



Ordinary Meeting of Council

28 June 2021 7.00pm

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Version 6.00 – Draft June 2021

Road Management Plan



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Schedule of Changes & Amendments

Version	Date	Changes/Amendments
V1.00	6/12/2004	Version 1 adopted by Council.
V1.00	9/12/2004	Notification of adoption in Government Gazette.
V1.01	25/11/2005	Revision 1 of Version 1 amendments adopted by Council.
V1.01	8/12/2005	Notification of adoption of amended plan in Government Gazette.
V2.00	14/11/2007	Version 2 amendments adopted by Council.
V2.00	28/02/2008	Notification of adoption in Government Gazette.
V3.00	29/06/2009	Version 3 amendments adopted by Council.
V3.00	14/05/2009	Notification of adoption in Government Gazette.
V4.00	17/06/2013	Version 4 amendments adopted by Council.
V4.00	27/06/2013	Notification of adoption in Victorian Government Gazette.
V5.00	26/06/2017	Version 5 amendments adopted by Council.
V5.00	13/07/2017	Notification of adoption in Victorian Government Gazette.
V6.00	28/06/2021	Version 6 Drafted for Council Meeting

- NB: 1. Primary number changes to Versions (e.g. V1.00 to V2.00) will be made when the document undergoes its regular review and when significant changes are made to standards and guidelines for inspections, intervention levels or work
2. Secondary number changes (e.g. V1.00 to V1.01) will apply to minor amendments that do not materially impact the document and are intended only to clarify or update issues.

Road Management Plan

Human Rights Statement

In accordance with section 28 of the Charter of Human Rights, the Road Management Plan has been assessed as being compatible with the human rights protected by the charter.

The Road Management Plan meets the legislative responsibilities of the Road Management Act and defines how Council will manage and maintain infrastructure assets within road reserves. This assessment is based on a Statement of Compatibility of the Human Rights protected by the Charter that are relevant to the Policy.

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Executive Summary

Banyule City Council is custodian of an extensive range of community assets that it provides to facilitate delivery of its services to the community. This includes the roads that it holds responsibility for under the *Road Management Act 2004*.

The Banyule City Council "Register of Public Roads" provides additional details of each of the roads for which Council is responsible.

The Road Management Plan has been developed to manage Banyule's municipal road system, taking into consideration the important links provided by the State road network and assists Council to cater for the needs of those who reside within the City or visit its many attractions.

The key elements of the Plan include:

- The Register of Public Local Roads for which Council is responsible
- The systems and procedures that Council uses to manage maintenance and renewals of its public road network
- Schedules of maintenance standards used by Council.

Included are details and schedules for:

- **Hierarchy classification of all roads, streets and pathways** - based on their specific function, types of users and user numbers
- **Levels of service** (acceptable or tolerable condition of the asset) - determined by the hierarchy classification and the available funding
- **Inspection regimes** – the types and frequency of inspections in order to detect defects when they reach the stage of requiring maintenance intervention
- **Maintenance activities** - outlining the various types of routine maintenance and the performance standard of each activity
- **Defect intervention levels** - relating to the defect type, indicating the point at which remedial action is required
- **Response times** - the target response times for completing remedial work once the defect has been detected.

The hierarchy classifications, levels of service, inspection regimes, defect intervention levels and response times are primarily determined by the risk associated with each of the elements. Risk management principles are utilised to prioritise maintenance and capital works programs.

The respective rights of Council, ratepayers, residents and the general public have been considered in the preparation of this Plan. There are also obligations of road users under the Act, which requires that they exercise personal responsibility for their own and other's safety and interests

The Road Management Plan is to be read in conjunction with Banyule's Asset Management Policy and Strategy, which is also available at Council Offices and Service Centres and on Council's website.

1. Introduction

The Road Management Plan is a document which describes management arrangements for road assets within the road reserve for which Council is responsible.

1.1 Terms and definitions

Road	as defined in the <i>Local Government Act 1989</i> and includes a street, right of way, cul-de-sac, by-pass, bridge or ford, pathway, bicycle path, nature strip, culvert, kerbing or other land or works forming part of the road.
Public Road	as defined in the <i>Local Government Act 1989</i> and includes a street, right of way, cul-de-sac, by-pass, bridge or ford, pathway, bicycle path, nature strip, culvert, kerbing or other land or works forming part of the road.
Arterial Roads	are Highways & Declared Main Roads which are managed by the State Road Authority.
Municipal Roads	are roads for which the municipal council is the responsible Road Authority. The <i>Road Management Act</i> imposes specific duties on a council with respect to the inspection, repair and maintenance of its municipal public roads which are those that are reasonably required for general public use.
Other Roads	include roads in State forests & reserves, and roads on private property. The municipal council is not responsible for the care and maintenance of these.
Asset	Is an item owned and/or managed by Council.
Hierarchy	A framework for segmenting an asset base into appropriate classifications.
Asset Management	The combination of financial, economic, engineering management and other practices provided to maintain an asset at the required level of service.
Components	Individual parts of an asset.
Replacement	The cost of replacing the service potential of an existing asset, by reference to some measure of capacity, with an appropriate modern equivalent asset.
Geographic Information System (GIS)	A computer based mapping system used to manipulate, analyse and present information that is tied to a ground location.
Level of Service	Service level is standard to which an asset is maintained and relates to the quality, quantity, reliability, responsiveness, environmental acceptability and costs of related activities.
Maintenance	Activities necessary to retain an asset as near as practical to its original condition for it to reach its expected life. <ul style="list-style-type: none"> • Periodic – sustains the design life of an asset. • Routine/Programmed – condition monitoring activities used to predict failure. • Preventive – reactive maintenance through notification of defects.
Pavement Management System (PMS)	An asset management (AM) system designed to model road condition data and provide the outputs for managing annual and long term maintenance activities.
Performance	A measure of a service or activity used to compare actual performance against a standard.
Rehabilitation	Works to rebuild or replace parts or components of an asset, to restore it to a required functional condition and extend its life, (i.e. heavy patching of roads) without significant upgrading or renewal.
Renewal	Works to refurbish or replace existing facilities of equivalent capacity or performance quality.
Repair	Action to restore an item to its previous condition after failure or damage.
Replacement	Replacement of an asset that has reached the end of its life to an agreed level of service.
Risk Assessment	The process used to determine the level of risk against predetermined standards.
Risk Management	A management technique used to identify and analyse potential risks and responses.
Road Register	A detailed listing of roads for which Council (the Responsible Authority) is responsible for maintaining.
Strategy	A plan containing the long-term goals and strategies of an organization or function.

1.2 Legislative Basis for the Plan

This Municipal Road Management Plan has been prepared in accordance with the following Acts:

- *Local Government Act 1989 & 2020*
- *Road Management Act 2004.*
- *Road Management (General) Regulations 2016 (Vic)*
- *Road Management (Works and Infrastructure) Regulations 2015 (Vic)*

1.3 Purpose of the Plan

The purpose of the Road Management Plan is to establish a management system for Council to inspect, maintain and repair its public roads based on policy and operational objectives having regard to available resources. It also sets the relevant standard in relation to discharge of duties in the performance of those road management functions.

1.4 Key Stakeholders

The key stakeholder are users of the road network who have a vested interest in management of roads and associated road infrastructure assets.

2. Responsibilities

The Road Management Plan concentrates on Council's assets and responsibilities within the road reserve.

The following section lists the assets located within the road reserve covered by the Road Management Plan and broadly outlines maintenance and management responsibilities. The demarcation issues between Road Authorities and Service Utilities who use the road reserve are incorporated in the Banyule Road Register.

2.1 Local Road Network – Council Responsibility

Banyule City Council is the 'Co-ordinating Road Authority' for municipal roads within its boundaries and is responsible for their care and management.

Council must ensure that if a road is required for public traffic, and therefore kept open for public use, Council may carry out work on the road. Council is not obliged to do any specific work on the road and in particular is not obliged to carry out any surface or drainage work on an unmade road.

Council is responsible for:

- Road Pavement
- Road Surface
- Footpaths and Pathways within the road reserve
- On-road Bicycle Lanes
- Off-road Bicycle Shared Paths within the road reserve
- Surface Drainage
- Traffic Management devices including line marking and regulatory traffic signs
- Bridges and Culverts
- Street Trees, Roadside Vegetation
- Upgrading and installing new street lights (standard)
- Guardrails and other safety features within the road reserve
- Retaining walls within the road reserve

Figure 1 outlines Council's responsibilities within the road reserve.



Note: Shared footpath/crossover may require residents' contribution to maintain and renew

Figure 1. Council's responsibilities within the road reserve.

Council is not responsible for:

- **Vehicle crossovers & driveways** for that portion of a vehicle crossing, other than the footpath, located between the carriageway and the property boundary is the responsibility of the adjoining property owner to maintain.
- **Nature strips & infill areas within urban areas** which are those residual areas between the edge of the road or back of the kerb and the property boundary not occupied by the pathway and private road crossings. These are normally sown with grass with responsibility for maintenance of the grass and any depressions generally being left to the adjoining property owner
- **Single property stormwater drains** that are constructed within the reserve from the property boundary to a discharge outlet in the kerb or into Council drain. They are there to benefit the property and as such are the responsibility of the owner of the property being served to maintain
- **Any Nature strip works** on the road reserve are the responsibility of the property owner/occupier and must follow any relevant Council local laws or directions.
- **Street lighting** will be dealt with in coordination with the utility supplier.
- **Private roads** driveways, laneways and car parks (Common Property) associated with private developments
- **Rail crossings** and associated structures (bridges) subjected to railway interface agreements
- **Service Authority temporary/permanent reinstatements** to the road and pathways and other road reserve assets organised by the authority directly
- **Service Authorities Assets** - Utility assets such as service pits (communications, water, sewerage, gas, electricity)
- **Crown and Service Authority Land/Easements** – for example, Department of Environment, Land, Water and Planning (DELWP), Melbourne Water unless specified in a Road Register
- **Other Road Authorities' Assets**

Regardless of its maintenance obligations, Council has a duty of care and will as far as practicable notify the relevant utility or authority where a defect has been

identified. Council may also serve a notice on a property owner to have defects repaired within a given period.

2.2 Arterial Roads

Responsibilities for Arterial Roads are divided between Department of Transport and Council.

Pathways and service roads along Arterial Roads are the responsibility of Council ('back of Kerb'). Median strips, kerb and channel, main thoroughfare, intersection and road signage and other are the responsibility of Department of Transport. This is depicted in **Figure 2**.



Figure 2. Operational Responsibility on Arterial Roads

The City of Banyule deems to be the responsibility of Department of Transport all Structural assets associated with a main road such as embankments, retaining walls, sound barriers, cuttings, etc.

2.3 Freeways

Department of Transport is the coordinating road authority and the responsible road authority for the whole of the road reserve of a freeway. This includes entry and exit ramps; other roads and pathways; and any road-related infrastructure (e.g. fences, noise walls) that are part of the freeway. Department of Transport is generally the responsible road authority with respect to all bridges on, over or under freeways.

2.4 Non Standard Road Infrastructure

Non-standard and ad hoc infrastructure constructions in existence prior to the introduction of the *Road Management Act 2004* are deemed as required assets. Historically, these assets were constructed to service community needs and are required to be maintained to the existing level of service they provide.

Examples of these assets include the construction of steps for connectivity where roads have been constructed on different levels due to terrain; steel plates at property entry points (driveways, installed in most cases by residents) where cars are 'bottoming out'. Other non-standard assets may be included as Council is made aware of them through its Customer Request, Reactive Maintenance program or Risk Management process.

2.5 Assets Not Included in the Road Management Plan

- Street Furniture
- Non Traffic Management Street Signs

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- Street Lighting
- Entry roads that lead into parks, reserves, car parks, etc.
- Facility car parks such as pavilions, activity centres etc.
- Pathways, walkways, shared paths, furniture and lighting in reserves/parks and associated Council buildings but not within the road reserve
- Underground drainage is considered under a separate Asset Plan
- Car Parks that are not within the road reserve.

2.6 Bicycle Path Network

Under the *Road Management Act 2004*, where a bicycle path forms part of a road which is on Council's Public Road Register, on the shoulder of the road, or on a footpath adjacent to one of these roads, Council has a statutory duty to inspect and maintain such pursuant to Section 40 of the *Road Management Act*. This covers On-Road bicycle lanes and also parts of Off-Road Pathways that lie within the road reserve. Maintenance management arrangements are outlined within this Road Management Plan.

2.7 Special Charge Scheme

As provided by the *Local Government Act 1989*, future construction of unmade roads are to be carried out under a Special Charge Scheme. Under this scheme, the abutting property owners are required to contribute to the full costs of its construction.

3. Obligations of Road Users**3.1 General Usage**

Section 17A of the Road Safety Act 1986 provides that:

- A person who drives a motor vehicle on a highway must drive in a safe manner having regard to all the relevant factors, including (without limiting the generality) the
 - physical characteristics of the road
 - prevailing weather conditions
 - level of visibility
 - condition of the motor vehicle
 - prevailing traffic conditions
 - relevant road laws and advisory signs
 - physical and mental condition of the driver.
- A road user other than a person driving a motor vehicle must use a highway in a safe manner having regard to all the relevant factors
- A road user must
 - have regard to rights of other road users and take reasonable care to avoid any conduct that may endanger the safety or welfare of other users
 - have regard to the rights of the community and infrastructure managers in relation to road infrastructure and non-road infrastructure on the road reserve and take reasonable care to avoid any conduct that may damage road infrastructure and non-road infrastructure on the road reserve
 - have regard to the rights of the community in relation to the road reserve and take reasonable care to avoid conduct that may harm the environment of the road reserve.

3.2 Memorandum of Consent (MOC)

Council requires to issue an MOC where a member of the public or organisation proposes to undertake activities within the road reserve that may in any way impede access by the public or interfere with road infrastructure.

Codes of Practice and Regulations for access by service utility organisations have been developed by Department of Transport.

4. Register of Public Roads

4.1 Public Road Register

Council has a register of public roads to record the details of the public roads, and ancillary areas, for which it is responsible. The register of public roads is available for inspection by the public at each of Council's Customer Service Centres and Council's website,

The Road Register will be updated with the following as information becomes available:

- Date a road ceased to be a public road
- Plans and other reference documents
- Identification of ancillary areas
- Ministerial directions/designated road projects.

4.2 Shared Municipal Boundary Roads

The City of Banyule shares boundary roads with both the Shire of Nillumbik and the City of Darebin. **Appendix 6** is a schedule of the roads and structures which are on the municipal boundaries. It lists the Maintenance Authority for each road or structure, being that Council that by mutual agreement has accepted the responsibility to maintain the asset.

5. Management of Municipal Road Assets

5.1 Road Hierarchy

All roads within the municipal road network are classified according to a hierarchy that takes into account their specific function and vehicular traffic volumes.

The hierarchy classification is used to assist in prioritising works programs and also intervention responses to remedy defects. The following table defines the hierarchical system used:

Category	Function Description
<p>Level 1 Sub-Arterial Roads and Industrial Roads</p>	<ul style="list-style-type: none"> • Generally carries 10,000 – 15,000 vehicles/day. • These carry heavy volumes of traffic including commercial vehicles and also provide the principal routes for traffic flows in and around the municipality. • Supplement the arterial road system within a Local Traffic Area. • Connector between arterial roads & lower order streets. • Caters for, but may restrain, Service & Heavy Vehicles. • Provides access to significant Public Services.
<p>Collector and Distributor</p>	<ul style="list-style-type: none"> • Generally carries 2,000 – 10,000 vehicles/day. • Carry significant volumes of traffic and provide access by linking residential areas to the arterial roads. • Carries heavy traffic. • Collect traffic from lower order roads. • Limited through traffic (not promoted or encouraged).
<p>Level 2 Residential Streets, Courts and Fully Constructed Right Of Ways (ROW)</p>	<ul style="list-style-type: none"> • Generally carries less than 2,000 vehicles/day • Limited through traffic. • Carry local traffic. Their primary function is to provide access to private property

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Category	Function Description
Level 3 Unsealed Roads, Partially Constructed and Unsealed ROWs	<ul style="list-style-type: none"> Limited or No Through Traffic.
Private Access Roads & Common Property	<ul style="list-style-type: none"> In private ownership therefore they are not a Council responsibility.

5.2 Pedestrian Pathway Hierarchy

Pathways within the municipal are classified according to a hierarchy that takes into account their specific function, types of users, pedestrian movement and potential risk.

The hierarchy classification is used to assist in prioritising works programs and also intervention responses to remedy defects.

The Road Register defines the locations of the Pedestrian Hierarchy.

Category	Function Description
Level 1 High Pedestrian Traffic	Shopping centres, hospitals, schools, elderly citizens, activity centres, transport interchanges and any other high pedestrian traffic areas
Level 2 Low Pedestrian Traffic	Main roads, residential streets, industrial areas, and around recreation reserves (within the road reserve).

6. Standards for Construction, Upgrading, Renewal & Refurbishment

The standards for construction of new local roads and pathways and for the expansion, upgrading, renewal and refurbishment of existing local roads and pathways will be in accordance with the standards and specifications adopted by Council in any particular instance.

Generally the standards for construction, renewal and refurbishment will be based on the existing built standards taking into account the environmental sensitivities of matters such as established street trees and historical/heritage features, road safety and traffic management requirements.

The following are the key reference documents:

- Banyule City Council Standard Drawings – this provides details of kerb profiles, pits, drains, crossings, retaining walls and miscellaneous structures. This can be found on Banyule City Council's website.

7. Road Maintenance Management

As a road authority, Council has a duty of care to road users and the community to maintain all public roads for which it is responsible in a safe condition and to specified maintenance standards. Council must also meet community expectations having regard to relevant government transport and other policies, and available funds.

The Maintenance Management System for the municipal road network infrastructure within the City of Banyule is a combination of standards, codes, guidelines and data management systems.

7.1 Maintenance Levels of Service

Levels of service for maintenance of the road network take into account:

- Community views and values through the Road Management Plan advertising and gazettal process
- Industry standards
- The need to provide a road network that is safe for all users
- Ability of Council to fund maintenance activities.

The Road Management Plan, establishes schedules of maintenance for different categories of public roads & pathways for which Council has operational and/or maintenance responsibility. The specific intervention levels and maintenance standards for roads and pathways are outlined in **Appendices 4 and 5**.

The hierarchy of roads and pathways is used as the basis for determining the various standards across the road network in line with relevant risk factors, while having regard to the type, volume and nature of road usage.

Banyule carries out routine maintenance programs for the road and footpath networks by Maintenance Areas to enable efficient work practices and to maximise resources.

7.2 Inspection Process

Survey and inspection processes are required for competent management of the road network assets. A four-tier inspection regime covering safety, incidents, defects and condition has been implemented.

The Inspection process upon receiving a customer request about a potential defect is outlined in **Appendix 1**.

Inspection requirements and their frequencies have been developed taking into account, among other things:

- The type of road infrastructure, and the volume and nature of road usage
- The scope of inspection
- Community expectations
- Any relevant risk factors
- Resource availability and the competing demands for those resources.

These are outlined in **Appendices 2 and 3**.

7.3 Risk Assessment & Prioritisation of Remedial Works

The consequences of asset failure can include loss of revenue, inconvenience to the community, loss of service and trade. It is not possible for Council to address all defects and eliminate all risks. However, risks may be identified and minimised by regular inspections and setting of clear priorities.

All types of defect likely to be found in the road reserve were evaluated and a risk assessment undertaken that considered both likelihood and consequence. The details of this analysis are shown in the Asset Assessment and Safety Inspection Manual.

7.4 Exceptional Circumstances

Under the Emergency Management Act 1986 Council is required to have a Municipal Emergency Management Plan. Through this Plan, it has a responsibility to plan for and provide assistance to emergency services and the community during an emergency (fire and floods etc.) or natural disaster. In the event of an emergency or natural disaster, and there is a lack of Council staff or suitably qualified

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Contractors, in reliance upon Section 83 of the Victorian Wrongs Act, 1958, Council reserves the right to suspend compliance with its Road Management Plan.

In the event that the Chief Executive officer of Council has to, pursuant to section 83 of the Wrongs Act, consider the limited financial and other resources of Council and its other conflicting priorities, meaning Banyule's plan cannot be met (upon advice from, for example, the Business Continuity Manager, Risk Manager, MERO, or Manager in charge of the Road Management Plan), he/she will write to the officer in charge of the Plan and inform him/her that some, or all of the timeframes and responses in Council's Plan, are to be suspended.

Once the events beyond the control of Council have abated, or partly abated, the Chief Executive Officer will write to the officer responsible for Banyule's Plan and inform him/her which parts of the Plan are to be reactivated and when.

7.5 Risk Management Implications

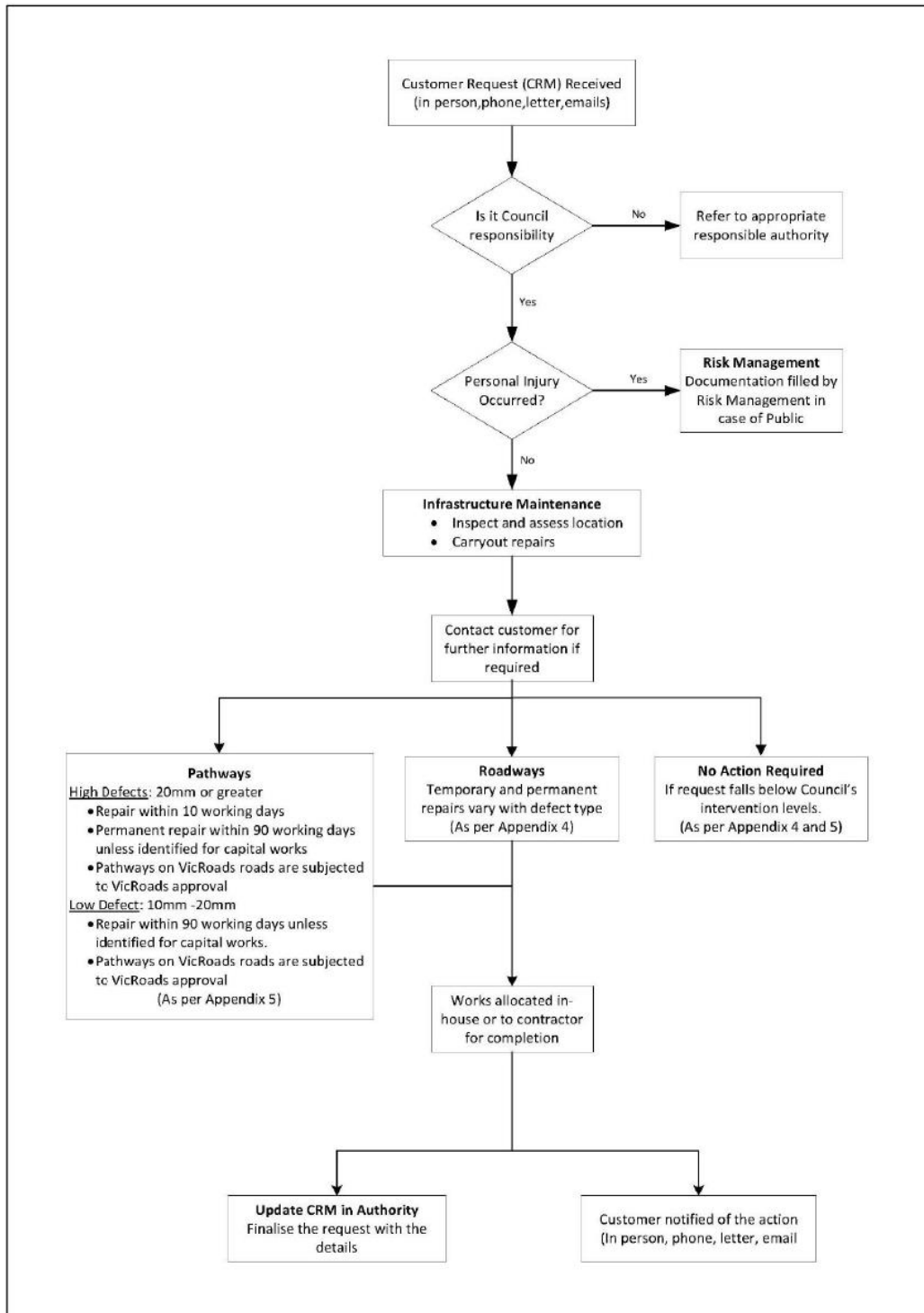
It is important to minimise exposure to risk, Council will endeavour to ensure that maintenance funding and performance is adequate to achieve the prescribed levels of service, including inspection regimes, intervention levels and response times. The Banyule community through Customer surveys has indicated an in-principle agreement to the existing level of service. The levels of service have been developed to match available budget funding levels.

7.6 Incident Claims

If a person proposes to commence a proceeding in a court based on a claim in relation to an incident arising out of the condition of a public road or infrastructure, the person must give written notice of the incident to the responsible road authority within the prescribed period of the incident occurring [section 115(1) of the *Road Management Act*].

8. Appendices

Appendix 1: Flowchart – Reactive Customer Request/Inspection Process



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Appendix 2: Inspection Requirements

Inspection Type	Purpose	Inspection Requirements	Reporting Requirements
Reactive Inspection	<ul style="list-style-type: none"> Reactive Inspections respond to Customer enquiries, council employees or any defect notifications. 	<ul style="list-style-type: none"> Council representative with an appropriate level of knowledge of road maintenance and experience will inspect all reported defects. 	<ul style="list-style-type: none"> Record date first reported: date inspected, inspector, location, required action and date of completion.
Incident Inspection	<ul style="list-style-type: none"> An inspection carried out to comply with the requirements of the <i>Road Management Act</i> [Part 6, Division 5 – Claims Procedure, section 116] and Civic Mutual plus (CMP) risk management practices. This inspection enables an incident condition report to be prepared for use in legal proceedings and to gather information to analyse the cause of accidents or incidents and the planning of road management and safety measures. 	<ul style="list-style-type: none"> Council representative with an appropriate level of knowledge of road maintenance and experience will inspect all reported defects. 	<ul style="list-style-type: none"> Record date first reported: date inspected, inspector, Location required action and date of completion. Specific Incident Report (SIR) required.
Programmed Defect Inspection	<ul style="list-style-type: none"> The intent of the Programmed Defect Inspections is to identify defects that may not be reported through Customer enquiries, council employees and occur 'between' Condition Inspections. Inspections undertaken in accordance with a formal programmed schedule to determine if the road infrastructure complies with the levels of service specified within the Road Management Plan. In addition, a notation must be recorded of any street/road inspected where no defect was apparent under the specific rigour of the inspection. 	<ul style="list-style-type: none"> Council representative with an appropriate level of knowledge of road maintenance and experience will inspect all reported defects. Inspection intervals depends on Hierarchy (refer to appendix 3) 	<ul style="list-style-type: none"> A record of each street/road is to be completed detailing the name of the inspector, the inspection date and a description of any defects that have been identified and require intervention as per the Road Management Plan. A record of the inspection is to be recorded on Council's Information Systems (for example, an Asset Management System or GIS) to enable the defect to be programmed for action with Council's routine maintenance work.
Condition Inspection	<ul style="list-style-type: none"> An inspection specifically to identify deficiencies in the structural integrity of the various components of the road infrastructure assets which if untreated, are likely to adversely affect the condition of the road network. Regular or periodic assessment, measurement and interpretation of the resulting condition data is required to determine the need for any preventive or remedial action to be programmed for the relevant treatment works. 	<ul style="list-style-type: none"> Inspection undertaken by external/ internal officer under the direction of a qualified engineer or experienced technical officer with knowledge in road construction and maintenance practices. Inspected every 4 years are the Roads, Footpaths, Kerb & Channel (pit lids, frames and lintels only), and On-Road and Off-Road Bicycle Lanes within the road reserve. 	<ul style="list-style-type: none"> A record of the inspection is to be recorded on Council's Information Systems (for example, an Asset Management System or GIS) to enable the defect to be programmed for action with Council's routine maintenance work.

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In addition to the road inspection requirements there is a specific inspection requirement for off-road bicycle paths within road reserves.

Management of shared bicycle and pedestrian paths is detailed in the Services Asset Management Plans - Roads and Pathways

Inspection Type	Purpose	Inspection Requirements	Reporting Requirements
Defect Inspection for Off-Road Bicycle Shared Pathway within Road Reserve	<ul style="list-style-type: none"> ▪ Defect Inspections will identify defects as specified in the RMP. 	<ul style="list-style-type: none"> ▪ Council representative with an appropriate level of knowledge and experience of safety requirements for cyclists will inspect all reported defects. 	<ul style="list-style-type: none"> ▪ Record date first reported: date inspected, inspector, location required action and date of completion.

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Appendix 3: Road Asset Inspection Frequencies

Asset Group Category		Programmed Defect Inspection Interval
Hierarchy	Sub-Category	
Roads, Kerb & Channel (pit lids, frames and lintels only) and On-Road Bicycle Lanes		
Level 1.	Sub-Arterial Roads, Industrial Roads, Collector and Distributor.	Once a year.
Level 2.	Residential Streets, Courts and Fully Constructed ROW's.	Once in 2 years.
Level 3.	Unsealed Roads, Partially Constructed and Unsealed ROW's.	Only by Customer Request.
Pedestrian Pathways and Off-Road Bicycle Shared Pathways within the Road Reserve		
Level 1.	High Pedestrian Traffic. <ul style="list-style-type: none"> Shopping centres, hospitals, schools, elderly citizens, activity centres, transport interchanges and any other high pedestrian traffic areas as per the "Footpath Register - Highest Usage Category". 	Once a year.
Level 2.	Low Pedestrian Traffic. <ul style="list-style-type: none"> Residential streets, industrial areas and around recreation reserves (within the road reserve). 	Once in 2 years.
Line marking - In conjunction with Roads		
Level 1.	Sub-Arterial Roads and Industrial Roads, Collector, and Distributor.	Once a year.
Level 2.	Residential Streets & Courts.	Once in 2 years.
Regulatory Signs - In conjunction with Roads		
Level 1.	Sub-Arterial Roads and Industrial Roads, Collector and Distributor.	Once in 2 years.
Level 2.	Residential Streets & Courts.	
Level 3.	Unsealed Roads only.	
Bridges/Major Culverts (within road reserves)		
All.	All.	Level 1 visual inspections – every year Level 2 structural inspection – every second year

City of Banyule

Municipal Road Management Plan

Appendix 4: Roadway Defect Intervention Levels including On-Road Bicycle Lanes

Activity	Defect Type	Road Cat.	Intervention Levels	Description of Work	Programmed Defect Inspection	Target Rectification Response Time
Customer Requests	All	Level 1	Intervention requirement is an inspection to assess the extent of the request and determine 'appropriate' action. Necessary remedial action is referred to the relevant works program.	Responding to requests for action.	Not Applicable	Inspect within 2 working days.
		Level 2				Inspect within 5 working days.
		Level 3				Inspect within 15 working days.
Emergency Repairs	All Defect Types.	All	<ul style="list-style-type: none"> Instigated by Customer Request (CRM). Repairs programmed by Inspecting Officer. 	Any urgent repairs (e.g. sink hole).	Not Applicable	Repair within 2 working days.
Pavement Defects	Potholes.	Levels 1 & 2	Repair when they exceed 50 mm in depth and 300mm in diameter.	Patch surface in roadway using bituminous material for sealed surfaces or suitable gravel for unsealed roads to restore the surface.	Yes	Repair within 10 working days.
	Edge Breaks, Edge Drop Offs and Sealed Shoulder repairs.	Levels 1 & 2	<ul style="list-style-type: none"> Undertake edge break repairs when edges have broken back in excess of 150mm laterally and greater than 5.0m in length. Undertake edge drop-off repairs – typically involving adding crushed rock to the unsealed shoulder when drop off is 50mm over a 10m length. 	Patch or repair road pavement surface and edge using bituminous material for sealed surfaces or suitable gravel for unsealed roads to restore the surface.	Not Applicable	Repair within 10 working days.

Note: All works are dependent on annual budget allocations.

Level 1: Sub-Arterial Roads, Industrial Roads, Collector and Distributor.

Level 2: Residential Streets, Courts and Fully Constructed ROW's.

Level 3: Unsealed Roads, Partially Constructed and Unconstructed ROW's.

*When repair is deemed beyond routine maintenance, permanent repair is referred to Capital Works Program.

City of Banyule

Municipal Road Management Plan

Appendix 4: Roadway Defect Intervention Levels including On-Road Bicycle Lanes (Continued)

Activity	Defect Type	Road Cat.	Intervention Levels	Description of Work	Programmed Defect Inspection	Target Rectification Response Time
Surface Defects	Cracking – Longitudinal, Transverse & Swelling/shrinkage	Levels 1 & 2	5mm to 15mm	Crack seal as required.	Not Applicable	Repair under capital works program
			Greater than 15mm	Repair surface defects. <ul style="list-style-type: none"> • Routine Patching up to 5 sqm in area. • Major Patching 5 to 40 sqm in area. • Greater than 40 sqm in area referred to Capital Works. 	Yes	
	Cracking - Block and Crocodile combined with pavement failure. Stripping and Delamination.	Levels 1 & 2	Greater than 10mm crack width, and 35 mm depression.	Repair surface defects. <ul style="list-style-type: none"> • Routine Patching up to 5 sqm in area. • Major Patching 5 to 40 sqm in area. • Greater than 40 sqm in area referred to Capital Works. 	Not Applicable	Repair within 10 working days.
Line Marking	Poor line marking visibility.	Levels 1 & 2	If line has less than 50% of original visibility.	Repair/restore effectiveness of line marking and raised pavement reflectors.	Yes	Repair within 90 working days
Deformation	Wheel Ruts, Depressions, Corrugations and Shoving.	Levels 1 & 2	When defect is 35mm in depth 750mm wide and/or greater than 6m long.	Repair surface defects. <ul style="list-style-type: none"> • Routine Patching up to 5 sqm in area. • Major Patching 5 to 40 sqm in area. • Greater than 40 sqm in area referred to Capital Works. 	Not Applicable	Repair within 10 working days.

Note: All works are dependent on annual budget allocations.

Level 1: Sub-Arterial Roads, Industrial Roads, Collector and Distributor.

Level 2: Residential Streets, Courts and Fully Constructed ROW's.

Level 3: Unsealed Roads, Partially Constructed and Unconstructed ROW's.

*When repair is deemed beyond routine maintenance, permanent repair is referred to Capital Works Program.

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Appendix 4: Roadway Defect Intervention Levels including On-Road Bicycle Lanes (Continued)

Activity	Defect Type	Road Cat.	Intervention Levels	Description of Work	Programmed Defect Inspection	Target Rectification Response Time
Unsealed Pavements (Level 3 Roads)	Poor condition.	Level 3	Inspect upon receiving a Customer Request (CRM); schedule remedial works as necessary.	Works as deemed necessary by Works Supervisor.	Not Applicable	Repair within 90 working days
Pavement Surface Drainage	Kerb and Channel blockage.	All	Where water flow along kerb and channel is impeded.	Unblock channel to enable free flow of water.	Not Applicable	Routine street sweeping.
	Kerb and Channel ponding.		Schedule works where defect: <ul style="list-style-type: none"> • Causes ponding greater than or equal to 10 metres • or covers 3 or more bays and cannot perform drainage operation. 	Restore channel to enable free flow of water.		Identified through CRM's Repair within 90 working days unless identified for capital works*
	Table drains		Inspect upon receiving a Customer Request (CRM); schedule remedial works as necessary.	Unblock drains to enable free flow of water.		Identified through CRM's Repair within 90 working days
	Pit blockages.		When water flow to the pit is impeded.	Clean pit to enable free flow of water.		Cleaned within 15 working days unless identified for major repairs.
	Pit lids, frames and lintels broken.		When missing, collapsed or broken.	Replace if missing, collapsed or broken.	Yes	Repair within 2 working days. Permanent repair within 60 working days unless identified for capital works*

Note: All works are dependent on annual budget allocations.

Level 1: Sub-Arterial Roads, Industrial Roads, Collector and Distributor.

Level 2: Residential Streets, Courts and Fully Constructed ROW's.

Level 3: Unsealed Roads, Partially Constructed and Unconstructed ROW's.

*When repair is deemed beyond routine maintenance, permanent repair is referred to Capital Works Program.

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Municipal Road Management Plan

Appendix 4: Roadway Defect Intervention Levels including On-Road Bicycle Lanes (Continued)

Activity	Defect Type	Road Cat.	Intervention Levels	Description of Work	Programmed Defect Inspection	Target Rectification Response Time
Vegetation Management Includes traffic treatments, medians, islands and roundabouts where vegetation occurs.	Road reserve trees obstructing road, shared bicycle paths and pathway users.	All	All street trees - Inspection and/or trimming program.	Tree Management.	Not Applicable	Every 2 years.
	Private trees obstructing road and pathway users.		Not a Council responsibility. Notifications to residents by Local Laws Unit.	Private Trees.		Notify as required.
Signage and Traffic Management Devices	Poor signage visibility, damaged, graffitied or missing signs.	All	Traffic Management Signage identified by risk inspection or by Customer Request (CRM). Others signs by Customer Request (CRM).	Cleaning and/or replacement of signs.	Yes – only for all Traffic Management Signage defects only.	Repair within 5 working days
	Guard Rail; Safety Fencing.		Inspect and rectify as necessary when identified by Customer Request (CRM).	Replacement of damaged guard rails and safety fencing.	Not Applicable	Repair within 20 working days unless identified for capital works*

Note: All works are dependent on annual budget allocations.

Level 1: Sub-Arterial Roads, Industrial Roads, Collector and Distributor.

Level 2: Residential Streets, Courts and Fully Constructed ROW's.

Level 3: Unsealed Roads, Partially Constructed and Unconstructed ROW's.

*When repair is deemed beyond routine maintenance, permanent repair is referred to Capital Works Program.

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Municipal Road Management Plan

Appendix 4: Roadway Defect Intervention Levels including On-Road Bicycle Lanes (Continued)

Activity	Defect Type	Road Cat.	Intervention Levels	Description of Work	Programmed Defect Inspection	Target Rectification Response Time
Road Bridges and Major Culverts	Bridge structural hazard.	All	Works to be programmed in line with Level 1 & 2 Department of Transport Bridge inspection.	The repair and maintenance of decks, joints, footings, abutments, wing walls and safety rails.	Yes	Temporary repair within 5 working days. Permanent repair within 90 working days unless identified for capital works*
Utility Reinstatement, where Council undertakes the works on behalf of the Utility	Utility's temporary reinstatement works if it requires permanent completion by Council to ensure that the road asset integrity is restored.	All	Rectification works to be programmed after receiving notification from the relevant Utility.	Final reinstatement of pavement to match surrounding works and retain the pavement's structural integrity.	Notification by Utility.	Inspect within 3 working days. Permanent repair within 10 working days unless identified for capital works*

Note: All works are dependent on annual budget allocations.

Level 1: Sub-Arterial Roads, Industrial Roads, Collector and Distributor.

Level 2: Residential Streets, Courts and Fully Constructed ROW's.

Level 3: Unsealed Roads, Partially Constructed and Unconstructed ROW's.

*When repair is deemed beyond routine maintenance, permanent repair is referred to Capital Works Program.

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Municipal Road Management Plan

Appendix 5: Pathway Defect Intervention Levels including Off-Road Bicycle Shared Pathways within the Road Reserve

Activity	Defect Type	Path Cat.	Intervention Levels	Description of Work	Programmed Defect Inspection	Target Rectification Response Time
Customer Requests	All	Level 1	Intervention requirement is an inspection to assess the extent of the request and determine 'appropriate' action. Necessary remedial action is referred to the relevant works program.	Responding to requests for action	Not Applicable	Inspect within 2 working days
		Level 2			Not Applicable	Inspect within 5 working days
Concrete/ Paved/ Asphalt Pathway Replacement & Repairs	High Pathways that have cracks or displacement equal to or greater than 20mm, collapsed, heaved, missing or sinking.	All	<ul style="list-style-type: none"> Pathway has loose, missing or dislodged components. Displacements or cracks of greater than 20mm. Sections have collapsed, heaved, missing or sinking. 	Patch/wedge with asphalt to repair. Program works to remove or replace bays/paving/asphalt section and match existing pathway surface level.	Yes	Repair within 10 working days. Permanent repair within 90 working days unless identified for capital works* Pathways on a Department of Transport Road are subject to Department of Transport approval.
	Low Pathways that have cracks or displacement between 10mm to 20mm.	All	Displacement or cracks are between 10mm and 20mm.	Vertical displacement grinded to match existing pathway surface level. If concrete has been grinded before, program works for replacement. Program horizontal displacement for replacement works.	Yes	Repair within 90 working days unless identified for capital works* Pathways on a Department of Transport Road are subject to Department of Transport approval.
	No Action Required Pathways that have cracks or displacement below 10mm.	All	Displacement or cracks are below 10mm.	No Action Required	No	No Action Required

Note: All works are dependent on annual budget allocations.

Level 1: High Pedestrian Traffic.

Level 2: Low Pedestrian Traffic.

*When repair is deemed beyond routine maintenance, permanent repair is referred to Capital Works Program.

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Appendix 5: Pathway Defect Intervention Levels including Off-Road Bicycle Shared Pathways within the Road Reserve (Continued)

Activity	Defect Type	Path Cat.	Intervention Levels	Description of Work	Programmed Defect Inspection	Target Rectification Response Time
Utility Reinstatement, where Council undertakes the works	Utility's temporary reinstatement works requires permanent reinstatement by Council.	All	Rectification works to be actioned after receiving notification from the relevant Utility.	Permanent reinstatement of pavement to match surrounding works and retain the pathway's structural integrity.	Notification by Utility.	Inspect within 3 working days. Permanent repair within 10 working days unless identified for capital works*
Utility Assets	Damaged utility assets.	All	Council will notify the responsible Service Authority of a damaged utility asset within pathways if the owner of the asset can be identified.	Notification to Utility Service Authority.	Yes	Inspect within 3 working days. For Defect Inspection. Notify Service Authority within 2 working days after completion of inspection.
Unsealed Pathway Maintenance	Defective unsealed pathway Gravel pathway.	Not Applicable	Subject to Customer Request (CRM), site determination by Council's Supervisor. Wherever practicable, use materials that match existing.	Remedial work to address hazard evident.	Not Applicable	Repair within 90 working days unless identified for capital works*
	Unformed 'track'.	Not Applicable	Not Applicable	No maintenance required.	Not Applicable	Not Applicable.

Note: All works are dependent on annual budget allocations.

Level 1: High Pedestrian Traffic.

Level 2: Low Pedestrian Traffic.

*When repair is deemed beyond routine maintenance, permanent repair is referred to Capital Works Program.

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Municipal Road Management Plan

Appendix 6: Local Boundary Roads & Structures Maintenance Agreements with Adjoining Councils 2021

Boundary Road Agreements have been developed for the administrative arrangements between the councils involved. It contains the details of maintenance arrangements for which there has been a mutual agreement.

