several individual action items that relate to three areas: Parks & Gardens, Directorate and Operations (Depot) and there were 33 High & Very High actions identified.
3. This internal audit focused on confirming the status of completion of the High and Very High risk rated action items and assessed practices against key elements of ISO 45001- Occupational Health & safety Management System standard.
4. The internal audit was conducted by a specialist OHS Auditor.
5. Overall, the specialist OHS Auditor found that the current controls in place over the management of Occupational Health and Safety Management need to be further strengthened.

**Commentary**

- The Internal Auditor advised the Committee that there were two parts of this audit. The first was to focus on the 33 high and very high actions coming out of the Greencap report which had 62 sub actions and the second part being a review of Councils OH&S systems.
- With regards to the Greencap report, the Internal Auditor congratulated management for committing to implementing these during COVID-19 and confirmed that Council was able to close 32 of 33 recommendations with the remaining to be completed by 30 June 2022.
- In terms of the review, there are 9 recommendations that came out of the audit with most recommendations around action plans and implementing an OH&S management system.

**COMMITTEE RECOMMENDATION**

5

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That the Committee note:

1. Management should be commended on the progress made in implementing the recommendations identified in the Greencap report. Council is on an organisation-wide journey to strengthen OHS management practices.
2. At the conclusion of the review, 32 High & Very High actions identified in the Greencap report have been completed and implemented.
3. One remaining Very High action remains open and is expected to be completed by 30 June 2022.
4. The current controls in place over the management of Occupational Health and Safety Management need to be further strengthened.
5. The report does not identify any High-risk issues.

**1.9 ENTERPRISE RISK UPDATE - PR5 CONTROLS AND ACTIONS**

**SUMMARY**

1. This report provides the Audit and Risk Committee with an overview of Council's Enterprise Risk Profile, including the full Enterprise Risk Register (**attachment 1**) and further explanations of the scoring, controls and actions associated with current key risk PR5 "*Incident occurs that threatens the health, safety and/or wellbeing of staff*" (**attachments 2 & 3**).
2. Council has 124 Enterprise Risks in its profile, which are separated amongst 10 overarching parent risks. As directed by the Committee at their March meeting, and the subsequent Management and Committee meeting that took place in May, this report highlights the key risks that require management focus and oversight.
3. In response to feedback from the Committee in respect of the need to track and understand risk-related actions, this report and its attachments provides the Committee with a holistic view of each of the high-consequence enterprise risks.
4. This report takes into consideration the crucial areas of operational focus that, when embedded, will see a significant improvement in the effectiveness of Council's control environment.

**Commentary**

- The Committee advised management that they are comfortable with the approach that Council is taking in highlighting the controls that either are not in place or not effective.
- The Committee acknowledged the number of PR5 controls that need to be addressed and that Council is taking action to strengthen controls.
- The Committee asked the Internal Auditor if the recent reviews had aligned to Council's description of controls and the control effectiveness.
- The Internal Auditor informed the Committee that the report is reflective of their reviews on control effectiveness and said there is a significant amount of work to complete. There will always be inherent risk around OH&S but there will come a point

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in time when the Council will be managing these risks.

- The Committee recommended that Council allocate resource to prioritise ways to focus on regulations and safety.
- The Committee requested a progress report for the September 2022 meeting which focuses on time frames and challenges.
- The Committee added that the revised information which was tabled today has given them comfort.
- The Committee recommends that the reporting of these actions can be added to the monitoring process of the Status Report.

**Resolution**

That the Committee note the management actions as outlined in this report and its attachments.

Moved: Dr Irene Irvine

Seconded: Cr Peter Dimarelos

CARRIED

**1.4 CROWE HORWATH INTERNAL AUDIT - GRANTS MANAGEMENT SACOV**

**SUMMARY**

1. IBAC held public hearings in October and November 2021 into allegations of serious corrupt conduct involving Victorian public officers, including Members of Parliament. The hearings were part of Operation Watts, a coordinated investigation between IBAC and the Victorian Ombudsman
2. IBAC investigated whether public money granted to community associations by the Victorian government has been misused to fund party-political activities or for other improper purposes and, if so, whether the Ministers or other public officers involved in granting the funds have dishonestly performed their functions as public officers or have knowingly or recklessly breached public trust.
3. Banyule City Council was included in the investigation in relation to grants made to Somali Australian Council of Victoria (SACOV).
4. Following a request from Banyule City Council management, Internal Audit reviewed all payments made to SACOV since 2011 to confirm the adequacy of internal controls and governance practices associated with these transactions.
5. The audit concluded that no matters came to auditors' attention to suggest inappropriate dealings between Council and SACOV and associated organisations included in the review. Several improvement opportunities were identified to further strengthen the management process and governance frameworks. All recommendations have been agreed by Council and will be fully implemented by 30 June 2022