Local Roads	Structure	Adjoining Council	Banyule Hierarchy Classification	Length (m)	Pavement Width (m)	Pavement Type	Maintenance Authority	Agreement Type
Weidlich Road (Karingal Drive to Progress Road)	Local Road	Nillumbik	Distributor	299	10.9	Sealed from kerb to kerb	Banyule	Type 'A'
Progress Road (Weidlich Road to Ryans Road)	Local Road	Nillumbik	Distributor	1159	12.3	Sealed from kerb to kerb	Banyule	Type 'A'
Ryans Road (Progress Road to Wattletree Road)	Local Road	Nillumbik	Distributor	1350	Nom 7.6	Sealed from kerb to kerb or kerb to shoulder and/or table drain.	Banyule	Type 'A'
Cherry Street (Waiora Road to Wungan Street)	Local Road	Darebin	Distributor	530	7.0	Sealed from kerb to kerb	Darebin	Type 'A'
Waiora Road (Ruthven Street to Cherry Street)	Local Road	Darebin	Distributor	618	9.5	Sealed from kerb to kerb	Banyule	Type 'A'
Plenty River Drive (Under Greensborough Bypass)	Local Road	Nillumbik	Sub-Arterial			Sealed from kerb to kerb	Banyule/Nillumbik	Type 'B'
Beales Lane (Across Proposed Department of Transport Road)	Local Road	Nillumbik	Distributor			Sealed from kerb to kerb	Banyule/Nillumbik	Type 'B'
Aqueduct Road (Across Proposed Department of Transport Road)	Local Road	Nillumbik	Distributor			Sealed from kerb to kerb or kerb to shoulder and/or table drain	Banyule/Nillumbik	Type 'B'

Appendix 6: Local Boundary Roads & Structures Maintenance Agreements with Adjoining Councils 2021 (Continued)

'A'	Maintenance Authority: Routine maintenance activities of pavement between both kerb backs or shoulder and/or table drains (not all lengths have kerb both sides)
	Road Authority: Maintenance activities to road reserve/property boundary from back of kerb or shoulder and/or table drains is the responsibility of that Council on whose side it adjoins.
	Road Authority: Maintenance activities to road reserve/property boundary from back of kerb or shoulder and/or table drains (Adjoining Council – Darebin)
	Both Councils: Equal share of costs for significant maintenance costs as well as any capital works after consultation and mutual agreement to the proposed works (Adjoining Council – Nillumbik)
'B'	Maintenance Authority: Routine maintenance activities from road reserve/property boundary to road reserve/property boundary up to the centre of the Department of Transport Freeway Reserves for the adjoining Council.
	Both Councils: Equal share of costs for significant maintenance costs as well as any capital works after consultation and mutual agreement to the proposed works.

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Appendix 7: Schedule of Changes & Amendments

Version	Date	Changes/Amendments
V1.00	6/12/2004	Adopted by Council at its meeting 6 December, Gazetted 9 December 2004 after public display and consideration of submissions by Council.
V1.00	9/12/2004	Notification of adoption in Government Gazette.
V1.01	25/11/2005	Revision 1 amendments adopted by Council.
V1.01	8/12/2005	Notification of adoption of amended plan in Government Gazette.
V2.00	Adopted by Council 14/11/2007	<p>These changes have been made as a result of review of the Plan during 2006 to establish if specified standards were being achieved with available budget funding. The following changes to service standards are as follows:</p> <ul style="list-style-type: none"> • S2.4.1 – Inclusion of on & off-road bicycle paths • S2.4.3 – Inclusion of reference to non standard road infrastructure assets • S5.1 – Asset Hierarchy, removal of two types of roads from Category 4 roads and addition of Category 4 in Pathway hierarchy. • Section 6.2 – recognising that intervention levels are not relevant with footpaths in industrial areas. • Attach. 3 – Inspection Frequencies, changes. • Attach. 4: - Road Defect Tolerance Intervention Levels, changes. • Attach. 5: - Pathway Defect Tolerance Intervention Levels, changes. • Section 6.7 – insertion of a Force Majeure clause.
V2.00	28/02/2008	Notification of adoption in Government Gazette.
V3.00	Adopted by Council 29/06/2009	<p>Update further refining levels of service to match available budget funding. Also provides more detail on management & maintenance of the bicycle path network.</p> <ul style="list-style-type: none"> • Contents page – insertion of Human Rights Statement • Sections 2.4.1 & 2.5 – Additional information provided on the maintenance management arrangements for off-road cycle paths that lie within a road reserve. • Section 4.3 – Updated maintenance demarcation arrangements with VicRoads, adjoining councils, utility & service authorities and other government agencies • Section 7.3 – Current levels of funding table has been updated. • Appendix 2: Inspection Requirements – second page added to detail inspection arrangements for on-road cycle lanes and off-road cycle paths. • Appendix 3: Inspection Frequencies – information added to Table on inspections for on-road cycle lanes. • Appendices 4 & 5: Roadway & Pathway Defect Tolerance Intervention Level Schedules – several changes as follows: <ul style="list-style-type: none"> (a) Column in Table that was labelled 'Work Practice' has been renamed 'Defect Type'; (b) An additional column added called 'Defect Description' to improve the description of the defect; (c) A row inserted to recognise the management of Customer Requests; (d) Changes to response times – 7 days to 5 working days and 14 days to 10 working days. • Appendix 6: Schedule of Local Roads & Structures with Maintenance Demarcation Agreements – new appendix added.
V3.00	14/05/2009	Notification of adoption in Government Gazette.
V4.00	Adopted by Council 17/06/2013	<ul style="list-style-type: none"> • Update grammatical and technical references throughout document • S2.6 - Update City Plan Framework • S4.1.1 – Revise Road Hierarchy • S4.1.2 – Revise Pedestrian Pathway Hierarchy • S4.4.2 – Revise Maintenance Responsiveness & Performance Targets • S5.7 – Revise Force Majeure Clauses • App 1 – Update Reactive Customer Request/ Inspection Process Flowchart • App 3 – Revise Road Asset Inspection Frequencies • App 4 – Revise Roadway and On-Road Bicycle Lanes Defect Intervention Levels • App 5 – Revise Pathway and off-Road Bicycle Shared Pathways within the Road Reserve Defect6 Intervention Levels • App 6 – Revise Local Boundary Roads & Structures Maintenance Agreements with Adjoining Councils
V4.00	27/06/2013	Notification of adoption in Victorian Government Gazette.

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Version	Date	Changes/Amendments
V5.00	Adopted by Council 26/06/2017	<ul style="list-style-type: none"> • Update grammatical and technical references throughout document • Revised Executive Summary • Changed Background to Introduction • Removed Section – What is a “Road”? • Revised Terms and Definitions • Revised Legislative Basis for the Plan • Revised Purpose of the Plan • Revised Responsibilities • Revised Section - Assets in the Road Reserve and included it in Responsibilities Section • Removed Section - Council's Strategic Planning Process • Revised Key Stakeholders • Revised Obligations of a Road User • Removed Section - Municipal Road Map • Removed Section - Maintenance Demarcation Agreements (included in appendix) • Removed Section - Utility & Service Authorities • Removed Section - Non-Council Assets on the Road Reserve • Removed Section - Updating the Road Register • Removed Section - Reviewing & Updating the Road Management Plan • Removed Section - Road Data Information System • Removed Section - Customer Service System & Procedures • Removed Section - Services Asset Management Plans • Removed Section - Community consultation • Removed Section – Best Value & Performance Measures • Removed Section – Auditing of Processes • Removed Section - Road Maintenance Management Performance • Removed Section - Asset Growth • Removed Section - Relationship with Budget Process • Removed Section - Future Fundy Strategy • Removed Section - Maintenance • Removed Section - Asset Renewals • Removed Section – Condition Standards • Removed Section – Force Majeure • Removed Section - Renewals – Road Works & Pathways • Removed Section - Renewal Works Program • Removed Section - Reporting Process • Removed Section - Technical References • Revised Register of Public Roads • Updated Appendix 1 flow chart to include new defect types • Revised Appendix 2 • Updated Appendix 3 to reflect new hierarchy levels and inspection intervals • Revised Appendix 4 and updated intervention levels • Updated Appendix 5 to include new defect types for pathways • Updated Appendix 6 to reflect new maintenance agreements, removed Bolton Street and removed Pedestrians Bridges due to it being covered under the Services Asset Management Plans
V5.00	13/07/2017	Notification of adoption in Victorian Government Gazette.

City of Banyule

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Version	Date	Changes/Amendments
V6.00	Draft for adoption 28/06/2021	<p>The following changes have been made in version 6 of the Road Management Plan</p> <ul style="list-style-type: none"> • Updated section 1.2 with new Local Government Act 2020 • Updated Council's responsibility in Section 2.1 by adding "Guardrails and other safety features within the road reserve" and "Retaining walls within the road reserve" • Added a note in Figure 1 "Shared footpath/crossover may require residents' contribution to maintain and renew" • In Section 2.1, changed "Street lighting (Standard) – replacing the poles due to external factors outside of normal deterioration" to "Street lighting will be dealt with in coordination with the utility supplier" • Changed "Department of Sustainability and Environment (DSE)" to "Department of Environment, Land, Water and Planning (DELWP)" • Changed "VicRoads" to "Department of Transport" • In Section 2.5, "Street Lighting – Non standard light poles and fittings" replaced with "Street Lighting" • Appendix 1 The flow chart changed to reflect current process • Appendix 3 Level 2 Pathway (Low Pedestrian Traffic) Programmed Defect Inspection Interval – Changed "Once in 4 years" to "Once in 2 years" • Appendix 4 Under Emergency Repairs – Changed "As described in Pavement Defects below" to "Any urgent repairs (e.g. sink hole)" • Appendix 4 Under Emergency Repairs Target Rectification Response Time – Changed "Temporary repair" to "Repair" and removed "Permanent repair within 90 working days unless identified for capital works" • Appendix 4 Under Pavement defects Target Rectification Response Time – Changed "Temporary repair" to "Repair" and removed "Permanent repair within 90 working days unless identified for capital works" • Appendix 4 Under Surface Defects (5mm to 15mm Longitudinal Cracking) Target Rectification Response Time – Changed "Repair within 90 working days unless identified for capital works program" to "Repair under capital works program" • Appendix 4 Under Surface Defects (Greater than 15mm Longitudinal Cracking) Target Rectification Response Time – Changed "Temporary repair within 10 working days. Permanent repair within 90 working days unless identified for capital works" to "Repair under capital works program" • Appendix 4 Under Surface Defect (Block and Crocodile Cracking) Target Rectification Response Time – Changed "Temporary repair" to "Repair" and removed "Permanent repair within 90 working days unless identified for capital works program" • Appendix 4 Under Line Markings Target Rectification Response Time – Changed "Permanent repair within 90 working days unless identified for capital works" to "Repair within 90 working days" • Appendix 4 Under Deformation Target Rectification Response Time – Changed "Temporary repair" to "Repair" and removed "Permanent repair within 90 working days unless identified for capital works program" • Appendix 4 Under Unsealed Pavements (Level 3 Roads) Target Rectification Response Time – Changed "Permanent repair within 90 working days unless identified for capital works" to "Repair within 90 working days" • Appendix 4 Under Pavement Surface Drainage (Kerb and channel ponding) Target Rectification Response Time – Changed "Temporary repair within 10 working days. Permanent repair within 90 working days unless identified for capital works" to "Repair within 90 working days unless identified under capital works" • Appendix 4 Under Pavement Surface Drainage (Table drains) Target Rectification Response Time – Changed "Permanent repair within 90 working days unless identified for capital works" to "Repair within 90 working days" • Appendix 4 Under Pavement Surface Drainage (Pit lids, frames and lintels broken) Target Rectification Response Time – Changed "Temporary repair" to "Repair" • Deleted the row for Road Side Street Furniture from Appendix 4. Council is responsible for managing Street Furniture, but not under Road Management Plan. • Appendix 4 Under Signage and Traffic Management Devices Target Rectification Response Time for cleaning and/or replacement of signs – Changed "Permanent repair within 5 working days unless identified for capital works" to "Repair within 5 working days" • Appendix 4 Under Signage and Traffic Management Devices Target Rectification Response Time for the replacement of damaged guardrails and safety fencing – Changed "Permanent repair" to "Repair" • Appendix 5 Under Concrete Paved/Asphalt Pathways Target Rectification Response Time for High Defect Type – Changed "Temporary repair" to "Repair" • Appendix 5 Under Concrete Paved/Asphalt Pathways Target Rectification Response Time for Low Defect Type – Changed "Permanent repair" to "Repair" • Appendix 5 Under Unsealed Pathway Maintenance, Target Rectification Response Time for remedial work to address hazard evident – Changed "Permanent repair" to "Repair" • Appendix 5, Level 1: Sub-Arterial Roads, Industrial Roads, Collector and Distributor – Changed to Level 1: High Pedestrian Traffic. • Appendix 5, Level 2: Residential Streets, Courts and Fully Constructed ROW's – Changed to Level 2: Low Pedestrian Traffic. • Revised and updated the road register



Review of Temporary Outdoor Dining Parklets

Engagement Summary

Prepared by Conversation Caravan for the
Banyule City Council

May 2021



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Executive Summary

This report provides a summary of the community engagement conducted with Banyule traders, residents and shoppers regarding their views and experiences of the temporary outdoor dining parklets installed in the municipality.

In September 2020, the Victorian Government announced its Outdoor Eating and Entertainment Package for local councils and businesses to make widespread outdoor dining safe and practical as the community recovers from COVID-19. Banyule City Council launched a Rediscover Local marketing campaign to support local businesses through COVID-19 recovery.

As part of this initiative, seven temporary outdoor dining areas (or parklets) that used parking bays in front of business shop-fronts were set up in three locations - Upper Heidelberg Road, Ivanhoe; Burgundy Street, Heidelberg; and Silverdale Road, Eaglemont. Eleven of the twelve parklet traders were hospitality businesses ranging from predominantly take-away food, cafes, one hotel and one fine dining restaurant.

In April 2020, Banyule City Council engaged Conversation Caravan to conduct a community engagement program to inform Council's pending decision on the future of the temporary outdoor dining parklets. Feedback was sought from parklet traders, non-parklet traders located nearby, parklet visitors and shoppers, local residents and Councillors.

The community engagement activities conducted by Conversation Caravan were telephone interviews with parklet traders, telephone interviews with a random selection of traders located near to the parklets, six community pop-up sessions at the three parklet sites, Councillor survey and optional follow-up video interview, and an online stakeholder survey. A total of 308 participants were involved in the engagement activities.

Overall support for the parklet program

Overall, there were high levels of support for the parklets with 85% indicating support to keep the parklets (16% with no changes and 69% with some changes) and 12% supporting the removal of the parklets.

Table 1: Opinion on pending Council decision

Stakeholder	Remove parklets	Keep parklets and no changes	Keep parklets and make changes	Other
Traders (online survey)	18	1	20	2
Community (online survey)	26	17	118	8
Community pop-up sessions	8	42	152	0
Parklet Traders (interview)	0	8	4	0
Other Traders (interview)	1	1	4	0
Total	53 (12%)	69 (16%)	298 (69%)	10 (2%)

Feedback from Parklet Traders

Key findings from engagement with the parklet traders were:

- Eight of the 12 traders had successfully applied for the State Government \$5000 grant;
- The economic impact of the parklets was difficult to estimate for some traders whose parklet had only recently been installed;
- Half the traders had invested between \$1000-\$5000 'out of pocket' on decorations, equipment and furniture;
- Some traders had noticed new and/or different customers (cyclists, school kids, families, older people) using the parklets;
- Positive impacts of the parklets were the increased numbers of pedestrians and shoppers, the feeling of community/connection in the neighbourhood, personal health and safety during COVID-19 and supporting local businesses to keep open;

- Traders believed that the availability of parking on the main street/road or behind/near the shopping centres had stayed the same during the parklet program;
- Majority view was to keep the parklets open and allow more time given their recent installation;
- Some traders wanted the parklets to remain open but some infrastructure changes (eg heating and shelter for winter);
- Traders were supportive of other businesses or organisations sharing their parklet space;
- Traders were supportive of the parklets remaining open over winter;
- Mixed views about the best way to cover the costs of the parklet program with some traders willing to contribute a percentage of the costs of the parklets, whereas others said they weren't in a financial position to contribute; and
- Majority wanted a Council review of the parklet program after a period of 12 months or more.

Feedback from Other Traders

Key findings from engagement with other Banyule traders were:

- Positive impacts of the parklets were the increased numbers of pedestrians and shoppers and supporting local businesses to keep open;
- Negative impacts of the parklets were the availability of parking (particularly on-street);
- Traders had mixed views about the parklets' impact on the feeling of community/connection in the neighbourhood;
- Half of the traders located in the surrounding area indicated that the parklets had a negative impact on both their own customer numbers and their revenue, attributing this to the reduced number of on-street parking spaces;
- Majority view was that the parklets should be removed on the basis that on-street parking was reduced and it was inequitable to support one business sector only;
- Traders who were located nearby the parklets were more supportive of the parklet program and wanted them retained with some changes made (eg heating and shelter for winter) ; and

- Believed that any future costs of the parklet program should be fully funded by the businesses who benefit from the parklets, and that Council should also seek further grant funding to cover costs.

Feedback from the Banyule community

Key findings from engagement with the Banyule community were:

- A high percentage of residents (73%) had personally visited one or more of the parklets in the previous six months;
- The two shared parklets on Upper Heidelberg Road and the Eaglemont Cellars Wine Bar were the most visited parklets, as recalled by survey respondents;
- Residents and visitors used the parklets because they wanted to support local business during COVID-19, it was a day/night to be outdoors and the parklet was convenient/close to home.
- Nearly half had visited weekly or one-two times a week;
- A similar percentage of parklet visitors and residents travelled to the parklets using sustainable transport, or by motor vehicle.
- Positive impacts of the parklets were the increased numbers of pedestrians and shoppers, the feeling of community/connection to the neighbourhood, personal health and safety during COVID-19 and supporting the local businesses to keep open;
- The negative impact of the parklets was the availability of parking on the main street/road;
- Majority view was to keep the parklets open and equip them during winter to make customers comfortable; and
- Suggested improvements to the parklets were heating, protection from the weather and decorations.

Key Findings

Based on the feedback outlined in this report, Conversation Caravan makes the following suggestions:

- Given the level of support expressed through the community engagement program, an extension of the parklet program should be considered by Council.

- If the parklet program is continued in some form, that Banyule City Council audit each parklet to ensure compliance with accessibility and occupational health and safety requirements.
- If the parklet program is continued in some form, that Banyule City Council conduct further research and analysis of the economic benefits of the parklet program.
- That Banyule City Council continue to monitor car parking and consider parking issues more broadly as part of the municipal car parking strategy.
- That Banyule City Council initiates a visual promotional campaign about the parklets, including customer and trader testimonials.
- That Banyule City Council liaises with its trader association members to communicate the benefits of the parklets program.

1. Introduction

In response to COVID-19 restrictions, the conversion of car parking and some public space to outdoor dining provided relief and hope to hospitality businesses significantly impacted by COVID-19 venue capacity constraints. Funding for the 2020/2021 year was available from the State Government's *Outdoor Eating and Entertainment Package*.

Outdoor dining parklets have the potential to provide another space for community to gather, to activate streets faster than a streetscape improvement, and may be a part of a transition to using more active transport. Many councils are now reviewing the impacts of the temporary outdoor dining parklets, to determine the future of the program.

Conversation Caravan was engaged by Banyule City Council to plan and deliver the engagement approach to seek feedback on the temporary outdoor dining parklets installed in the municipality.

1.1. Project Background

In September 2020, the Victorian Government announced its *Outdoor Eating and Entertainment Package* for local councils and businesses to make widespread outdoor dining safe and practical as the community recovers from COVID-19. Funding was made available to hospitality businesses both unlicensed and licensed, such as restaurants, cafés, pubs/taverns, bars, clubs and takeaway food venues.

Banyule City Council had launched a *Rediscover Local* marketing campaign to support local businesses through COVID-19 recovery. As part of this initiative, seven temporary outdoor dining areas (or parklets) that used parking bays in front of business shop-fronts were set up in three locations:

- Upper Heidelberg Road, Ivanhoe;
- Burgundy Street, Heidelberg; and
- Silverdale Road, Eaglemont.

In April 2020, Banyule City Council engaged Conversation Caravan to conduct a community engagement program to inform Council's pending decision on the future of

the temporary outdoor dining parklets. Feedback was sought from parklet traders, non-parklet traders located nearby, parklet visitors and shoppers, local residents and Councillors.

1.2. Engagement Purpose and Scope

The purpose of the research and engagement phase was to:

- Understand current usage of the parklets (by the assigned traders, by users)
- Understand user experience of the parklets including walkability, active transport impacts
- Understand visitor/shopper experience of the areas surrounding the parklets
- Traders' views on impact of parklets on their business operation
- Traders' views on future provision of parklets and/or models of operation
- Traders' views on expansion to other traders/purposes
- User and traders' views on reconfiguring/altering spaces during colder months
- Understand Councillors' views.

The project stakeholders were defined as existing parklet businesses, other surrounding businesses in activity centre/strip, activity centre visitors/shoppers, parklet users, residents living in the immediate area and the relevant Ward Councillors. To assist with decision-making, the engagement findings in Section 4 of this report have been organised by the different stakeholder groups.

Topics that the project stakeholders could influence and inform (negotiables) were agreed as follows:

- The future of each parklet and the overall program post June 2021 - flexible based on stakeholder feedback (some may stay, some may cease);
- Level of investment by parklet trader (hospitality only);
- Future funding models for parklets (eg interest in exploring user funded, Council funded, seeking grants);
- Use of parklets outside of existing parklet trading times (eg buskers, fashion show); and
- Businesses allocated time and use of the parklets (not just the original hospitality businesses).

Topics that were not open for discussion (non-negotiables) during the engagement were:

- Council's future role (by Council decision only);
- Interim changes to the seven parklet locations (determined by safety and accessibility requirements);
- Addition of any other parklet locations in future; and
- General COVID-19 recovery issues for businesses (revenue, staffing, future viability).

Prior to commencement of the engagement phase, Council had determined that the businesses/traders would have the most influence on the decision regarding the parklet program (60%), followed by the general community (40%). The ultimate decision would be made by Council.

1.3. Parklet Locations

Table 1 shows the seven dining parklets locations in Ivanhoe, Eaglemont and Heidelberg (and across two Council Wards - Griffin and Chelsworth). Eleven of the twelve parklet traders were hospitality businesses ranging from predominantly take-away food, cafes, one hotel and one fine dining restaurant.

Table 2: Parklet Locations

Suburb	Parklet #	Location	Traders	Parklet installation date
Ivanhoe	1*	187 – 209 Upper Heidelberg Road, Ivanhoe	Caffe Strada, Woodfire Pizza, Pizzami (plus Andiamo fashion, Tobacconist)	Late February 2021
Ivanhoe	2	227-235 Upper Heidelberg Road, Ivanhoe	Souva So Good, Gotham Doughnuts, Cosi Duci Gelateria	Mid-April 2021
Heidelberg	3	92 Burgundy Street, Heidelberg	Sir Henry Barkly Hotel	9 April 2021
Heidelberg	4	138 Burgundy Street, Heidelberg	The Alleyway (plus Mamo Mens Clothing, Studio 144)	Early April 2021

Heidelberg	5	57 Burgundy Street, Heidelberg	Elia Greek Tavern	19 February 2021
Heidelberg	6	48 Burgundy Street, Heidelberg	Little Black Pig & Sons	February 2021
Eaglemont	7	82/84 Silverdale Rd, Eaglemont	Eaglemont Cellars Wine Bar	Mid-March 2021

* It should be noted that Parklet 1 is located in front of two non-dining retailers.

A site visit was conducted of each parklet location to understand street layout, availability of car parking, surrounding features and nearby residential locations. This information was included in the Information Kit for Conversation Caravan staff (including site maps).

2. Methodology

2.1. Engagement Plan

The research and engagement approach was to gather information about the parklet program from the key stakeholders, both directly and indirectly impacted. It was acknowledged that there is likely to be contrary views amongst the community about the parklets - with the supporters noting the positive financial impacts for traders and enhanced community atmosphere; whilst the detractors noting increased congestion, less car parking or loss of trade.

In order to meet project timelines, Conversation Caravan recommended a wider online engagement program in addition to the place-based engagement with traders, activity centre visitors/shoppers and parklet users.

A community engagement and communications plan was prepared to document the agreed scope of the project, the project stakeholders and the key tasks of the information gathering stage (social research and community engagement).

Key messages and basic project communications material was prepared by Conversation Caravan, for implementation by Banyule City Council. The Banyule Business website was the central reference point for project information. Project information was also included in the Banyule Business e-newsletter and the relevant Traders' Associations e-newsletters.

The key communications objectives were to:

- Invite interest and participation in the project across the methods and primary stakeholders
- Invite interest and participation from individuals in the residing communities to share their experiences and behaviours towards the parklets
- Invite businesses/traders along the shopping strip to share their experience/usage of the parklets
- Attracting a minimum of 200 participants across all stakeholders.

2.2. Engagement Activities

Table 2 lists the community engagement activities conducted by Conversation Caravan.

Table 3: Community Engagement Activities

Activity	Method	Timeline	Roles
Parklet Trader Interviews (13 interviews)	Telephone interview (pre-arranged)	11-20 May 2021	<p>Council: Provide trader contacts details. Advise 13 traders by email of project, and other project promotion.</p> <p>Conversation Caravan: make initial contact, book and conduct interviews, documentation of feedback</p>
Other traders/ business interviews (12 interviews)	Telephone interview (pre-arranged)	11-20 May 2021	<p>Council: Provide trader association business directory links. Project promotion</p> <p>Conversation Caravan: make initial contact, book and conduct interviews, documentation of feedback</p>
Community pop-up sessions (6 sessions)	Personal vox-pop/ activity	Thursday 13 May 2021: (3 sessions) Saturday 15 May 2021: (3 sessions)	<p>Council: Project promotion.</p> <p>Conversation Caravan: Plan and conduct pop-up activities, documentation of feedback (Refer to Information Kit for pop-up locations and time periods)</p>
Councillor survey/ follow-up interview on request	On-line survey, video interview	Survey: 3 - 18 May 2021 Interviews: 18 May 2021	<p>Council: Inform Councillors of project. of Councillors at pop-ups.</p> <p>Conversation Caravan: Conduct survey and interviews, documentation of feedback</p>
Community/ Stakeholder survey	On-line survey	3 - 19 May 2021	<p>Council: Project and survey promotion.</p> <p>Conversation Caravan: Develop and implement survey, analysis of feedback</p>

Image 1: Community pop-up session - prior to start time (Location: Gotham Doughnuts)



Image 2: Community pop- session in progress



3. Stakeholder Participation

3.1. Participants

Table 3 shows the total number of participants in each of the community engagement activities. Some participants may have attended or contributed to more than one type of activity (e.g. completed a survey and attended a community pop-up session). Commentary is provided in Table 3 about any barriers to participation experienced during the engagement period. The total figure of participants exceeded the original target of 200 participants.

Table 4: Total Participants by Engagement Activity

Engagement Activity	Number of participants	Barriers to Participation
Parklet Trader Interviews	12	One trader did not answer the business telephone number (was not a hospitality business).
Other traders/ business interviews#	6	Located nearby the parklets. Three traders declined an interview as they had no contribution or views about the parklets. Two traders initially agreed to an interview but then could not be contacted at the agreed time.
Community pop-up sessions participants	137	Weather - temperatures during sessions (both days) was 11-13 degrees with intermittent rain. Traders report that they expect reduced foot traffic under these circumstances and even though pop-ups were installed under shelter, the weather hinders community members' willingness to attend pop-ups.
Councillor survey and follow-up interviews	5 surveys (2 interviews)	Four Councillors did not complete the short feedback survey.
Online survey respondents	148	
TOTAL PARTICIPANTS	308	

To involve a small sample of nearby non-parklet traders, the business directories for the three shopping centres were used to determine interest in participating in an interview. From this list traders were randomly selected and contacted a second time to book an interview. The six traders located near

the parklets were from a range of businesses - a vacant shop soon to be occupied by a food business, a restaurant, two beauty salons, a clothing boutique and a pharmacy.

Main Interest in Project

Participants in the online survey and the community pop-ups were asked "What is your main interest in this project?" Local residents made up the largest sub-group of participants, with 158 participating in either the online survey or the community pop-ups. The five Councillors, some of the traders and many of the parklet "visitors" were also Banyule residents. A conservative estimate of the total number of Banyule residents participating in the engagement activities - based on residential postcode location - is at least 196 persons (including the five Councillors).

Table 5: Participants' Main Interest in Project by Engagement Activity

Main Interest	Interviews	Online Survey	Community Pop-up Sessions	TOTAL
Local residents	na	67	91	158
Parklet visitors	na	40	15	55
Other interested persons	na	9	14	23
Traders	18	32	14	64
Councillors	5	na	na	5
Interest not stated	na	na	3	3
TOTAL	18	148	137	308

Residential Location

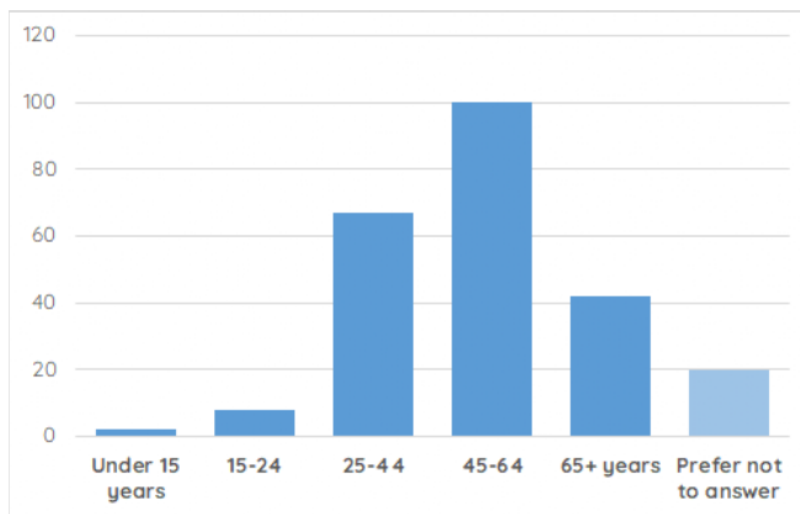
In the online survey some demographic information was collected for those who identified themselves as residents, visitors or other interested persons (but not for traders). Out of these 116 survey respondents 26% lived close to the parklets, 47% lived in the surrounding suburbs of Ivanhoe/Heidelberg/Eaglemont, 12% lived in other suburbs in Banyule and 6% lived outside the Banyule municipality (the remaining 9% did not state where they lived).

At the community pop-up sessions, postcode information was collected from all attendees including traders. Out of these 137 attendees 32% lived in postcode 3084 (Eaglemont), 26% lived in postcode 3079 (Ivanhoe), 15% lived in other Banyule postcodes and 17% lived outside the Banyule area (the remaining 7% did not state their postcode).

Age Group

The age profile of participants who identified themselves as residents, visitors or other interested persons is shown in Figure 1 below.

Figure 1: Age Group of Participants (Residents, Visitors, Other persons)



Language spoken

Survey respondents who identified themselves as residents, visitors or other interested persons were asked to indicate the language they speak at home. Out of these 116 survey respondents, 22 (19%) spoke a language other than English at home.

3.2. Supporting participation

As part of our practice we like to reflect on what supported participation and what may have limited participation in the project.

Variety of engagement methods

A variety of engagement methods were utilised to engage traders, local residents and visitors to the area. This included: online survey for traders and the general community; interviews with traders connected to outdoor dining parklets as well as randomly selected businesses nearby; pop-up engagement activities (see Table 3). The multiple methods encouraged community members with different time commitments, locations, and interest levels to provide feedback.

Communications campaign

Opportunities to provide feedback were promoted widely via Banyule City Council and Conversation Caravan. This included a direct letter to those living within walking distance to an outdoor dining area, direct notification to businesses connected to outdoor dining areas as well as a social media platform. To increase engagement, the use of Banyule's online engagement platform would have helped to capture people without time to participate in the project whilst out on the street.

Incentivising participation

Participation in the project was incentivised with three \$50 gift vouchers, randomly drawn for participants who attended the community pop-up sessions.

Site selection

The following times and locations supported participation:

- Site 1 - The Alleyway: the time and location provided a steady stream of people getting their morning coffee. Overall this was the most successful site.
- Site 2/5 - Eaglemont Cellar: both pop-ups at this site had low attendance, locals noted that since COVID-19 foot traffic had reduced due to not as many people catching the train from this location. In addition a few shops in the strip eg IGA, Butchers had closed down and were for lease.

- Site 3 - Gotham Doughnuts: The weather impacted foot traffic as it was raining fairly steadily and very cold. The footpath was very narrow and although we were able to set up under the marquee over the parklet (supplied by the businesses) it made it hard to get anyone walking past to see the boards before they had almost strolled past them. Weather was a very big issue.
- Site 4 - Caffe Strada: the busiest of all the pop-ups on Saturday 15th May. May have been better earlier in the morning to catch the morning coffee rush at 11am. Although the cafe was full, people were sitting down inside for a meal which reduced the volume of turnover.
- Site 6 - Little Black Pig & Sons: foot traffic to the area was limited due to the weather and location of the site nearby to the undercover carpark. Perhaps a better location may have been within the shopping plaza.

3.3. Traders

Traders could participate in the community engagement activities in the following ways:

- participate in an telephone interview if a parklet trader;
- participate in an telephone interview (randomly selected traders from same activity centres);
- complete an online survey; and
- attend a community pop-up session.

Table 4 in section 4.1 of this report shows the number of traders who participated in each engagement activity.

Trader Location

The 18 traders interviewed were either assigned a parklet or had a business near one of the parklets (refer to Table 1). The 14 traders who attended the community pop-up sessions also had a business near one of the parklets.

The 32 traders who completed the online survey were located mostly on Upper Heidelberg Road close to the parklets (19 traders), with seven traders in Burgundy Street close to the parklets and three traders in Silverdale Road. Another two traders had a business in Ivanhoe Parade and in St Helena.

3.4. Residents

Local residents could participate in the community engagement activities through completing an online survey; and/or attending a community pop-up session. Based on their stated interest in the project, a total of 158 residents participated, with 91 attending one of the community pop-up sessions and 67 residents completing the online survey (refer to Table 4). However as previously noted the five Councillors, some of the traders and many of the parklet “visitors” were also Banyule residents.

3.5. Activity Centre Visitors

Visitors to the activity centre could participate in the community engagement activities if they were visiting whilst a community pop-up session was in progress. Some visitors may have completed the online survey if they were alerted via social media posts. Based on their stated interest in the project, there were 55 parklet “visitors” (refer to Table 4).

3.6. Councillors

Banyule City Council has nine wards. The seven parklets are located in the southern part of the municipality, in the Griffin and Chelsworth Wards. A short survey seeking feedback about the impacts of the parklets was sent to the nine Councillors. Five completed the survey and, two of those five requested a follow-up interview (the relevant Ward Councillors where parklets are located).

4. Stakeholder Feedback

4.1. Visitation to Parklets

Of the 97 survey respondents who identified as residents, 49 (73%) had personally visited one or more of the parklets in the previous six months. Almost all of the 40 survey respondents (32 or 80%) who identified as “visitors” had personally visited one or more of the parklets in the previous six months. The remaining eight respondents reported that they did not visit the parklets or did not answer the questions suggesting that they did not accurately answer one of these survey questions.

Table 6 shows that the two shared parklets and Eaglemont Cellars Wine Bar were the most visited parklets, as recalled by the survey respondents. This may be due to a number of factors including the available opening hours across the week.

Table 6: Visitation to Parklets in Past Six Months

Suburb	Parklet Traders	By Residents (No.)	By Visitors (No.)	TOTAL
Ivanhoe	Caffe Strada, Woodfire Pizza, Pizzami (plus Andiamo, Tobacconist)	27	13	50
Ivanhoe	Souva So Good, Gotham Doughnuts, Cosi Duci Gelateria	17	11	28
Eaglemont	Eaglemont Cellars Wine Bar	19	8	27
Heidelberg	The Alleyway	12	11	23
Heidelberg	Sir Henry Barkly Hotel	8	2	10
Heidelberg	Little Black Pig & Sons	4	1	5
Heidelberg	Elia Greek Tavern	3	1	4
na	Visited one/some but can't recall	2	3	5

	location			
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Reasons given by survey respondents for visiting the parklets were:




- Wanted to support local business during COVID-19 (30% of responses);
- It was a nice day/night to be outdoors (28% of responses);
- Convenient/close to home (26% of responses);
- Had already decided to visit cafe and was seated outside (10% of responses); and
- Was shopping nearby and decided to try them (6% of responses).

Both the participants at the community pop-ups and resident/visitor survey respondents were asked to indicate the frequency of their visits to the parklets. Nearly half of the 221 participants had visited weekly or one-two times a week (48%), 14% had visited on a monthly basis and 25% had visited one or two times since the parklets were installed (maximum of four months). A further 13% did not answer the question.

Mode of Transport to Parklets

Based on their stated interest in the project, 67 residents and 40 visitors answered the online survey question about how they usually travelled to the parklets. Slightly more visitors and residents travelled to the parklets using a sustainable transport option - 37% walked or cycled and 2% used public transport. Travel by car was still a popular option with 36% travelling by car/motorcycle, and a relatively high percentage of survey respondents did not answer this survey question (25%).

Figure 2: Mode of Transport to Parklets

	40 respondents (37%)
	38 respondents (36%)
	2 respondents (2%)

When the car drivers/passengers were asked to compare the availability of parking compared to pre COVID-19 conditions, these survey respondents reported:

- There was no change in parking availability/time to find a park (49%);
- Found parking availability better than pre-COVID-19 conditions (2%); and
- Found parking availability worse than pre-COVID-19 conditions (25%).

Again a relatively high percentage of survey respondents did not answer this survey question (24%).

The 20 survey respondents who answered that parking was “worse” were asked to specify a location or circumstance - 10 mentioned on-street parking, 7 mentioned a general reduction in availability, 2 mentioned off-street parking and the remaining comment was about the difficulties encountered during the Library redevelopment.

4.2. Impacts of the Parklets

A key question for the future of the parklet program is: what impacts have the parklets had on the activity centres? Stakeholders were asked to nominate if they had seen positive, negative or no changes since the parklets were installed. Tables 7a-7g show their responses to either interview or survey questions from the different stakeholders. Traders answering the online survey were asked slightly different questions, pertinent to their situation. Where applicable, these survey questions are shown as notes at the bottom of each table.

Overall, there was strong agreement across all stakeholder groups that the parklets have a positive impact on the community feel of the shopping centres (54% of total participants), and have supported local businesses to stay open (64% of total participants). Traders and the general community generally agree that there is a negative impact on parking availability, however a handful of parklet traders expressed that the negative impact is negligible.

As shown in Table 7a, 46% of the respondents indicated they have experienced negative change in the parking availability on the main road, while 39% respondents experienced no change and 8% experienced a positive change.

Table 7a: Impacts of the Parklets on Parking Availability - On Main Street/Road

Stakeholder	Positive impact	Stayed same	Negative impact	Don't know	TOTAL
Parklet Traders (interview)	0	10	2	-	12
Other Traders (interview)	0	2	3	-	5
Traders (online survey)*					
Community (online survey)	9	32	47	8	96
TOTAL	9	44	52	8	113

* Specific question not asked of traders in the online survey. The question "availability of parking on the main street/road" was only asked during the trader interviews and community online survey.

Table 7b shows that 41% of respondents experienced negative impacts in parking availability behind shopping centres, 41% of respondents experienced no change whilst 9% experienced a positive change.

Table 7b: Impacts of the Parklets on Parking Availability - Behind/Near Shopping Centre

Stakeholder	Positive impact	Stayed same	Negative impact	Don't know	TOTAL
Parklet Traders (interview)	0	11	1	-	12
Other Traders (interview)	0	3	2	-	5
Traders (online survey)*	2	5	22	2	31
Community (online survey)	11	40	34	10	95
TOTAL	13	59	59	12	143

* Question asked was "Availability of parking for shoppers".

Table 7c shows that 49% of respondents indicated that they noticed more pedestrians since the installation of the parklets. 22% respondents indicated that they noticed less pedestrians and 20% noticed no change.

Table 7c: Impacts of the Parklets on Pedestrian/Visitor Numbers (on footpaths, in shops)

Stakeholder	Positive impact	Stayed same	Negative impact	Don't know	TOTAL
Parklet Traders (interview)	8	4	0	-	12
Other Traders (interview)	2	2	1	-	5
Traders (online survey)	7	6	16	2	31
Community (online survey)	53	17	14	12	96
TOTAL	70	29	31	14	144

Table 7d shows that 61% of respondents indicated that they found the parklets to have had a positive impact on their feeling of community, while 20% indicated no impact and 13% indicated it had a negative impact on the feeling of community.

Table 7d: Impacts of the Parklets on Feeling of Community/Connection

Stakeholder	Positive impact	Stayed same	Negative impact	Don't know	TOTAL
Parklet Traders (interview)	10	2	0	-	12
Other Traders (interview)	4	1	0	-	5
Traders (online survey)	10	11	5	5	31
Community (online survey)	64	15	13	4	96
TOTAL	88	29	18	9	144

Table 7e shows that 54% of respondents indicated that the parklets had a positive impact on being COVID-safe, while 30% indicated no impact and 9% indicated it had a negative impact on being COVID-safe.

Table 7e: Impacts of the Parklets on Personal Health and Safety During COVID-19

Stakeholder	Positive impact	Stayed same	Negative impact	Don't know	TOTAL
Parklet Traders (interview)	9	3	0	-	12
Other Traders (interview)	2	2	1	-	5
Traders (online survey)	6	17	5	3	31
Community (online survey)	59	21	7	7	94
TOTAL	76	43	13	10	142

Table 7f shows that 64% of respondents indicated that the parklets had a positive impact on supporting local businesses to keep open while 15% indicated no they found no impact and 13% indicated it had a negative impact on the local businesses.

Table 7f: Impacts of the Parklets on Supporting Local Businesses (to keep open)

Stakeholder	Positive impact	Stayed same	Negative impact	Don't know	TOTAL
Parklet Traders (interview)	10	2	0	-	12
Other Traders (interview)	4	1	0	-	5
Traders (online survey)	10	7	9	3	29
Community (online survey)	67	12	10	7	96
TOTAL	91	22	19	10	142

Customer Comments

Both the parklet traders and the other (nearby) traders were asked to comment in their interview about their customers' response to the parklets, specifically what their customers had said to them.

The majority of these 17 traders reported they had received positive comments from their customers (13 traders). The customer feedback they quoted included *"needs to be bigger/more vibe Customers really like it, a place to hangout ... get large groups sitting there on Fridays after school, Friday and Saturday nights ... shame they didn't do in summer - how nice! ... good atmosphere... we have seen new couples that we haven't seen before that are just discovering the local bar ... have offered to start a petition to retain parklet ... want it kept forever ... gives the streets a European vibe."*

In contrast four of the 17 traders were very concerned about the loss of parking for both their customers, and local workers. One non-hospitality trader who has a parklet outside their shop believed their customers were not stopping at their shop due to lack of parking availability outside. Another trader who is located near to a parklet said *"Disabled parking and parking for elderly have been replaced by coffee tables for young people. There is no parking that is within walking distance for these people to get to the pharmacy."*

Impacts of the Parklets on Own Business

As previously noted, 32 traders from the surrounding area completed the online survey (located mostly on Upper Heidelberg Road close to the parklets, Burgundy Street close to the parklets and in Silverdale Road). In the online survey, these traders were asked two additional questions about the impact (if any) of the parklets on their own business. Table 7g shows that 50% of respondents indicated that the parklets had a negative impact on both the number of customers and their revenue - the majority believed the lack of on-street parking was the reason.

Table 7g: Impacts of the Parklets on Own Business

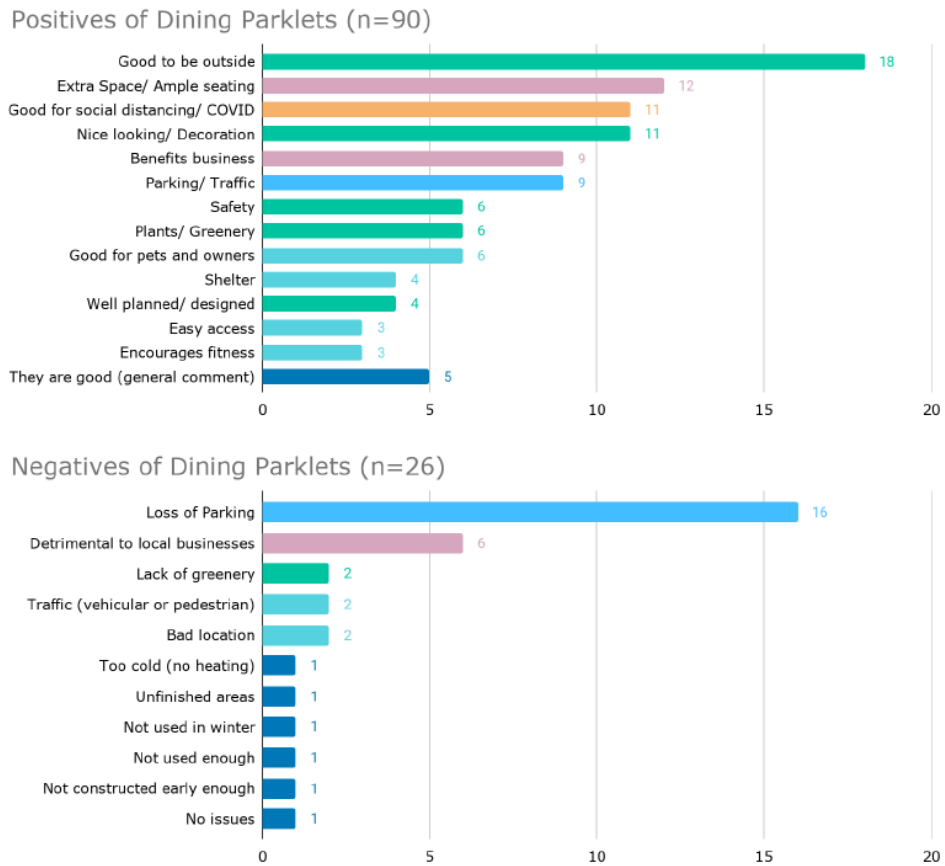
Business Indicator	Positive impact	Stayed same	Negative impact	Don't know	TOTAL
Number of customers using my/our business	5	7	15	3	30
Our business revenue and/or profitability	5	8	15	2	30
TOTAL	10	15	30	5	60

Pop-Up Participants

Participants at the community pop-ups were asked to name some positive and negative impacts they have experienced since the installation of the parklets. In total 90 comments were received regarding the positives, while 26 comments were received regarding the

negatives. Figure 3 shows the breakdown of responses to the question “Have there been any positive or negative impacts due to the introduction of these outdoor dining areas?”

Figure 3: Positive and Negative Impacts (from community pop-up sessions)



Other Comments Regarding Impacts

All stakeholders were given the opportunity to expand on their answers in the online survey or interviews, regarding the impacts of the parklets. Their comments are summarised by sentiment in Table 8:

Table 8: Other comments regarding impacts

Positive impacts (46 comments)	<ul style="list-style-type: none"> • Creates a good community vibe/feeling (21 comments) • General positive comments (16 comments) • More pedestrians around (6 comments) • Accessibility - footpaths now have more room, nursing mothers use parklet • Customers prefer outdoor area COVID-safe
Neutral/mixed (7 comments)	<ul style="list-style-type: none"> • Suggestions to move parklets to different spot in the street/road • Suggestions to expand parklet into car-free mall or make bigger
Negative impacts (50 comments)	<ul style="list-style-type: none"> • Loss of on-street parking - some traders reported customers are unhappy, others said customers park in bigger carparks behind their business. Slower winter trade means parklets are used less so parking loss is highlighted. Impacts taxis, Uber drivers and businesses relying on customer pickup. Impacts more on day-time only businesses (26 comments) • Road safety and visitor safety - obscures view when turning out of side streets, cars too close to diners and cyclists, Ivanhoe carpark is too dark so don't use it, difficulty crossing road (10 comments) • Inequity for other businesses - unfair for other hospitality businesses in other locations, not justified if restaurants only open in evenings or closed Mondays-Tuesdays, unfair for hospitality sector to be advantaged over others, favours licenced venues (9 comments) • Aesthetics - plastic marquee/canopy looks unattractive, blocks view to across the road, should be smoke-free, dislikes Council branding (4 comments) • Other - 2 comments

Number of respondents = 89. Multiple issues may be raised in one comment.

4.3. Future of the Parklets

The ongoing future of the parklet program is the key engagement question for Council, with the project negotiables documented in the engagement plan. Survey and interview questions were developed to seek stakeholder feedback on their preferred outcome (retain, remove, change parklets), options for future funding and potential shared use of parklet spaces.

For the telephone interviews with both trader groups (those with parklets and those located nearby), traders were asked an open question about the future of the parklet program and additional questions about sharing parklets spaces and options for winter. Opinions were mixed with nine traders wanting the program retained with no changes, and eight traders wanting the program retained with some changes.

Table 9a: Trader Opinion on Pending Council Decision

Stakeholder	Remove parklets	Keep parklets and no changes	Keep parklets and make changes	TOTAL
Parklet Traders (interview)	0	8	4	12
Other Traders (interview)	1	1	4	6

Interview question was "Banyule Council will soon be making a decision about the future of these parklets. What do you want Council to do?"

As part of their answers about Council's decision, the traders mentioned the following points:

- Keep the parklet program as is (8 comments) - recent installation of parklets means they have had only 1-3 months of operation, need to give them another summer, generally positive about parklets;
- Keep parklets with changes/enable winter use (4 comments) - safer ramps needed, heating, cyclist bike storage and bike rack
- Remove/relocate the parklets (3 comments) - put alfresco seating elsewhere eg footpaths, in larger car parks, choose different locations;
- Remove during winter (1 comment).

Sharing the Parklet Spaces

The potential to share the parklet spaces when they are not being used by the hospitality traders was welcomed - of the 17 traders who responded to the survey question, twelve agreed that sharing the parklet space was a good idea. A few traders had already made plans to offer acoustic live music on the weekends. Two of the traders did not want

parklet space shared and two said it was not applicable in their situation (parklet used all day/night, clothing stores cannot use the space).

Some of their verbatim comments are listed below:

“Anything that helps attract business is a positive ... We don't open in the morning so we're fine with someone else using it during that time and give it back to us when we open ... The businesses in the village do a lot of cross-marketing anyway ... encourage anyone to come and sit without having to buy something, be a part of the community”.

Use of Parklets During Winter

Both trader groups (those with parklets and those located nearby) were asked if the parklets should remain open or be closed for the winter months. Fourteen of the 16 traders wanted the parklets to remain open during winter and five of those also made comments about the need to invest more funds in heating and other infrastructure. The non-hospitality trader wanted the parklets closed during winter. One of the non-parklet traders wanted only some of the current parklets open during winter.

In the online survey, the question about the future of the parklet program was expanded with additional implementation options for respondents to consider. Survey respondents - both local traders and the community - were able to tick multiple options.

Table 9b: Opinion on Pending Council Decision - options for future implementation

Stakeholder	Remove parklets	Keep parklets and no changes	Keep parklets, equip for winter	Keep parklets, close for winter	Keep parklets, share use	Expand parklet program	Other action	TOTAL
Traders (online survey)	18	1	8	1	Re-negotiate permits: 5	6	2	29
Community (online survey)	26	17	55	13	Share use: 20	30	8	105
Community pop-up sessions	8	42	93	14	Share use: 24	21	-	137

TOTAL	52	60	156	28	49	57	10	
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Survey respondents and pop-up participants could select more than one option.

To supplement their answers about Council's decision, the survey respondents mentioned the following points:

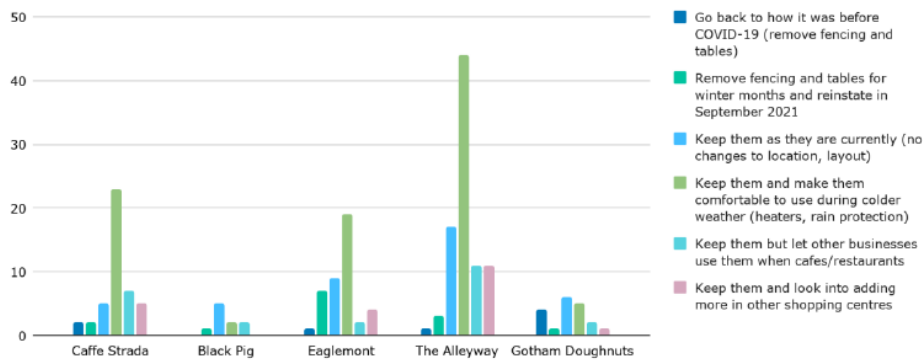
- Remove the parklets (13 comments) for reasons previously mentioned eg parking, inequity;
- Keep parklets with changes (4 comments) - share spaces to other businesses, make more attractive like Darebin, add more greenery;
- Safety concerns (4 comments) - sightlines obscured, diners too close to cars;
- Other comments unrelated to parklets (5 comments);
- Keep the parklet program as is (3 comments);
- Relocate/expand the parklets (2 comments) - put alfresco seating elsewhere, choose different locations so other businesses can use; and
- Disagree with Council subsidising businesses (2 comments).

Pop-Up Participants

Participants were asked to indicate their preference regarding the Council decision on the parklets. The options and total number of comments are shown in Table 7b.

Participants were asked to which parklet was this decision made in relation, however only 57 participants made an indication (refer to Figure 4). Based on conversations at the pop-ups, most discussions are in relation to the parklet where the corresponding pop-up is located.

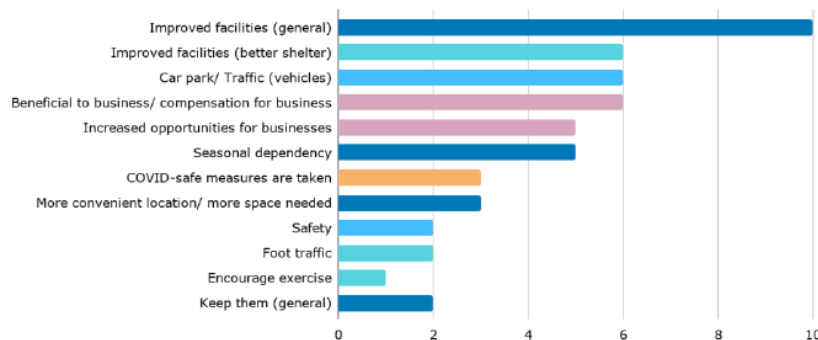
Figure 4: Preference for Council Decision - by pop-up locations



Note: Pop-up question was “Banyule Council will soon be making a decision about the future of these outdoor dining areas. What would you like to see happen after June 2021?”

Participants were also asked, under what conditions would they support keeping the parklets and 35 responses were received (refer to Figure 5). As this was an open-ended question, responses were grouped into categories such as “general improvement to facilities” (10 respondents) and “support business opportunities” (6 respondents).

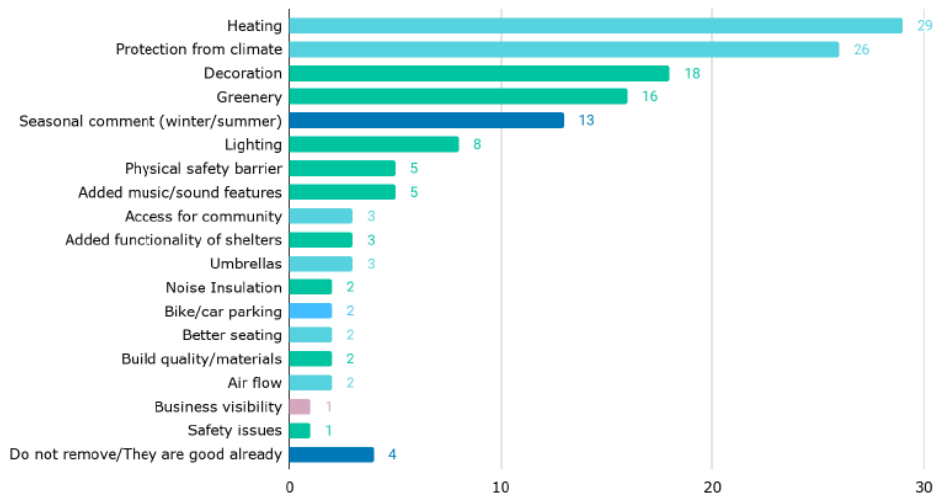
Figure 5: Conditions to Support Keeping the Parklets



Pop-Up Participants

Participants of the pop-ups were also asked to nominate any improvements they would like to see on the parklets in the future and 79 comments were received (refer to Figure 6). Suggested improvements were grouped into themes such as heating (29 comments), protection from weather (26 comments), decorations (18 comments) and other topics.

Figure 6: Suggested Improvements to Parklets



4.4. Current and Future Investment in Parklets

Grant Funding and Current Investment - Parklet Traders only

Of the 12 parklet businesses interviewed, nine were open for some table/bar service and takeaway, while two were open for takeaway only. One trader (non-hospitality) was closed earlier in 2020 and was not able to re-open until November-December 2020.

The traders were asked if they had applied for and received the \$5000 grant under the State Government’s *Outdoor Eating and Entertainment Package*. Eight of these traders successfully applied while three hospitality traders did not apply. The remaining trader was not a hospitality business and so was not eligible.

When asked to estimate how much they had invested in the parklets above the State Government grant, three traders had spent less than the grant funding and three traders had spent less than \$1000 ‘out of pocket’. Three traders had spent between \$1000-\$3000 on decorations and furniture and three traders had spent between \$3000-\$5000 including canopies/shelters.

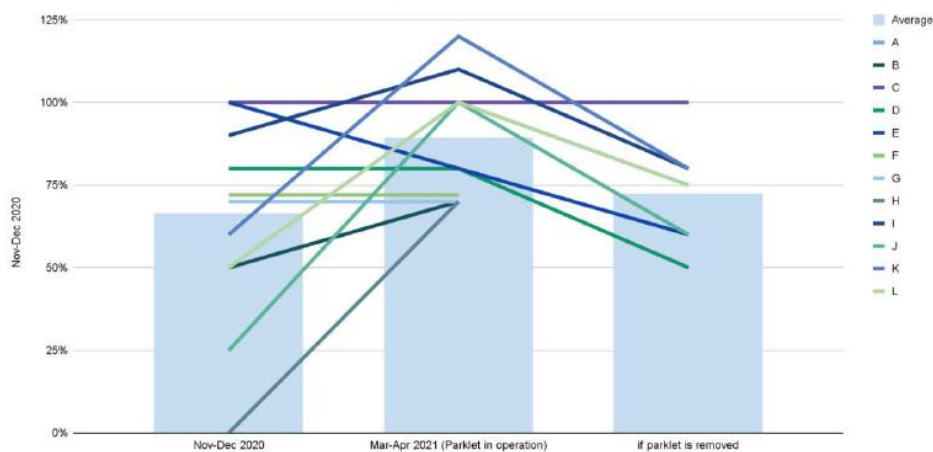
Estimated Business Capacity Over Time

During their interview, the parklet traders were asked to estimate their business capacity before, and after, the installation of parklets. Estimates (in percentage terms) were requested for the months of November-December 2020, the first month of the parklet’s operation, during March-April 2021, and predicted operating capacity if their parklet was to be removed.

It should be noted that for five of the traders, March-April 2021 was the first month of the parklet’s operation. Given that these traders had only a short time for which the parklets were in operation and the seasonal changes, some traders were not able to predict their potential operating capacity if the parklets were removed.

Figure 7 demonstrates a general increase in estimated trading capacity in line with the parklet introduction and a predicted decrease if the parklet is removed.

Figure 7: Estimated Trading Capacity Over Time



Parklet traders made some comments regarding the impact of the parklets on their business capacity:

- Reliance on JobKeeper prior to parklet installation (3 traders);
- Parklet installation has meant different customers/customers coming at different times (2 traders);

- Business capacity is lower than pre-COVID but improving slowly with parklets (2 traders);
- Improved turnover, parklets should have been installed earlier, staffing cuts will happen if parklet removed, parklet is assisting with indoor seating restrictions, improved cash flow, customers feeling more COVID-safe (all single comments).

Future Investment if Parklets Remain - Parklet Traders only

Parklet traders were asked to consider what would be the most sustainable way to cover the costs of the parklet program if it continued. Six traders expressed that they were willing to contribute a percentage of the costs of the parklets, whilst five traders expressed that they are not yet in a financial position to contribute. The non-hospitality trader was unwilling to contribute to the cost of the parklet but considered it fair if businesses with parklets shared the costs with Council.

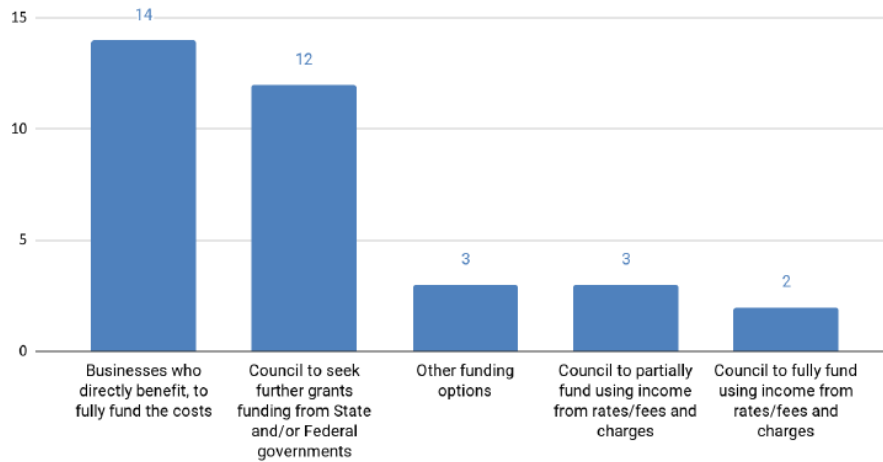
Future Investment - Other Traders (located nearby parklets)

Only four of the six traders answered the question and all nominated a 50%/50% contribution from the parklet traders and Council, to fund the costs.

Future Investment - Traders (online survey)

In the online survey 27 of the 32 traders answered the question about the most sustainable way to cover the costs of the parklets (noting that multiple options could be selected). Figure 8 shows their responses with the most common preference being that businesses who benefit would fully fund the parklet costs.

Figure 8: Other Traders Views on Cost Sharing



Next Council Review - Parklet Traders only

Three traders preferred a review by Council after a period of more than 12 months saying that *“stay as long as possible ... needs to continue for another 12 months to 2 years, there will be more COVID restrictions/lockdowns coming ... definitely need to retain for Christmas 2021 trading - community vibe and buzz only will increase at that time”*.

Eight traders wanted a review after 12 months to capture the Christmas 2021- New Year summer trade. The remaining trader wanted a review after six months or after every season.

Next Council Review - Other Traders (located nearby parklets)

Only four of the six traders answered the question - two traders nominated 6 months and two traders nominated that Council should review after 12 months.

4.5. Councillor Feedback

The five Councillors’ online survey feedback is summarised below:

Table 10: Councillors online survey feedback

Survey Questions	Councillors’ Responses (combined)

Observed positive impacts of parklets	<ul style="list-style-type: none"> • More people on the street, liveliness and street vibrancy. Increased trade. More emphasis on 'people' space for access and exchange, less priority on vehicles • No impact heard from my community • A terrific feature, really encouraging people to dine locally • Increased activity. Good for business. Looks good • Better outdoor spaces for people to meet and share
Observed negative impacts of parklets	<ul style="list-style-type: none"> • From non-hospitality traders: loss of parking and perceived loss of trade but questioning if accurate • Nil impacts from my community • It removes road space for cars and bikes • Blocking other (shop) frontages • Loss of parking
Any impacts expected but did not occur/not observed	<ul style="list-style-type: none"> • Loss of trade by some traders - is this the case? • No (2 comments) • Loss of car parking spaces (not mentioned)
Future of the temporary outdoor dining areas	<ul style="list-style-type: none"> • Still in COVID-related restrictions: valid to continue the parklets until the end of the year (at least). Inquiries re: how they can be extended across the street in the clearway area (Friday afternoon to Sunday evening) • Changes don't affect my Ward/don't have information to add (2 comments) • Maintain them where we can • Careful implementation program for the longer term • Overall a positive thing that should be continued in popular spots

Two Councillors participated in follow-up interviews. Additional points raised during the interviews are listed below:

- Positive impacts - people are lingering longer in activity centre not just purchasing and moving along, busier feel, vibrancy to area
- Negative impacts - concerned about visual amenity with addition of canopies and marquees, consider use of umbrellas instead. Parking demand is still down due to COVID.
- Issues for Council to consider - assessment of sufficient/insufficient parking availability, addition of more vegetation near parklets, safe pedestrian movement, energy usage of portable heaters, encouraging attractive use of parklets by other

traders, future investment in updated infrastructure (more seating, more attractive ramps), activation of night-time economy, activation of centres with new high density dwellings, promotion of parklet benefits to other traders who don't witness usage at night/other peak usage.

5. Key findings

Based on the feedback outlined in this report, Conversation Caravan makes the following suggestions:

- 5.1. Given the level of support expressed through the community engagement program, it is suggested that an extension of the parklet program is considered by Council.

- 5.2. If the parklet program is continued in some form, that Banyule City Council audit each parklet to ensure compliance with accessibility and occupational health and safety requirements.
- 5.3. If the parklet program is continued in some form, that Banyule City Council conduct further research and analysis of the economic benefits of the parklet program.
- 5.4. That Banyule City Council continue to monitor car parking and consider parking issues more broadly as part of the municipal car parking strategy.
- 5.5. That Banyule City Council initiates a visual promotional campaign about the parklets, including customer and trader testimonials.
- 5.6. That Banyule City Council liaises with its trader association members to communicate the benefits of the parklets program.

6. Next Steps

Engagement on this project has created interest and aspirations for the future of the outdoor dining parklets. As a courtesy to participants, Conversation Caravan recommends the following next steps:

Thank Participants

Issue a statement and thank participants for participating in the project and for sharing their ideas and contributions to the project. Consider ways to recognise their involvement from the higher levels of the Council for example a thank you letter or email from the CEO or Mayor.

Share the data

Provide the community with a snapshot of the engagement data; bring the data to life with infographics to help participants digest the information in an easy form.

Close the Loop

Keeping participants informed in engagement and the project is called 'closing the loop', the information loop is currently open. Participants have shared their ideas and their feedback through the engagement process and are waiting for what happens next.

7. Appendices

Available on Request:

- Engagement and Communications Plan
- Banyule map showing approximate parklet locations
- Stakeholder Survey (questionnaire)
- Trader Interview Script
- Councillor Interview Script
- Pop-up Information Kit for Conversation Caravan staff (including site maps)
- Pop-up Activity Plan and Resources

Amendment C160bany Rosanna Station Integrated Development Opportunity

**Information Sheet
May 2021**

You can make submissions about the proposed combined planning permit application (P384/2021) and Amendment C160bany to the Banyule Planning Scheme.

Beetham Parade Pty Ltd seeks to change the planning provisions on surplus land created by the Rosanna Station level crossing removal project and get a permit for the use and development of the land for a seven-storey commercial and residential development.

The Minister for Planning has referred the proposed Amendment and planning permit application to the independent Victorian Transport Projects Integrated Development Opportunities Standing Advisory Committee (Advisory Committee) for consideration of and recommendations on the suitability of the proposal.

What are the key stages and dates of the Amendment C160bany process?

Stage of process	Date
Exhibition opens for public submissions	Monday 24 May 2021
Exhibition closes	Friday 2 July 2021
Directions Hearing	14 July 2021
Public Hearings	Week of 16 August 2021
Report to the Minister	September 2021

What does the proposed planning scheme amendment and permit application do?

The proposed planning provisions seek to:

- Rezone the site from Public Use Zone 4 (Transport) (PUZ4) to Commercial 1 Zone (C1Z).

The proposed permit application seeks:

- A two-lot subdivision to create the new lot
- Development of the land for a 7-storey commercial and residential building, plus basement parking
- Reduction in development car parking requirements
- Removal of two trees

Copies of the proposed planning scheme amendment and permit application documents are at engage.vic.gov.au/vtppsac/rosanna.

What land is proposed as the project land?

The site consists of 1309m² of land currently within the railway corridor on Beetham Parade, Rosanna, which is proposed to be excised to create a new lot.



How is the project proposed to be delivered?

Land identified as surplus by VicTrack is proposed for future development by Beetham Parade Pty Ltd.

The application is being considered under s96A of the *Planning and Environment Act 1987* which allows a planning permit application and planning scheme amendment to be considered concurrently. Should the Minister approve the Amendment, the Minister would also grant a permit and then direct Banyule City Council, as the Responsible Authority to issue the planning permit.

A combined application under s96A means the planning permit application can be made for use and development which is not permitted under the existing planning provisions but would be if the associated planning scheme amendment were approved.

Where can I get more information?

The proposed planning scheme amendment and permit application documents can be viewed online at engage.vic.gov.au/vtpsac/rosanna. Documents include:

- A planning report which describes the site and explains the proposed planning controls.
- The proposed provisions (C1Z).
- Plans and illustrations of the proposed development.
- The proposed planning permit and plan of subdivision.
- Various technical reports.

What is the Advisory Committee?

The Advisory Committee comprises independent experts in statutory and strategic planning, land development and property economics, civil engineering and transport planning, design and built form.

What will the Advisory Committee do?

The role of the Advisory Committee is to consider proposals and submissions received for integrated development opportunities created as a result of major transport projects across Victoria, including level crossing removals and metro rail. The Advisory Committee process is an integrated and transparent pathway to consider referred proposals and provide independent advice with recommendations to the Minister for Planning.

Further detail is available in the Advisory Committee Terms of Reference at the Advisory Committee's website.

How can I make a submission on the proposed planning scheme amendment and permit application?

The submission can discuss any matter you consider relevant, including support for or objection to the proposal, and can propose alternative provisions. You must include your name and address in the submission. The submission is treated as a public document.

Submissions should be lodged online through engage.vic.gov.au/vtpsac/rosanna and will not be accepted by email.

Written submissions sent by post must be accompanied by a completed and signed submission coversheet (call Planning Panels Victoria on (03) 8508 2691 to request a coversheet).

Can I present my submission at the Public Hearing?

You have the opportunity to present your views to the Advisory Committee. If you would like to make a presentation at the Public Hearing, you must make a written submission and complete the relevant section of the online form.

Due to the coronavirus pandemic the hearing process may be conducted online via video conference. The Committee will follow all health advice of the Victorian Government and the Chief Health Officer. If the hearing is held via video conference, detailed information including instructions will be provided to submitters that have requested to be heard or kept informed, in advance of the hearing.

Video hearings remain a public process and will be accessible to anyone who requests to view.

How can I find out about the final outcome?

The Minister for Planning will:

- consider the recommendations of the Advisory Committee
- make the final decision on the proposed planning scheme changes and permit application.

The final decision and relevant documents will be published at: planning.vic.gov.au/glps.

Contact information

If you have questions about the site and the proposed planning changes, contact the proponent on phone (03) 9663 5505 or email Rosanna@semz.com.au.

If you have questions about the Advisory Committee process, contact Planning Panels Victoria on (03) 8508 2691 or email planning.panels@delwp.vic.gov.au.

Other questions can be directed to the Government Land Planning Service at glp.service@delwp.vic.gov.au.



View 1. Beetham PDE
West Elevation



View 2. Beetham PDE
West Elevation

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DRAWING:
3D IMAGES

PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

AMENDMENT:		
No.	Description	Date
1	TP Submission 01	2021-02-05

DATE: 2021-02-05
SCALE:
JOB N°: CKA19-023
DRAWN: Author

No. in SET: **A11.1**
Rev 1
ISSUE: TP Submission 01

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View 3. Beetham PDE
South Elevation



View 4.
North Elevation



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LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

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View 5. View from viaduct rail



View 6. View from viaduct rail

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3D IMAGES

PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

AMENDMENT:		
No.	Description	Date
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- THE GLAZING SPECIFICATIONS ARE AS PER THE RECOMMENDATIONS IN THE ACCUSTIC REPORT PREPARED BY MARSHALL DAY ACOUSTICS, DATED 22 OCTOBER 2022.
- EASTERN & NORTHERN WINDOWS MAY BE OPERABLE BUT MUST INCLUDE ACOUSTIC SEALS TO MAINTAIN THE SPECIFIED ACOUSTIC PERFORMANCE OF THE GLAZING SYSTEM.
- OPERABLE WINDOWS SHOULD BE AWAY OR CASSETTE TYPE WINDOWS INCORPORATING COMPRESSION SEALS.
- ALL GLAZED EXTERNAL DOORS (INCLUDING SLIDING DOORS) MUST INCORPORATE THE RELEVANT GLAZING SPECIFICATIONS AS PER THE ACCUSTIC REPORT. IT IS EXPECTED THAT A WELL-SEALED SLIDING DOOR SYSTEM INCORPORATING THE ABOVE GLAZING THICKNESS WILL ACHIEVE A SUITABLE PERFORMANCE.
- THE ASSESSMENT ASSUMES THAT NON-GLAZED PORTIONS OF THE FACADES INCLUDING ANY ROOFS EXPOSED TO ENVIRONMENTAL NOISE SHALL HAVE SOUND INSULATION PERFORMANCE SIGNIFICANTLY GREATER THAN THAT OF THE ASSOCIATED GLAZING SYSTEM.
- WHERE EXTERNAL WALLS ARE CONSTRUCTED FROM MASONRY, NO SPECIAL ACOUSTIC TREATMENT IS REQUIRED.
- WHERE LIGHT WEIGHT CONSTRUCTION IS PROVIDED IN THE NORTHERN AND EASTERN ELEVATIONS, IT MUST PROVIDE ACCEPTABLE SOUND INSULATION PERFORMANCE TO STABLE THE INTERNAL CRITERIA TO BE ACHIEVED.
- LET SHADES WILL INCLUDE OPERABLE CONSTRUCTION IN ACCORDANCE WITH THE MATERIAL CONSTRUCTION CODE (MCC) WHICH WILL PROVIDE APPROPRIATE AMENITY FOR APARTMENT OCCUPANTS.
- SCREENING BETWEEN ADJACENT BALCONIES TO BE USED IN THE FORM OF AN 800 MM HIGH SCREEN. THE USE OF SOLID SCREENING SUCH AS GLASS WILL ASSURE THE BALCONY AREA TRANSFER FROM ONE BALCONY TO ANOTHER. ALL THE APARTMENTS ARE TO COMPLY WITH ALL THE REQUIREMENTS FOR INTERNAL SOUND INSULATION PRESCRIBED BY THE MCC.

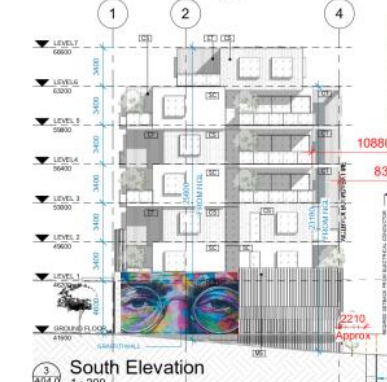


1 West Elevation
1 : 200

Code	Description	Image
BL	CLEAR GLAZING BALLUSTRADE - NORTH, EAST & SOUTH FACING EXTERNAL BALLUSTRADES TO BE SATIN FROST	
BS	BLUE STONE CLADDING	
CB	COLORBOND CLADDING IN BLACK	
CS	CONCRETE BOARDFORM TEXTURE - FIBRECEMENT CLADDING	
CT	TIMBER TEXTURED CLADDING - COVEY NEHEKO, KOUKI OR SIMILAR	
G1	GLASS - Finishes Subject to responsible authorities approval	
MS	METAL SCREEN - IN MATT BLACK	
SC	WHITE CONCRETE RENDER	



2 East Elevation
1 : 200



3 South Elevation
1 : 200



4 North Elevation
1 : 200

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DRAWING:
PROPOSED ELEVATIONS

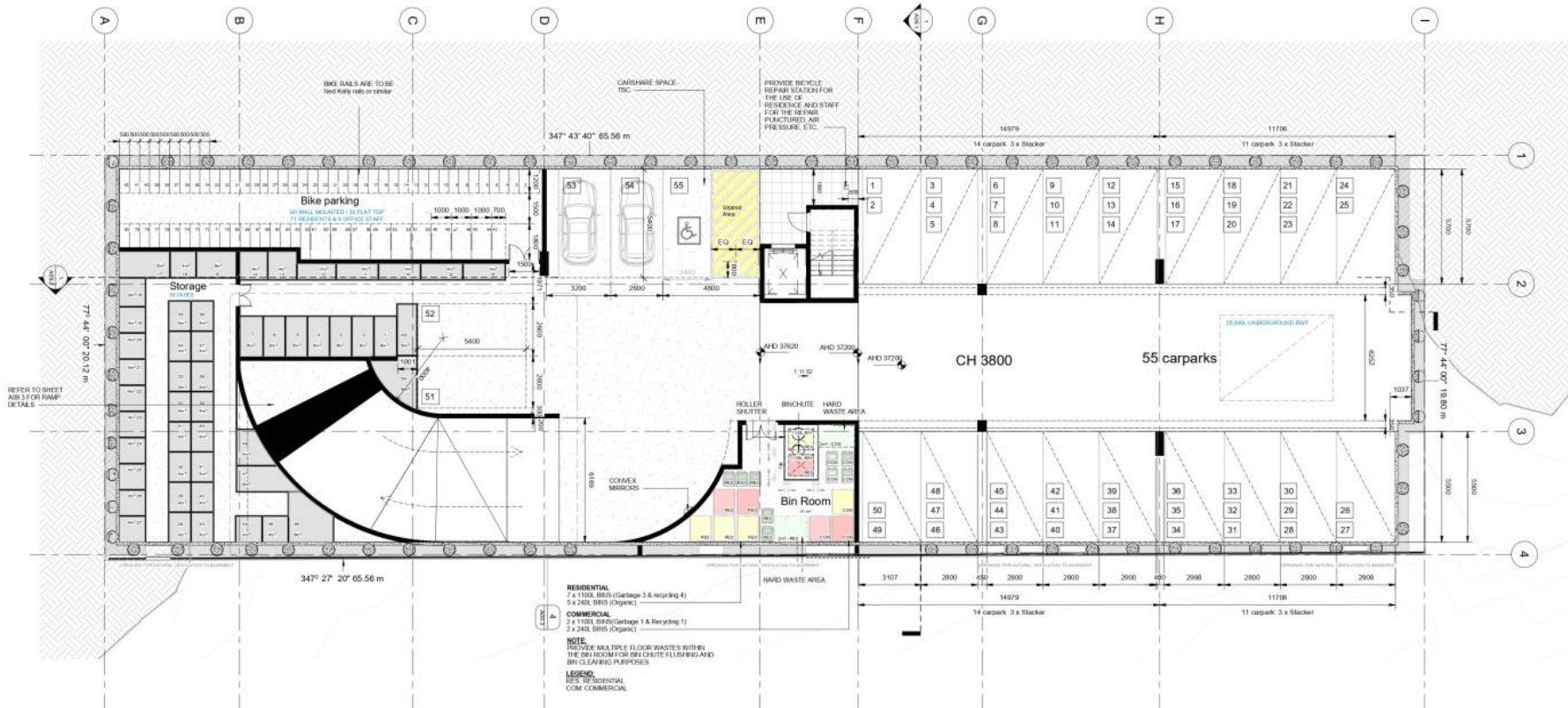
PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

No.	Description	Date
1	TP Submission 01	2021 02 05

DATE: 2021 02 05
SCALE: 1 : 200
JOB N°: CKA19-023
DRAWN : Author

No in SET:
A08.1
Rev 1
TP Submission 01

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DRAWING:
PROPOSED BASEMENT PLAN



PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

AMENDMENT:		
No.	Description	Date
1	TP Submission 01	2021-02-05

DATE: 2021-02-05
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DRAWN: Author

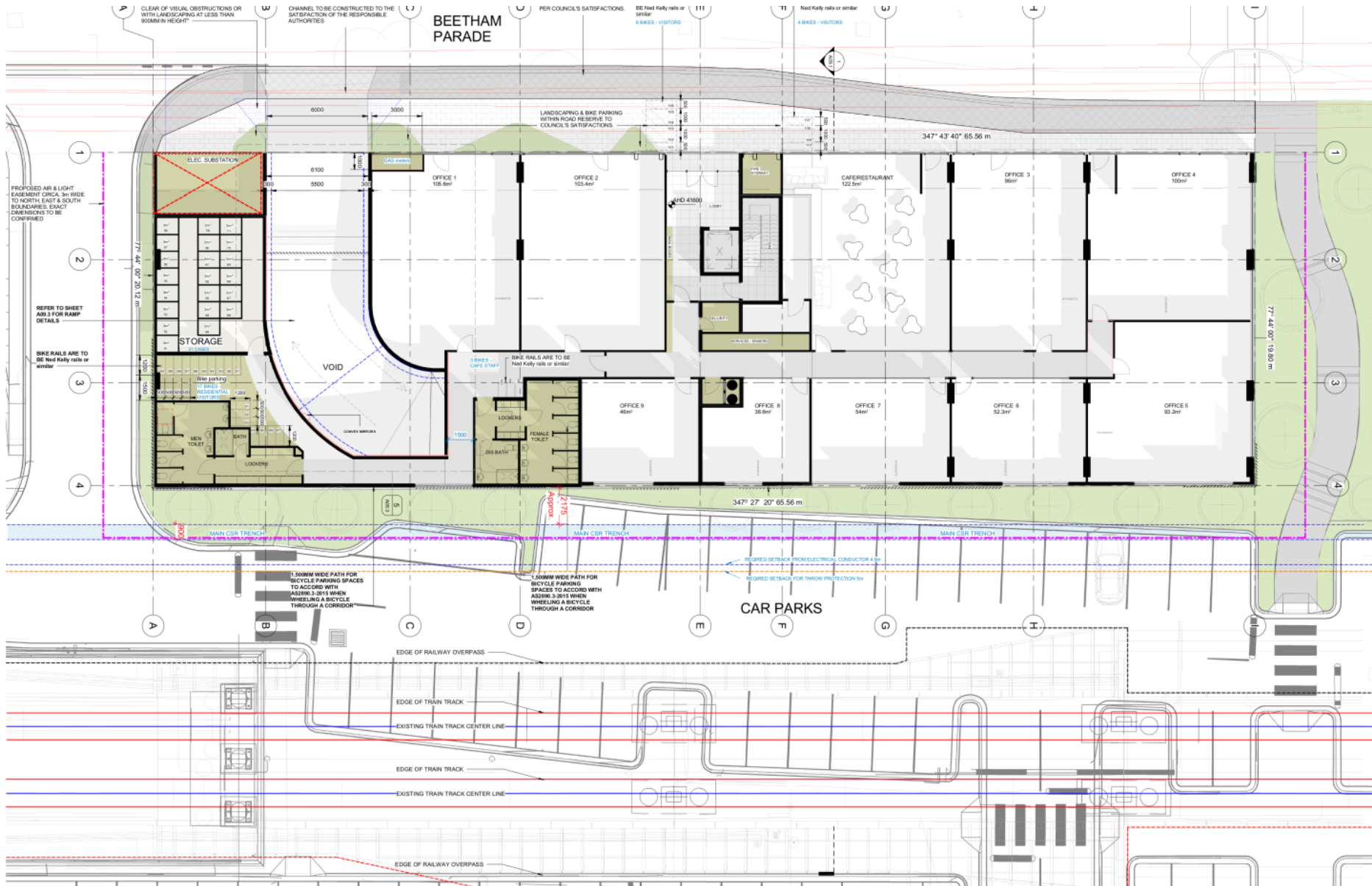
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DRAWING:
PROPOSED GROUND FLOOR PLAN



PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

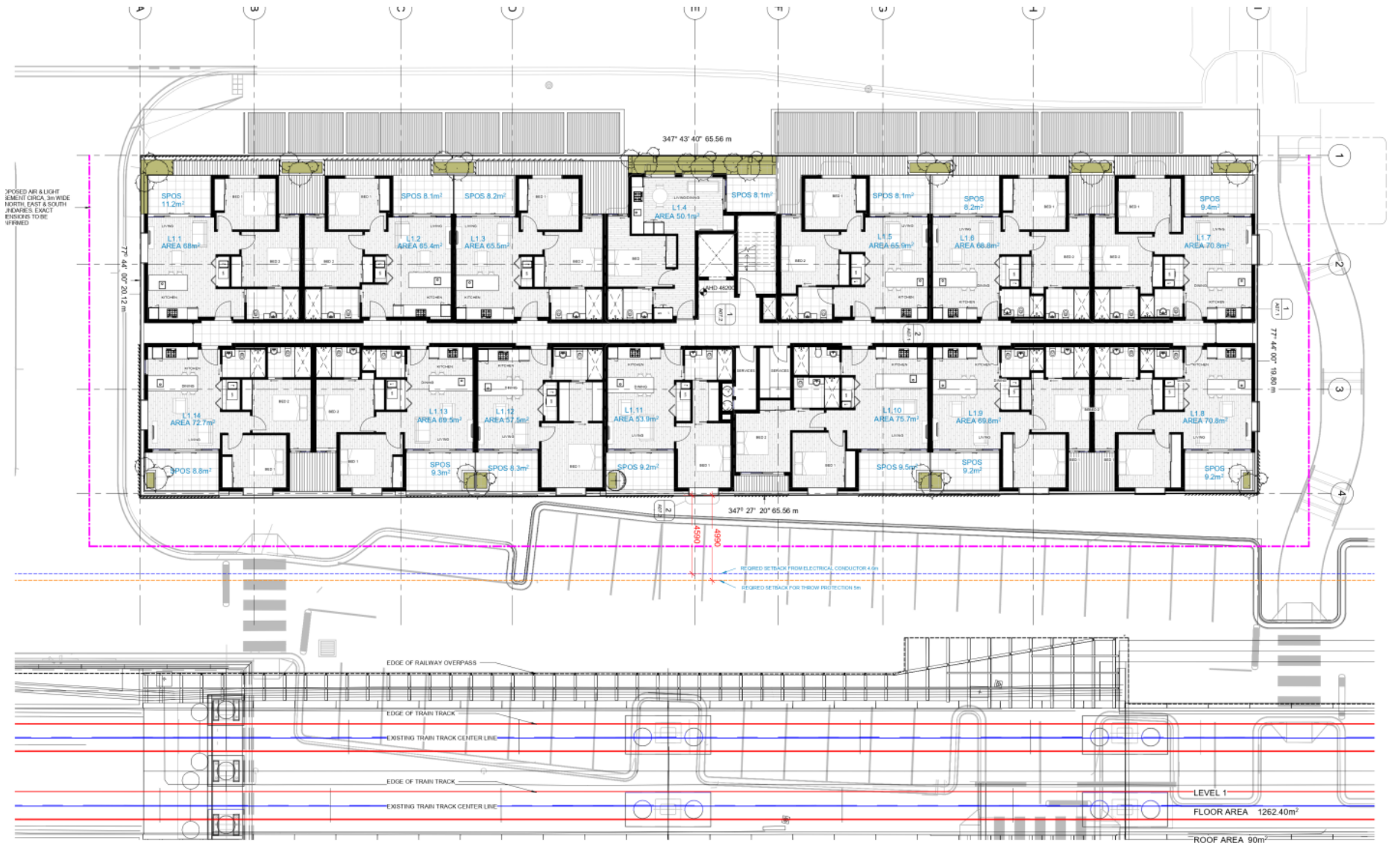
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DATE: 2021 02 05 No in SET:
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1 BED APARTMENTS	3
2 BED 1 BATH APARTMENTS	4
2 BED 2 BATH APARTMENTS	7