**Commentary**

- The Internal Auditor informed the Committee that the review into payments made to SACOV between 2011 and 2021 was undertaken and the findings from this review suggested no inappropriate payments were made. The review did find some gaps in processes which had also been identified in last year's grants internal audit the recent and leases and licences review.
- The Committee queried the out-of-scope areas and requested management and

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Internal Auditors to review these areas further. A separate report was requested on out-of-scope areas.

- The Committee explained that integrity also needs to be looked at and responded to, in particularly what kind of services are being procured? As a precaution Council will need to monitor the findings and address any further issues.
- The Director of Corporate Services advised the Committee that the Council will provide an update to the minister of local government that the review has been delayed.
- The Director also advised the Committee that the recent VAGO on Fraud Control over Local Government Grants align to previous findings from internal audits. One recommendation from VAGO that was not previously reviewed by Council is the assessment of grants and evaluation and outcomes. The Director recommended Banyule conduct a review of all grant programs, partnerships and service level agreements in line with the VAGO report.
- A self-assessment will be undertaken and reported back to the Committee.

**Resolution**

That the Committee:

1. Note Council has matured its operating framework relating to service level agreements, partnerships, and grants since 2011
2. Note that no matters came to our attention to suggest inappropriate dealings between Council and SACOV and associated organisations subject to this review.
3. Agree with officer recommendation that Council conduct an annual review of all grant programs, partnerships and service level agreements.
4. Note improvement opportunities to further strengthen the management process and governance frameworks will be added to the Status Report and progress reported back to the Committee.

Moved: Mr Greg Rimmer-Hollyman

Seconded: Prof Stuart Kells

CARRIED

**1.5 CROWE HORWATH - MAP - CLIMATE CHANGE ADAPTATION - JULY 2022**

**SUMMARY**

1. The 12-month Strategic Internal Audit Plan (SIAP) for the period 1 October 2021 to 30 September 2022 was approved by the Committee at its meeting on 17 September 2021.
2. In accordance with the SIAP, an internal audit is to be undertaken of climate change (adaptation) practices, to assess whether the controls and procedures are operating satisfactorily.
3. This internal audit will assess how Councils practices align with the ISO 14090-2019 – Adaptation to climate change – Principles, requirements, and guidelines.
4. The proposed scope for this review is now submitted to the Committee for consideration and endorsement.

**Commentary**

- The Internal Auditor advised the Committee that the intent of this review is to assess how the Council aligns with the ISO standards with its climate change plans.
- The Committee stated there is a lot of information around climate change and the more we leverage off the international standards the better. The Committee



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- questioned if the internal audit specialist would have sufficient knowledge in this area.
- The Internal Auditor confirmed the auditor is a climate change specialist.

**Resolution**

That the Committee:

1. Review the objectives of the Climate Change Adaptation Internal Audit
2. Provide feedback on the scope of these audits.

Moved: Cr Peter Dimarelos

Seconded: Mr Greg Rimmer-Hollyman

CARRIED

**1.6 AUDIT & RISK COMMITTEE CHARTER REVIEW 2022**

**SUMMARY**

1. The new *Local Government Act 2020* (the Act) stated that Council must prepare and approve a Committee charter by 1 September 2020.
2. The draft Audit & Risk Committee Charter was reviewed and endorsed by the Committee at the 19 June 2020 Committee meeting.
3. Council formally adopted the Audit & Risk Committee Charter on 17 August 2020.
4. The Annual Work Plan requires an annual review of the Audit & Risk Committee Charter.
5. The Committee are invited to review the Audit & Risk Committee Charter and suggested changes in the report and provide feedback.