LEVEL 1
FLOOR AREA 1262.40m²
ROOF AREA 90m²

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DRAWING:
PROPOSED LEVEL 1 FLOOR PLAN



PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

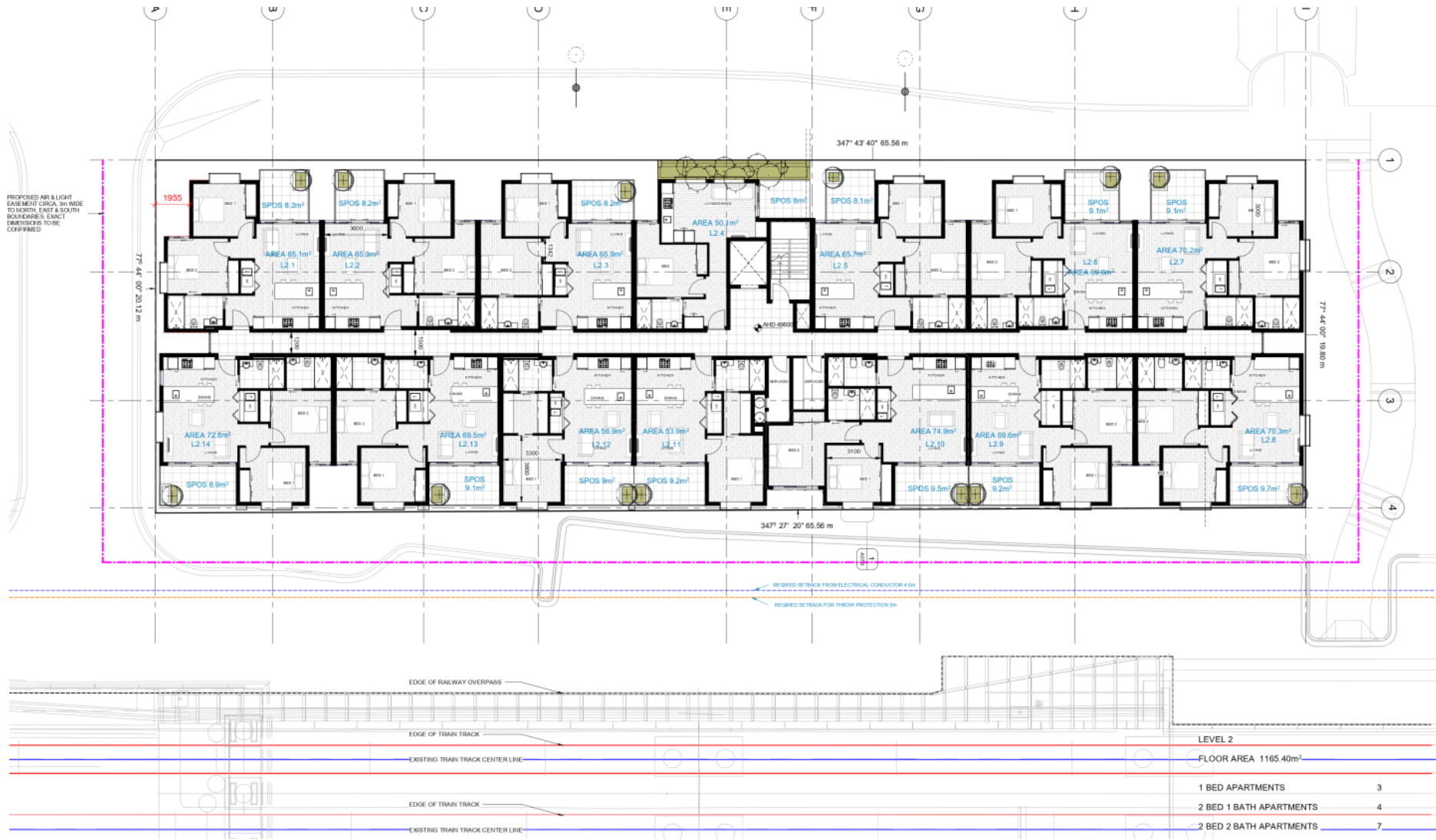
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DRAWING:
PROPOSED LEVEL 2 FLOOR PLAN



PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

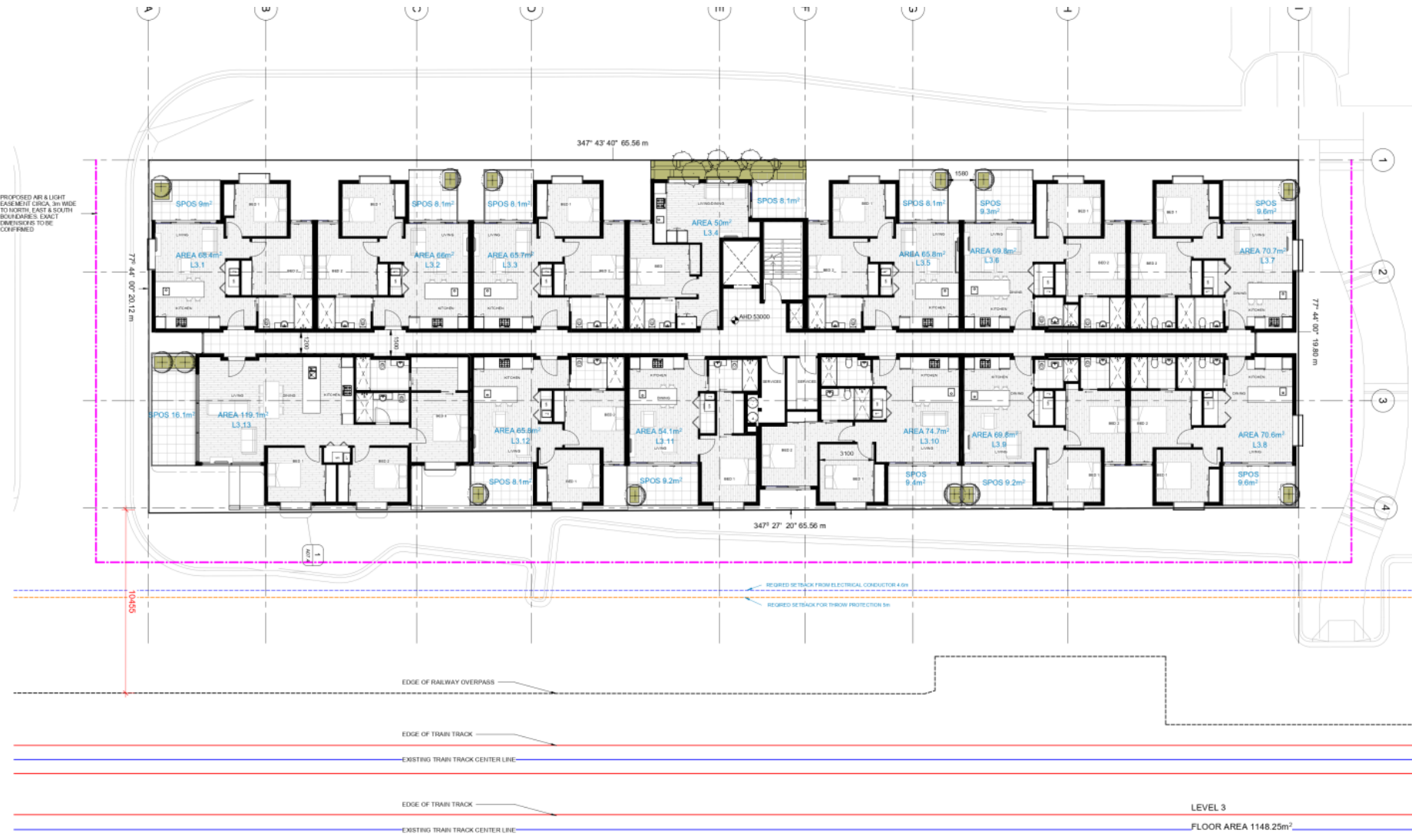
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LEVEL 3	
FLOOR AREA 1148.25m ²	
1 BED APARTMENTS	2
2 BED 1 BATH APARTMENTS	5
2 BED 2 BATH APARTMENTS	5
3 BED APARTMENTS	1

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DRAWING:
PROPOSED LEVEL 3 FLOOR PLAN



PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

AMENDMENT:		DATE:	
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1	TP Submission 01	2021 02 05	A06.4

SCALE: 1 : 100
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DRAWN : Author

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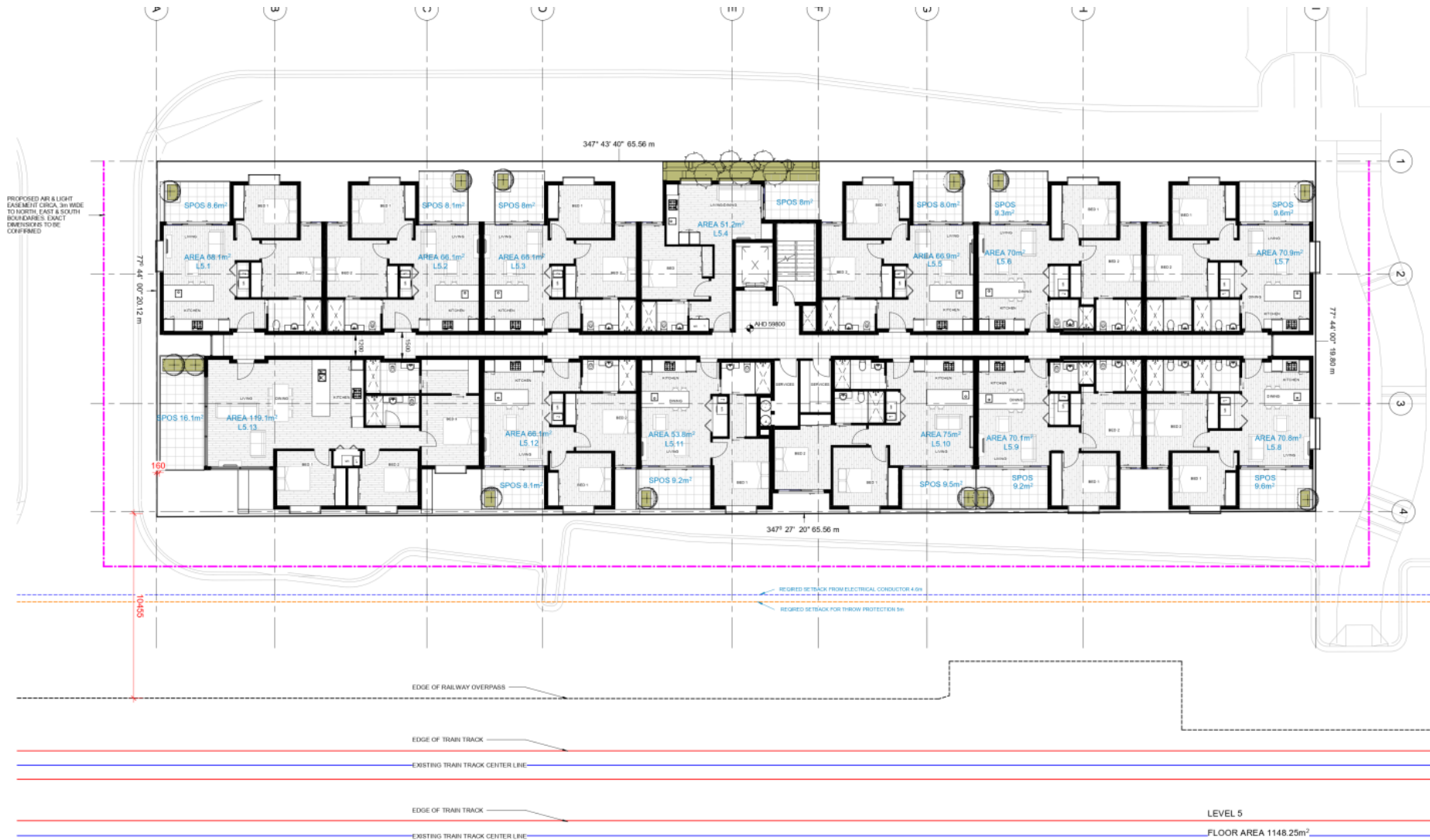
LEVEL 4

FLOOR AREA 1148.25m²

1 BED APARTMENTS	2
2 BED 1 BATH APARTMENTS	5
2 BED 2 BATH APARTMENTS	5
3 BED APARTMENTS	1

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			<p>LOCATION: Rosanna Station Precinct</p> <p>CLIENT: Equiset Grollo</p>	<p>SCALE: 1 : 100</p> <p>JOB N°: CKA19-023</p> <p>DRAWN: Author</p>	<p>ISSUE: TP Submission 01</p>	<p>Rev 1</p> <p>788 High Street, Thornbury, Victoria, 3071 c.kairouz@caai.com.au 051 888 8288 www.caai.com.au</p> <p>copyright © C. Kairouz Architects, prior written permission is necessary for reproduction.</p>							





LEVEL 5	
FLOOR AREA	1148.25m²
1 BED APARTMENTS	2
2 BED 1 BATH APARTMENTS	5
2 BED 2 BATH APARTMENTS	5
3 BED APARTMENTS	1

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DRAWING:
PROPOSED LEVEL 5 FLOOR PLAN



PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

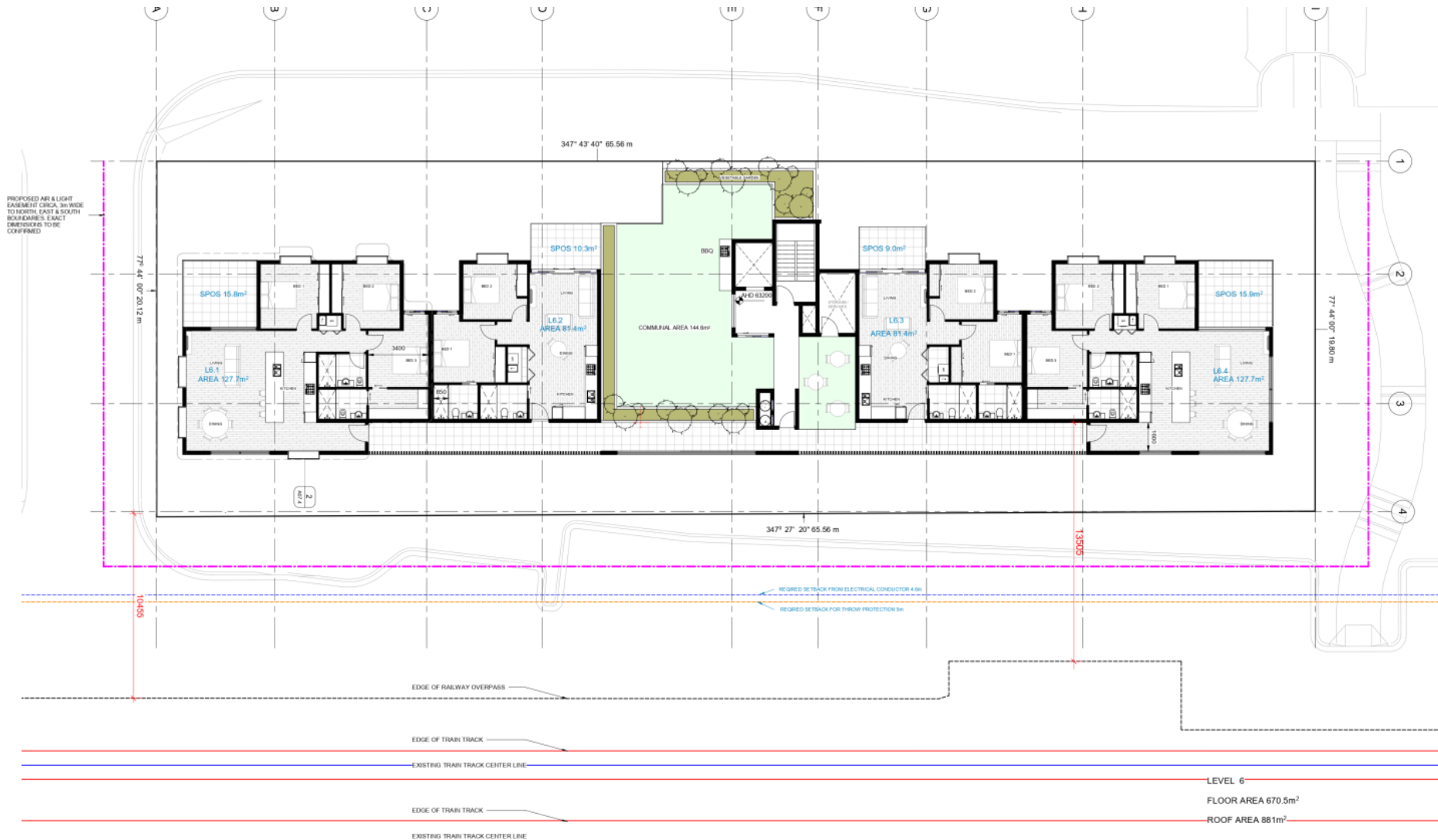
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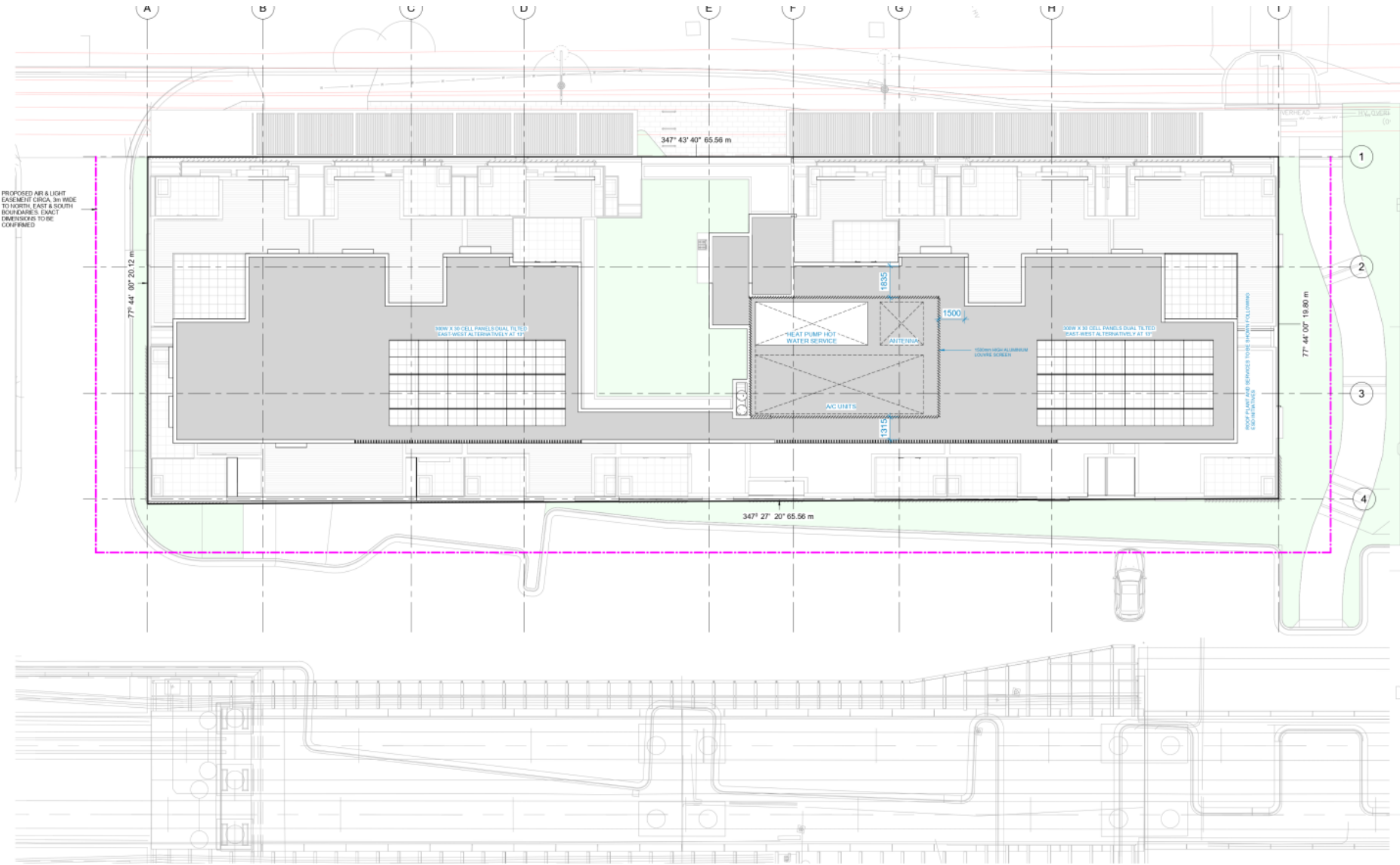
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LEVEL 6	
FLOOR AREA 670.5m ²	
ROOF AREA 881m ²	
2 BED 2 BATH APARTMENTS	2
3 BED APARTMENTS	2

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DRAWING:
PROPOSED ROOF PLAN



PROJECT: Mixed-Use Development
LOCATION: Rosanna Station Precinct
CLIENT: Equiset Grollo

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No.	Description	Date
1	TP Submission 01	2021-02-05

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MAJOR TRANSPORT PROJECTS UPDATE (Attachment 2)

NORTH EAST LINK PROJECT

- The Minister for Planning released his final Assessment in November 2019 of the Independent Advisory Committee report, including public submissions and public hearings on the Environment Effects Statement for North East Link project, in accordance with *Environment Effects Act 1978*.
- This Assessment included the Environmental Performance Requirement for the project, covering various disciplines such as, biodiversity, ground and surface water, ground movement, cultural heritage, health and amenity, transport network and services, air and noise quality, land contamination and environmental management.
- An extract of EPR Arboriculture 3 (AR3) is provided below:

AR3 Implement a Tree Canopy Replacement Plan

Develop and implement a Tree Canopy Replacement Plan to replace the canopy of native vegetation and amenity plantings removed as a result of the project and achieve a net gain in tree canopy cover by 2045. The plan must:

- Show the location, size (including canopy spread) and species of replacement trees, in consultation with councils and other relevant land managers
- Specify requirements to support the long-term viability of all replacement plantings including appropriate soil requirements, establishment works and ongoing maintenance.
- Maintain at least a ratio of 2:1 for replacement of amenity plantings
- Replanting should generally follow the hierarchy of:
 1. Within the North East Link Project boundary - as first priority, in locations in close proximity to where trees are removed
 2. Outside the Project boundary and within 400m walking catchment from where trees are removed
 3. Within Victorian Government and local Council land within the municipalities of Manningham, Boroondara, Nillumbik, Yarra, Whitehorse and Banyule outside the Project boundary
 4. Within the wider north east area outside the Project boundary, if required.

Note: all locations selected must provide for long-term tree growth

- Include understorey plantings in addition to the tree canopy replacement plantings where feasible in consultation with Councils and/or the land manager
- Specify requirements for the ongoing responsibility for maintenance and monitoring of the Tree Canopy Replacement Plan

The replacement planting should commence as soon as possible and in stages, once tree removal extent is confirmed and suitable replacement sites have been determined in consultation with relevant councils and authorities.

A post-construction assessment is to be undertaken to confirm extent of tree removal and that the Tree Canopy Replacement Plan will achieve the net gain target set out above.



Hurstbridge Line Upgrade 2020: Environmental Management Framework



Document number:	STP-000-SPA-PLN-XEV-0003
Revision number:	03
Date:	29 March 2021


MANAGEMENT PLAN
ENVIRONMENTAL MANAGEMENT FRAMEWORK
MANAGEMENT FRAMEWORK CONTROL AND AMENDMENT

The current reviewed and approved version of this Management Framework is available on TeamBinder for all Project personnel to access. Downloaded Management Plans are deemed uncontrolled and it is the responsibility of the user to ensure they are using the latest revision. The responsibility for maintenance, review, update and approval of this Management Plan is as per the Delegation of Authority Matrix – Non-Financial (STP-000-SPA-MTX-XPM-0200). All changes to this document are noted.

Rev No.	Date	Description of change	Prepared by
A	15/12/2020	Initial Issue	J.Chitty
B	19/01/2021	Update reviewer comment responses	O.Aib
0	21/01/2021	Update approver comment responses	O.Aib
1	22/02/2021	Update with Council comments	R. Grant
2	29/03/2021	Updated with DELWP comments	B. Ainley

MANAGEMENT FRAMEWORK REVIEW AND APPROVAL

Prepared by	Approved by	Date Approved
J.Chitty	R.Grant	29/03/2021

Amendments to this EMF are to be to the satisfaction of the Minister of Planning and must be approved prior to implementation.



SOUTHERN
PROGRAM ALLIANCE

Level Crossing Removal Project – Southern Program Alliance

TERMS AND DEFINITIONS

Term	Definition
AIMS	Acciona Integrated Management System
AWP1	Additional Works Package 1
AWP2	Additional Works Package 2
CHMP	Cultural Heritage Management Plan
CSRMP	Communications and Stakeholder Relations Management Plan
DELWP	Department of Environment, Land, Water and Planning, Victoria
ECP	Environmental Control Plan
EES	Environment Effects Statement
EMF	Environmental Management Framework
EMP	Environmental Management Plan
EPA	Environment Protection Authority, Victoria
EPBC Act	<i>Environment Protection and Biodiversity Conservation Act 1999 (Commonwealth)</i>
EPR	Environmental Performance Requirement
EVC	Ecological Vegetation Classes
FFG Act	<i>Flora and Fauna Guarantee Act 1988 (Vic)</i>
IS	Infrastructure Sustainability (IS) rating scheme
ISCA	Infrastructure Sustainability Council of Australia
IWP	Initial Works Package
LXRP	Level Crossing Removal Project
MTPF Act	<i>Major Transport Projects Facilitation Act 2009 (Vic)</i>
MTM	Metro Trains Melbourne
P&E Act	<i>Planning and Environment Act 1987 (Vic)</i>
Project	The Hurstbridge Line Upgrade 2020
RAP	Registered Aboriginal Party
SEPP	State Environment Protection Policy
SPA	Southern Program Alliance; incorporating Lendlease, Acciona – Coleman Rail, WSP, MTM & LXRP.
SMP	Sustainability Management Plan
tph	Trains per hour
VAHR	Victorian Aboriginal Heritage Register
VHI	Victorian Heritage Inventory
VHR	Victorian Heritage Register
WWCHAC	Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation



SOUTHERN
PROGRAM ALLIANCE

Level Crossing Removal Project – Southern Program Alliance

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SOUTHERN
PROGRAM ALLIANCE

Level Crossing Removal Project – Southern Program Alliance

1 INTRODUCTION

1.1 Statutory Context

On behalf of the Level Crossing Removal Project (**LXRP**), this Environmental Management Framework (**EMF**) has been prepared for the Hurstbridge Line Upgrade 2020 (**the Project**) by the Southern Program Alliance (**SPA**), to guide the design, delivery and management of construction works associated with the Project.

The EMF outlines the overarching delivery approach (Section 4), identifies and responds to the relevant environmental aspects of the Project context (Sections 2.5 and 5.2) and will guide environmental risk identification and management of impacts of the works.

The Victoria Planning Provision under Clause 52.03-6 of the Banyule, Darebin, Melbourne, Nillumbik and Yarra Planning Schemes requires the EMF to be prepared to the satisfaction of the Minister for Planning prior to the commencement of use and/or development, other than preparatory use/development (as defined by Clause 52.03-8 of Victorian Planning Provisions).

As per the provisions of Clause 52.03-6 this EMF contains:

- A summary of key construction methodologies.
- An overarching framework for site or works specific measures to reduce and manage environmental and amenity effects during construction.
- A summary of performance monitoring and reporting processes, including auditing, to ensure environmental and amenity effects are reduced and managed during construction.
- A summary of how each relevant municipal council, the community and other stakeholders will be engaged during construction, including enquiries and complaints management.

The EMF must be accompanied by a summary of the consultation that informed the preparation of the document from the following relevant municipal local governments: Banyule City Council, Darebin City Council, Melbourne City Council, Nillumbik Shire Council and Yarra City Council.



2 PROJECT DESCRIPTION

2.1 Project Background

Significant population growth has occurred in the northern suburbs of Melbourne, creating an increase in public transport patronage demand. The Victorian Government has a long-term strategy towards ensuring that the Hurstbridge and Mernda lines continue to meet the needs of Victorians in the north of Melbourne.

The Hurstbridge Line Upgrade intends to deliver further public transport capacity and connectivity for the Mernda and Hurstbridge lines while improving the regularity of services on the Hurstbridge line.

The Hurstbridge Line Upgrade forms part of the broader Victorian level crossing removal program. The Project adds to the existing work packages being delivered by SPA on the metropolitan Frankston Line, which includes the Initial Works Package in Carrum, Seaford and Kananook (IWP); the Additional Works Packages in Mentone and Cheltenham (AWP1); and Additional Works Packages in Edithvale, Bonbeach and Chelsea (AWP2).

To meet key Project delivery objectives and requirements, the Project has been programmed into two main areas aligned with the line duplication activities, as follows:

- Greensborough – Montmorency (also includes station redevelopments at these precincts)
- Diamond Creek – Wattle Glen.

2.2 Project Scope & Location

The Project will further improve the rail services on the Hurstbridge line by duplicating two sections of rail track between Greensborough and Montmorency, and Diamond Creek and Wattle Glen. The Project will also deliver a new station at Greensborough and Montmorency and side platforms at Montmorency station.

The Hurstbridge Line Upgrade Project works will include:

- Building a new and modern station at Greensborough and a major upgrade to Montmorency station
- The duplication of approximately 3km of track between Greensborough and Montmorency
- The duplication of approximately 1.9km of track between Diamond Creek and Wattle Glen
- New rail bridge over Plenty River, Greensborough and replacement road over rail bridge at Mountain View Road Montmorency
- A new substation at Greensborough and Keon Park
- Train stabling improvements at Victoria Park
- Track and signaling upgrades at Clifton Hill junction
- Rail system, signaling and power upgrades along sections of the Hurstbridge line
- A new tie in station at Jolimont.

The contextual location of works for the Hurstbridge Line Upgrade is shown in **Figure 1**.



Level Crossing Removal Project – Southern Program Alliance

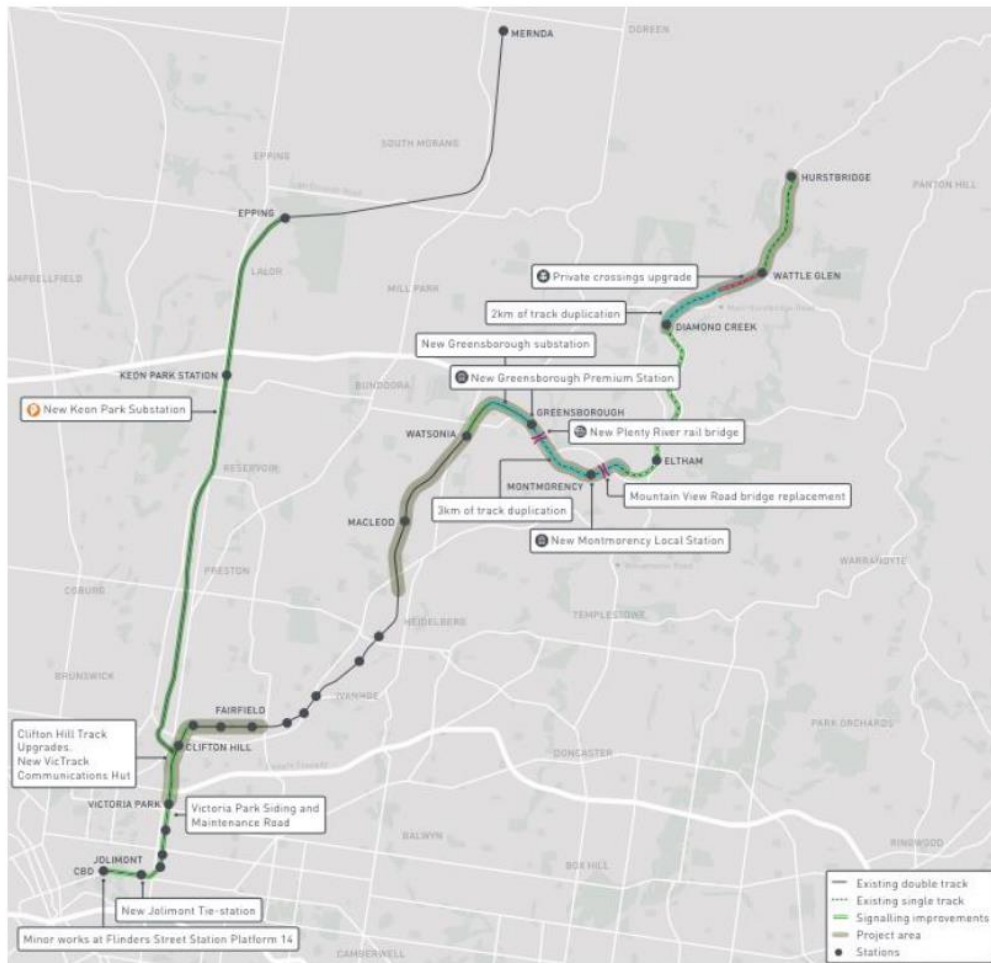


Figure 1: Hurstbridge Line Upgrade Project Map

2.3 Existing Environment

A summary of the existing environmental conditions at the Project is presented in **Table 1** below.

Table 1: Summary of existing environmental features

Aspects	Characteristics
Physical context	<ul style="list-style-type: none"> The existing Hurstbridge railway corridor was originally constructed in 1912 as a single bi-directional service between Greensborough and Hurstbridge station Urbanised environment, predominantly passing through areas of activity centers residential and commercial and industrial uses and public open space Outer Areas such as Diamond Creek and Wattle Glen begin moving into more regional setting Waterways Arterial roads Local roads



Aspects	Characteristics
Land use	<p>The majority of the Project area has been subject to previous disturbance from its long-term use as an active rail line and proximity to industrial/commercial and residential land uses.</p> <p>Under the relevant Planning Schemes (Banyule, Darebin, Melbourne, Nillumbik and Yarra), the Project area is surrounded by, but not limited to:</p> <ul style="list-style-type: none"> • General Residential Zone (GRZ) • Mixed use Zone (MUZ) • Commercial Zone 1 (C1Z) • Industrial Zone (INZ) • Rural Conservation Zone (RCZ) • Activity Centre Zone (ACZ) • Public Park and Recreation Zone (PPRZ) and Road Zone – Category 1 (RDZ1). <p>The rail corridor is within the Public Use Zone (PUZ). Clause 52.03 (Level Crossing Removal Project) of the relevant Planning Schemes applies to the Project boundary facilitating a single planning approval.</p>
Aboriginal Cultural Heritage	<p>Aboriginal Cultural Heritage places in the Victorian Aboriginal Heritage Register (VAHR):</p> <ul style="list-style-type: none"> • VAHR 7922-1667: Diamond Creek LDAD 3 • VAHR 7922-1664: Plenty River AS 3 • VAHR 7922-1665: Diamond Creek 4
Historical Heritage	<p>Victorian Heritage Register (VHR) sites:</p> <ul style="list-style-type: none"> • Flinders Street Station (H1083) • Clifton Hill Station (H1668) <p>Victorian Heritage Inventory (VHI) sites:</p> <ul style="list-style-type: none"> • Clifton Hill Railway Station (H7822-0899) • Northcote 8 (H7822-0058) • Northcote South Railway Station (H7822-0924)
Existing Vegetation, including native vegetation	<p>Ecological Vegetation Classes (EVC):</p> <ul style="list-style-type: none"> • Riparian Forest (EVC 18) • Grassy Dry Forest (EVC 22) • Valley Grassy Forest (EVC 47) • Plains Grassy Woodland (EVC 55) • Floodplain Riparian Woodland (EVC 56) • Treed Stream Bank Shrubland (EVC 851_61) • Swampy Riparian Complex (EVC 126). <p>The vegetation within the Project boundary has been heavily impacted over time with the vegetation composition being largely planted, both exotic species and non-indigenous natives with trees typically planted for public amenity value.</p> <p>The ground layer is dominated by grasses and herbs with remnant vegetation persistent in small patches in road and rail reserves, and parklands.</p>
Protected Flora	<p>Protected flora species under the Victorian <i>Flora and Fauna Guarantee Act 1988</i> (FFG Act) and Commonwealth <i>Environment Protection and Biodiversity Conservation Act 1999</i> (EPBC Act) are observed within the Project boundary, some identified as amenity plantings. Planted vegetation is exempt from permit requirements, but where FFG threatened or protected vegetation is present as native vegetation a 'Permit to Take' will be sought under FFG Act and 'Consent to Disturb' under the EPBC Act.</p> <p>No listed threatened ecological communities were recorded or are considered likely to occur in the Project boundary.</p>



Aspects	Characteristics
	<p>Two (2) native threatened flora species were observed within the Project boundary:</p> <ul style="list-style-type: none"> • Large Fruited Yellow Gum (<i>Eucalyptus leucoxylon megalocarpa</i>) is listed as endangered under the FFG Act. • Matted Flax-lily (<i>Dianella amoena</i>) is listed as endangered under the EPBC Act.
Other vegetation	<p>A number of listed noxious weeds under the <i>Catchment and Land Protection Act 1994</i> were observed within the Project boundary, which include:</p> <ul style="list-style-type: none"> • 11 individual species in the Diamond Creek to Hurstbridge area • 21 individual species in the Rosanna to Eltham area • Five (5) individual species Victoria Park to Fairfield area
Protected Fauna	<p>Of the species listed as threatened under the EPBC Act and recorded close to the investigation area within the last 30 years, the following species were considered to have the potential to occur:</p> <ul style="list-style-type: none"> • Swift Parrot (<i>Lathamus discolor</i>) (Critically Endangered) • Eltham Copper Butterfly (<i>Paralucia pyrodiscus lucida</i>) (Endangered). The Eltham Copper Butterfly was identified in the Project area in February 2021. • Grey-headed Flying-fox (<i>Pteropus poliocephalus</i>) (Vulnerable) • Growling Grass Frog (<i>Litoria raniformis</i>) (Vulnerable) • Australian Grayling (<i>Prototroctes maraena</i>) (Endangered) • Macquarie Perch (<i>Macquaria australasica</i>) (Endangered) • Murray Cod (<i>Maccullochella peelii</i>) (Vulnerable).
Surface water	<ul style="list-style-type: none"> • Plenty River • Diamond Creek • Parkway Drain • Karingal Yalloc
Geology and soils	<ul style="list-style-type: none"> • Greensborough to Hurstbridge geology - Quaternary sediments (gravel, sand, silt) • Overlying Tertiary – Silurian sedimentary (sand/gravel stone) rock. • Inner Project area geology - Quaternary to Tertiary ages newer volcanics (basaltic rock).
Contamination	<ul style="list-style-type: none"> • Contamination has been identified by the Technical Advisor in the completed early contamination testing, found to be caused by existing rail, road, industrial and commercial land uses practices. • SPA is currently undertaking a detailed sampling program during the delivery phase to inform contamination management of spoil. • Initial findings indicate fill soils across the project at 0.3 metres below ground level are potentially impacted by heavy metals, hydrocarbons, PFAS and asbestos Project wide. • Investigation areas between Hurstbridge and Greensborough show Low Probability/Very Low Confidence of Acid Sulfate Soils in the area. The rail corridor between Westgarth Station to Flinders Street Station (including Victoria Park and Clifton Hill) was identified as High Probability/Very Low Confidence of Acid Sulfate Soils in the area.
Groundwater	<p><i>Diamond Creek to Hurstbridge:</i></p> <ul style="list-style-type: none"> • Groundwater is inferred up to 10 metres below ground level (mBGL) with groundwater flow from northeast to southwest. • No groundwater wells reported within the study area, with an inferred Total Dissolved Solids (TDS) range 500 – 7,000 mg/l, with drinking water representing the most sensitive potential beneficial use to be protected under the Victorian State Environmental Protection Policy (Water of Victoria).



Aspects	Characteristics
	<p><i>Greensborough to Montmorency:</i></p> <ul style="list-style-type: none"> Groundwater is inferred up to 20 metres below ground level (mBGL) with variable groundwater flow from North to South, with groundwater in three small sections associated with Plenty River, Diamond Creek and Karingal Yalloc inferred <5 mBGL. Seven (7) groundwater monitoring wells located within 500 m of the Project area with an inferred TDS range 500 – 1,000 mg/l, with drinking water representing the most sensitive extractive potential beneficial use to be protected under the Victorian State Environmental Protection Policy (Waters of Victoria) <p><i>Inner Project area - Victoria Park:</i></p> <ul style="list-style-type: none"> Groundwater is inferred up to 10 - 20 metres below ground level (mBGL) with groundwater flow to the east towards the Yarra River. 149 groundwater monitoring wells located within 1 km of the Project area with an inferred TDS range 500 – 3,500 mg/l, with drinking water representing the most sensitive extractive potential beneficial use to be protected under the Victorian State Environmental Protection Policy (Waters of Victoria)

3 PROJECT APPROVALS

The Project is covered by the following core planning approval instruments:

- The main core approval will involve planning approval for the Project, to be delivered under Clause 52.03 Level Crossing Removal Project of the Victorian Planning Provisions (VPP). Clause 52.03 was gazetted on 31 January 2020, under the *Planning and Environment Act 1987* (P&E Act).

Other legislation relevant to the Project, together with associated approvals include those listed in Table 2 below. These approvals have been or will be obtained prior to the commencement of the relevant component or stage of the Project. Any conditions associated with the approvals will be implemented accordingly.

Table 2: Summary of Project approvals

Legislation	Administrative Authority	Purpose	Current Status
Commonwealth			
Commonwealth <i>Environment Protection and Biodiversity Conservation Act 1999</i> (EPBC Act)	Commonwealth Department of Agriculture, Water and Environment	Ecology investigations undertaken for the project determined no impact to the Matted Flax-Lily and no approval required under the EPBC Act.	Matted Flax-Lily is not impacted by the Project. Areas of Matted Flax-Lily will not be disturbed and a no-go zone fence will be placed in areas where the Matted Flax-Lily occurs. Investigations are underway regarding impact to the Eltham Copper Butterfly
State			
<i>Aboriginal Heritage Act 2006</i>	Aboriginal Victoria & Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation (WWCHAC)	Required where high impact activities are undertaken in an area of cultural heritage sensitivity.	Approval of a CHMP 17012 on 15/09/2020



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Legislation	Administrative Authority	Purpose	Current Status
	WWCHAC	Required for early works at Petrie Park and Poulter Reserve	Approval of a CHMP 17427
<i>Catchment and Land Protection Act 1994</i>	Agriculture Victoria	Regionally controlled / restricted weeds have been identified within the Project area. Control and eradication of restricted and regionally controlled weeds will be required.	Obtained during construction as required
<i>Environmental Effects Act 1978</i>	DELWP	Due diligence studies have been undertaken and considered the relevant matters under the Act. The Project area does not require referral under the Act	Not applicable
<i>Environment Protection Act 1970</i>	Environment Protection Authority (Victoria) (EPA)	To administer the Project to ensure the prevention and reduction of environmental and health impacts from pollution and waste.	All potential pollution and waste (material, sound and light) will be managed in accordance with the relevant EPA Guidelines and Publications (refer to Section 6).
<i>Flora and Fauna Guarantee Act 1988 (FFG Act)</i>	Department of Environment, Land, Water and Planning (DELWP)	A small number of threatened flora and fauna species have been identified in the Project area. SPA will obtain necessary permits and comply with relevant conditions where required	Permit to Take as required
<i>Heritage Act 2017</i>	Executive Director-Heritage Victoria	To carry out works on sites listed on the Victorian Heritage Register and/or Victorian Heritage Registry.	Heritage Permit and Consents as required
<i>Major Transport Projects Facilitation Act 2009 (MTPF Act)</i>	Minister for Planning	AWP3 will be delivered utilising the delivery powers under the MTPFA. The delivery powers of the MTPFA allow for streamlined arrangements to manage road, access and assemble land.	The Project was designated on 20/09/2020
<i>Planning and Environment Act 1987 (P&E Act)</i>	Minister for Planning	Facilitate Project use of land and works	Project area approved and requirements of Clause 52.03 apply.

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Legislation	Administrative Authority	Purpose	Current Status
<i>Roads Management Act 2004</i>	Department of Transport, relevant council(s)	No approvals required. Notification for the installation of infrastructure, new works / reinstatement of roads and traffic management associated with the Project.	Project Traffic Manager will liaise with relevant road authorities throughout delivery of the Project.
<i>Water Act 1989</i>	Southern Rural Water	Groundwater Extraction Licence	Bore Construction Licence, Bore Decommissioning Licence
	Melbourne Water	Plenty River rail crossing requires a permit from Melbourne Water.	Licence under section 67 of the Act required to construct, alter, operate or decommission works on a waterway.
<i>Wildlife Act 1975</i>	Secretary of DELWP	All native wildlife is protected. Authorisation is required to handle or translocated wildlife.	Management Authorisation under the Act for handling wildlife



4 CONSTRUCTION METHODOLOGIES

Key construction methods for the Hurstbridge Line Upgrade are detailed in the following section. Some variation to these methods may occur as site specific conditions are investigated, designs finalised and consultation undertaken. Such variations are expected to be minor and not substantially different from those proposed below.

4.1 Project Works

The Project works includes, but is not limited to the following:

- Buildings and works to construct two new modern railway stations at Greensborough and Montmorency
- Duplication of railway track, and associated works including but not limited to provision of new rail and road infrastructure, relocation of utilities and installation of new utility infrastructure, earthworks, replacement of track infrastructure, access tracks, landscaping, vegetation removal and upgraded bicycle and pedestrian paths.
- Upgrade Diamond Creek Level Crossing
- Installation of active occupation crossings (at existing passive private crossings) and new pedestrian crossings
- Buildings and works to upgrade platform upgrades at Diamond Creek station and Flinders Street Station
- Buildings and works to upgrade train stabling at Victoria Park
- Associated rail infrastructure, including power and overhead infrastructure upgrades, cabling and signaling
- Ancillary activities.

4.2 Project Construction Strategy

The Project will be undertaken in line with the Construction Management Plan (CMP), which outlines the safe, effective and successful delivery and execution approach of works. The construction strategy is based on the following principles and objectives:

- Adopting methodologies which provide best value for money
- Minimising works undertaken in a live rail environment
- Minimising road closures
- Maximising safety outcomes through innovative construction techniques and initiatives
- Developing and maintaining a flexible construction approach to capitalise on opportunities
- Minimising impact on the rail commuters, local community and businesses.

4.3 Construction Program

While most works can be completed during normal work hours, some key activities will need to be completed out of normal working hours. A series of short weekend and extended rail occupations as well as temporary lane or road closures will be required to allow safe delivery, erection and installation of required rail infrastructure elements.

The indicative construction program and summarised construction activities are provided at **Table 3**.

Table 3: Indicative Summary of Construction Program

Key Milestones	Timeframe <small>*dates are indicative and subject to change</small>
Preliminary works	Late 2020 / Early 2021
Planning and environmental approvals	Early 2021
Main works	Mid 2021
Inner Area works commencement (Keon Park, Victoria Park, East Melbourne, Flinders St)	Mid 2021
Outer Area works commencement (Greensborough, Montmorency, Diamond Creek to Wattle Glen)	Mid 2021
New stations open	Mid 2022
Works complete	Late 2022



5 PERFORMANCE MONITORING AND REPORTING

5.1 Management Systems

SPA will operate in accordance with Acciona ISO accredited quality, safety and environmental management systems applicable to all projects and will employ the following processes to regulate its construction management. A copy of the Acciona ISO 14001 certification is provided in **Appendix A**.

Compliance standards, policies and guidelines relevant to the construction are detailed in the respective EMP Procedures. The requirements of these standards have been considered in the preparation of the procedures and will be considered during the preparation of each ECP.

5.1.1 Environmental Management System

The Environmental Management System as shown in **Figure 2**, details how the requirements of inputs will be translated into site or work specific measures to minimise and manage impacts on the environment.

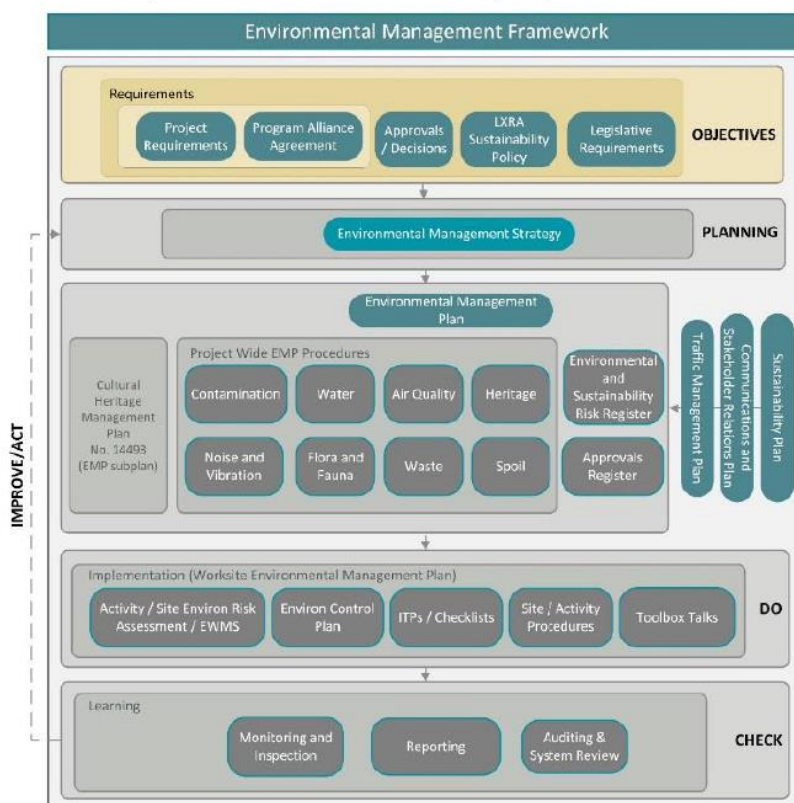


Figure 2: Hurstbridge Line Upgrade Environmental Management Framework

5.1.2 Environment Management Plan

The Environmental Management Plan (EMP) addresses all Program Activities for the full term of the Design and Construction phases. The EMP interfaces with several documents required for the delivery of the Program as depicted in the environmental management system in **Figure 5**.

SPA will prepare a series of detailed implementation and operational procedures that will not form part of the EMP, but will support the implementation and the monitoring of Project performance during design and construction. The procedures will be developed prior to the commencement of construction works to reflect the nature, scope



and location of the works that are planned to be carried out. They will be “live” documents which will be updated as necessary to reflect the circumstances at the time. The EMP procedures proposed to be prepared for the Program include:

- Air Quality Management
- Contamination Management
- Flora and Fauna Management
- Heritage Management (including archaeological and cultural heritage)
- Noise, Vibration and Light Spill Management
- Significant Decision Analysis
- Spoil Management
- Waste Management
- Water Management (Surface Water, Groundwater and Hazardous Goods).

If required, additional procedures may be developed if required. The system is based on the ‘Plan-Do-Check-Improve/Act’ guidance principles to ensure the team demonstrates continual improvement consistent with our EMP requirements.

5.1.3 Sustainability Management Plan

The Sustainability Management Plan (SMP) includes environmental sustainability initiatives and performance targets that will contribute to achieving a “excellent” sustainability rating under the ISCA Rating Scheme. The sustainability initiatives described within the SMP combined with the requirements of this EMP aim to achieve the SPA Environment and Sustainability Policy commitments and objectives.

The SMP sits outside the umbrella of the EMP and is a standalone document and should be read in conjunction with this EMP in describing the approach by the Hurstbridge Line Upgrade Project in the implementation of environmentally sustainable initiatives.

5.1.4 Worksite Environmental Management Plans

The Worksite Environmental Management Plans (WEMP) for the Hurstbridge Line Upgrade Project will:

- Provide a plan and guidance for the methods and processes to implement across the Project to ensure environmental risks are controlled and obligations with planning approvals, legislation, client conditions and the overarching environmental governance framework are met.
- Ensure commitments and conditions arising from planning approvals are effectively implemented on the ground.
- Monitor and verify compliance with relevant environmental legislation approvals and policy.
- Facilitate communication and respond to stakeholder feedback.
- Incorporate any location-specific environmental addenda that may be developed for the Project, determined by prescribed risks of environmental aspects identified in environmental planning approvals and background factual reports.
- Detail the operational requirements to control risk and impacts for key environmental elements on the Project, including but not limited to:
 - Aboriginal cultural heritage
 - Air quality
 - Amenity management
 - Erosion and sedimentation control
 - Flora and fauna management
 - Hazardous material management
 - Historical heritage
 - Incident management and response
 - Light pollution control
 - Noise and vibration control
 - Waste management
 - Water quality
 - Weed management.



5.2 Performance Monitoring

Environmental performance will be monitored utilising a variety of tools to ensure that the requirements of this EMF and planning and environment approvals are achieved. In summary, performance monitoring will include:

- Regularly reviewing compliance with planning and environment approvals.
- Audits of the EMP/EMF.
- Environmental monitoring (for example water quality, noise, etc.) as required by the EMP, monitoring results will be used to identify potential or actual problems arising from construction processes and confirm rectification measures are effective.
- Inspections of the works to ensure environmental controls are in place and effectively managing identified risks.
- Tracking of waste recycling, water use, energy use, soil reuse will be undertaken.
- Surveillance of work activities and subcontractors will be undertaken on a day-to-day basis by superintendents, foremen and engineers to ensure environmental requirements are being implemented.
- Monthly monitoring against the Project Objectives, Targets and Key Performance Indicators.

5.3 Performance Reporting

Monthly Performance Reports will be issued to LXR and the SPA Leadership Team. Reporting will include progress on environment and sustainability elements, such as:

- Status of current and planned works, key environmental issues and management measures.
- Records of compliance with planning and environment approvals.
- Details of environmental complaints or incidents and corrective and preventative actions taken.
- Summary of any consultation with regulatory authorities or other stakeholders.
- Environmental training completed.
- Audits conducted (internal and external) and a summary of the outcomes.
- Innovations and achievements.
- Monitoring and inspection results.
- Waste, fuel and energy use information as required.

Any environmental issues will be raised through this reporting and provided to the Environment Manager for review. A summary of the type and number of enquiries and complaints received will be reported to LXR via the consultation manager weekly report. Relevant environmental incidents will be reported within agreed timeframes to LXR and regulatory agencies if required, as detailed in the EMP.



6 APPROACH TO SITE ENVIRONMENTAL MEASURES

6.1 Environmental & Amenity Effects Approach

Various construction activities across the life of the Project will have the potential to adversely impact on the surrounding environment, heritage values, as well as social and amenity impacts to the surrounding residents and community.

The following section describes the environmental sensitivities identified during the development phase of the Project. The overarching options to manage and control environmental and amenity impacts across the Project site are also described under each environmental element. The Project will comply with relevant legislation, guidelines and regulations, as listed within each category.

Note as advised by the Victorian Environment Protection Authority (EPA), from 1 July 2021 the Victorian *Environment Protection Act 1970* will be repealed by the *Environment Protection Amendment Act 2018*. Any reference to the 1970 Act, or associated regulations or guidelines outlined below, are to be read as it's equivalent from 1 July 2021.

6.1.1 Noise, Vibration & Light Management

NOISE AND VIBRATION

The Project is located across both metropolitan and rural environments, however there is potential to affect a range of adjacent sensitive receptors. Sensitive receptors include residential properties, schools/colleges, hospitals, industrial practices and commercial businesses have the potential to be impacted by noise and vibration from construction activities.

SPA will ensure that noise and vibration levels are minimised by the implementation of practical control measures to ensure all reasonable conditions of *EPA Publication 1254 and 1834* have been met. This will ensure that noise and vibration levels are minimised at the sensitive receivers.

Nearby residential properties will be proactively advised of the likely extent of the works as defined in the Communications and Stakeholder Relations Management Plan (CSRMP).

Residents that are predicted to be subject to disruptive night-time work may have the opportunity to take up an offer of respite and relocation in accordance with the Project Communications and Stakeholder Relations Management Plan (CSRMP) (see Section 6 for details).

Additionally, prior to the commencement of construction, pre-construction dilapidation surveys will be offered to land-owners in the vicinity of the rail corridor, to be used as a basis upon which any change in building condition as a result of construction can be identified.

More specific measures to minimise noise will be included within the Noise Vibration and Light Procedure. The Project works will comply with the requirements of the *EPA Noise Control Guidelines (Publications 1254)* and *Civil construction, building and demolition guide (Publication 1834)*.

LIGHT SPILL

The Project will be undertaken in accordance with *EPAs Civil construction, building and demolition guide (Publication 1834)*. During the construction phase, mitigation measures to manage light spill will be implemented to avoid wasted energy and impacts associated with light spill on sensitive receptors.

Pre-emptive mitigation measures include:

- Consideration of light spill when planning for night works;
- Selection of the type (directional preferred) and placement of lighting to ensure optimum lighting comfort for workers is maintained and impacts of light spill on the surrounding environment and community are controlled.

More specific measures to minimise light spill will be included within the Noise Vibration and Light Procedure.



6.1.2 Contamination Management

Preliminary assessments for site contamination have been undertaken as part of the development phase for the Project, demonstrating potential contamination of soil within specific areas within the Project boundary.

SPA will undertake comprehensive sampling, testing/analysis and categorisation to determine the type and level of contamination. These assessments will be undertaken in accordance with the Spoil Management Procedure.

Where disposal of contaminated soil occurs, a suitable licenced landfill facility will be sought, and EPA licenced trucks will be used to transport the material. There is a low risk of encountering any potentially contaminated groundwater during construction activities.

REUSE

Opportunities for beneficial reuse will be investigated, such as the potential for reuse as fill material on-site in accordance with EPA Victoria Industrial Waste Resource Guidelines, the National Environmental Protection (Assessment of Site Contamination) Measure 2013 and will be in line with any updates to legislation. Any reuse and/or disposal methods will be confirmed to be acceptable with the EPA and will be consistent with VicTrack Soil Reuse Guidelines.

Any areas of future public open space will be subject to an environmental site assessment to be submitted to the satisfaction of the Minister for Planning as required under Clause 52.03-6 of the Victoria Planning Provisions. The assessment will be required to ensure that the environmental conditions of the site are suitable for that use.

Controls will be implemented in accordance with the Environmental Protection Act 1970 which will include measures for dealing with land contamination in accordance with relevant policies, including the *Industrial Waste Resource Guideline Publications (IWRG702 and IWRG621)*, *National Environment Protection (Assessment of Contamination) Measure 2013*, *PFAS National Environmental Management Plan 2018* and the *EPAs A Guide to the Sampling and Analysis of Waters, Wastewaters, Soils and Wastes (Publication 441)*.

6.1.3 Water Management

SURFACE WATER (EROSION, SEDIMENTATION AND WATER QUALITY)

During the construction phase of the Project there is the potential for construction works to impact on local water quality from erosion and sediment loss. The objectives of the erosion and sediment management are to:

- Prevent pollution of surface water through appropriate erosion and sediment controls.
- Maintain existing water quality of surrounding surface watercourses.

Runoff risks are highest in areas sloped, where the land is generally flat risks are low. Localised low points and drainage lines will be maintained and protected where practicable and sediment controls placed to reduce sediment loads into drainage infrastructure.

Erosion and sediment controls to reduce impacts to water quality may include:

- Only strip topsoil in areas where works are ready to start.
- Cover hardstand areas with crushed rock.
- Identify drainage lines and install sediment control measures through the use of ECP.

WATERWAYS

Scheduled works, within immediate proximity to Plenty River, Diamond Creek and Parkway Drain will have appropriate sediment and erosion controls implemented prior to any works being undertaken. These controls will be outlined on a site-specific Environmental Control Plan and associated WEMP, which will consider all environmental risks from the works on the local environment. Some controls that may be considered include:

- Retention of vegetation near Plenty River, where practicable
- Earthen bund with geofabric wrap
- Silt fencing
- Rock and/or coir logs.

Controls implemented will be in accordance with *Environmental Protection Act 1970*, and the EMP which will include measure such as those included in EPA best practice guidelines. These include the *EPAs Construction*



Techniques for Sediment Pollution Control (Publication 275) and Civil construction, building and demolition guide (Publication 1834).

GROUNDWATER

Construction of the Project will involve substructure construction activities such as piling which will extend below the groundwater level and therefore, may have the potential to impact water quality. Whilst piles will intercept groundwater, the final design solution will significantly reduce the potential impact on groundwater by avoiding bulk excavations which may drawdown or contaminate groundwater.

In the event that groundwater intrusion are encountered during construction activities, such as piling, boring or excavation processes, consideration will be given to dewatering options; including storage and disposal techniques; all dewatering options must be discussed with Yarra Valley Water as the relevant authority prior to the commencement of any applicable works and obtain dewatering licence under the *Water Act 1989* as required.

All groundwater management actions will be undertaken in accordance with the Project specific Water Management Procedure.

6.1.4 Hazardous Materials Management

HAZARDOUS SUBSTANCES

Hazardous substances are to be stored in suitably bunded areas, dangerous goods cupboards and/or spill trays. Conflicting substances that could potentially cause a hazard will not be stored in the same area. Hazardous substances will be managed in accordance with the Water Management Procedure.

Hazardous substances will be managed in accordance with the *Dangerous Good Act 1985, Dangerous Goods (Storage and Handling) Regulations 2012*, as well as the *Civil construction, building and demolition guide (Publication 1834)*, and *Bunding Guidelines (Publication 347)*.

MUD & DIRT ON ROADS

A combination of expected weather conditions and high volumes of vehicles entering and leaving the site increases the risk of mud and dirt being deposited on roadways.

To address potential safety concerns for road users, dirt entering live stormwater systems and to maintain the aesthetic quality of the surrounding area, mitigation measures will be introduced to ensure sediment and dust is contained on site and efficiently removed from roadways.

Environmental controls to confine trafficable areas, stabilise soils, manage sediment runoff, water spillage, clean vehicle wheels and roadways will be implemented for the Project as identified within the ECP. Haulage routes and access points will be clearly defined to confine trafficable areas and minimise congestion around surrounding roads. Site access points may have rumble grids, bunds and/or ballast materials installed to manage areas at the site which pose a high risk of trafficking mud onto local roads. Earthmoving plant will be cleaned prior to leaving the site. Street sweepers will also be on standby to remove dirt from local roads and footpaths.

Visual monitoring will be undertaken during daily site walks and environmental inspections to ensure effectiveness of controls and cleanliness of roads and paths.

The Project will be undertaken in accordance with the *Environmental Protection Act 1970 and EPA Publications Construction Techniques for Sediment Pollution Control (Publication 275) and Civil construction, building and demolition guide (Publication 1834)*.

6.1.5 Air Quality Management

Dust and air quality impacts from construction works will be minimised during the construction phase using various dust suppression measures including water carts and dust suppressant products. Speed restrictions will also be imposed within the construction area to help suppress dust generate from site plant, vehicles and equipment. More specific measures, including for construction vehicles, to minimise dust and impacts to air quality will be included within the Air Quality Procedure.

The Project will be undertaken in accordance with *EPAs Civil construction, building and demolition guide (Publication 1834)* which will assist in avoiding impacts to the community and dust sensitive receivers.



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6.1.6 Heritage Management

HISTORICAL HERITAGE

A comprehensive assessment of heritage values within and adjacent to the rail corridor has been undertaken, with consideration of items included on the state VHR, VHI, as well as local council Heritage Overlays.

All works to or adjacent to heritage places will be undertaken in accordance with relevant approvals and will be managed in accordance with the Heritage Management Procedure.

This procedure has been developed to:

- Ensure compliance with relevant heritage legislation
- Identify sites along the alignment that are afforded heritage protection status under legislation
- Ensure that Project personnel are aware of the sites and the process to manage them should they be impacted by the work program
- Provide guidance should new sites be identified during the course of construction.

All works to heritage places will comply with approval conditions under the permits/exemptions/consents under the *Heritage Act 2017* and the requirements of Clause 52.03-6 of the Victorian Planning Scheme.

ABORIGINAL HERITAGE

The Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation (WWCHAC) is the Registered Aboriginal Party (RAP) for the majority of the land in the Project area.

The Project core works trigger a CHMP (reference 17012) under the *Aboriginal Heritage Act 2006*, as the Project area includes areas of cultural heritage sensitivity (within 200 m of a waterway) and high-impact activity construction works. The WWCHAC and Aboriginal Victoria (AV) approved CHMP 17012 on 1 September 2020.

An additional CHMP (reference 17427) for early works is currently being prepared for laydown and site offices proposed to be located in areas of cultural heritage sensitivity (within 200 m of a waterway) and high-impact activity construction works. The WWCHAC approved CHMP 17427 in January 2021.

The CHMP outlines the proposed mitigation/management measures related to Aboriginal Cultural Heritage. More specific measures that assess and manage all aspects relating to Cultural Heritage on the Project will be included within the Heritage Management Procedure.

This procedure has been developed to:

- Ensure compliance with relevant heritage legislation.
- Identify sites along the alignment that are afforded heritage protection status under legislation.
- Ensure that Project personnel are aware of the sites and the process to manage them should they be impacted by the work program.
- Provide guidance should new sites be identified during the course of construction.

All works will be undertaken in accordance with the *Aboriginal Heritage Act 2006*.

6.1.7 Ecological Management

FLORA

Where possible, native vegetation impacts will be avoided through development of detailed design and construction methodology. This includes testing design and construction assumptions to avoid native vegetation and fauna habitat and recognising the inherent environmental and social values of preserving remnant vegetation and fauna habitat cover. Where native vegetation cannot be avoided, Project works will attempt to minimise impacts as far as practicable and native vegetation offsets for all native vegetation removal shall be secured.

The Project will minimise vegetation removal as far as practicable through careful design and construction methodologies. LXR has initiated a thorough 'avoid and minimise' process from the inception of the Hurstbridge Line Upgrade. The aim was to identify ecological values within the investigation area at an early stage and then use this information to avoid and minimise impacts where practicable. In order to avoid and minimise impacts to native vegetation the construction footprint was revised and a series of mitigation measures employed. One mitigation



measure to reduce the impact to native vegetation was the designation of No-Go Zones where construction would not impact native vegetation or threatened species habitat.

All vegetation within the Project boundary will be managed in accordance with the Vegetation Management Procedure. Consultation with affected stakeholders will be undertaken prior to the removal of vegetation in accordance with Section 6. Removal of native vegetation will be managed in accordance with Clause 52.03-7 of the Banyule, Darebin, Melbourne, Nillumbik and Yarra Planning Schemes in accordance with the *Guidelines for the removal, destruction or lopping of native vegetation* (DELWP 2017). In addition to the requirements of Clause 52.03-7, further measures to protect flora and fauna are identified below.

NO-GO ZONES

Initial vegetation mapping identified extensive areas of Endangered EVC across the investigation area. In order to reduce native vegetation removal in higher ecological value areas, impacts within these areas were targeted for the establishment of No-Go Zones.

To protect vegetation to be retained within the Project boundary, including native vegetation patches and scattered trees, No-Go Zones are applied for construction activities in accordance with arborist and ecologist advice and assessment. The No-Go Zones must be fenced with high-visibility parra webbing/barrier mesh/flagging and or temporary construction fencing and clearly signed as a 'No-Go Zone'. No-Go Zones are to be avoided by detailed design and construction works, with no admittance to those specific areas. No construction vehicles, machinery or equipment, lay down of materials or unauthorised personnel are allowed within No-Go Zones.

All designated No-Go zones will be included on the Project environmental control plans and put in place prior to the commencement of works. All tree pruning is to be conducted by a qualified arborist and carried out in accordance with AS4373-2007 (*Pruning of Amenity Trees*). A qualified fauna handler with the appropriate licences will survey all trees prior to removal and undertake fauna relocations where required.

Where there is potential for No-Go Zone encroachment; protective measures will be established as required in accordance with advice from the Project arborist. Tree protection fencing, in accordance with AS4970-2009 (*Protection of Trees on Development Sites*), is to be installed prior to commencement of construction and remain in place for the duration of the works.

PROTECTED FLORA

One EPBC Act flora species, the Matted Flax-lily (*Dianella amoena*) listed as endangered under the EPBC Act was recorded. The habitat this species was mapped within the Project boundary in one location, and will not be disturbed and a no-go zone fence will be established in the area. No other EPBC Act listed flora species were recorded or are likely to occur. No EPBC Act listed threatened ecological communities were recorded or are considered likely to occur.

The FFG Act protected Large Fruited Yellow Gum (*Eucalyptus leucoxylon megalocarpa*) listed as endangered under the FFG Act are observed within the Project boundary, including some specimens identified as amenity plantings. Planted vegetation is exempt from permit requirements, but where FFG Act threatened or protected vegetation is present a native vegetation Permit to Take will be sought under the FFG Act.

WEED MANAGEMENT

The Project will aim to develop and implement measures to avoid the spread, or introduction of weeds and pathogens during construction, including vehicle and equipment hygiene. All weeds identified on site will be managed as per the Flora and Fauna Management Procedure.

Numerous introduced weed species (including listed noxious weeds) were identified in the site ecological assessments within the Project boundary, including several weeds of national significance.

Weed management controls will be implemented in accordance with the *Catchment and Land Protection Act 1994*.

PROTECTED FAUNA

Ecological assessments including field ground-truthing and targeted surveys was undertaken within the Project boundary to determine the presence and potential significance of impacts to species listed as threatened and or migratory under the EPBC Act and FFG Act.

The Project has potentially suitable habitat for seven (7) species protected under the EPBC Act:



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- Australian Grayling (*Prototroctes maraena*) (Endangered)
- Eltham Copper Butterfly (*Paralucia pyrodiscus lucida*) (Endangered)
- Grey-headed Flying-fox (*Pteropus poliocephalus*) (Vulnerable)
- Growling Grass Frog (*Litoria raniformis*) (Vulnerable)
- Macquarie Perch (*Macquaria australasica*) (Endangered)
- Murray Cod (*Maccullochella peelii*) (Vulnerable)
- Swift Parrot (*Lathamus discolor*) (Critically Endangered).

These listed EPBC Act species are unlikely to have the potential to be significantly impacted by the Project as the:

- Swift Parrot habitat is present within the Project boundary, and any potential priority habitat for the Swift Parrot (i.e. near Macleod Station) determined as feeding habitat will be avoided by the project and designated as No-Go Zones.
- Eltham Copper Butterfly has recently been sighted in the Montmorency area. Investigations and assessment are underway and approvals will be sought if required.
- Avoiding impacts to Plenty River and Merri Creek waterways will minimise potential impacts to Australian Grayling, Macquarie Perch, and Murray Cod. Installation of a Combined Services Route two metres below the Plenty River using under-boring techniques has been proposed.
- Habitat for the Grey-headed Flying-fox and Growling Grass Frog is marginal, and foraging resources extend into the surrounding areas in larger known populations, with the expectation that these species are expected to be occasional visitors to the investigation area only.

SPA will engage the services of a qualified and permitted fauna handler to inspect the areas impacted by vegetation removal prior to their removal. All removal activities will be in accordance with the *Wildlife Act 1975* and in accordance with the Project specific Vegetation Management Procedure.

6.1.8 Waste Management

The objective of waste management is to ensure that waste materials generated during delivery of the Project are minimised and beneficially reused onsite or recycled offsite. This objective is based around the EPA Waste Management Hierarchy, and the following approach will be adopted to appropriately manage and segregate waste streams:

- Where possible, design will consider reduction in overall construction materials on the Project.
- The Project will identify the types of wastes that will be generated from the Project works, prior to commencement.
- Upon identification of waste streams, the waste hierarchy will be used to determine the process to classify waste streams for reuse, recycling, recovery or disposal.

Waste streams generated on site and the reuse, recycle or disposal method will be recorded for reporting purposes, with disposal to landfill being a last resort and only when all other options have been exhausted. A Waste Management Procedure will be developed to guide and inform the construction team on waste management. This procedure has been developed to:

- Ensure there are no potential hazards to human health and the environment as a result of waste generation and management for the construction phase of the Project.
- Identify the waste streams likely to be encountered on site.
- Promote the hierarchy of waste management – Avoid, Reuse, Recycle, Recovery.
- Provide information on the highest use opportunities where they exist.
- Outline how the waste needs to be disposed should a higher use not be reasonable or feasible.

Waste will be handled in accordance with the Environment Protection (Industrial Waste Resource) Regulations 2009.

6.1.9 Local Amenity Management

One of the key objectives of the Project is to maintain local amenity in the surrounding environment by ensuring:

- Obstructions do not protrude from premises causing interference with pedestrians or traffic in public places.
- Vegetation in the vicinity of the proposed works that is to be retained is clearly identified and protected.
- Construction plant, equipment and raw materials are stored on site.



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- Haulage routes for deliveries and transport of products offsite are clearly defined and communicated, with avoidance of local streets where possible.
- All necessary permits and licenses, if required to occupy and use areas outside of the Project boundary are obtained.
- Trucks and earthmoving plant leaving site are clean to ensure soil, mud and other site debris is prevented from spilling onto adjoining roads and footpaths.
- Roads and footpaths are cleaned on a regular basis to reduce potential impacts on surface water with consideration to water efficiency.

SPA will perform condition surveys across the site boundary and surrounding environment before and where required after completion of the works to demonstrate no damage or unreasonable affects have been caused by delivery of the Project.

Additionally, all land outside of the main construction footprint that has been affected by temporary construction activities will be reinstated to a condition at least equivalent to that existing immediately before the commencement works, except for the parts of those areas or land parcels that contain part of the permanent works. Handover works will be subject to agreement with the relevant land manager.

For land within the main construction footprint, an approved landscaping design consistent with the Urban Design Guidelines will be implemented prior to Project completion.

6.1.10 Transport Management

TRAFFIC

An overarching Traffic Management Plan will be prepared for the Project to describe the traffic management procedures to be implemented for the Project. SPA will be responsible for ensuring the Traffic Management Plan is implemented and any issues appropriately handled. General traffic management governance objectives include:

- Minimising the impact on local traffic.
- Working collaboratively with the road authorities (local councils and Department of Transport (DOT Roads)).
- Providing a safe environment for the travelling public and construction personnel.
- Catering for the needs of all road traffic; including pedestrians, cyclists, trucks and road based public transport services.
- Communicating the purpose of all proposed works affecting traffic.
- Communicating the arrangements for and impacts of works affecting traffic.

Worksite Traffic Management Plans will be provided for review to LXP, VicRoads and relevant stakeholders including the relevant councils, road authorities, Public Transport Victoria and the road safety auditor. A Traffic Management Liaison Group will be formed for the Project made up of DOT Roads, councils, Bicycle Victoria and Emergency Services.

Road management controls will be implemented in accordance with the *Road Management Act 2004* Code of Practice: Worksite Safety – Traffic Management.

PARKING

The Project will result in temporary disruption to commuter carparking around stations during station redevelopments and track works. The surrounding communities will experience periods of reduced local car parking availability caused by an increased presence of construction vehicles.

Parking management controls will be detailed in the Project specific CSRMP.

6.1.11 Sustainability

SPA recognises sustainability is a core objective for the Project and central to LXP vision to deliver initiatives to maximise social and environmental outcomes for key stakeholders and the community.

The Project will be assessed using the buildings self-assessment processes. Relevant criteria have been set by agreement between LXP and SPA and includes the following Minimum Sustainability Performance Criteria (MSPC) for infrastructure and buildings (as derived from the IS Design and As Built Rating Tool v1.2 and the Green Building Council of Australia Green Star and As Built Melbourne Metro Rail Tool (January 2016)):



Infrastructure:

- Supplier evaluation and contract award
- Managing supplier performance
- Climate change risk assessment
- Energy and carbon monitoring and reduction
- Water use monitoring and reduction
- Materials lifecycle impact measurement and reduction
- Light pollution and Waste management
- Diversion from landfill
- Crime prevention.

Buildings:

- Building operations and Maintenance Information
- Building user information
- Metering and Monitoring systems
- Paints, adhesives and sealants
- Engineered wood products
- Greenhouse Gas emissions
- Potable water and Light pollution to night sky.

SPA will submit the evidence requirements corresponding to each of the above MSPC to LXP within six (6) months of practical completion.

The Project will be certified with an IS rating using Version 1.2. An 'Excellent' rating has been targeted using the IS Rating tool Version 1.2 established by LXP for the Project. Whilst a targeted score has been established, SPA seeks to achieve higher rating results by taking a broader and deeper focus to all elements in the rating scheme. SPA will establish a credit pathway to meet LXP rating target and establish a sustainability strategy to generate sustainability opportunities during all phases of the Project.

The Infrastructure Sustainability Council of Australia (ISCA) is a member-based, not-for-profit peak body operating in Australia and New Zealand with the purpose of enabling sustainability outcomes in infrastructure. The Infrastructure Sustainability (IS) rating scheme facilitates the ratings of infrastructure projects and assets. The IS rating scheme is Australia and New Zealand only comprehensive rating system for evaluating sustainability across design, construction and operation of infrastructure.

The IS rating scheme evaluates the sustainability performance of the quadruple bottom line (Governance, Economic, Environmental and Social) of infrastructure development. The IS rating scheme aims to:

- Provide a common national language for sustainability in infrastructure.
- Provide a framework for consistent application and evaluation of sustainability in tendering processes.
- Help in scoping whole-of-life sustainability risks for projects and assets, enabling smarter solutions that reduce risks and costs.
- Foster efficiency and waste reduction, reducing costs.
- Foster innovation and continuous improvement in the sustainability outcomes from infrastructure.
- Build an organisation credentials and reputation in its approach to sustainability outcomes.

There are four stages in undertaking the process of an IS rating:

- Registration – Filling out a registration of interest form and signing rating agreement with ISCA.
- Assessment – The main stage with the most case manager support and interaction. This is undertaken by your designated Case Manager.
- Verification – This is undertaken by independent third-party verifiers and usually takes 3 months from submission to final score.
- Certification – Projects will be awarded an IS rating based on an overall score:

For IS Version 1.2 the below scoring system is used:

- 25-49+ - Commended
- 50-74+ - Excellent
- 75+ - Leading.



7 COMMUNITY AND STAKEHOLDER ENGAGEMENT

7.1 Key Engagement Methods

The Communications and Stakeholder Relations Management Plan (CSRMP) outlines how the Hurstbridge Line Upgrade will work collaboratively with LXP to manage communications, community and stakeholder engagement throughout the life of the Project. The CSRMP includes a range of tools to effectively advise, manage expectations, communicate and engage with the community via several channels. These include, but are not limited to:

- Meetings and briefings with key stakeholders.
- A dedicated 24/7 free call Project Information Line.
- Letterbox drops (works notifications).
- Information sessions, displays, pop-ups and community forums showing simplified technical drawings and plans.
- Frequently Asked Questions, fact sheets and information packs made available.

7.2 Construction Notification Timeframes

SPA will apply the LXP prescribed notification requirements for Project construction works. The application of these requirements will provide advance notification of activities and planned disruptions, allowing stakeholders and community members to plan for the impacts and make alternative arrangements where required.

The extent, timing and method of notice is detailed in Section 11.3 of the CSRMP.

7.3 Managing Community & Stakeholder Contacts

All community and stakeholder contacts will be responded to in a timely and professional manner and entered into the LXP stakeholder database. All community enquiries and complaints relating to day-to-day aspects of the Project are the responsibility of SPA.

The LXP 1800 number and email address will be used on the LXP website, collateral and notifications and are expected to be the most commonly used channel for people to make enquiries or complaints about the Project. The LXP call centre will be the first point of contact for enquiries/complaints and will endeavour to respond where appropriate, utilising a set of FAQs provided by the LXP communications team. The interaction will be recorded in the Consultation Manager stakeholder database.

Where an enquiry or complaint is in relation to issues beyond the scope of the information held by the contact centre, they will either transfer the phone call (warm transfer) or send an email (cold transfer) to the Community and Stakeholder team for action. The Project will have a dedicated mobile handset for all community calls which will be monitored by the Community and Stakeholder team during all hours of construction on a rostered basis.

7.3.1 Enquiry & Complaint Response Timeframes

The LXP Contact Centre will assess, classify and forward relevant enquiries and complaints to SPA for the Project. SPA will then work with the contact centre to respond to and resolve enquiries and complaints in accordance with agreed procedures.

The Communications and Stakeholder Relations team will manage enquiries and complaints in a timely and responsive manner, consistent with LXP Service Level Agreement and Complaints Handling Procedure and in accordance with the Project community charter. Enquiries and complaints can be received through several channels, including:

- LXP 1800 number and email address (managed by LXP Call Centre).
- Priority correspondence (via the Minister, local MP, LXP CEO, Public Transport Ombudsman).

7.3.2 Program partner community channel

SPA has and will continue to have regular meetings with Banyule City Council, Darebin City Council, Melbourne City Council, Nillumbik Shire Council and Yarra City Council to discuss the Project, including any site-specific environmental concerns. The relevant councils have a nominated point of contact, with other technical representatives involved in meetings, correspondence etc. as appropriate. All meeting minutes will be kept and action closure tracked.



In addition to councils participation on the Urban Design Advisory Panel, Design Packages that include new/modified assets that are to be owned or maintained by council(s), will be formally issued to the relevant council-nominated representative at each gateway in the Design Process, as required. This process is split into four stages with council involvement as follows:

- Gathering Design Inputs – provide inputs for consideration during the design process.
- Preliminary Design Review – a period for review and comment on relevant design packages.
- Detailed Design Review – a period for review and comment on relevant design packages.
- Final Design –to provide close out of comments to the relevant councils. Noting that the relevant councils were provided with a copy of the draft EMF for comment on 22 January 2021. A spreadsheet has been developed to document comments with subsequent responses.

7.3.3 Management plans

As mentioned in other parts of this EMF, the Project will be preparing further documentation and liaison groups to manage the detailed delivery processes during construction. These documents will involve stakeholder engagement to varying levels as required. A list of these documents is provided below:

- Communications and Stakeholder Relations Management Plan
- Construction Environmental Management Plan
- Construction Liaison Group
- Landscape Plan
- Rail Access Management Plan
- Service Management Plan
- Soil Assessment Report
- Spoil Management Plan
- Traffic Management Plan
- Waste Management Plan.



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8 DOCUMENT CONTROL AND UPDATE

Final controlled and published versions of the EMF will be housed in iTWOcx where they can be accessed by personnel as necessary. The personnel or key stakeholders to whom these copies have been issued will be sent amendments as they occur (following Minister of Planning approval), and it is their responsibility to discard superseded pages and insert new pages.

8.1 Issue, Revision and Re-issue

This EMF has been prepared by the Environmental Manager and reviewed by the Planning and Environment Specialists to ensure it meets the relevant requirements of the Environmental Management System, client requirements, specifications and standards.

The plan is approved to the satisfaction of the Minister of Planning, or delegate, and has been prepared in consultation with relevant local councils. Revisions may result from:

- Management review
- Audits (either internal or by external parties)
- Changes in construction program and/or scope
- Client complaints or non-conformance reports
- Major incidents or regulatory action.

Revisions shall be reviewed and approved by the relevant parties, i.e. the SPA Management Team and SPA Leadership Team, and be submitted to the Minister for Planning for re-approval.



Level Crossing Removal Project – Southern Program Alliance

APPENDIX A – ACCIONA INTEGRATED MANAGEMENT SYSTEM (AIMS)



Certificate of Conformity

Acciona Geotech Holdings Pty Ltd ABN: 99 616 868 314
Acciona Construction Australia Pty Ltd ABN: 66 618 030 872
Coleman Rail Pty Ltd ABN: 81 101 299 512
Geotech Pty Ltd ABN: 94 114 336 515
John Beever (Aust.) Pty Ltd ABN: 84 006 337 113
Acciona Industrial Australia Pty Ltd ABN: 20 620 692 784
Acciona Agua Australia Pty Ltd ABN: 84 128 531 742
Acciona Infrastructure Australia Pty Ltd ABN: 52 140 915 251
CWIEN Australia Pty Ltd ABN: 53 630 585 894
Acciona Concesiones Australia Pty Limited ABN: 27 613 360 615

To certify that their

Environmental Management System

has been assessed and registered as complying with the requirements of
ISO 14001:2015 – *Environmental management systems – Requirements with guidance for use.*

Scope of works covered by certification and locations
Refer to the Certification Schedule for further details.