**Commentary**

- The Committee accepted the two suggested changes in the report and recommends that future changes include track changes in the attachment.
- The Committee asked for the following reviews:
  - 3.4 Terms - this is silent on the terms of the Chair (to be reviewed)
  - 6.4.1 The Committee can recommend the appointment of the Internal Auditor (to be included)
- The Committee discussed attendance and non-attendance at meetings and agreed that if nonattendance to 3 meeting over a 12-month period would result in their position as an independent member be replace following consultation with the Chair/Interim Chair and confirmed through resolution of Council.

**Resolution**

That the Committee:

1. Update the responsible department from Governance & Communication to Corporate Services.
2. Accept the update on the Membership & Appointments
3. Review and provide feedback on remaining Charter

Moved: Dr Irene Irvine

Seconded: Prof Stuart Kells

CARRIED

**1.12 AUDIT & RISK COMMITTEE BI-ANNUAL REPORT - PERIOD 1 DECEMBER 2021 TO 31 MAY 2022**

**SUMMARY**

1. The *Local Government Act 2020* (LGA) section 53 requires all Councils to establish an

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Audit Committee.

2. The Committee operates under a Charter endorsed by the Committee and approved by Council and based on the best practice guide from Local Government Victoria.
3. The Audit & Risk Committee's role is to provide appropriate advice and recommendations to Council on matters relevant to its Charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities.
4. An Audit and Risk Committee must:
  - prepare a biannual audit and risk report that describes the activities of the Audit and Risk Committee and includes its findings and recommendations; and
  - provide a copy of the biannual audit and risk report to the Chief Executive Officer for tabling at the next Council meeting.
5. This report will provide Council with an overview of the Committee's primary functions, activities, and outcomes over the last 6 Months (December 2021 – May 2022.)
6. The Committee has reviewed and considered a range of comprehensive reports throughout the year on various aspects of Council's operations.
7. The Committee's Biannual Report on the activities of the Audit & Risk Committee is recommended to be submitted to the Ordinary Council meeting held on 18 July 2022.

**Commentary**

- The Committee recommends the following changes and additional areas of oversight should be highlighted in the biannual report indicating the Committee's focus on the following:
  - Purchase orders after invoice
  - Enterprise risks and OH&S
  - Professor Kells term is incorrect.

**Resolution**

That the Committee:

1. Advise of any other matters to be included in the report
2. Recommend the biannual report on the activities of the Audit & Risk Committee be submitted for tabling at the next Ordinary Council meeting held on 18 July 2022.

Moved: Dr Irene Irvine  
Seconded: Cr Peter Dimarelos

CARRIED

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**1.13 STATUS REPORT - INTERNAL AUDIT AND SELF-ASSESSMENT  
RECOMMENDATIONS - JUNE 2022**

**SUMMARY**

1. The purpose of this report is to provide the status and summary of outstanding issues arising from the following reviews which have been previously reported to the Audit & Risk Committee (ARC):
  - 2020 - 2021 Internal Audit Recommendations
  - 2021 - 2022 Internal Audit Recommendations
  - Integrity Agency Self-Assessments (IBAC, VAGO, Ombudsman)
2. The Status Report lists the management actions that are currently in progress, outstanding and completed from each review and provides a control mechanism to ensure that issues raised are addressed.

**Commentary**

- The Committee asked for a review of the timelines associated with Councils Asset management plan to be implemented in 2024.

**COMMITTEE RECOMMENDATION**

That the Committee:

1. Note the following completed actions:

Cyber Security – Essential 8	Internal Audit
Statutory Building	Internal Audit
Leases and Licences	Internal Audit
Developer Contributions	Internal Audit
Sexual Harassment in Local Government	VAGO Self-Assessment

2. Note the following updates for:

Cyber Security – Essential 8	Internal Audit
Developer Contributions	Internal Audit

**1.15 QUARTERLY SAFETY METRICS REPORT - 1 APRIL 2022 TO 31 MAY 2022**

**SUMMARY**

1. The following report details information from across Council for the period of March to May 2022 and is presented to the Committee for noting.
2. The last three months has considerable increase of Hazards (14) / Near miss (9) and Incidents (58) reported as per the previous quarter throughout all our Directorates. Noted increases in the Assets and City Services and Community Wellbeing Directorates (7 increases in incidents for both)
3. The top causes of incidents reported were soft tissue, strains and sprains and slips from the Community Wellbeing (Family & Community Services) & Assets and City Services (Parks and Natural Environment)
4. There are currently 44 open Workcover claims, with a total of 7 claims received

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between the months of March to 31 May 2021. This is an increase from 2 in the previous quarter.