Certification Number	20056	Period of Registration	
Issue Date	30/11/2020		30/11/2020 to 30/11/2023
Issue Number	03		

John Edwards, Operations Director
dlcs international

Certification is subject to ongoing surveillance assessments
The validity of this certificate can be verified at www.jas-anz.org/register

This certificate and certification mark remains the property of
dlcs international - www.dlcsi.com.au
St Kilda Rd Towers, 1 Queens Road, Level 6, Suite 625, Melbourne, VIC 3004



Accredited by the Joint Accreditation System of
Australia and New Zealand.
Acc. No. M5250513AM



Certification Schedule

Acciona Geotech Holdings Pty Ltd
Acciona Construction Australia Pty Ltd
Coleman Rail Pty Ltd
Geotech Pty Ltd
John Beever (Aust.) Pty Ltd
Acciona Industrial Australia Pty Ltd
Acciona Agua Australia Pty Ltd
Acciona Infrastructure Australia Pty Ltd
CWIEN Australia Pty Ltd
Acciona Concesiones Australia Pty Limited
 Certification Number 20056

Scope of works covered by certification

The provision of services related to the development, design, construction, operation and asset management of public and private infrastructure sector including roads, tunnels, bridges, rail, water treatment plants and desalination facilities.

At the following locations

Offices

Melbourne Office – 174 Turner Street, Port Melbourne, VIC 3207
 Sydney Office – Level 2, 55 Harrington Street, The Rocks, NSW 2000
 Brisbane Office – Level 2, 100 Melbourne Street, South Brisbane, QLD 4101
 Adelaide Office – Level 7, 80 King William St, Adelaide, SA 5000
 Perth Office – Level 3, 195 Great Eastern Highway, Belmont, WA 6104

Yards

JBA Sunshine Fabrication Yard – 78 Berkshire Road, Sunshine North, VIC 3020
 GGS Port Melbourne Workshop – 174 Turner Street, Port Melbourne, VIC 3207

Issue Date 30/11/2020
Issue Number 03
Page 01/01



Certificate of Conformity

Acciona Infrastructure Projects Australia Pty Ltd

ABN: 40 000 201 516

Australian Precast Solutions Pty Ltd

ABN: 37 113 220 894

To certify that their

Environmental Management System

has been assessed and registered as complying with the requirements of
ISO 14001:2015 – *Environmental management systems – Requirements with guidance for use.*

Scope of works covered by certification and locations

Refer to the Certification Schedule for further details.

Certification Number 20056
Issue Date 30/11/2020
Issue Number 01

Period of Registration
30/11/2020 to 30/11/2023

John Edwards, Operations Director
dlcs international

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Accredited by the Joint Accreditation System of
Australia and New Zealand.
Acc. No. M5250513AM



Certification Schedule

Acciona Infrastructure Projects Australia Pty Ltd Australian Precast Solutions Pty Ltd

Certification Number 20056

Scope of works covered by certification

Construction contracting, construction management, project management and traffic management including as required, the design, construction, operation and maintenance of roads, bridges, civil, building, rail, mining, water supply, water and waste-water treatment plants and property development projects, construction services to the telecommunications and energy industries and the operation of precast concrete manufacturing facilities.

At the following locations

Offices

Melbourne Office – 174 Turner Street, Port Melbourne, VIC 3207
Sydney Office – Level 2, 55 Harrington Street, The Rocks, NSW 2000
Brisbane Office – Level 2, 100 Melbourne Street, South Brisbane, QLD 4101
Adelaide Office – Level 7, 80 King William St, Adelaide, SA 5000
Perth Office – Level 3, 195 Great Eastern Highway, Belmont, WA 6104

Yards

Mount Kuring-gai Plant Yard – 26 – 32 Beaumont Road, Mt Kuring-gai, NSW 2080

Issue Date 30/11/2020
Issue Number 01
Page 01/01



PLANNING AND ENVIRONMENT ACT 1987

BANYULE PLANNING SCHEME
NILUMBİK PLANNING SCHEME
NILUMBİK PLANNING SCHEME

CONDITION 4.4 OF FITZSIMMONS LANE (FITZSIMMONS LANE (FOOTE STREET, PORTER STREET, MAIN ROAD AND LEANE DRIVE) UPGRADE PROJECT, INCORPORATED DOCUMENT, DECEMBER 2019)

ENDORSED DOCUMENT

SHEET 1 OF 27

[Signature]

SIGNED FOR
MINISTER FOR PLANNING

DATE 2/11/2020

SEPTEMBER 2020

Environmental Management Strategy

Fitzsimons Lane Upgrade Project

Authorised by the Victorian Government,
1 Treasury Place, Melbourne



Document Information

Document Details	
Issue Date	29/09/2020
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Status	For Approval

Revision Control

Revision Number	Change Detail	Date	Comment
2	N/A	12/02/2020	Initial draft for review
3	Revised following internal review and comments from DELWP	04/03/2020	Issued to Council and DELWP for review
4	Revised to address further comments from DELWP and Council	14/08/2020	Issued to Council and DELWP for review
5	Revised to address further comments from DELWP and Council	29/09/2020	Issued for Approval

Approval



Action	Name	Role	Date Signed	Signature
Author	Rhys Owen-Roberts	Senior Environment Manager	29/09/2020	
Reviewer	Alec Say	Senior Project Manager	29 /09/2020	
Approver	Dipal Sorathia	Project Director	29/ 09/2020	

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Glossary

Term / Abbreviation	Description
ACM	Asbestos Containing Material
AHD	Australian Height Datum
ASV	Area of Sensitive Vegetation
BCC	Banyule City Council
CEMP	Construction Environmental Management Plan
CHMP	Cultural Heritage Management Plan
COPC	Contaminants of Potential Concern
DEDJTR	Department of Economic Development, Jobs, Transport and Resources
DELWP	Department of Environment, Land, Water and Planning
DS	Drainage Scheme
EA	Environmental Auditor
EMS	Environmental Management Strategy
EPA	Environment Protection Authority
EVC	Ecological Vegetation Class
GDE	Groundwater Dependent Ecosystems
GED	General Environmental Duty
HI	Heritage Inventory
HV	Heritage Victoria
MAC	Metropolitan Activity Centre
MCC	Manningham City Council
MNES	Matters of National Environmental Significance
MRPV	Major Roads Projects Victoria
NEIC	National Employment and Innovation Cluster
NGZ	No-Go Zone
NSC	Nillumbik Shire Council
PAH	Polycyclic Aromatic Hydrocarbons

Term / Abbreviation	Description
PSDR	Project Scope and Delivery Requirements
SCO	Specific Controls Overlay
SEP	Site Environment Plan
SEPP	State Environment Protection Policy
SUP	Shared Use Path
TPZ	Tree Protection Zone
TRH/TPH	Total Recoverable Hydrocarbons/Total Petroleum Hydrocarbons
VHI	Victorian Heritage Inventory

1 Introduction

The Fitzsimons Lane Upgrade Project (**the Project**) is being delivered by the Victorian Government for the purpose of improving road safety and reducing congestion as part of a broader program of suburban road upgrades in Metropolitan Melbourne. Major Roads Projects Victoria (**MRPV**) is the Government's dedicated major road project delivery body charged with planning, developing and delivering major road projects for Victoria.

This Environmental Management Strategy (**EMS**) has been prepared by MRPV to guide its design, delivery and management of construction works associated with the Project. This EMS outlines the overarching delivery approach for the project (Section 2.3 and 4), identifies and outlines the planned response to the environmental aspects relevant to the Project's context (Section 2.2) and will guide environmental risk identification and management of impacts of the works.

This document responds to the Fitzsimons Lane (Foote Street, Porter Street, Main Road and Leane Drive) Upgrade Project Incorporated Document (December 2019) which requires an EMS to be prepared to the satisfaction of the Minister for Planning. This EMS provides:

- A summary of key construction methodologies (Section 3).
- An overarching framework for site or works specific measures to reduce and manage environmental and amenity effects during construction of the project. (Section 4)
- A summary of the consultation that informed the preparation of the EMS and a summary of the proposed ongoing engagement activities with the council, the community and other stakeholders during construction of the project, including enquiries and complaints management. (Section 5)
- A summary of performance monitoring and reporting processes, including auditing to ensure environmental and amenity effects are reduced and managed during construction of the project. (Section 6)

The Incorporated Document allows preparatory buildings and works prior to approval of an EMS.

2 Project Description

2.1 The Project

Fitzsimons Lane is a north-south declared arterial road and intersects the Banyule City Council (**BCC**), Manningham City Council (**MCC**) and Nillumbik Shire Council (**NSC**), approximately 17 kilometres km north-east of Melbourne's CBD. It is predominantly a divided road with two-lanes for general traffic in each direction and a posted speed limit of 80 km/h.

The Fitzsimons Lane Upgrade Project comprises of several upgrades to intersections along Doncaster-Eltham Road at Northern Route (Foote Street), Heidelberg-Warrandyte Road (Porter Street) and Eltham-Yarra Glen Road (Main Road). Additionally, there is an intersection upgrade of Eltham-Yarra Glen Road (Main Road) and Leane Drive, and the removal of the bus lane along Doncaster-Eltham Road (Fitzsimons Lane) between Heidelberg-Warrandyte Road (Porter Street) and Foote Street.



Figure 1: Fitzsimmons Lane Project Location and Key Features.

2.2 Project Scope

The project comprises the following key scope items:

- Upgrading of the existing signalised intersection at Foote Street to include:
 - A bus jump lane at the southern and northern approach
 - An additional right turn lane and through lane to replace bus lane at the northern approach
 - Extension of right turn and bus right turn lanes at the eastern approach
- Upgrading of the existing roundabout at Porter Street to signalised intersection to include:
 - Three through lanes, two right turn lanes, one bus lane and a left turn slip lane at the northern approach. A Bus departure lane has been provided at the southern departure and merge back to the traffic lane
 - Four through lanes, one right turn lane, one bus jump lane and one left turn lane at the southern approach. A Bus departure lane has been provided at the northern departure
 - One through lane, two right turn lane, one bus lane and one left turn slip lane at the eastern approach
 - One through lane, one right turn lane, one bus lane and one left turn slip lane at the western approach. A Bus departure lane has been provided at the eastern departure
- Upgrading of the existing 3-leg roundabout at Main Road to signalised intersection to include:
 - Three right turn lanes and one left turn slip lane at the northern approach
 - Three through lanes and two right turn lanes have been provided for the eastern approach
 - Three through lanes, one U-turn lane and three left turn lanes at the south western approach
- Upgrading of the unsignalised T-intersection at Leane Drive to signalised intersection
- Conversion of permanent bus lanes to all vehicle use between Porter Street and Foote Street
- Provision of new street lighting at intersections, road signage and landscaping at intersections; and
- New drainage and utility service upgrades/relocations.

2.3 Program Delivery Approach

The Program Delivery Approach (PDA) has been established as a procurement model to create a more sustainable contractor market, improve capacity and capability across all contractor tiers, improve efficiency of procurement, provide time and cost savings and ultimately improved project solutions value for the State of Victoria.

Central to this delivery model is the establishment of contractor and designer panels. Five panel groupings have been established based on capital cost and project complexity. Pre-selected contractors and designers have been appointed to the panels from which a contractor and designer will be selected to progress designs, costs and ultimately delivery. Performance of the organisations on the panels will be taken into consideration when awarding future work and

therefore projects are incentivised to perform across a number of key result areas, including environmental performance and sustainability.

2.4 Existing Environmental Conditions

A summary of the existing environmental conditions is presented in Table 1 below.

Table 1: Summary of Existing Environmental Conditions.

Environmental Discipline	Description
Land use and community	<p>The project is located within the road corridor. Adjacent land uses are summarised below:</p> <p>North: a mixture of medium density residential and public open spaces (mainly parkland)</p> <p>South: medium density residential, with some commercial premises including mechanics, car wash, and a service station.</p> <p>East: a mixture of low-medium density residential and public open space (mainly parkland: Templestowe Reserve, Fitzsimmons Lane Reserve, Hohnes Hill Reserve, Eltham, Eltham Lower Park, Porter Street Reserve, Research Creek) and minor commercial including a service station.</p> <p>West: mixture of low-medium density residential and public open space (mainly parkland: Fitzsimmons Lane Linear Reserve, Westerfolds Park, Alan Marshall Reserve and Research Creek).</p>
Cultural Heritage	<p>No Aboriginal cultural heritage was located during the Standard Assessment however, one area of archaeological potential was located within the Fitzsimmons Lane Linear Reserve directly south west of the Fitzsimmons Lane and Main Road intersection. This site was excavated as part of the Complex Assessment in five 1m x 1m pits. The soil profile was found to be disturbed, and no Aboriginal cultural heritage was located.</p>
Built Heritage	<p>There is one listed heritage place within the project area and three other places adjacent to the project area. The listing within the project area relates to the heritage place "River Red Gums - Fitzsimmons Lane and Porter Street (HO63)" on the north-eastern corner of the Fitzsimmons Lane and Porter Street intersection. While the majority of these trees are located within private land adjacent to the road reserve, there are listed River Red Gum trees located within the tree reserve within the boundary of the Road Zone Category 1 (RDZ1).</p>
Ecology	<p>A total of 145 vascular plant species were recorded in the study area during the field assessment survey, of which 59 (41%) were native and 86 (59%) introduced species. It is considered unlikely that any naturally occurring EPBC Act, FFG Act or DELWP Advisory listed flora species occur at the site due to the generally highly modified condition of the vegetation, much of which consists of planted and recolonising native vegetation, mown exotic grass, and is generally dominated by a high cover of exotic species. It is worth noting that one DELWP advisory listed flora species, Mugga Ironbark was recorded in the study area. However, the occurrence of this species at the project site was outside its natural range and therefore likely to have been planted.</p> <p>Three Ecological Vegetation Classes (EVCs) were recorded in the study area:</p> <ul style="list-style-type: none"> • Valley Grassy Forest (EVC 47) • Plains Grassy Woodland (EVC 55) • Riparian Shrubland (EVC 19) <p>Swift Parrot, Grey-headed Flying-fox and Eltham Copper Butterfly were considered moderately to highly likely to occur based on the desktop assessment. Swift Parrots may periodically fly over the site or browse on winter flowering Eucalypts such as Yellow Box and Mugga Ironbark, both of which occur within the project area. However, this would only be on a temporary basis as they fly north across the suburbs of Melbourne to their over wintering habitat. From the distribution of records, it appears this flight path is broad and variable across the north-east of Melbourne. An assessment against the significant impact criteria for this species determined that the project was unlikely to have a significant impact on Swift Parrot.</p> <p>Grey-headed Flying-fox could be found flying through the project area but are unlikely to utilise habitat for prolonged periods or be significantly impacted by the project works. The habitat within the project area is of poorer quality than what is available in the surrounding area, for example the Yarra River and associated parklands, which would be the preferred habitat for these species within the local area.</p>

Environmental Discipline	Description
	There are several Eltham Copper Butterfly records in Hohnes Hill Reserve which is adjacent to where vegetation is being removed along Main Road near the roundabout. The reserve is managed by NSC as a conservation reserve for the species, however, there have been no individuals recorded at this site in the past 10 years and it is considered likely to be locally extinct.
Surface Water	The project is located in the Yarra catchment, which includes the Yarra (Birrarung) River, the largest river in the Port Phillip and Westernport region. The river rises in the Great Dividing Range to the east of Warburton and flows 245 kilometres until entering Port Phillip at Newport. The Lerderberg River and Yarra River, between Warburton and Warrandyte, have been identified as a Victorian Heritage Rivers, meaning that they have significant beneficial values. The project crosses the Porter Street and Eltham Park Drain major drainage lines, which run into Diamond Creek, and a number of smaller council drainage systems. It is not contained within any Melbourne Water Drainage Schemes or Development Services Schemes.
Geology and soils	<p>The project area is underlain by Devonian-Silurian sediments of the Melbourne and Anderson Creek Formations, both of which are part of the Murrindindi Supergroup. Quaternary alluvial sediments overlie the Melbourne and Anderson Creek Formations infilling valleys of major drainage features.</p> <p>Characteristically, the Anderson Creek and Melbourne Formations are marine in origin consisting of mudstones, sandstones and siltstones that have been folded, faulted and intruded with dykes, silts and granite bodies. Weathering within these formations is variable. The Quaternary alluvium and alluvial terraces are associated with the Yarra River and Diamond Creek and consist of generally unconsolidated gravel, sands, silts and is variably sorted and rounded.</p>
Topography and drainage	The project area topography is highly variable and ranges from approximately 25m AHD to 90 m AHD. A number of surface water bodies were identified within 150 m radius of the project area. Based on the topography, surface water is expected to flow towards the Yarra River.
Contamination	<p>The results of the soil contamination investigation program identified the following:</p> <ul style="list-style-type: none"> • With the exception of lead at one investigation location (T51-01), all Contaminants of Potential Concern (COPC) in soil were reported to be below the adopted assessment criteria. Investigation location T51-01, is located along Porter Street. Immediately north of T51-01 is a site which was subject to a statutory environmental audit in 2001 (where elevated concentrations of metals in soil and groundwater had been identified) and a site identified to be currently used as a carwash but was historically used as a service station. • Concentrations of benzo(a)pyrene, Total Recoverable Hydrocarbons (TRH) C₁₆-C₃₄, nickel and zinc were identified in several shallow fill locations in excess of the adopted assessment criteria • Soil in the project area has an average recorded pH of 6.7 (typical of background conditions) • No evidence of aesthetic impacts was identified (such as the presence of volumes of solid inert waste, stained or odorous soils) • Concentrations of Total Petroleum Hydrocarbons (TPH) C₁₀-C₃₆, copper, lead, zinc, Polycyclic Aromatic Hydrocarbons (PAHs), benzo(a)pyrene, and fluoride were reported in excess of thresholds for Fill Material classification <p>Based on the soil analytical results and further statistical analysis, soils beneath the site are indicatively classified as "Category C" soil.</p>
Groundwater	<p>The project is located in the East Port Phillip Bay groundwater catchment. The primary drainage features include the Yarra River, and several tributaries (including Diamond Creek) and named drains, which are located within 2km of the Specific Controls Overlay (SCO).</p> <p>Victorian groundwater maps indicate groundwater at 5–10 metres below ground level along drainage lines and alluvial terraces, and 20–50 meters below ground level at elevated locations. Recorded groundwater levels from published EPA Audit report for 101-105 Porter Street Templestowe indicated that groundwater levels were recorded at 5.9 to 7m below ground level within mapped alluvial material.</p> <p>Regional groundwater flow direction is predicted to flow towards the south western direction following the local topography, in subdued profile with local flow towards discharge features of the Yarra River and Diamond Creek.</p>

Environmental Discipline	Description
	<p>The following sensitive receptors were identified near the project:</p> <ul style="list-style-type: none"> • 6 bores with beneficial groundwater uses occur within 500m of the SCO • 15 ecosystems that rely on the subsurface presence of groundwater with a variable potential for groundwater interaction were identified within 2km of the SCO; and • 6 ecosystems exist within 2km of the SCO that rely on the surface expression of groundwater and have a moderate to high potential for groundwater interaction. <p>No coastal acid sulphate soils were identified within the study area boundaries to location and elevation of the sites.</p>
Arboriculture	<p>In total, 3059 trees were recorded within the study area. Approximately 50% of the assessed tree population are indigenous species, 30% are Australian native species, and 20% are exotic. Across the study area, 0.5% (15) trees have been assessed with a 'Very High' retention value (from an arboricultural perspective), 10% (310) trees have been assessed with a 'High' retention value, 23% (696) trees have been assessed with a 'Medium' retention value and 66.5% (2038) trees have been assessed with a 'Low' retention value. Of the total number of trees assessed, 83% have medium or low retention value. This is largely attributed to the unmanaged nature of the road reserves where structurally defective trees have been retained in the landscape.</p>

2.5 Project Approvals

A summary of the Commonwealth and State project approvals are given below in Table 3 and Table 3, respectively.

Table 2: Summary of Commonwealth Project Approvals.

Legislation	Responsible Authority	Approval	Purpose/Implication	Current Status
<i>Environment Protection and Biodiversity Conservation Act 1999</i>	Department of Agriculture, Water and the Environment	EPBC Act Referral	To assess the impact of project activities on Matters of National Environmental Significance (MNES).	Self-assessment did not recommend referral to the Department.

Table 3: Summary of State Project Approvals.

Legislation	Responsible Authority	Approval	Purpose/Implication	Current Status
<i>Planning and Environment Act 1987</i>	Department of Environment, Land, Water and Planning (DELWP) Minister for Planning	Banyule, Manningham and Nillumbik Planning Scheme Amendment GC119	The Planning Scheme Amendment facilitates the development of the project and removes the requirement for a Planning Permit, subject to meeting certain conditions contained in the approved Incorporated Document.	Approved by the Minister for Planning
<i>Environment Effects Act 1978</i>	DELWP	Project referral	Self-assessment conducted and no project referral required.	Not applicable
<i>Major Transport Projects Facilitation Act 2009 (MTPFA)</i>	Premier of Victoria Minister for Planning Minister for Transport	Project declaration and designation of an MTPFA project boundary	-Declared for the purposes of enabling the Project Area for the delivery of the project works. -Streamlines a number of land, road and utilities works under a single Act.	Project Area has been declared

Legislation	Responsible Authority	Approval	Purpose/Implication	Current Status
<i>Aboriginal Heritage Act 2006</i>	Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation	Cultural Heritage Management Plan (CHMP)	Required to manage and control harm to Aboriginal cultural heritage. CHMP No.15845 was approved by the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation (WWWCHAC) on 8 February 2019.	CHMP has been approved
<i>Flora and Fauna Guarantee Act 1988</i>	DELWP	Flora and Fauna Guarantee Permit	Permit, if required, to remove protected flora and fauna.	Permits to be obtained
<i>Water Act 1989</i>	Melbourne Water	-Works on waterways permit -Groundwater abstraction licence	The project is located within the Port Phillip and Westernport Catchment Management Authority (CMA) region. Under the Water Act, the designated waterways, regional drainage and floodplain management authority is Melbourne Water Corporation (Melbourne Water).	Permits to be obtained
<i>Wildlife Act 1975</i>	DELWP	Management authorisation for the salvage and handling of fauna	In the event that works will require the removal or destruction of wildlife.	Permits to be obtained
<i>Environment Protection Act 1970</i>	EPA	Works approval	Project activities are required to adhere to relevant State Environment Protection Policies (SEPPs) or equivalent.	Approval not required
<i>Catchment and Land Protection Act 1994</i>	Department of Economic Development, Jobs, Transport and Resources (DEDJTR)	Permit	Measures to avoid and minimise weed dispersal and minimise the introduction of new weeds are addressed in the CEMP	Not required
<i>Heritage Act 2017</i>	Heritage Victoria (HV)	Permit or Consent for works to disturb historic sites	Four State listed heritage places were identified within or adjacent to the SCO. The heritage listing "River Red Gums – Fitzsimmons Lane and Porter Street" (HO63) will be protected by a No-Go Zone and further conditions as detailed in Section 4.5.	Permit to be obtained where required.
<i>Yarra River Protection (Wilip-gin Birrarung murron) Act (YRPA) 2017</i>	DELWP	N/A	Engagement with stakeholders relating to the YRPA and Yarra Strategic Plan has occurred for works within 500m of the Yarra River. This includes relocation of the River Peel sculpture. All other works are greater than 500m.	No permit required.

3 Summary of Key Construction Methodologies

3.1 Project Construction Strategy

The D&C Contractor will develop a project specific Construction Management Plan (**CMP**) to outline the approach to construction. The CMP will include the construction methodology and strategy to execute a safe, effective and successful project. The CMP provides details of how the Project teams will:

- Develop and select options including opportunity for innovations;
- Overcome constraints;
- Optimise the balance between construction efficiency and minimising disruption to the road network; and
- Outline the site-specific high-risk activities and mitigations measure to minimise/eliminate the risks.

The D&C Contractor will develop and refine the Project's construction methodology to achieve the following objectives:

- Adopting methodologies which provide best value for money;
- Maximising safety outcomes through innovative construction techniques and initiatives;
- Minimising impacts to road users, local community and businesses;
- Minimising impacts to the environment;
- Minimising / eliminating the site-specific risk; and
- Developing and maintaining a flexible construction approach to capitalise on opportunities.

3.2 Summary of the construction approach

The indicative construction program and summarised construction activities are provided at Table 4.

Table 4 - Indicative Summary of Construction Program and Activities

Area	Details	Approximate dates
Preparatory Works	<p>Mobilisation and site establishment works will be undertaken within the Project Boundary as part of preparatory use and development. This includes the following activities:</p> <p>Preparatory Works as defined in the Incorporated Document:</p> <ul style="list-style-type: none"> • Works, including vegetation removal, where, but for this incorporated document, a planning permit would not be required under the provisions of the planning scheme. • Investigating, testing and preparatory works to determine the suitability of land, and property condition surveys. • Construction and use of access points and working platforms. • Site establishment works including temporary site fencing and hoarding, site offices, and hardstand and laydown areas. • Construction, protection, modification, removal or relocation of utility services • Establishment of environment and traffic controls, including designation of "no-go" zones. • Establishment of temporary car parking. • Demolition to the minimum extent necessary to enable preparatory works. • Removal of native vegetation to the minimum extent necessary to enable preparatory buildings and works. • Salvage of aboriginal cultural heritage material and other management actions required to be undertaken in compliance with a Cultural Heritage Management Plan approved under the Aboriginal Heritage Act 2006 or otherwise in compliance with that Act. <p>Environmental Activities:</p> <ul style="list-style-type: none"> • Installation of 'no-go zones' and tree protection zones where relevant within the Project Boundary • Installation of environmental controls in and around dedicated work areas 	Early Jan to mid June 2021

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	<ul style="list-style-type: none"> • Tree clearing and vegetation removal, including fauna handler supervision (where required) • Site contamination assessments • Archaeological inspections and recordings (if required). 	
Main Works	<p>Main works will include:</p> <ul style="list-style-type: none"> • Clearing, grubbing and additional tree/vegetation removal • Utility and service relocations • Earthworks, including export of material and/or import of material as required • Placement of road base and compaction • Laying of asphalt • Curb and drainage • Installation of lighting, traffic signals and signage <p>provision of line marking and road furniture (i.e. road barriers)</p>	Mid 2021 to late 2023
Post Commissioning / Completions	<p>Post commissioning / completions works will include:</p> <ul style="list-style-type: none"> • Hard and soft landscaping • Rectification works • Reinstatement of temporary areas including car parking and site facilities • Demobilisation. 	Mid 2023 to late 2023
Temporary Impacts	<ul style="list-style-type: none"> • Temporary use of construction laydown areas, site compounds, amenities and administration buildings • Construction traffic movement • Display of construction, directional and identification signs 	Ongoing throughout project duration

Note: These are indicative only and are subject to change.

4 Environmental Management Strategy

The Environmental Management Strategy is presented below in Figure 2. The EMS is the overarching framework for delivery of the Project, which will be adopted to identify and manage environmental risk and impacts of the construction works. From this EMS, the D&C Contractor will develop a detailed Construction Environmental Management Plan (**CEMP**) which sets out the manner in which the D&C Contractor will ensure that the Project Activities have minimal impact on the local environment and must address all environmental requirements, relevant Approvals, any conditions of those Approvals and the Contract requirements.

Environmental performance will be monitored and reported by the D&C Contractor with overarching supervision by MRPV.

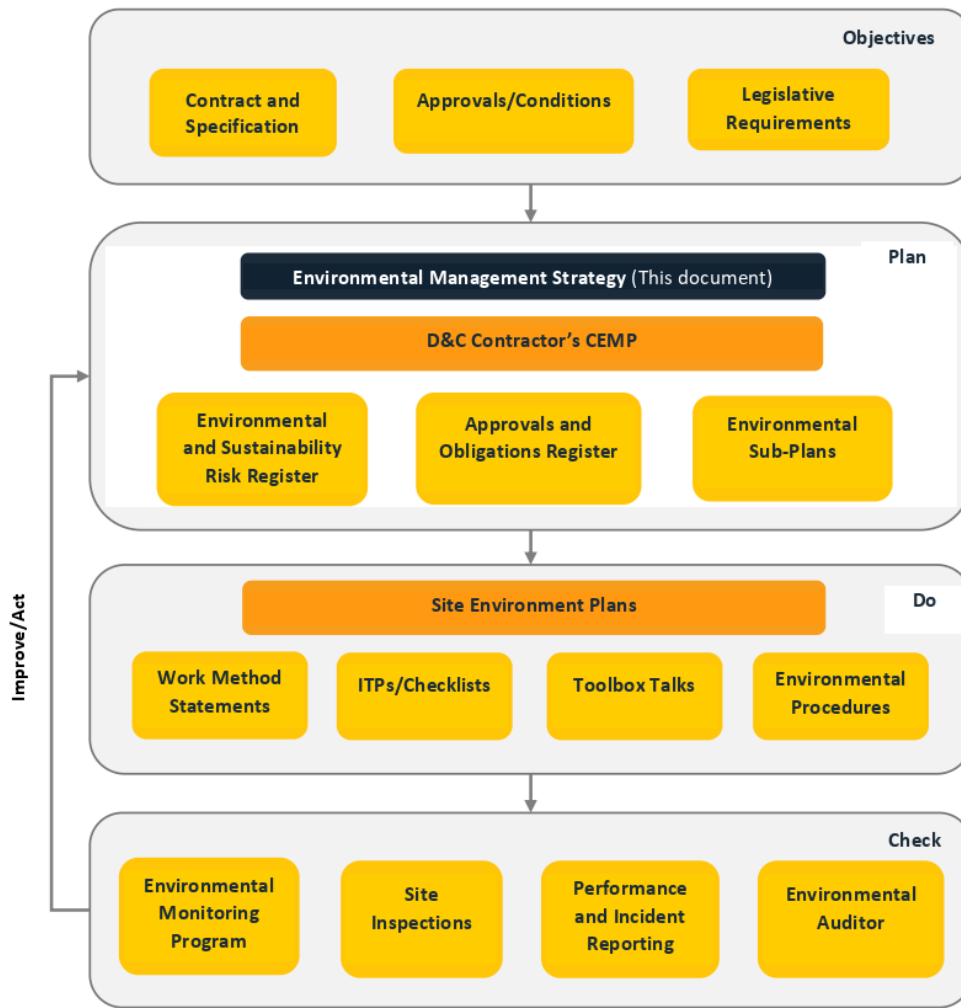


Figure 2: Environmental Management Strategy Framework

4.1 D&C Contractor’s Environmental Management System

The D&C Contractor must establish, implement and maintain for the duration of the Contract an Environmental Management System in accordance with the requirements of ISO 14001:2015 (or equivalent). The Environmental Management System must make provision for the work of subcontractors.

The D&C Contractor must provide evidence to MRPV of the certification to the ISO 14001:2015 standard or provide an assessment by the Independent Auditor that the D&C Contractor’s system meets the requirements of the standard

4.2 D&C Contractor’s Construction Environmental Management Plan

The D&C Contractor must develop and implement a Construction Environmental Management Plan (CEMP) for the Project, which details the following:

- Scope, including an overview of the works, overarching environmental objectives and targets
- Roles and responsibilities, including how the project will be resourced and how the project leadership are committed to delivering the highest environmental standards
- Planning, risk management and operational control, including an overview of the environmental risks and opportunities, processes to track and manage legal and contractual obligations, permits and approvals, detail on how

- work will be planned and risk management processes, management of sub-contractors, change management, detailed environmental mitigation measures and emergency preparedness and emergency response
- Training, including inductions and toolboxes
 - Communication, including engagement with Regulators, internal and external stakeholders.
 - Monitoring, audit and review, including tracking the effectiveness of mitigation measures, inspections, audits and environmental monitoring
 - Continual improvement including Incident response measures, incident notification, incident reporting and investigation, details on the management of environmental non-conformances, corrective action and identifying lessons learnt, complaints management and recording keeping and document control.

The CEMP must be submitted to MRPV for approval, prior to commencement of works.

4.3 D&C Contractor’s Site Environmental Plans

The D&C Contractor must establish, implement and maintain for the duration of the Contract site-specific Site Environmental Plans (SEPs) for all areas of the project. SEPs must be updated as works progress to ensure they communicate up to date mitigation measures.

Dedicated SEPs must also be developed to address works at the locations described below:

- Works around waterways (each location)
- Proposed works outside of the project boundary
- Site Establishment (site compound, laydown yards etc)
- Any other areas as directed by the Superintendent

SEPs must be separately controlled documents and incorporate the following (as a minimum):

- A scaled drawing or drawings covering the extent of works to be undertaken that clearly shows:
 - No Go Zones
 - sensitive receptors, including aquatic and terrestrial environments, community and social elements
 - the location and extent of environmental controls including all drainage, erosion and sediment controls, stockpiles, spill kits and other environmental management controls
 - modifications to existing control devices
 - effects on permanent works
 - monitoring locations, and
 - Explanatory text to describe the key controls and management measures.

The SEPs must be submitted to MRPV for approval prior to commencement of works.

4.4 Environmental Performance Requirements

The potential environmental and amenity effects of the project are listed in Table 5 below. Objectives, performance criteria and performance requirements are listed for each effect, consistent with contractual obligations. It is considered that where the performance criteria are met and the performance requirements are implemented, the environmental and amenity effects have been reduced and managed appropriately.

Table 5: Environmental requirements and performance criteria

Objectives	Performance criteria	Performance criteria code	Performance requirements
Management systems			
Prepare and Implement an environmental management process (as outlined for the EMS, CEMP, WEMPs and OPEMP)	Environmental impacts are avoided, mitigated or offset through the implementation of effective environmental management plans during the Term	EM1	Implement effective measures in the CEMP that are consistent with the AS/NZS/ISO 14000 series of standards for environmental management systems to achieve environmental design requirements and manage the Works.
		EM2	Assess and document compliance of design with the environmental requirements (including Approval conditions).
		EM3	Implement effective measures in the SEPs to achieve site-specific construction stage environmental requirements.

Objectives	Performance criteria	Performance criteria code	Performance requirements
		EM4	Record, respond to and manage environmental incidents and complaints.
Air			
Minimise the occurrence and impacts of dust and odour emissions	Emissions of odorous substances or particulates must not create or be likely to create nuisance conditions for the public	AQ1	Plan, apply and monitor management measures for road construction and maintenance activities, including earthworks and materials haulage (including stockpiles), to minimise potential dust impacts and or nuisance to the public in accordance with relevant legislation, State environment protection policies and best practice guidelines.
Biodiversity			
Protect biodiversity values	Removal of native vegetation and established large trees is avoided, minimised and offset (where appropriate) Construction and maintenance impacts on flora and fauna species and habitat are minimised	B1	Implement measures to minimise and where possible, avoid impacts on native vegetation and fauna habitat during the Term including: (a) minimising removal of mature trees and native vegetation; (b) minimising footprint and surface disturbance as a result of temporary and permanent works in vegetation areas; (c) develop and implement a 'highest and best use timber reuse strategy'; and (d) implementation of barriers to protect vegetation and habitat. Manage the disturbance of listed species in accordance with relevant legislation, State environment protection policies, guidelines and Approvals. Seek out and implement flora and fauna innovation opportunities.
		B2	Ensure that the Project Activities do not encroach or impact the Area of Sensitive Vegetation on the west side of Fitzsimons Lane, by utilising design solutions such as retaining walls.
		B3	Native vegetation within No Go Zones associated with the delivery of the project may be lopped or pruned without the need to secure additional offsets subject to the following conditions: • The D&C Contractor must seek confirmation in writing from MRPV prior to lopping or pruning, • no more than 1/3 of the foliage may be removed, • no pruning or lopping of the main trunk is permitted • an arborist assessment must confirm the lopping or pruning will not impact the long term viability of the vegetation.
		B4	Records of all native vegetation removed must be kept and provided to the State and Councils, including the location, type of vegetation and area removed.
		B5	Consideration must be given to maintaining habitat connectivity. Where trees are removed resulting logs should be relocated to nearby areas to increase habitat value where practicable in consultation with Council(s). Where this is not possible, appropriate reuse options should be considered.
		B6	Prepare a Tree Protection Plan, in accordance with AS4970-2009 to protect trees in accordance with the Standard.

Objectives	Performance criteria	Performance criteria code	Performance requirements
		B7	Project Activities must comply with the Growling Grass Frog Crossing Design Standards in all conservation areas and any adjacent sections of waterway identified under the Biodiversity Conservation Strategy for Melbourne's Growth Corridors.
		B8	Measures to ensure no adverse impacts to Swift Parrot, Grey-headed Flying Fox and Eltham Copper Butterfly must be included in the CEMP and implemented. This includes pre-clearance checks by an ecologist and appropriate education of the workforce.
	Fauna passage in freshwater and estuarine waterways maintained	B9	Design, construct and maintain culverts and bridge structures to maintain fauna passage on freshwater and estuarine waterways that support fish habitat.
	Injury to fauna avoided and damage to breeding habitat minimised.	B10	Implement a fauna protection, salvage and relocation procedure for clearing all vegetation with habitat value.
		B11	An ecologist or wildlife handler must be present during the removal of hollow bearing trees.
	Introduction or spread of declared noxious weeds, pests and pathogens avoided	B12	Implement measures to avoid and prevent the spread and introduction of weeds and pathogens where practicable, during construction.
		B13	Implement a weed and pest management program during the maintenance stage to identify and eradicate weeds and pests and prevent spread to adjoining properties.
Contaminated soils and hazardous materials			
Minimise the risk to humans and ecosystems from contaminated land	No human health and ecosystems impacts from exposure to contamination and hazardous materials	C1	Develop and implement procedures for the discovery, documentation and management of contamination and hazardous materials in accordance with relevant legislation, State environment protection policies and best practice guidelines.
	Protect local amenity from odour from the excavation and transportation of contaminated material	C2	Develop and implement measures for odour management during the excavation and transportation of contaminated materials.
	No importation of contaminated soils or materials to the site	C3	Establish and maintain systems to ensure materials imported to site are procured from a traceable recorded source and inspected and certified as free from contamination.
Cultural heritage			
Protect Aboriginal and non-Aboriginal cultural heritage values	No unauthorised disturbance to Aboriginal cultural heritage sites and areas of cultural significance	CH1	Undertake Project Activities in accordance with the requirements set out in the relevant CHMP.
		CH2	Develop and implement contingency procedures for the management of discovered Aboriginal cultural heritage when a CHMP does not exist.
		CH3	Conduct or coordinate aboriginal cultural heritage awareness induction and training of construction personnel.
	The structural integrity of registered cultural heritage sites is protected	CH4	Implement a process and program of verification and condition assessments of registered non-Aboriginal cultural heritage places, (streetscapes, buildings or structures) potentially impacted by construction.

Objectives	Performance criteria	Performance criteria code	Performance requirements
		CH5	Develop and implement contingency procedures for the management of known non-Aboriginal cultural heritage places in accordance with relevant legislation.
	Places of non-Aboriginal cultural heritage or archaeological heritage are not damaged, disturbed or otherwise adversely impacted without appropriate authorisation	CH6	Develop and implement contingency procedures for the management of discovered non-Aboriginal cultural heritage places in accordance with relevant legislation.
		CH7	Design permanent and temporary works to avoid or minimise impacts to identified non-Aboriginal cultural heritage places.
		CH8	Consult with Heritage Victoria on design changes which could impact listed heritage places. Obtain a Heritage Permit for any impact to places or objects listed on the Victorian Heritage Inventory (VHI) and Victorian Heritage Register (VHR)
		CH9	Ensure measures to protect heritage trees are incorporated into the CEMP and implemented. Develop a Tree Protection Management Plan in consultation with relevant Council.
Erosion and sediment control			
Minimise the impacts of erosion	All construction and maintenance activities involving ground disturbance are managed to minimise erosion and sediment potential	ES1	Develop and implement erosion and sediment control procedures for all construction and maintenance activities that are consistent with: (a) EPA 'best practice' environmental management guidelines'; and (b) International Erosion Control Association (IECA) environmental guidelines.
	Consistent with EPA 'best practice' environmental management guidelines	ES2	Develop and implement a water quality monitoring plan to assess the effectiveness of measures for the protection of beneficial uses of waterways in accordance with: (a) State Environment Protection Policy (Waters); (b) MRPV Integrated Water Management Guidelines; (c) EPA Publication No. 480 Environmental Management Guidelines for Major Construction Sites; (d) EPA Publication No. 275 Construction techniques for sediment pollution and control; and (e) EPA Publication No. 960 Doing it Right on Subdivisions.
	Consistent with International Erosion Control Association (IECA) environmental guidelines	ES3	Programme and manage construction activities to avoid work in waterways. Where work in or near waters is unavoidable, implement procedures to minimise impacts on downstream water quality and comply with the requirements of any permits from the responsible authority(s).
Fuels and chemicals			

¹ It is noted that with the *Environment Protection Amendment Act 2018* and associated Regulations and References coming into effect on the 1st July 2021, previous guidelines and state environment protection policies will be superseded. Where superseded guidelines or state environment protection policies are referred to in these Environmental Performance Requirements, the most current equivalent reference is to be adopted.

Objectives	Performance criteria	Performance criteria code	Performance requirements
Avoid environmental harm due to leakage or spillage of all fuels and chemicals	No environmental harm due to leakage or spillage of all fuels and chemicals	FC1	Avoid environmental harm due to leakage or spillage of all fuels and chemicals.
Noise and vibration			
Minimise the adverse impacts from noise and vibration	Construction noise has minimum impact on amenity	NV1	Develop and implement procedures for the management of construction and maintenance noise in accordance with the relevant EPA guidelines and consistent with the Department of Transport (formerly VicRoads) Reference Documents.
	Construction vibration does not disturb the community and damage buildings and structures	NV2	Develop and implement construction procedures for the operation of construction plant to minimise vibration disturbance to the community and avoid damage to buildings and structures. Develop and implement procedure for undertaking property condition reports that includes stakeholder consultation.
	Traffic noise impacts generated during the operations phase minimised	NV3	Comply with Department of Transport policy for traffic noise where applicable.
Visual amenity and landscape			
Minimise impacts on the built environment and landscape, including public open space, and maximise opportunities for enhancement of public amenity	Public open spaces preserved and enhanced	LV1	Reinstate public open spaces and facilities disturbed by temporary works.
	Impact of light emissions minimised	LV2	Develop and implement management measures to minimise light spillage during construction to protect the amenity of adjacent surrounding neighbourhoods, parks and community facilities and urban environments.
Water resources – water use			
Avoid potable water use for construction activities	Non-potable water used for construction as the preferred option wherever practicable	WRN1	Identify and utilise known non-potable water for construction and maintenance activities in accordance with the requirements of any permits from the responsible authority(s), if required.
Water resources - groundwater			
Protect the beneficial uses of groundwater	Groundwater not adversely impacted by construction	GW1	Develop and implement a procedure for the unexpected discovery of groundwater that outlines the management requirements to protect beneficial uses, in accordance with the State Environment Protection Policy (Waters).
Water resources – surface water			
	Minimise impacts on surface water quality	SW1	Implement at source water sensitive road design where practicable.

Objectives	Performance criteria	Performance criteria code	Performance requirements
Protect the beneficial uses of surface water	during construction and operation/maintenance	SW2	Satisfy the requirements of the State Environment Protection Policy (Waters), and requirements of relevant authorities. The design of surface water control measures for the project as a whole must comply with: (a) the MRPV Integrated Water Management Guidelines; and (b) CSIRO Best Practice Environmental Management Guidelines for Urban Stormwater (1999).
	Minimise change to existing flow regimes	SW3	Design and construct permanent and associated temporary works to maintain and protect the pre-construction conditions of the receiving waterways.
Protection of beneficial uses of flood plains	Avoid impacts to existing flood regimes	SW4	Meet Melbourne Water requirements for flood management.

4.5 Areas of Sensitive Vegetation

The removal of sensitive vegetation and native vegetation, collectively termed Areas of Sensitive Vegetation (ASV), is to be avoided to protect the biodiversity values of the Project Area. A three-step approach (avoid, minimise, offset) will be adopted to ensure no net loss to biodiversity as a result of the removal of native vegetation. The successive stages of this precautionary approach to conservation are explained below:

1. **Avoid** the removal, destruction or lopping of native vegetation by locating or designing the project such that native vegetation is not disturbed.
2. **Minimise** impacts from the removal, destruction or lopping of native vegetation that cannot be avoided by locating or designing the project to reduce the amount of disturbance.
3. **Offset** to compensate for the biodiversity impact from the removal, destruction or lopping of native vegetation that cannot be reasonably avoided.

During the development of the reference design, detailed surveys were conducted to determine the location and extent of ASVs within the project area. A key objective of the project design review and evaluation was to avoid and minimise loss of vegetation by following the three-step approach explained above. No Go Zones (NGZs) were identified and developed to protect vegetation, and MRPV has obtained offsets for ASVs not protected by NGZs. Areas with vegetation within the Project Area that are to be protected are classified as either Type A, B or C NGZs. In addition, there are "Third Party Tree Offset" and "Third Party Tree" area categories. The process for operating in each NGZ is summarised in Table 6.

Table 6: Summary of NGZ Control Measures.

No Go Zone Type	Controls	Approval and Offset Requirements
A	<ul style="list-style-type: none"> Detailed design and construction must avoid Type A No-Go Zones Vegetation within Type A must be retained The area must be fenced off and signed "NO GO ZONE" during construction 	<ul style="list-style-type: none"> No offsets for Type A vegetation will be obtained by MRPV No planning approval has been obtained for the removal of Type A No-Go zones by MRPV
B	<ul style="list-style-type: none"> Detailed design and construction must avoid Type B No-Go Zones Vegetation within Type B must be retained Where possible, must be fenced off and signed "NO GO ZONE" during construction Where fencing isn't practical (e.g., where a TPZ is situated within a roadway or walk-way), supervision during construction by an arborist to confirm no impacts to roots and/or tree health 	<ul style="list-style-type: none"> No offsets for Type B vegetation will be obtained by MRPV No planning approval has been obtained for the removal of Type B No-Go zones by MRPV

No Go Zone Type	Controls	Approval and Offset Requirements
	<p>should be undertaken or any other alternative construction methodology if approved by MRPV</p> <ul style="list-style-type: none"> Any impacts to tree TPZs must be investigated and minimised by a qualified arborist during detailed design 	
C	<ul style="list-style-type: none"> Detailed design and construction should avoid Type C No-Go Zones, if possible. Retained vegetation must be fenced off and signed "NO GO ZONE" during construction Prior to the removal of any vegetation within Type C, the D&C Contractor must demonstrate that avoidance is not possible and seek approval from MRPV to remove 	<ul style="list-style-type: none"> Offsets will be obtained by MRPV based on calculations for the reference design The removal of this vegetation is covered by the planning permit exemption in the Incorporated Document The D&C Contractor must comply with the conditions of the Incorporated Document
Third Party Tree Offset	<ul style="list-style-type: none"> Detailed design and construction should avoid third party trees, if possible 	<ul style="list-style-type: none"> Offsets will be obtained by MRPV based on calculations for the reference design These trees are outside the Project Area and the removal of these trees is not covered by the planning permit exemption in the Incorporated Document
Third Party Trees	<ul style="list-style-type: none"> Detailed design and construction should avoid third party trees, if possible 	<ul style="list-style-type: none"> No offsets required under <i>Guidelines for the removal, destruction and lopping of native vegetation 2017</i> These trees are outside the Project Area and the removal of these trees is not covered by the planning permit exemption in the Incorporated Document

ASV's that are protected by NGZ's must not be disturbed by the Works unless the D&C Contractor has:

- i. provided written justification to the State that disturbance is necessary for the performance of the Works;
- ii. obtained the MRPV's written approval;
- iii. obtained all necessary permits or approvals for the disturbance, including purchasing of required offsets; and
- iv. documented the management of the proposed disturbance in the CEMP and SEPs.

Any vegetation outside of the Project Area is not covered by the provisions set out in the Incorporated Document and normal planning approvals will apply in the event of removal. The D&C Contractor will be responsible for obtaining all such approvals.

5 Community and Stakeholder Engagement

5.1 Key engagement methods

The project will develop a Communications and Stakeholder Engagement Plan which will identify all potentially affected and interested stakeholders, their interests, how they will be engaged, and the party to lead interactions. In addition, there will be sub-plans to address specific communication and engagement requirements, including:

- Culturally and Linguistically Diverse (CALD) Engagement plan;
- Respite and Relocation plan;
- Third-party property damage procedure;
- Trader impact assessment and engagement plan;

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- Construction works notification procedure;
- Public information procedure;
- Engaging specific needs communities plan;
- Project site tour procedure; and
- Utility Disruption plan.

To keep affected stakeholders, residents and businesses informed, regular construction updates in both print and digital format will be distributed. These updates will include information on upcoming works and disruptions and an update on works completed, The MRPV website will also be updated frequently with information on the project.

Works notifications will be used to provide advance notification of specific works to residents, businesses and other stakeholders directly affected by work.

For major traffic events, communications channels such as social media, digital advertising, radio and variable message sign (VMS) may be employed to reach affected motorists and community members.

The project will also communicate using a variety of other methods which may include face-to-face meetings and briefings, information sessions and displays, home visits, site visits and telephone discussions. Communications and engagement tools used to communicate the key milestones, activities and issues will include a combination of methods, including but not limited to:

- Meetings and briefings with key stakeholders;
- A dedicated 24/7 free call Project Information Line;
- Photography and time-lapse imagery for use on social media;
- Letterbox drops (works notifications);
- Information Sessions (both online and face-to-face), displays, pop-ups and community forums showing simplified technical drawings and plans;
- Online interactive project map;
- Roadside signage; and
- Frequently Asked Questions, fact sheets and information packs made available.

5.2 Construction notification timeframes

During construction, stakeholders and the community will be notified of works that may potentially impact them prior to the commencement of those works. These notifications will include a description of the works and expected impacts, alternative access arrangements (if required) and project contact details.

The amount of notice, and whether reminders are provided is subject to the scope and timing of the works in question. A minimum of 5 days notice is required for day works and 7 days for night works.

5.3 Managing community and stakeholder contacts

All community and stakeholder contacts will be responded to in a timely and professional manner and entered into MRPV's stakeholder database. All community enquiries and complaints relating to day-to-day aspects of the project are the responsibility of the D&C Contractor.

The MRPV number (1800 105 105) and email address (contact@roadprojects.vic.gov.au) will be used on all project communications and notifications. The MRPV call centre will likely be the first point of contact for enquiries/complaints and staff will endeavour to respond where appropriate, utilising information provided by the D&C Contractor. The interaction will be recorded in MRPV's stakeholder database.

Where an enquiry or complaint is in relation to issues beyond the scope of the information held by the contact centre, they will either transfer the phone call (warm transfer) or send an email (cold transfer) to the D&C Contractor's Community and Stakeholder team for action. The Project will have a dedicated mobile handset for all community calls which will be monitored by the Community and Stakeholder team during all hours of construction on a rostered basis.

5.3.1 Enquiry and Complaint Response Timeframes

The MRPV Contact Centre will assess, classify and forward relevant enquiries and complaints to the Project. The Project will then work with the contact centre to respond to and resolve enquiries and complaints in accordance with agreed procedures.

The Project will, in responding to enquiries and complaints, undertake the following:

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- Assess whether the enquiry or complaint is classified as 'low' priority or 'high' priority.
- Receive, investigate and act on (if required) and respond to enquiries and complaints within the timeframes outlined in the contract specification.
- Record and close out the enquiry and complaint in the stakeholder database.

Complaints that are escalated will be managed according to the Enquiries and Complaints Procedure contained in the Project's Stakeholder and Communications Management Plan. This procedure includes an external independent escalation process to the Public Transport Ombudsman.

5.4 Councils

The Project has and will continue to have regular meetings with Manningham City Council, Banyule City Council Nillumbik Shire Council to discuss the Project including any site-specific environmental concerns. Council has a nominated point of contact, with other technical representatives involved in meetings, correspondence etc. as appropriate. All meeting minutes will be kept and action closure tracked.

Design Packages that include new/modified assets that are to be owned by Council, or that Council have agreed to maintain, will be formally issued to a council-nominated representative at each gateway in the Design Process, as relevant. This process is split into four stages with Council involvement at each stage as follows:

- Gathering Design Inputs – provide inputs for consideration during the design process;
- Preliminary Design Review – a period for review and comment on relevant design packages;
- Detailed Design Review – a period for review and comment on relevant design packages; and
- Final Design – The Alliance to provide close out of comments to council.

Councils were provided with a copy of the draft EMS for comment on 29 April 2020 and a revised version on the 14 August 2020 (MCC and BCC) and 31 August (NSC). Two meetings with MCC and a meeting with NSC were held to discuss the EMS on 30 June and 10 August and 17 July respectively. Councils were also provided with acquittal tables detailing comments received and MRPV's responses. A summary of comments and MRPV's response is provided below. Note comments are generalised and convey the key concerns raised:

Table 7: Summary of Council Comments and Response

Comment	Council	Response
Request to review arborist reports and flora and fauna studies. Noting that the avoid/minimise/offset approach is sound.	Banyule	Technical reports provided.
Council noted that sections of the project are within 500m of the River Yarra and therefore the River Protection (Wilip-gin Birrarung Murrn) Act 2017 is applicable.	Banyule	Noted. Reference to the Act has been included. Engagement with stakeholders relating to the Act and Yarra Strategic Plan has occurred for works within 500m of the Yarra River.
Council noted that early version of the EMS did not include construction methodologies. Request to review a more complete version.	Banyule	Revised version of the EMS with this information was provided to Council.
Council noted that the environmental approach is well considered.	Banyule	Noted
Request to beneficially reuse or retain timber felled as a result of the project.	Banyule	Noted. Included in EPR B6
Request to minimise vegetation removal and ensure tree protection zones are established.	Banyule	Noted. No Go Zones inclusive of tree protection zones have been determined in accordance with the AS4970. Avoidance and minimisation have been central to our vegetation management approach.

Comment	Council	Response
Council commented on a perceived lack of consultation early on during project development. Council subsequently acknowledged that this was not due to MRPV's consultation process.	Manningham	Noted
Concern regarding the ecological impacts of the project, particularly as a result of vegetation removal and including impacts to locally rare or threatened species and common species. Noted the assessments focus on State or Federal threatened species.	Manningham	Noted. MRPV have taken numerous measures to reduce the overall impact and footprint of the project. The EMS provides focus to threatened species in accordance with legislative requirements.
Concern that the arborist assessment of trees and retention values as being 'high', 'medium' and 'low' do not consider ecological value or ecological function performed.	Manningham	This is noted as standard for arboricultural assessments. Ecological values have been addressed in the Biodiversity Assessment.
Concerns regarding impacts to local waterways from pollution, sediment and erosion and ground and surface water from increased run-off.	Manningham	Water Sensitive Urban Design requirements to the satisfaction of the relevant drainage authority will need to be adhered to during the design and delivery phases of the project. Sediment and erosion controls will be installed in accordance with the project CEMP and SEPs.
Concern that the plans do not include all the shared user paths and therefore there is potential for impacts outside of the project area.	Manningham	All works outside of the Specific Controls Overlay will be subject to normal planning provisions and will be assessed accordingly.
Concern regarding the potential for removal of trees/vegetation within the Project Boundary which are outside of No Go Zones and do not appear to require removal.	Manningham	No Go Zones were established based on presence of native vegetation. Following consultation with Council some additional areas of vegetation have been incorporated into the projects No Go Zones. A revised drawing was issued to Council.
Request for clarity regarding the different No Go Zone classifications	Manningham	Clarification was provided to Council
Request to understand the offset strategy	Manningham	The Offset Management Strategy was provided to Council
Council questioned that the No Go Zone drawings do not show stockpiles or machinery.	Manningham	Stockpiles and machinery will be indicated, where appropriate, on the D&C Contractor's Site Environment Plans and are to be developed during delivery.
Concern regarding level of consultation undertaken to date and the completeness of the draft provided for review.	Nillumbik	The earlier version of the EMS was provided. This has subsequently been updated to address feedback from Councils and was submitted to Council for review.
Concern with the level of detail provided in the document, specifically Figure 2	Nillumbik	MRPV consider the EMS to have a sufficient level of detail and Figure 2 to be appropriate and consistent with other documents of a similar nature.

Comment	Council	Response
Concern that there is a lack of detail regarding protection of visual amenity and landscape values.	Nillumbik	The EMS considers the environmental visual amenity and landscape impacts from a construction perspective. Further detail will be provided in the Project's landscape and urban design plan and the urban design and landscaping Statement.
Concern that the EMS does not adequately identify and assess the impacts to vegetation.	Nillumbik	Biodiversity impacts are assessed in the Biodiversity Assessment for the project. Avoidance and minimisation of impacts during construction are detailed in Section 4.5
Clarification requested regarding the nature of preparatory works.	Nillumbik	EMS updated
Request to include Eltham Lower Park and renaming of Eltham Bushland Reserve to "Hohnes Hill Reserve"	Nillumbik	EMS updated
Concerns relating to potential impacts to Swift Parrot.	Nillumbik	Potential impacts to Swift Parrot were assessed in the Biodiversity Assessment.
Clarification requested regarding the role of the independent environmental auditor.	Nillumbik	Due to a change in contract delivery model, an independent environmental auditor will no longer be required. However, the contractor's documentation must be submitted to MPRV for approval prior to works. Furthermore an Environmental Auditor will be appointed and will undertake 6 monthly audits of the D&C Contractor's Construction Environmental Management Plan.
Requests to implement various edits and improvements to the EPR wording. Request to reference AS4970-2009, preparation of tree protection plans, and address future landscaping and amenity impacts.	Nillumbik	EMS updated, including AS4970-2009 and preparation of tree protection plan.
Request to consider securing local offsets where possible.	Nillumbik	The offsets were procured as part of a broader program of works. Where possible local offsets to the region were obtained and are detailed in the Offset Management Strategy.
Request for monitoring reports to be issued to Council.	Nillumbik	MRPV will present findings from monitoring at meetings and at key stages of the project.
Request to include Tree Management Plans in auditor's scope.	Nillumbik	The D&C Contractor will be required to incorporate management measures outlined in the Tree Protection Management Plans into their Site Environment Plans which will be subject to audit by the Environmental Auditor.

Comment	Council	Response
Request to include a requirement to ensure management measures for vegetation impacts outside of the Specific Controls Overlay.	Nillumbik	EMS updated. Any vegetation removal outside of the Specific Controls Overlay is not covered under the Incorporated Document and must be assessed and relevant approvals obtained where appropriate.
Request for details to be shown on drawings such as stockpiles and environmental controls.	Nillumbik	This detail will be shown in the D&C Contractor's Site Environment Plans.
Request for more detail regarding the specific environmental controls such as those that will be outlined in the Construction Environmental Management Plan and Site Environment Plans.	Nillumbik	MRPV note the EMS sets the overarching governance framework and the Environmental Performance Requirements are outcome focused rather than prescribing exactly what must be done. These are used together with our contract specification and contract oversight by MRPV. This is intended to allow the D&C Contractor to develop an approach to satisfy the requirements using their own systems and tools.
Request to provide further information regarding ongoing consultation with Council.	Nillumbik	Section 5 has been amended to include this.
Request to ensure that issues raised during consultation are addressed when evaluating performance.	Nillumbik	Section 6 amended.
Clarification requested regarding the project scope description	Nillumbik	Scope checked and confirmed to be correct
Request for Section 2.3 to assess impacts	Nillumbik	The EMS does not assess impacts. Biodiversity impacts are addressed in the Biodiversity Assessment.

6 Evaluating Performance

6.1 Monitoring

Monitoring of construction works must be undertaken by the D&C Contractor through environmental monitoring programs and regular site inspections. The development and implementation of monitoring requirements will be specified in the D&C Contractor's CEMP and SEPs and will be consistent with the requirements set out in any other plans required under the contract, the requirements set out in this EMS, and relevant planning, environmental and heritage approvals.

Detailed methodologies for the implementation of the environmental monitoring program must include:

- Regular site inspections and surveillance of work activities and sub-contractors.
- Environmental monitoring sites, including justification of those sites.
- Equipment, parameters, frequency and responsibilities for monitoring.
- Data analysis and reporting.

The monitoring locations, parameters to be monitored and the frequency of monitoring will reflect regulatory requirements and associated guidance documents, and the level of potential risk to the environment. The D&C Contractor must establish and implement monitoring programs prior to commencement of relevant activities on sites. Monitoring measures must be shown in the relevant SEPs.

The D&C Contractor's CEMP, SEPs and on-the-ground construction activities must be reviewed regularly by the D&C Contractor to verify:

- The monitoring frequency is sufficient to identify whether any significant non-conformances with the Contract Specification and the requirements set out in this EMS, and non-compliance with the relevant legislation and regulations (including conditions on planning, environmental and heritage approvals), have occurred.
- The range of parameters being monitored is adequate.
- Any changes to programmed construction activities are adequately covered by the monitoring programs.
- Any changes to address issues raised by stakeholders, such as Regulators and the relevant Councils

The D&C Contractor is responsible for the ongoing management of baseline and monitoring data to ensure the transparency and accountability of environmental management.

6.2 Reporting

6.2.1 Performance Reporting

The D&C Contractor's CEMP must describe the reporting and external notification requirements, including what needs to be reported and to whom, and the timeframe for reporting. Reporting and notification requirements will include, but not be limited to:

- Monthly environmental performance reports submitted to MRPV. This report will include results of site inspections, audit findings, corrective actions taken to address any non-conformances, monitoring results, incidents and non-compliances and actions taken to rectify and pursue continuous improvement in overall performance. This report will include a running quarterly review of trends in performance against environmental aspects and consider the need for changes to the management regime in response to trends observed.

6.2.2 Incident Reporting

The D&C Contractor's CEMP must include procedures for managing environmental incidents including notifications to all relevant stakeholders, including Regulators, Authorities and MRPV.

The D&C Contractor must also immediately notify MRPV by telephone and email of any incident that involves or is likely to involve a contamination notice or other notice under the Environment Protection Act, any breaches of any relevant environmental act, legislation or Approval condition and any notice issued by EPA.

6.3 Auditing

The D&C Contractor must regularly audit its compliance with the CEMP. In addition, the D&C Contractor must engage an independent environmental auditor (**Environmental Auditor**) to undertake 6 monthly audits of the implementation of the CEMP and SEPs. Furthermore, the D&C Contractor must permit the MRPV to conduct monitoring and testing of any aspect of the Works in accordance with the Contract Specification.

The D&C Contractor must co-operate with, and do all things reasonably necessary to assist, the Environmental Auditor in performing its functions, including the timely provision of information and responding to any request for further information.

7 Document Update

7.1 Issue, revision and re-issue

This strategy has been prepared by to ensure it meets the relevant requirements of the Incorporated Document, specifications and standards.

The plan is approved to the satisfaction of the Minister of Planning, or delegate, and has been prepared in consultation with relevant local Councils:

- Manningham City Council
- Banyule City Council
- Nillumbik Shire Council

Revisions may result from:

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- Changes to applicable legislation, regulations or policies
- Management review
- Audits (either internal or by external parties)
- Changes in construction program and/or scope
- Complaints or non-conformance reports
- Major incidents or regulatory action

Revisions shall be reviewed and approved by the relevant parties (MRPV, D&C Contractor) along with a final review and approval by the Minister of Planning or nominated delegate.

Virtual meeting participation

Consultation paper

Policy proposal

It is proposed to permanently allow councils and regional libraries to conduct meetings virtually.

Background

In response to the COVID-19 pandemic, temporary provisions were inserted in Part 12 of the *Local Government Act 2020* to allow councils and regional libraries to meet by virtual means. These provisions were subsequently extended twice by Parliament and have an automatic expiry date of 26 April 2022.

Some councils have called for virtual participation at meetings to become a permanent option, having experienced the flexibility these temporary provisions have provided.

Rationale

Providing flexibility in how people participate in council meetings creates genuine opportunity and access for all people to be councillors, allowing for a diverse and truly representative council. As the level of government closest to communities, it's vital councils reflect all the people they serve.

The Victorian Government's Gender Equality Strategy, *Safe and Strong*, sets a target of 50/50 gender representation for councillors and mayors by 2025. Enabling virtual participation in council meetings may encourage more women to take up local leadership roles by providing them with the flexibility to accommodate their other responsibilities.

It is well known that diverse and inclusive decision-making bodies make better decisions. The new Gender Equality and Local Government Acts, passed into law earlier this year, put gender equality, diversity and inclusion as a key priority for councils and their staff.

In addition to promoting gender equality, flexibility in how people can attend and participate in meetings will enable greater access for members who may have other barriers that prevent regular attendance in person at a meeting. These barriers could include health issues, caring responsibilities or long distances to travel.

Details of the policy proposal

Policy options

Three options are suggested:

Option 1: Councillors, members of council delegated committees, and members of governing bodies of Regional Library Corporations (RLC) would have an automatic right or entitlement to attend meetings by electronic means.

OR

Option 2: Councillors, members of council delegated committees, and members of governing bodies of RLCs can attend meetings by electronic means subject to approval (in accordance with the relevant Governance Rules, or Local Laws in the case of RLCs), which cannot be unreasonably refused.

OR

Option 3: Discontinue the use of council and RLC virtual meetings when the current emergency provisions in Part 12 of the *Local Government Act 2020* expire on 27 April 2022.

Features of options 1 and 2

The following regulatory measures would apply to both options 1 and 2:

- To ensure transparency of proceedings and effective participation, participation by electronic means is only allowed where the person can –
 - hear proceedings and be heard.
 - see other members and be seen.
- Councils and RLCs must develop Governance Rules (or Local Laws in the case of RLCs) which will enable persons to participate in meetings virtually by electronic means.
- All council meetings must be streamed live on the council's website.
- All delegated committee meetings must be either streamed live on the council's website, or recordings of the meeting made available on the council's website as soon as practicable after the meeting. Note, this does not apply to RLCs as their meetings are not open to the public.
- Proceedings of a council, delegated committee or RLC are not invalidated because of a failure by a virtual participant in a meeting to:
 - hear proceedings and be heard, and / or
 - to see other members and be seen.

Analysis of policy proposal

For discussion purposes, the table below suggests the strengths and limitations of virtual participation at council, delegated committee and regional library corporation meetings. It is not an exhaustive list.

Strengths	<ul style="list-style-type: none"> • Promotes gender equality and inclusiveness. • Provides greater flexibility and participation for members. • Allows attendance for those who, for example, are unwell, have caring responsibilities or travel long distances. • May lead to more people being attracted to the council role, creating a more diverse pool of candidates. • Increase public accessibility to meetings in real time. • Increased community engagement with the business of council. • Potential cost savings. • Potential for more orderly debate of council decisions. • Potential for more respectful meeting behaviour.
Limitations	<ul style="list-style-type: none"> • Complexity of managing hybrid attendance at meetings. • Unanticipated changes to traditional democratic decision-making processes involving face-to-face debate. • Potentially reduce engagement with and representation of constituents. • Potential impact on carer entitlements.

Option 1 has an advantage in having consistent application across all councils, with guaranteed right for members to attend virtually for any reason.

Option 2 leaves councils and RLCs in control in deciding the circumstances in which virtual attendance will be permitted, in similar way that councils have discretion in regulating their own meeting proceedings under their Governance Rules (or Local Laws in the case of RLCs). This may lead to different councils applying different rules with regard to such participation.

Option 3 reverts to the status quo.

Consultation questions

1. What observations do you have about your experiences of virtual participation in meetings? [Open text response]
2. Which option outlined above is your preferred option? [Multiple choice: Option 1, Option 2, Option 3]
3. What would enable virtual meetings to happen successfully in a council? [Open text response]



4. Besides the measures listed above, should there be any additional regulatory measures to address the limitations or issues that may arise with the implementation of virtual meetings?
[Open text response]



Revenue and Rating Plan 2021-2025

Adopted by Council:

Revenue and Rating Plan 2021-2025

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Revenue and Rating Plan 2021-2025

I. Introduction

Council has a number of revenue streams that are used to fund the assets and services that are provided to the community.

The most significant of these streams are rates revenue, fees & charges and grants income which combined make up over 90% of Council income each year:

- o Rates (approx. 62-63% of total revenue),
- o Fees, charges & fines (approx. 18-20%) and
- o Grants (approx. 10-11%).

Other streams of revenue that are not specifically covered as part of this plan include (but is not limited to); Interest income, Contributions income, Rental income and Fair value adjustments.

These items are not included as part of this plan as they are either;

- o Covered under other Council plans and/or strategies (see Investment Policy, Public Open Space Plan, Lease & License framework and Developer Contribution Plan),
- o Comparatively minor in nature, or
- o Council is unable to impact the revenue received.

To ensure the *Local Government Act 1989* rating objectives of equity and efficiency are achieved, it is important that Banyule City Council has a Revenue and Rating Plan in place that is transparent to the community and reviewed annually as part of the budget process.

The important matters to be considered in relation to the Revenue and Rating Plan include:

- The legislative framework
- What rates and charges can be declared
- The rate base
- Uniform or Differential rates
- Differential Rates
- Cultural and Recreational Lands
- Impact of Council revaluations and supplementary valuations
- The municipal charge
- Service rates and charges
- Special rates
- Rebates and concessions
- Exempt Properties
- Collections
- Fire Services Property Levy

What is a Revenue and Rating Plan?

The *Local Government Act 2020* states that councils must adopt a Revenue and Rating Plan by the next 30 June after a general election for a period of at least the next 4 financial years. This Revenue and Rating Plan covers the period 1 July 2021 to 30 June 2025.

A Revenue and Rating Plan is the policy by which council systematically considers factors of importance that informs its decisions about how Council raises revenue, including by the rating system Council uses. The rating system determines how Council will raise money from properties within the municipality. It does not influence the total amount to be raised, only the share of revenue contributed by each property. The rating system comprises the valuation base and actual rating instruments allowed under the *Local Government Act 1989* to calculate property owners' liability for rates.

The *Local Government Act 1989* requires Councils to exercise sound financial management. In particular, the *Local Government Act 1989* states that the principles of sound financial management are to:

- a) manage financial risks faced by Council prudently having regard to economic circumstances;
- b) pursue spending and rating policies that are consistent with a reasonable degree of stability of the rates burden;

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- c) ensure that decisions are made and actions are taken having regard to their financial effects on future generations;
- d) ensure full, accurate and timely disclosure of financial information relating to the Council

The Council articulates its objectives, strategies and activities through community consultation and the development of key documents such as:

- the Council Plan, and
- Council's long-term Financial Plan, and
- the Council Budget

Objectives of the Financial Plan (Ten Years)

When considering the Revenue and Rating Plan, Council needs to meet the objectives set out in the Council Plan, and as reflected in the Financial Plan. The Council Plan will be adopted in October 2021 and this plan will be reviewed annually to reflect changes in Council's priorities.

Council's commitment to managing resources wisely will be achieved through:

- Providing exceptional customer service
- Delivering best value services and facilities
- Providing responsible financial management and business planning
- Providing good governance and be accountable
- Promoting an engaged and productive organisation
- Managing the systems and assets that support service delivery

The following table lists the Strategic Objectives as described in the adopted Banyule Council Plan 2017-2021 (Year 4).

Strategic Objective	Description
People: Strong, healthy and inclusive communities	Support and strengthen the health and wellbeing of the Banyule community.
Planet: Environmental sustainability	Protect and care for the natural environment.
Place: Great places and spaces	Maintain and enhance our public spaces, buildings and infrastructure
Participation: Engagement and advocacy	Engage meaningfully and advocate for the broader interest of the community
Performance: Efficiency and good governance	Manage our resources wisely to achieve Council's strategic objectives.

The key guiding document, the Council Plan 2021-2025 is to be considered by Council in October 2021. Material changes to the revenue requirements will be included in the first annual review in 2022.

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Revenue and Rating Plan 2021-2025

2. Rates**2.1 Rating – the Legislative Framework**

The purpose of this section is to outline the legislative framework in which Council has to operate in constructing its rating system and the various issues that Council must consider in making its decision on the rating objectives.

The relevant legislation guiding councils in terms of levying property owners are the following acts:

- *Local Government Act 1989*
- *Local Government Act 2020*
- *Valuation of Land Act 1960*
- *Cultural and Recreational Lands Act 1963*

A rating review was undertaken by the Victorian government in 2019. The government's response to the review was that there will be no fundamental changes at present to the way rates are levied in Victoria, with minor changes intended to improve community understanding of the rating process, to improve the way councils budget and declare rates and to review possible changes to "smooth out" significant changes to rates as a result of atypical changes in valuations.

Objectives

The legislation specifies a number of major objectives for the rating system:

- the equitable imposition of rates and charges
- a reasonable degree of stability in the level of the rates effort
- contribute to the equitable and efficient carrying out of its functions
- apply principles of financial management, simplicity and transparency.

It must be acknowledged from the start that these objectives can conflict.

The two objectives which the rating system must have the greatest regard to are the achievement of equity and efficiency.

Equity

Having determined that Council must review its Revenue and Rating Plan in terms of the equitable imposition of rates and charges, it is a much more vexed question in terms of how to define and determine what is in fact equitable in the view of the Council.

Horizontal equity refers to justice or fairness in the treatment of like properties - in other words, that similar rates are paid by similar properties. There is a fundamental importance on which characteristics define similarity. On the assumption that property valuations fairly reflect the true valuation of like properties, horizontal equity will be achieved.

Vertical equity refers to justice or fairness in the treatment of properties in different circumstances (e.g. different property types – residential/commercial/ vacant land). It implies a "relativity" dimension to the fairness of the tax burden.

In the case of property taxation it may be considered equitable for one type of property to have to bear more or less of the rates effort than another type of property. Clearly, however, affordability criteria may be a significant concern that influences views about vertical equity.

Rates are essentially a wealth tax, determined on the value of property. A pure "wealth tax" approach implies that the rates paid relate directly to the value of a ratepayer's real property. The tests of horizontal and vertical equity are solely based on property value.

There is some debate surrounding the characteristics of property owners that may impinge on the application of an equity principle.

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The three main ways in which positions can vary are:

- the benefit or user pays principle – some groups have more access to, make more use of, and benefit from more, specific council services;
- the capacity to pay principle – some ratepayers have more ability to pay rates than do others with similarly valued properties;
- the incentive or encouragement principle – some ratepayers may be doing more towards achieving council goals than others in areas such as environmental or heritage protection.

The Benefit Principle

A popular complaint levelled at councils is that “*the rates I pay have no correlation with the services I consume or the benefits I receive*”. This argument is based on the benefit principle (the opposite of the wealth tax principle) that argues there should be a nexus between consumption/benefit and the rate effort.

Application of the benefit principle is difficult in practice because of the complexity and, in some cases, impossibility, of measuring the relative levels of access and consumption across the full range of council services. In some ways the arguing of the benefit principle with respect to council rates is like trying to do the same for the income tax that is used to fund a wide range of universally accessed services.

It is likely to be quite costly to regularly undertake in-depth analyses on service access, consumption patterns and costs in order to attempt to review the level of benefit, unless the service is widely used and measured, and the costs are understood. In any event many subjective assumptions will have to be introduced. Other pricing instruments such as user charges, special rates and charges and service rates and charges better lend themselves to dealing with the issue of benefit.

Capacity to Pay

Notwithstanding the practical limitations, council can make choices about the tax treatment of classes of real property in so much as they believe that a class of property will reflect the financial position of a household or business and its capacity to pay. However, the most vexed issue related to capacity to pay is assessing it across different classes of property.

While personal income tax is more reflective of the capacity to pay, it is not possible to expect a property tax system to deal practically with all aspects of capacity to pay based on individual households and businesses. It is also not practical or acceptable to shift, modify or manipulate the existing system to the benefit of one group of ratepayers at the expense of another unless such shift is widely accepted and for a proper purpose.

In fact, Local Government has no mandate or ability to universally apply a “capacity to pay” test.

Council has the option of introducing a Council rebate to certain groups to reduce that property’s rate effort. Presently pensioners within the municipality can access the State Government Rebate.

Consideration of capacity to pay does become relevant when determining any flat or fixed charge as these charges are regressive in nature.

Efficiency

Efficiency can be defined as the ratio of ends produced (output) to means used (inputs). In other words, it can be considered directly related to the cost of administering the rates system. Administration costs include the issuing of assessments, collection of rates, including maintaining and improving collection systems, monitoring outcomes, educating and informing ratepayers, and enforcement and debt recovery. It also includes the maximization of additional rate income through supplementary valuations by ensuring the timeliness and accuracy of amended rate notices.

A simple rating system is more transparent, meaning that the underlying purpose and principles behind the design of a rate are clearer - who is liable for a particular rate and how rate liability is calculated. However, it is also possible for a simple rate system to be costly if it is unpopular and

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results in increased appeals and higher collection costs.

Anomalies with Property Taxation

Property taxes do not recognise the situation where ratepayers are “asset rich” and “income poor”. In these cases, ratepayers may have considerable wealth reflected in the property they own but have a low level of income. Examples include pensioners, businesses subject to cyclical downturn, and households with large families and property owners with little equity. In a commercial sense the argument has also been expressed in terms of the ability of property to generate a reasonable return.

Fair Go Rates System

The State Government’s Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. The prescribed rates caps were set at:

Financial Year	Rate Cap
2021/2022	1.50%
2020/2021	2.00%
2019/2020	2.50%
2018/2019	2.25%
2017/2018	2.00%
2016/2017	2.50%

The cap applies to general rates and is calculated on the basis of council’s average rates and charges. In Banyule’s Long Term Financial Plan, it is assumed that the rate cap for the following years will be:

Financial Year	Rate Cap
2022/2023	1.75%
2023/2024	2.00%
2024/2025	2.25%
2025/2026	2.50%
2026/2027	2.50%
2027/2028	2.50%
2028/2029	2.50%
2029/2030	2.50%

These assumptions are based on forecast CPI changes.

The formulae provided by the Essential Services Commission (ESC) and agreed to by the State Government is:

Adopted General Rate and Municipal Charge Income + Annualised Supplementary Rate and Municipal Charge Income
Number of Assessments as at 30 June = Base Average Rate
Base Average Rate x (1 + Prescribed Rate Cap) = Maximum allowable Capped Average Rate

The level of required rates and charges has been considered in this context, with reference to Council’s other sources of income and the planned expenditure on services and works to be undertaken for the Banyule community.

In situations where the rate cap is not sufficient for Council’s needs, Council can apply to the Essential Services Commission for a higher cap; this is known as a variation.

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Banyule City Council does not intend to apply for a variation to the rate cap for the duration of the Revenue and Rating Plan 2021-2025.

What Rates and Charges may a Council declare?

Section 155 of the *Local Government Act 1989* provides that Council may declare the following rates and charges on rateable land:

Rating option	Description	Banyule structure
General rate	A general rate is applied to all properties and can be set as either a uniform rate or a number of differential rates	Banyule applies the differential rates listed below.
Uniform rate	A uniform rate is a single rate in the dollar that is applied to the value of all properties in the municipality.	Banyule does not apply a uniform rate.
Differential Rates	Differential rates are different rates in the dollar that are applied to different classes of properties and are permitted if the Council uses Capital Improved Value as the rating valuation base. The <i>Local Government Act 1989</i> allows the use of differential rates if the Council considers that this will contribute to the equitable and efficient carrying out of its functions.	The following differential rates are levied: <ul style="list-style-type: none"> • Residential Improved • Commercial/Industrial Improved (set at 1.25 times the residential improved rate) • Residential Vacant Land (set at 1.5 times the residential improved rate) • Commercial/Industrial Vacant Land (set at 2 times the residential improved rate)
Municipal Charge	A municipal charge to cover some of the administrative costs of the Council. This is a flat-rate charge applied to all properties excluding cultural and recreational properties.	Banyule does not levy a municipal charge.
Service rates	Service rates can be levied for provision of a water supply, collection and disposal of waste, and sewerage services as outlined in the <i>Local Government Act 1989</i> .	Banyule does not levy any annual service charges to rateable properties for a standard service. Banyule does charge for the collection and disposal of refuse from non-rateable properties and for the collection of non-standard refuse from rateable properties. These charges are declared in the Schedule of Fees and Charges.
Service rates and charges	Service rates or annual service charges (or a combination of both) can be levied for provision of a water supply, collection and disposal of waste, and sewerage services as outlined in the <i>Local Government Act 1989</i> .	Banyule does not levy any annual service charges to rateable properties for a standard service. Banyule does charge for the collection and disposal of refuse from non-rateable properties and for the collection of non-standard refuse from rateable properties. These charges are declared in the Schedule of Fees and Charges.

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Rating option	Description	Banyule structure
Rebates and Concessions	The <i>Local Government Act 1989</i> allows Councils to grant a rebate or concession in relation to any rate or charge to assist the proper development of all or part of the municipal district, preserve buildings or places that are of historical or environmental interest, or to restore or maintain buildings or places of historical, environmental, architectural or scientific importance.	Banyule does not offer any general council rebates.
Special Rates and charges	A special rate or charge may be declared for purposes of: <ul style="list-style-type: none"> • Defraying any expenses or • Repaying with interest any advance made or debt incurred, or loan raised by Council. 	Banyule levies special rates and charges for promotional and marketing activities to assist retail associations, for street and drainage construction and to install solar panels for older ratepayers.
Cultural and Recreational Lands	In accordance with the <i>Cultural and Recreational Lands Act 1963</i> Council may levy an amount in lieu of rates on properties that meet the definition of cultural and recreational lands.	Banyule does levy an amount in lieu of rates for cultural & recreational using the following methodology: In Use Value X (Residential Improved rate X Questionnaire Weighting) X 36% (Net cost of council services available to the entity).
Electricity Generation Lands	An amount payable in lieu of rates may be levied under the <i>Electricity Industry Act 2000</i> . This amount is agreed upon between the generator and the council	There are no lands where electricity is generated in a manner and volume where this provision currently applies in Banyule.
Cladding rectification charge	A Council may enter into a cladding rectification agreement in respect of rateable land with an existing building on it, to fund works that rectify fire-prone cladding. The costs are then recovered through a charge on the property	Council has not received any requests for a cladding rectification agreement.
Environmental Upgrade Agreement	A Council may enter into an environmental upgrade agreement in respect of rateable land with an existing building on it to fund works that improve the energy, water or environmental efficiency or sustainability of the building on that rateable land, including climate change adaptation works on the building	Council has not entered into any environmental upgrade agreement.

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2.2 Determining which valuation base to use

The purpose of this section is to outline the different methods that Council can utilise to value land and the issues that Council must consider in making its decision on the valuation method.

Introduction

Three methods of valuing land are allowed under the *Local Government Act 1989*:

- Site Value (SV) – Value of land only
- Net Annual Value (NAV) – rental valuation based on Capital improvement Value (CIV). For residential and farm properties, NAV is calculated at 5 per cent of the CIV. For commercial properties NAV is calculated as the greater of the estimated annual rental value or 5 per cent of the CIV.
- CIV – value of land and improvements upon the land

Banyule uses CIV for rating valuation purposes, along with the majority of other Victorian Councils.

Site Value (SV)

This method places a value on the land only and does not consider any value of any buildings constructed on the land. It is not considered to result in the most equitable distribution of the rate effort.

With valuations based simply on the valuation of the land and with only very limited ability to apply differential rates, the implementation of site value in Banyule would cause a significant shift in rate effort from the business sector into the residential sector. In addition, there would be further rating movements away from modern townhouse style developments on relatively small land parcels to older established homes on the more typical quarter acre residential block.

There is no Victorian Council that currently uses this valuation base.

Net Annual Value (NAV)

NAV, in concept, represents the annual rental value of a property. However, in practice, NAV is closely linked to capital improved value. For residential properties Valuers derive the NAV directly as 5 per cent of the CIV.

In contrast to the treatment of residential, NAV for business properties are assessed with regard to the actual market rental. This differing treatment of business versus residential has led to some suggestions that all properties should be valued on a rental basis. There is currently no legislation that supports this suggestion.

Where a Council utilises NAV, it may only apply three differential rates. For example, City of Melbourne utilise NAV, applying a differential rate for residential and non-residential land only.

Capital Improved Value (CIV)

CIV is the most commonly used valuation method by Victorian Local Government with most Councils applying this methodology. Based on the value of both land and all improvements on the land, it is relatively easy to understand by ratepayers as it equates to the market value of the property.

For CIV, business properties are valued primarily by the capitalisation method of valuation. This method of valuation is the industry standard for assessing the value of business properties and has as its base sale price and market rent of the property. For this reason, rental details are sought by rating Valuers every 2 years. When analysed on a per square metre basis, rents provide a means of establishing the rental market in a location.

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The advantages of using CIV include:

- CIV includes all improvements and hence is often supported on the basis that it more closely reflects 'capacity to pay'. The CIV rating method takes into account the full development value of the property, and hence better meets the equity criteria than site value or NAV.
- The concept of the market value of property is far more easily understood with CIV rather than NAV or Site Value.
- The use of CIV allows Council to apply differential rates which greatly adds to Council's ability to equitably distribute the rating effort based on ability to afford Council rates.

The major disadvantage with CIV, and indeed all the other rating methods, is that rates are based on the property value which may not necessarily reflect the income level of the property owner as with pensioners and low-income earners.

2.3 Determining the Rating System – Uniform or differential

The purpose of this section is to outline the two rating systems (uniform or differential) that Council can utilise to apply rates and the issues that Council must consider in making its decision on the rating system.

Uniform rate

If a Council declares that general rates will be raised by application of a uniform rate, the Council must specify a percentage as a uniform rate. A uniform rate will apply to the value of every rateable property within the municipality.

Rates will be determined by multiplying the percentage (the rate in the dollar) by the value of the land.

Banyule believes that a uniform rate should not be applied to all properties because it is not equitable. In particular, such a rate does not reflect the use of Council services and infrastructure nor does it create incentive for best use of property in the municipality.

Banyule has adopted differential rating as it considers that differential rating contributes to the equitable distribution of the rating effort. Differential rating allows classes of properties to be assessed at different levels from the general rate set for the municipality. Differential rating allows Council to shift part of the rate effort from some groups of ratepayers to others, through different 'rates in the dollar' for each class of property.

Council is entitled to apply many differential rates provided it used CIV as its base for rating.

Section 161 of the *Local Government Act 1989* outlines the regulations relating to differential rates. This section is outlined below:

- 1) A Council must raise any general rates by application of a differential rate, if it uses the CIV system of valuing rates,
 - a) Council considers that the differential rate will contribute to the equitable and efficient carrying out of its functions.
- 2) If a Council declares a differential rate for any land, the Council must:
 - a) Specify the objectives of the differential rate, which must be consistent with the equitable and efficient carrying out of the Councils functions and must include the following:
 - i. A definition of the types of classes of land which are subject to the rate and a statement of the reasons for the use of that rate.
 - ii. An identification of the type or classes of land which are subject to the rate in respect of the uses, geographical location (other than location based on whether or not the land is within a specific ward in Councils

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- iii. district) and planning scheme zoning of the land, and
If there has been a change in the valuation system, any provision for relief from a rate to ease the transition for that land, and

- b) Specify the characteristics of the land which are the criteria for declaring the differential rate.