5. The Organisational Safety and Wellbeing Committee meetings and the Directorate Committees are working well together and the membership including HSRs is refreshed to ensure good engagement in all divisions

**Commentary**

- The Committee asked the Manager of People & Culture if the increased level of reporting was concerning.
- The Manager of People & Culture advised the Committee that Council is comfortable these incidents are now being reported on as the safety & Wellness team have improved the way staff report. Whilst the numbers have increased, we are not concerned as these incidents are not serious - it is about reminding staff to report more often.
- The Manager of People & Culture said whilst the severity should decrease, we may not see a reduction in incidents for some time whilst we are being proactive in reporting.

**Resolution**

That the Committee note tthe quarterly safety metrics and trend data

Moved: Dr Irene Irvine  
Seconded: Cr Peter Dimarelos

CARRIEI

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**THE FOLLOWING REPORTS WERE FOR NOTING AND RESOLVED IN BLOCK**

**1.7 FOLLOW UP ACTIONS ARISING FROM THE AUDIT & RISK COMMITTEE MEETING HELD FRIDAY 25 MARCH 2022**

**SUMMARY**

1. The Audit & Risk Committee meeting was held Friday 25 March 2021.
2. This report provides a summary of actions arising from that meeting.
3. Actions arise from Committee resolutions and on occasion commentary or observation.
4. This report covers any action or commentary that does not require separate reporting
5. The report provides a mechanism to ensure the actions are addressed.
6. Recommendations are made to the Audit & Risk Committee to note the updates and resolve to accept reports arising from the follow up actions recommends at the meeting on Friday 25 March 2021

**Resolution**

That the Audit & Risk Committee note the updates and accept the reports arising from the follow up actions recommends at the meeting on Friday 25 March 2022

Moved: Dr Irene Irvine  
Seconded: Cr Peter Dimarelos

CARRIED

**1.8 CONFLICT OF INTEREST - DEVELOPER CONTRIBUTION PLAN**

**SUMMARY**

1. The Committee, at the March 2022 Audit and Risk Committee meeting, discussed the Internal Audit report – Developer Contributions. During the meeting, the Audit and Risk Committee specifically inquired about the adequacy of the declaration processes in place to manage conflict of interest (COI) for the Development Contribution Plan (DCP).
2. This report covers the Audit and Risk Committee's request for further information following the discussion at the meeting regarding the Development Contribution Plan internal audit report.
  - a. COI disclosure of past significant DCP development projects
  - b. Information on the last two major DCP contributions charged
3. The current COI declarations, including tracking tasks in the ERP system, have been implemented in the Planning and Finance Departments since early 2020 and early 2022, respectively.
4. A customised self-declaration form is suggested for officers to declare themselves and their direct family members to have any COI with the property development industry. This active action will be implemented from 1 July 2022 to strengthen the control further and mitigate the risk of future COI not being effectively managed.

**Resolution**

That the Committee note the:

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1. current controls in managing COI declarations
2. information on the last two major (DCP) contributions charged
3. Proposed implementation, to further strengthen the COI controls, of a customised self-declaration form for officers to declare themselves and their direct family members who have any COI with the property development industry.

Moved: Dr Irene Irvine  
Seconded: Cr Peter Dimarelos

CARRIED

**1.10 ANNUAL WORK PLAN - JUNE 2022**

**SUMMARY**

1. An Annual Work Plan is developed that sets out the Audit and Risk work program for the year, it outlines the audits, work and the review of items including timing and frequency of reporting to the Audit and Risk Committee.
2. At Banyule the Annual Work Plan is grouped in the following sections:
  - Annual Financial Statements
  - Budget
  - Data Analytics
  - Financials
  - Governance
  - IBAC
  - Internal Audit
  - Risk Management
  - VAGO
  - Other
3. The *Local Government Act 2020* requires all Victorian Councils to adopt an annual work program. The plan is mapped against the Functions and Responsibilities of the Audit and Risk Committee Charter approved by Council on 17 August 2020.
4. A summary of reports due to the 17 June 2022 meeting is listed in this report.

**Resolution**

That the Audit & Risk Committee note the attached Annual Work Plan.

Moved: Dr Irene Irvine  
Seconded: Cr Peter Dimarelos

CARRIED

**1.11 CROWE HORWATH - 6 MONTH CONTRACT MANAGEMENT REVIEW - 1 OCTOBER 2021 TO 31 MARCH 2022**

**COMMITTEE RECOMMENDATION**

That the Committee note:

1. The following reports were tabled during the 10 December 2021 and 25 March 2022 Committee meetings:

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Internal Audit Report – Leases & Licences
Summary of Progress Report as of 1 December 2021
Curious Eyes Report July 2021 – November 2021
Internal Audit Report – Developer Contributions
Summary of Progress Report as of 28 February 2022
Curious Eyes Report December 2021 – February 2022

2. The following reports were distributed to the Committee for feedback during the 1 October 2021 to 31 March 2022 reporting period:

Draft MAP – Business Continuity Planning and Disaster Recovery
Draft MAP - HR
Draft MAP – Fraud & Corruption
Draft MAP – OHS/Greencap

**1.14 INTEGRITY AGENCIES - SELF ASSESSMENT STATUS REPORT AS OF 17 JUNE 2022**

**EXECUTIVE SUMMARY**

1. Integrity Agencies such as the Victorian Auditor General's Office (VAGO) and Independent Broad-Based Anti-Corruption Commission (IBAC), Local Government Inspectorate (LGI) and Victorian Ombudsman (VO) issue reports on Local Government and those relevant to the sector.
2. These reports include reviews of Councils' Integrity Frameworks, Fraud & Corruption Frameworks, Procurement Practices and Governance etc.
3. Self- Assessments are undertaken by Council against the recommendations of these reports and presented to the Audit & Risk Committee (ARC).
4. The report provides the Audit & Risk Committee with a list of self-assessment audits that Banyule has identified as opportunities to improve systems and controls relevant to Council operations.
5. VAGO has tabled two reports in the last reporting period:
  - Fraud Control Over Local Government Grants
  - Offsetting native vegetation loss on private land
6. The status report as of 17 June 2022 is listed and provides an update of all self-assessments undertaken to date.

**Resolution**

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That the Committee note:

1. the status of the self-assessments and progress to date
2. Council has reviewed the recommendations made by VAGO into Fraud Control Over Local Government Grants and will report the findings of its Self-Assessment back to the September Committee meeting.
3. Council will review recommendations made by VAGO into offsetting native vegetation loss on private land and, if required undertake a Self-Assessment with findings to be reported back to the Committee.

Moved: Dr Irene Irvine

Seconded: Cr Peter Dimarelos

CARRIED

**1.16 QUARTERLY FINANCIAL MANAGEMENT REPORT - MARCH 2022**

**SUMMARY**

1. This Quarterly Financial Management Report is for the period ended 31 March 2022 and provides assessment of the following:
  - a. Financial Performance - key income and expenditure actual operating results against budget, including COVID-19 financial impacts on operations and the 2021/22 Economic Support Package initiative.
  - b. Capital Works Expenditure – summary of actual spends, budget and forecast.
  - c. Investment activity – compliance against the current Investment Policy
  - d. Other key financial indicators – Rates Outstanding, Accounts Receivable, Balance Sheet and Cash Flow statements

**Financial Performance:**

2. As of 31 March 2022, the year-to-date operating deficit is \$2.96m unfavourable to budget, due mainly to the financial impact from the unexpected COVID-19 lockdowns (number 5 and 6) resulting in some Council services prevented from operating and/or postponed.
3. The March forecast is projected to be a \$7.53m operating surplus compared to the adopted budget surplus of \$14.58m (\$7.05m unfavourable movement).
4. The key forecast variances are from:
  - o the net business impact from COVID-19 lockdowns which is estimated to be \$3.57m.
  - o Council endorsed, in August 2021, a further \$1.72m of funding for the 2021/22 Economic Support Package (initiative and operating budget) with the available provision now \$3.54m.
  - o Expensed Capital Works project: FOGO \$1.05m and various IT projects \$1.35m (budgeted in capital works); partially offset by the savings from departmental discretionary cost reduction.
5. The 2021/22 underlying operating deficit is forecasted to be \$7.83m compared to a budgeted underlying deficit result of \$1.19m (\$6.64m unfavourable). The underlying result is determined after adjusting for non-recurrent capital grants and capital contributions which represent \$15.41m of Council's income.

**Capital Works Performance:**

6. As of 31 March 2022, a total of \$21.57m has been spent on capital works.
7. The capital works expenditure is forecast to be \$54.10m including \$13.22m of estimated



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carry forwards projects to the 2022/23 financial year (the adopted capital budget is \$66.75m).

**Resolution**

That the Committee note:

1. The Quarterly Financial Management Report for March 2022
2. Council remains financially sustainable despite the financial impact from COVID-19 restrictions
3. Officers have complied with the *Local Government Act 2020* to provide a quarterly budget report to Council as soon as practical after the end of the quarter
4. This report is an extract from the Ordinary meeting of Council Meeting held on Monday 9 May 2022.

Moved: Dr Irene Irvine

Seconded: Cr Peter Dimarelos CARRIED

**1.17 COMPUTER ASSISTED AUDIT TECHNIQUE (CAATS) - ACCOUNTS PAYABLE - SUPPLIERS**

**SUMMARY**

1. In line with the Computer Assisted Audit Techniques (CAATs) works program 2021/22, 'CAAT's Accounts Payable – Suppliers' tests were undertaken internally by Banyule City Council officers and the results reported to Audit and Risk Committee.
2. The primary objective of the 'CAATs Accounts Payable - Suppliers' tests are to ensure that the relevant controls, processes, and practices are adequate, accurate, and complete.
3. The tests covered a review of data from the 1 April 2021 to 31 March 2022.
4. Overall, Accounts Payable Suppliers' controls, processes, and practices are generally sound.
5. Detailed findings and actions are provided in the report.

**Resolution**

That the Committee note that:

- There were no anomalies from this CAATs review
- No further action is required on the Accounts Payable CAAT.

Moved: Dr Irene Irvine

Seconded: Cr Peter Dimarelos

CARRIED

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**1.18 COMPUTER ASSISTED AUDIT TECHNIQUES (CAATS) - INFRINGEMENTS  
EXECUTIVE SUMMARY**

1. In line with the Computer Assisted Audit Techniques (CAATs) works program 2021/22, 'CAAT's Infringements' tests were undertaken internally by Banyule City Council officers and the results reported to Audit and Risk Committee.
2. The primary objective of the 'CAAT's Infringements' tests is to ensure that the relevant controls, processes, and practices are adequate, accurate, and complete.
3. The tests covered a review of data for the financial year 2021/22 (1 January 2021 to 31 December 2021).
4. Overall, Infringements controls, processes, and practices are operating effectively.
5. Detailed findings and actions are provided in the report.

**Resolution**

That the Committee note that

- There were no anomalies from this CAATs review
- no further action is required on the Infringements CAAT.

Moved: Dr Irene Irvine  
Seconded: Cr Peter Dimarelos

CARRIED

**1.19 COMPUTER ASSISTED AUDIT TECHNIQUES (CAATS) - PAYROLL  
EXECUTIVE SUMMARY**

1. In line with the Computer Assisted Audit Techniques (CAATs) works program 2021/22, 'CAAT's Payroll' tests were undertaken internally by Banyule City Council officers and the results reported to Audit and Risk Committee.
2. The primary objective of the 'CAATs Payroll' tests is to ensure that the relevant controls, processes, and practices are adequate, accurate, and complete.
3. The tests covered a review of data from 1 April 2021 to 31 March 2022.
4. Overall, Payroll controls, processes, and practices are operating effectively.
5. Detailed findings and actions are provided in the report.

**Resolution**

That the Committee note that:

- There were no anomalies from this CAATs review
- No further action is required on the Payroll CAAT.

Moved: Dr Irene Irvine  
Seconded: Cr Peter Dimarelos

CARRIED

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**2. VERBAL UPDATES**

Nil

**3. Other Business**

Nil

**Next Meeting**

Thursday 22 September 2022.

**Closure of Meeting**

The meeting closed at 2:15pm