The maximum differential allowed is no more than 4 times the lowest differential rate. For Banyule, the lowest rate is the Residential Improved rate.

Council has the option of increasing each respective differential rate in order to influence the behaviour of landowners.

There is no theoretical limit on the number or type of differentials which can be levied.

Differential Rates

Advantages of a differential rating system

The perceived advantages of utilising a differential rating system are:

- There is a greater flexibility to distribute the rate effort between all classes of property and therefore link rates with the ability to pay and reflecting the tax deductibility of rates for businesses;
- Differential rates allows Council to better reflect the investment required by Council to establish infrastructure to meet the needs to the commercial and industrial sector; and
- Enables Council to encourage developments through its' rating approach e.g. encourage building on vacant land.

Disadvantages of a differential rating system

The perceived disadvantages of utilising a differential rating system are:

- The justification of the differential rate can at times be difficult for the various rating groups to understand, giving rise to queries, objections and complaints.
- Differential rating involves a degree of administrative complexity, as properties can change from one classification to another (e.g. vacant land to residential) requiring Council to process supplementary valuations.

Objectives of the rate and characteristics

Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions.

Details of the objectives of each differential rate are set out below.

Residential/Commercial/Industrial Vacant Land

Objective:

To encourage the development of land and to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

- 1) Implementation of good governance and sound financial stewardship; and
- 2) Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
- 3) Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
- 4) Provision of strategic and economic management, town planning and general support services; and
- 5) Promotion of cultural, heritage and tourism aspects of Council's municipal district.

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Types and Classes

Any rateable land on which no dwelling is erected.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure and Capital Works described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Banyule Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Banyule Planning Scheme.

Commercial/Industrial Improved Land**Objective:**

To ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure.

Those functions include the:

- 1) Implementation of good governance and sound financial stewardship; and
- 2) Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
- 3) Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
- 4) Provision of strategic and economic management, town planning and general support services; and
- 5) Promotion of cultural, heritage and tourism aspects of Council's municipal district.

Types and Classes:

Any rateable land which is used, or designed or adapted to be used, primarily for commercial or industrial purposes.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure and Capital Works described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Banyule Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Banyule Planning Scheme.

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Types of Buildings:

The types of buildings on the land within a differential rate are all buildings that are now constructed on the land.

Residential Improved Land**Objective:**

To ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the relative benefits derived from the carrying out of such functions.

Those functions include the:

- 1) Implementation of good governance and sound financial stewardship; and
- 2) Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
- 3) Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
- 4) Provision of strategic and economic management, town planning and general support services; and
- 5) Promotion of cultural, heritage and tourism aspects of Council's municipal district.

Types and Classes:

Any rateable land which is not Vacant Land, Commercial / Industrial Vacant Land or Commercial / Industrial Improved Land.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure and Capital Works described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the Banyule Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Banyule Planning Scheme.

Types of Buildings:

The types of buildings on the land within a differential rate are all buildings that are now constructed on the land.

2.4 Cultural and Recreational Lands**Objective:**

To ensure that the promotion of cultural, heritage and recreational activity occurs within Council's municipal district and that this is supported in a way that encourages appropriate activity and development.

Council has considered the service utilised by the lands and the benefit these lands provide to the community by consideration of their cultural or recreational land use, as required under the *Cultural and Recreational Land Act 1963*.

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Types and Classes:

Under the provisions of the *Cultural and Recreational Land Act 1963*, the Council levies an amount in lieu of rates payable in respect of recreational lands that have the following characteristics:

Any land which is not Residential Vacant Land, Commercial / Industrial Vacant Land or Commercial / Industrial Improved Land, which is specifically set aside for the use of cultural and recreational pursuits whereby the members do not derive a financial benefit or profit from the activities.

The *Cultural and Recreational Land Act 1963* effectively provides for properties used for outdoor activities to be differentially rated unless it involves land that is being leased from a private landowner. The discretion of whether to provide a cultural and recreational lands rate rests with Council

The amount in lieu of rates payable in respect of each rateable land to which the Cultural and Recreations Land rate applies is determined by the following methodology:

In Use Value X (Residential Improved rate X Questionnaire Weighting) X 36% (net cost of council services available to the entity).

In Use Value has been determined as being 70% of the Capital Improved Value.

The Questionnaire weighting determines the level of benefit these lands provide to the community.

Currently Council has five properties that are currently defined as Cultural and Recreational properties in accordance with the *Cultural and Recreational Land Act 1963*.

2.5 The Impacts of Revaluations and Supplementary Valuations

The purpose of this section is to provide an overview of the rate revaluation and supplementary valuation processes.

Introduction

Under the *Valuations of Land Act 1960*, the Valuer-General revalues properties annually.

Property values are determined by qualified Valuers comparing each property to the recent sales figures of similar properties in the neighbourhood. The key factors are location, land size, type of house and condition.

Valuations are conducted using Best Practice Guidelines formulated and published by the Valuer General Victoria.

No Windfall Gain

There is a common misconception that if a property's valuation rises then Council receives a "windfall gain" with additional income. This is not so as the revaluation process results in a redistribution of the rate effort across all properties in the municipality. Any increase to total valuations of the municipality is offset by a reduction to the rate in dollar (ad valorem rate) used to calculate the rate for each property. Total income is fixed each year as part of the budget process

The general revaluation process enables Council to re-apportion the rate income across the municipality in accordance with movements in property values. Properties which have increased in value by more than the average will receive a rate increase of more than the headline rate. Properties with an increase in value less than the average will receive a rate increase less than the headline rate.

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Supplementary Valuations

In accordance with the *Valuation of Land Act 1960* further Valuations are required to be carried out between General revaluations, these are known as Supplementary Valuations.

Supplementary Valuations are completed when properties are physically changed by buildings being erected, demolished or altered, when properties are amalgamated, subdivided, portions sold off, rezoned or roads constructed.

Supplementary Valuations are adopted to bring the value of properties into line with values assigned to other properties in the municipality. This is to ensure that as near as practicable the rating valuation reflects the current property condition at the date prescribed for the General revaluation.

2.6 Municipal Charge

The purpose of this section is to outline the municipal charge that Council may utilise to apply rates and the issues that Council consider when applying a municipal charge.

Introduction

In addition to differential rates, Council may declare a municipal charge to cover some of the administrative costs of Council. Currently the total revenue from a municipal charge must not exceed 20% of the sum of the general rates and municipal charge combined in a financial year.

The application of a municipal charge represents a choice to raise a portion of the rates by a flat fee for all properties, rather than sole use of the CIV valuation method.

Banyule does not levy a Municipal Charge.

Advantages of a municipal charge

The arguments in favour of a municipal charge are they apply equally to all properties and are based upon the recovery of fixed costs of providing administrative services irrespective of valuation. The same contribution amount per assessment to cover a portion of Councils administrative costs can be seen as a practical method of recovering these costs.

Disadvantages of a municipal charge

The argument against a municipal charge is that this charge is regressive in nature and would result in lower valued properties paying higher overall rates and charges than they do at present. The equity objective in levying rates against property values is lost in a municipal charge as it is levied uniformly across all assessments.

2.7 Service Charges / Service Rates

The purpose of this section is to outline the service charges that Council currently applies and new charges that could be utilised and the issues that Council must consider in making its decision when reviewing these service charges.

Section 162 of the *Local Government Act 1989* allows Council to declare a service rate or charge for specified services.

A waste service rate based on property valuation follows a pure wealth-tax approach which is progressive in nature. Therefore, this approach has no correlation with the individual ratepayer consumption of services.

A waste service charge, on the other hand, follows a user-pays approach, which is regressive in nature. Unlike a service rate, the service charge approach has a clear correlation with the individual ratepayer's consumption of services. In other words, ratepayers pay the same charge for the same service received, independently of the property valuation.

Most of Victoria's councils, including Banyule's neighbouring councils, levy a waste service charge.

A waste service charge is more equitable approach than a service rate.

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Advantages of a Service Charge or Service Rate

If a service charge is levied for collection and disposal of refuse it is easily understood by the residents as a user-pays system. There is also the ability to identify and apportion the costs of this service.

Service charges are also able to be levied on only those properties that actually receive a service, meaning that relief is provided to ratepayers who aren't able to use a particular service.

Service charges are also not subject to the Fair Go Rate Cap, other than in the year of their introduction. This means that as costs of a service move outside of inflation, these costs can be effectively quarantined from within the Rate Cap.

Service rates apply proportionally in the same way general rates are applied proportionally, in that properties with higher values pay higher rates.

Disadvantages of a Service Charge or Service Rate

This charge is regressive in nature and would result in lower valued properties paying relatively higher rates and charges in the year of introduction, compared to higher valued properties. The equity objective in levying rates against property values is lost in a service charge as it is levied uniformly across all assessments.

The impact of a service charge may also appear disproportionate to the users of the service as it is currently subsidised by the rates paid by owners of non-Residential Improved properties.

A service rate is problematic in that ratepayers using exactly the same service will pay different amounts dependent on their property's values.

Current use of Service Charges

Banyule does not currently levy an annual service charge for the collection and disposal of waste to all ratepayers. A standard service is provided to residential rateable properties and is funded from general rates. A service charge for non-standard refuse from rateable properties is however charged.

Annual reviews will be undertaken to determine whether the cost of providing a waste service will increase in excess of the permitted rises under the Fair Go Rate Cap. Changes in service provision or regulatory requirements may increase costs beyond Council's current waste management and disposal modelling.

Annual Charges for Non-Rateable land

Banyule charges for the collection and disposal of refuse from non-rateable properties. These charges are declared in the Schedule of Fees and Charges. The revenue received covers the costs of providing this service.

Annual Charges for Rateable land

Banyule charges for non-standard and additional collection and disposal of refuse from rateable properties. These charges are declared in the Schedule of Fees and Charges.

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2.9 Special Rate or Charge

The purpose of this section is to outline the special rates and charges that Council currently applies and new charges that could be utilised.

Introduction

Section 163 of the *Local Government Act 1989* permits councils to declare a special rate in relation to the performance of a function where Council considers that the function is or will be of special benefit to the persons required to pay the special rate.

Special Rates Schemes

Council currently has 12 Special Rate and or Charge schemes in operation, 11 are Promotional Schemes and one is an Aged Services Solar Program

Scheme Name	Finish Date
Rosanna Special Charge	June-2025
Heidelberg Central Special Charge Scheme	June-2021
The Mall and Bell Street Mall Special Rate	June-2025
Montmorency Shopping Village Special Charge	June-2024
Watsonia Special Charge	June-2022
Macleod Village Special Charge Scheme	June-2022
Greensborough Town Centre Special Rate and Charge	June-2022
Eaglemont Village S/C Special Charge	June-2022
Ivanhoe Shopping Centre Special Rate	June-2023
East Ivanhoe Special Charge	June-2023
Lower Plenty Special Charge	June-2025
Aged Services Solar Program Special Charge	December-2027

Promotional Schemes

These schemes are declared for strip shopping centres within the City. They are primarily for the encouragement of commerce, retail activity and employment opportunities in and around the scheme area.

Council considers that there would be a special benefit to the area as the viability of the Precinct as a business, commercial, retail and professional area the value and the use, occupation and enjoyment of the properties and the businesses included in the scheme area will be maintained or enhanced through increased economic activity.

The amount collected from the scheme is matched by council (to declared capped amounts) and payments are made to the traders on a quarterly basis.

A decision to review Special Rates and or Charge Schemes occurs at the expiry of the current scheme, not during the budget discussions and is subject to extensive consultation with stakeholders and separate Council discussion and approval.

Construction Schemes

These schemes are declared when there is something constructed that would be of special benefit to the persons required to pay it. For example road, drain and car parking construction

The scheme that exists within Banyule is for road construction and it runs for a period of 10 years. Contributors have the option of paying the account in full at the commencement of the scheme and therefore avoiding the financing surcharge or paying it off over a 10 year period.

These schemes are declared as required following extensive consultation with stakeholders and do not form part of the budget process.

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Aged Services Solar Scheme

This scheme is declared for the purposes of assisting older ratepayers to purchase roof-top solar panels. The Aged Services Solar Program runs for 10 years however there is no financing surcharge applied.

These schemes do not form part of the budget process.

2.10 Rebates and Concessions

The purpose of this section is to outline the rebates and concessions that could be utilised and the issues that Council must consider in making its decision when reviewing these rebates and concessions.

Introduction

Under the *Local Government Act 1989*, Council has the power to grant a rebate or concession in relation to any rate or charge to assist 'proper' development and the preservation of buildings or places of historical, environmental, architectural or scientific importance within the municipality.

While the original intent of the term 'proper' development has a land use perspective, Councils have been known to use the provision to assist economic development. Rebates and concessions should be used with respect to individual properties within a property class. The legislation intended that differential rates be used to achieve an outcome for a class of properties.

The granting of rebates and concessions results in a higher rating effort being applied to other properties to raise the same level of rate revenue.

2.11 Pensioner Rebate**State Government Pensioner Rebate**

Pensioners may qualify for a maximum 50% State Government rate rebate (to a gazetted maximum) for the home in which they are living. A rebate will apply for the Fire Services Property Levy. To be eligible, a ratepayer must hold one of the following concession cards:

- Pensioner Concession Card from Centrelink or Veterans' Affairs
- Gold Card from Department of Veterans Affairs specifying War Widow (WW) or Totally and Permanently Incapacitated (TPI).

Other than administrative costs this State Government Rebate scheme is cost neutral to Council as this is fully funded by the State Government.

Council Pensioner Rebate

Council has the option of introducing a pensioner rebate to complement the existing State Government rebate. A Council Pensioner rate rebate redistributes the rate effort with other ratepayers bearing the cost by way of higher rates and charges. The rate effort for non-pensioners is likely to be greater as the number of pensioners increases.

Once a rebate has been introduced, it may be difficult to remove. Ratepayers receiving the benefit would not support the removal of this benefit.

Council does not grant any further rebates or concessions than those afforded by the State Government Pensioner Rebate scheme.

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2.12 Properties Exempt from Rates

The purpose of this section is to raise awareness of non-rateable properties.

Introduction

The *Local Government Act 1989* provides for properties where the use is charitable, to be non-rateable.

Legal precedent has determined that charitable uses include those providing health services, education, religion and services to the needy.

Application for exemption from rating may be made at any time during the financial year and will be assessed based on the usage of the property. Council does not generally allow for any retrospective claims.

Department of Families, Fairness and Housing (formerly Department of Health and Human Services)

In relation to the Department of Families, Fairness and Housing (DFFH) owned housing, properties are rated if occupied. Properties are not rated if unoccupied or not habitable.

There are a number of organisations providing housing for people with low-income, on a voluntary and not for profit basis. The provisions of The Act preclude such residential housing from being non-rateable, even though their use may be regarded as charitable, in the everyday sense of the word.

The *Local Government Act 1989* allows Council to grant a rebate or concession in relation to any rate or charge, to support the provision of affordable housing, to a registered agency.

Council does not provide a rate rebate to support the provision of affordable housing by registered agencies. Assistance for low income households is provided through the State Government pensioner rebate.

A pre-existing agreement is in place for the provision of a 50% rate rebate in relation to certain DFFH elderly persons units. This agreement has no sunset clause subject to the units remaining as housing for the elderly. This agreement is not open to other parties or to other properties.

2.13 Collections

The purpose of this section is to outline the rate payment options and processes that are in place in relation to payment of rates. It also includes the support provided to ratepayers facing hardship. Council must consider fairness, compassion, confidentiality and compliance with statutory requirements when reviewing these arrangements.

Liability to Pay Rates

The owner of the land is liable to pay the rates and charges on that land. In certain cases, the occupier, mortgagee or licensee holder is liable to pay the rates.

The *Local Government Act 1989* declares the unpaid rate or charge, interest and costs to be the first charge upon the land, when the land is sold; ensuring Council receives the outstanding monies prior to the discharge of any mortgage and or charges on the land.

Payment Dates for Rates

Council, in accordance with the *Local Government Act 1989* must allow for the payment of rates by four instalments per annum. The mandatory instalment payments are required at the end of September, November, February and May each year in accordance with the Gazette dates. Council may allow a person to pay a rate or charge in a single lump sum payment.

Banyule City Council offers payment by instalments only.

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Payment Methods

Council offers a range of payment options including

- Weekly Direct Debit
- Fortnightly Direct Debit
- Monthly Direct Debit
- Direct Debit (Instalment)
- BPay
- BPayView
- Australia Post billpay (phone & internet)
- Mail
- over the counter services at Council Service Centres or Australia Post agencies.

As an incentive to encourage payments made by weekly, fortnightly or monthly Direct Debit, interest will not be charged on the current rates and charges paid by weekly, fortnightly or monthly direct debit until 30 June each financial year.

Incentives for Prompt Payment

Section 168 of the *Local Government Act 1989* provides that incentives may be offered by Council for payment of rates and charges before the due dates.

No incentives are offered by Council for the payment of rates and charges before the dates.

Late Payment of Rates

Council has determined that the application of penalty interest will be applied on the sixth business day from the gazette due date. The grace period was adopted by Council July 2014 and will remain in place unless revoked and this will be declared as part of the annual Declaration of Rates and Charges.

Interest penalties will be in accordance with Section 172 (2) of the *Local Government Act 1989*, which allows interest to be imposed on unpaid rates at the rate fixed under Section 2 of the *Penalty Interest Rates Act 1983*.

Council cannot apply an alternative rate but has the power to exempt any person from paying the whole or part of any interest amount generally or specifically payable.

Debt Recovery - Collection of Overdue Rates

Council makes every effort to contact ratepayers at their correct address, but it is the ratepayers' responsibility to properly advise Council of their contact details. Section 122 of the *Local Government Act 2020* requires the purchaser of property, or their agents to notify Council by way of notices of acquisition.

If an account becomes overdue, Council has established procedures and guidelines for the collection of the debt. This creates a consistent approach to debt collection and ensures that all ratepayers are treated equally and fairly.

The purpose of the Collection guidelines is to act as a genuine deterrent to ratepayers who might otherwise fail to pay rates on time, to allow Council to recover the administrative cost of following up unpaid rates and to recover any interest cost the Council may incur due to lost investment opportunities. The principle in providing for such penalty is that ratepayers who pay within the required timeframe should not have to subsidise or bear any cost of ratepayers who default in payment. Details of Council's collection framework is contained in Council's Rates Collection Policy.

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Waiver/Deferment of Interest, Rates and Charges under Financial Hardship

Council acknowledges that some ratepayers will have trouble from time to time in meeting rate payments due to any number of reasons. Council further understands that relief measures have a cost to Council which must be borne by other ratepayers in either the short or long term.

Waivers are not generally granted. However, in cases such as those associated with severe economic downturn, Council may grant waivers through the Hardship Assistance Policy, which is updated annually.

Council recognises there are cases of genuine financial hardship requiring respect and compassion in special circumstances. In accordance with the *Local Government Act 1989*, Council has established a policy which includes provisions for the waiver of interest or deferment of rates and charges;

Special Circumstances Waiver

Council acknowledges that ratepayers will experience circumstances where they may fail to make payment of their instalment and that this failure to pay on time is a departure from their usual pattern. In these circumstances, upon receipt of a written request from the ratepayer Council may waive interest or associated charges as a "one-off" special circumstance's waiver, once the overdue amount has been paid.

2.14 Fire Services Property Levy

The Victorian Government introduced a property-based levy to fund the Metropolitan Fire Brigade (MFB) and the Country Fire Authority (CFA) from 1 July 2013.

The Fire Services Property Levy replaced the insurance-based funding model as recommended by the Victorian Bushfires Royal Commission.

Under the property-based levy:

- councils collect the levy through rates notices;
- the levy is calculated based on the capital improved value of a property;
- the levy consists of a fixed component plus a variable component calculated as a percentage of capital improved property values;
- the fixed component varies for residential properties and non-residential properties; and
- the levy rate varies for different property types such as residential, industrial, commercial and primary production.

The fire services property levy is shown separately on rate notices.

It is important to note that Council is not raising any additional revenue from the levy; it is merely acting as a collection agency on behalf of the State Government.

3. Government Grants

Council pursues all avenues to obtain external grant funds for prioritised works. Government Grants make up approximately 10% of Council's yearly revenue and the largest proportion (20%) of government grants is made up of the Financial Assistance grant provided by the Commonwealth Government under the *Local Government (Financial Assistance) Act 1995* (Commonwealth) Grants Commission Scheme and distributed annually to 79 local governing bodies within Victoria via the Victorian Local Government Grants Commission.

The Financial Assistance Grant (VLGGC) program consists of two components:

- A general-purpose component, which is distributed between the states and territories according to population (i.e. on a per capita basis), and
- An identified local road component, which is distributed between the states and territories according to fixed historical shares.

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Both components of the grant are untied in the hands of local government, allowing councils to spend the grants according to local priorities. Council applies the local roads component to road rehabilitation projects in its Capital Works Program and utilises the general-purpose component to fund Council operations and Capital works.

In addition to financial assistance grants, each year Council receives several other grants from the State & Federal Government. Grants received may be to help fund capital works and short-term initiative projects or to help fund the provision of regular Council services. These grants are split into two categories based on whether they are of a recurrent (received each year) or non-recurrent (once-off) nature.

The volume of non-recurrent grants fluctuates from year to year and typically represent grants received towards the funding of capital projects or small ad-hoc initiatives. Government departments generally designate a total pool of funding available and eligibility criteria to access the funding. Council is responsible for identifying funding that it may be eligible for and then making appropriate applications.

Recurrent grants are relatively consistent from year to year and are typically granted to Council to help fund the provision of specific services (Home Care, Child Care, Maternal & Child Health, School Crossings, etc.). The grants may designate specific obligations tied to the funding such as the requirement for Council to delivering a minimum amount of service levels. If these obligations are not fully met, a portion of the funding may be forfeited and need to be returned.

Council has no control over the available funding put forward by State and Federal Government. However, Council is able to exercise an element of control over grant funding by; ensuring that applications are made for all applicable grant funding pools, all funding obligations are met and the prioritization of capital works takes into account each projects eligibility for grant funding.

4. Fees and Charges

Council provides a wide mix of goods and services to the community. All council services can be reviewed to assess whether they are appropriate to attract user fees and charges. Council services which are deemed public infrastructure are generally provided free of charge and associated expenditure is fully funded by rates and/or grants. This includes the provision of roads, parks, footpaths, drainage, trees, etc.

Where a service is provided on an individual basis, they may often attract a fee or charge. The ability for Council to set the fees and charges for these services may be impacted by state and/or federal government legislation of funding conditions that either prohibit or sets ceilings for pricing. Some of these, such as planning fees, are set by state government statute and are commonly known as 'statutory fees'. In these cases, councils usually have no control over the setting of the fee price.

For fees & charges other than 'statutory fees', each service is analysed as to whether it is of a commercial or community-benefit nature. Services are deemed to be of a community-benefit nature if the provision of the service delivers benefits to the wider community, and if the most at-risk members of our community would be unfairly disadvantaged if they could not access the service. There are also some fees and charges charged by Council not explicitly for the provision of a service, but of a punitive nature (e.g. fines) with the explicit purpose of discouraging and deterring certain behaviours.

Each year as part of the budget process, Council reviews all fees and charges and adjusts the levels as appropriate. Community-benefit fees are kept low, such that the cost of the service is not fully recovered but is instead subsidised by Councils other revenue streams. Other commercial fees & charges are set consistent with application of the user pays principle – that is, so far as is possible, the cost of providing a direct service will be offset by the fees charged.

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A schedule of the current user fees and charges is presented for public consultation and feedback as part of Council's annual budget process.

4.1 Cost recovery

Setting fees and charges is often determined by a notion that the fee charged for a service should correspond with the cost of providing the service – that is the costs borne by Council in providing the service are fully recovered by the fees & charges. However this notion is balanced with Council's wish for some essential services to be accessible by the most disadvantaged members of our Community as well as the commercial reality, that our fees need to be consistent with other providers in the market to remain competitive, as well as the supply and demand realities that if the costs are set too high, the usage of the service will drop, reducing our overall income.

The full cost of delivering a service or providing a facility includes both:

- Direct Costs – those costs that can be readily and unequivocally attributed to the delivery of a service or activity because they are incurred exclusively for that particular product/activity.
- Indirect Costs (often referred to as overheads) – those costs that are not directly attributable to a single activity but support a range of activities across Council (e.g. Information Technology costs).

Direct Costs

In line with sound financial management principles Council's systems are set up to allocate direct costs straight to the business unit providing the service. These costs include:

1. Labour – the wages and salaries of all staff directly working on that service.
2. Materials and supplies – supplies used in providing the service. This may include utilities, contractor costs and car operating expenses.
3. Administrative expenses – the office support for a service. Typically, an operational unit provides a number of services, so the administrative costs of that unit will need to be allocated across the different services.
4. Equipment used in providing the service – this may include the purchase of equipment, plant hire, leasing of equipment, etc.

These costs include staff on-costs, such as allowing for annual leave, sick leave, workers' compensation payments and long service leave.

Indirect Costs (Overheads)

Council has a range of "back office" operations that are not directly tied to any service delivery (e.g. IT, Customer Service and HR). Nonetheless, these involve real costs that are incurred in supporting the delivery of Council's services.

Council allocates indirect costs to the services it provides using a pro-rata approach. That is to say, Council allocates indirect costs on a proportionate basis by using measures that are easily available, such as staff involved in the activity as a percentage of total staff, total number of computers or the service unit's share of total office floor space.

There are alternative ways to allocate indirect costs such as using Activity based costing, however this process can be very labour intensive and costly, while a pro rata approach delivers similar results with less effort.

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4.2 Fee setting

The responsibility for setting of fees & charges resides with the managerial unit responsible for delivering the service. The fee setting is done as part of the budget process, where the impact of changing fees can be seen against the unit's bottom line.

When setting the fees & charges for the new year, the following questions must be asked.

- Do any external constraints apply? Possibilities include:
 - Other levels of Government setting a statutory price for that service, or
 - Does Council need to take into account competitive neutrality adjustments (see 17.5)
- Would setting a price based on recovering the full cost of the service be competitive with other supplies (nearby councils and/or private competitors)?
- How will a change in price impact volume of usage of that service?
- Does Council have a strategy to either:
 - Subsidise the cost of this service (setting prices below full costs)?
 - Use the service as a taxation mechanism (setting prices above the full cost level)?

4.3 Competitive Neutrality

Compared to the private sector, government departments have a number of competitive advantages and disadvantages when providing services in a competitive market. Competitive benefits may arise due to Council's taxation status or ability to subsidise a service with rates. Conversely Council may be disadvantaged due to increased red tape (additional reporting costs and legislation to comply with), limited flexibility in restructuring or comparative employment awards between the private and public sectors.

If Council deems that in the provision of any of its significant business activities it has a significant competitive advantage (or disadvantage) over the market due to its public sector ownership, then a competitive neutrality assessment may be required to be undertaken.

To undertake this assessment, the following steps are recommended by the Victorian Government's Competitive Neutrality Policy:

- Determine whether the operation is a "significant business activity" and whether Council has a net competitive advantage compared to the private sector.
- Weigh up the expected benefits and costs of introducing competitive neutrality policy measures.
- Determine if the public interest is served by implementing competitive neutrality policy measures.

If this analysis shows that a significant business activity of Council does enjoy a net competitive benefit, Council is expected to set prices that include competitive neutral adjustments.

However, under the policy, this is not required if:

The costs of applying competitive neutrality outweigh the benefits, or

Council conducts and documents a "public interest test", which involves public consultation on costed options, and identifies clear public policy objectives for providing the service at below competitive neutral prices.

Council will conduct a competitive neutrality assessment of its services on a rolling basis. To date, no services have been identified as being a significant business activity where Council has a significant net competitive advantage over the private sector. As such no competitive neutrality adjustments have been required to be implemented to increase user fees.

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4.4 Fee & Charge Principles

Council has developed a range of principles to determine the level of fees and charges to be applied to each service. Fees and charges will be reviewed on an annual basis in line with these principles:

- Fees are charged in line with State and Federal government legislation or Local Laws.
- Fees and charges are set at a level that is deemed to be fair and equitable to enable the majority of residents to access the services.
- Fees and charges are set to remain competitive with other 'like-services' available in the market.
- No fees (or low fees) are charged for some services with an aim to encourage community participation and positive health and wellbeing outcomes.
- Fees and charges that are punitive in nature, are set at a level significant enough to deter the targeted behaviour without being overly burdensome.

5. Review Period

This Revenue and Rating Plan covers the four-year period July 2021 - June 2025. It will be reviewed and amended during this 4-year period as required. An updated Revenue and Rating Plan for the subsequent four years July 2025 – June 2029 will be developed following the October 2024 Council elections.

6. Related Documents

Public Open Space Plan 2016-2031 (D16/126502)

Development Contributions Plan (D18/200154)

Lease and Licence Framework (CD17128)

Rates Hardship Assistance Policy (CD17663)

7. Related Legislation

Local Government Act 2020

Local Government Act 1989

Penalty Interest Rates Act 1983

Cultural and Recreational Lands Act 1963

Valuation of Land Act 1960

Victorian Competitive Neutrality Policy

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Banyule
CITY COUNCIL

Proposed Budget 2021-2025

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Mayor and Chief Executive Officer Introduction

Our budget ensures we are delivering for our community while maintaining the strong financial sustainability of Council for the long-term. We continue to direct resources to support residents, community groups and businesses to help them get through this challenging period. There is continued rate relief for those in financial hardship and assistance for businesses to put them on the road to economic recovery. We are investing significant funds in building and maintaining infrastructure to accommodate the service needs of the community; protecting Banyule's natural environment and open spaces and other important initiatives identified through our 'Banyule 2041 Shaping our Future' community engagement. It is a budget that demonstrates sound economic management and astute strategic planning.

Local jobs creation – our combined initiatives will generate more than 400 local jobs

Jobs are absolutely vital, particularly at this time. Through investing in our substantial capital works program and partnering with other government initiatives, we are stimulating the local economy. Combined with the ongoing success of our inclusive jobs and social enterprises initiatives, we are helping to creating more than 400 local jobs in the municipality and transforming lives by providing opportunities to learn skills, gain experience and improve financial security. We also remain committed to supporting local businesses and will continue to encourage people to shop locally.

Sound financial management

We continue to pay down debt. In 2021/2022 Council will pay down a further \$10.26 million. Our revenue and rating plan, which is in line with the cap set by the State Government, combined with efficiencies in the way we are delivering our services will enable Banyule to maintain our strong financial position. We are well positioned to weather the challenges that confront us today and those that may arise in the future.

Capital works highlights

We are rolling out a substantial \$66.75 million capital works and property program to improve community facilities and infrastructure.

One of the major projects starting to take shape is the \$11.75 million Bellfield Community Hub, a 6-star green star sustainable building. Creating hubs that bring together community services, as demonstrated by the recently opened Ivanhoe Library and Cultural Hub, represents a key direction of Council and an exciting prospect for the community. We also need to maintain and upgrade existing facilities and that is why we have allocated \$10.16 million across our building infrastructure, including the continued roll-out of the impressive Olympic Park Masterplan. Over the next 2 years (with the assistance of \$4.50m in government assistance) an extra \$7.50 million will improve even more of the Olympic Park facilities for clubs and community users. Also, upgrades of \$1.05 million for Macleod Park pavilion, \$0.65 million for Partington Flat pavilion, plus an additional \$0.50 million towards an ongoing major refurbishment at Bundoora Community Hall.

Local parks and their facilities have seen increased usage since the COVID-19 pandemic, and we will invest \$10.63 million to maintain and enhance these prized community assets. This includes \$3.23 million for shared paths and playgrounds and \$2.96 million to improve irrigation and drainage. Other vital public infrastructure, such as roads, footpaths and bridges, will benefit from a total allocation of \$16.78 million.

Planning strategically for the future is essential to ensure we are meeting the needs of a growing population and changing demographics and lifestyles. Projects on the horizon in coming budgets include a major redevelopment for Ivanhoe Aquatic Banyule, an exciting new town square for Watsonia, and the design works for the redevelopment of the Rosanna Library.

Action on sustainability – our actions will see corporate emissions continue to decrease

All levels of government, businesses and individuals need to work together to address major environmental issues. Council is firmly committed to working towards carbon neutrality as an organisation by 2028 and encouraging the community to join us by 2040. To implement initiatives and programs that drive change, we are dedicating \$2.04 million in 2021/2022 for our ongoing Climate Action Package. Among the initiatives, we will be installing more electric vehicle charging stations, LED street lighting, solar panels and batteries, and making energy efficient enhancements in Council buildings. We are also continuing to transition our fleet to electric vehicles and plant thousands of advanced trees each year.

Reducing our waste remains another key focus and we are pleased to announce we are preparing for the introduction of a food organics and garden organics (FOGO) service in 2022/2023. This will not only divert thousands of tonnes of waste from landfill each year, but will help produce compost for farms, parks and gardens. We also continue to fund other ongoing environmental initiatives, including solar system and energy efficient subsidies, environmental grants, home energy audits, plus host a range of educational workshops. All these measures are reducing our carbon footprint and making our City more sustainable.

Community-building initiatives

If you know Banyule Council well, you will have noticed we stand for inclusion, access and equity. These principles inform our work as we strive to create and foster opportunities for all our diverse communities. A cornerstone of this is our award-winning Inclusive Employment Program now in its third year, complemented by our social enterprise program. These sector leading programs are growing and creating more training and employment opportunities across Banyule and beyond. We also continue to advocate for gender equality, support an age-friendly City, and work alongside Aboriginal and Torres Strait Islander peoples to advance reconciliation in our workplace and across Banyule. These programs help create a safe, happy and harmonious community.

With Ivanhoe Library and Cultural Hub opening its doors, our arts and culture program has expanded and we are staging an increasing array of events and exhibitions. Throughout the year and across Banyule, there will also be many free festivals and activities for people of all ages and different interests to enjoy and connect with others in our community, from nature play adventures to the Seniors Festival.

Transport advocacy

There are major Victorian Government transport projects being rolled out in Banyule and we remain committed to advocating in the best interests of our community. We continue to push for improvements and increased project scope for the North East Link and the Hurstbridge Line Duplication to enhance the local amenity, upgrade transport infrastructure, construct shared trails, and improve the connectivity and frequency of transport services across all modes.

Servicing our customers

As life gets busier and people want more convenience, we continue to invest in technological solutions to make transactions more efficient and streamlined and provide more services online. In 2021/2022, we will allocate \$5.03 million in digital transformation and innovation to transform the way we work and offer a better experience for our customers.

Your participation is valued

Finally, we thank the Banyule community for their participation in Banyule 2041 – Shaping Our Future community engagement. More than 1300 people told us what they value in Banyule and their aspirations for the next 20 years.

The community strongly valued:

- Our open spaces and natural environment;
- A strong sense of community and family-friendly nature;
- Banyule's proximity to urban centres and rural locations;
- Access to facilities, services and infrastructure; and
- Council's genuine commitment to their community.

Their key focus areas for the future were:

- Community health and wellbeing;
- Environmental sustainability;
- Economic prosperity and employment;
- Access to diverse and affordable housing; and
- Opportunities to participate.

This budget is aligned with these considerations and paves the way forward to build on what we have and continue to enhance Banyule as a place to live, work, play and do business.

We look forward to your continued engagement and our journey together to achieve our Community Vision.

Cr Rick Garotti
Mayor

Allison Beckwith
Chief Executive Officer

Executive Budget Summary

Financial Principles

The proposed Budget 2021-2025 outlines our financial strategies that support our service obligations; capital works aspirations and asset renewal objectives. Specifically, to:

- Establish a prudent and sound financial framework, combining and integrating financial strategies to achieve a planned outcome.
- Establish a financial measurement framework against Council's plans and policies.
- Ensure that Council complies with sound financial management principles, as required by the *Local Government Act 2020* and plan for the long-term financial sustainability of Council.

Council has complied with the following principles of sound financial management to:

- Generate enough cash to fund capital works and meet the asset renewal requirements as outlined by the VAGO financial sustainability ratios.
- Encourage more operational innovation to enhance operating activities and control expenditure at levels that are able to consistently support the funding requirements of the capital works program and provision of quality services.
- Support the growth of non-rate revenue to achieve greater diversification of the current revenue base and provide flexibility within which to better manage rate revenue increases to within the rate cap.
- Balance meeting the ongoing core service needs of our community, expectations and quality of delivery with the ongoing achievement of long-term financial sustainability.
- Delivery of a revenue and rating plan based on stability, equity, efficiency and transparency.
- Delivery of a debt management strategic plan to ensure decisions and opportunities can be accommodated within a context of responsible, sustainable financial management.

COVID-19

COVID-19 is expected to continue to effect Australia's economy into 2021/2022, with the medium to long-term economic effects still unknown. As Council begins to recover from the financial impacts of COVID-19 we reflect on the following principles first established in 2020, that Council will:

- Put the needs of our community first;
- Provide strong, targeted and immediate support to those ratepayers, residents and businesses that are most impacted;
- Maintain our key services and infrastructure delivery to the community;
- Ensure we are well positioned to support State and Federal Governments through the recovery phase of this crisis; and
- Maintain the long-term financial sustainability of the Council.

Rates and charges contribute funds to address ageing infrastructure, improve the amenity and quality of community assets and deliver vital services across the breadth of the City.

Services income has not yet fully recovered in many core areas such as our recreation and leisure centres, the transfer station, and transport engineering. Where feasible operational expenditure has been directly offset across all council service to accommodate for the ongoing impacts of COVID-19 and to bring Council back into a budgeted underlying surplus from 2022/2023.

Under this budget a provision of \$1.50 million (representing the general rate cap increase) has been set aside to support ratepayers with a partial waiver of general rates, upon application, and under certain categories.

Council has also maintained a significant capital works and initiatives programs with \$24.86 million budgeted grant funding from the Federal and State Governments to deliver operating and capital projects across the municipality to stimulate the economy in 2021/2022.

Council has therefore established this recovery budget and will continue to undertake prudent financial management to generate enough funds to maintain financial sustainability into the future.

Summary of financial position

Key Statistics	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Total Expenditure	151,324	158,700
Total Income	155,965	173,281
Surplus for the year	4,641	14,581
-Non-recurrent capital grants	6,156	10,859
-Capital contributions	5,196	4,906
Underlying Operating (Deficit)	(6,711)	(1,184)
Total Capital Works Expenditure	64,566	66,745

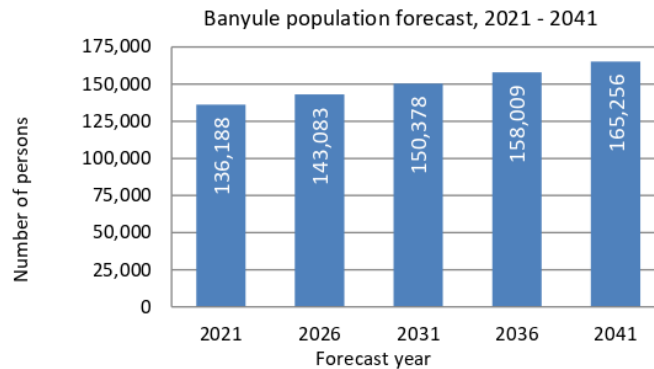
Municipal Demographics

Banyule's estimated resident population for 2020 is 131,940. The municipality has an older age profile compared to Greater Melbourne. Older adults aged 50+ years make up 36% of Banyule's population compared to 31% of the population in Greater Melbourne.

From 2011 to 2016, the largest increase in the number of Banyule residents occurred in the following age groups:

- 5-9 years (+916 persons)
- 65-69 years (+1,140 persons)
- 70-74 years (+897 persons).

Banyule's population is forecast to grow to 165,256 by 2041 at an average annual growth rate of 1%. The population aged 80-84 years is forecast to have the largest growth across the municipality.



Banyule is a culturally and linguistically diverse municipality. Residents come from over 140 countries and around 120 different languages are spoken at home. Skilled migrants comprise the bulk of recent migration in Banyule, followed by those who settled through family reunion. Humanitarian arrivals represent the smallest proportion of migrant intake.

- *Population and industry data - Australian Bureau of Statistics (ABS), Census of Population and Housing, 2006, 2011 and 2016, compiled and presented by .id*
- *Forecast data – prepared by .id, 2020*

Changing Demographics

As a result of the City's demographic profile there are several budget implications in the short and long term. Council continues to see a shift in the population make-up of this area to emerging migrant groups and growing established ethnic communities. Cultural and linguistic diversity means that Council needs to use a variety of media in languages other than English for mass communication with residents and use interpreting services for interpersonal communication with residents.

The City is substantially developed and while it is experiencing a small increase in property numbers, these mainly arise from higher density developments. Council continues to support appropriate increases in development density around its activity centres which will have ongoing implications for many service areas and infrastructure provision. Council's structure planning processes for these precincts is well established. Council has implemented an open space contribution scheme and an infrastructure development contribution plan.

Local Economic Outlook

In the year ending June 2020, there were 49,765 jobs in Banyule. The largest employer in the municipality is the Health Care and Social Assistance industry, making up 35% of all employment, followed by Education and Training 10%, Retail Trade 9% and Construction (8%). A considerable proportion of the people who work in Banyule also live in the area (36%).

The Reserve Bank of Australia's February 2021 economic outlook highlights the domestic economic recovery has run faster than previously expected. This has been consistent with the pattern seen globally, of unexpectedly fast (but partial) recoveries after lockdown measures were lifted, as well as Australia's relatively better health outcomes. Fiscal policy has supported household and business cashflows, and the Victorian lockdown measures weighed less on economic activity than earlier assumed. Consumption has recovered faster, and dwelling and business investment have not been as weak as had been anticipated.

In line with this recovery in activity, the labour market has also performed better than expected. Employment grew strongly over the latter part of 2020, and the national unemployment rate declined to 6.6 % in December 2020. It now appears that the unemployment rate has already peaked. Although the end of the JobKeeper program in March 2021 creates some uncertainty for the near term, over the whole forecast period employment growth is expected to remain solid, consistent with the ongoing recovery in activity. The unemployment rate in Banyule was 5.0% in December 2020.

However, the Reserve Bank admits the recovery is likely to be bumpy and uneven, and dependent both on the health situation and ongoing fiscal and monetary policy support.

Note: Data sources:

- *Number of jobs - National Institute of Economic and Industry Research (NIEIR), 2020*
- *Unemployment rate – Small Area Labour Markets December 2020 quarter*
- *Reserve Bank of Australia website: publications – statement on monetary policy 2021*

Community Engagement

Banyule's community is diverse, and this is part of what makes Banyule such a great place. We want our communities to be strong, healthy and inclusive. There are many different characteristics that make Banyule great, including highly valued public space, strong identity and character and vibrant shopping strips, waterways and a sustainable transport network in the region. People participate in their local community in many ways, whether it be participation in local sports, recreation and cultural activities, volunteering or having a say on the issues that are important. We want everyone in Banyule to feel like they are connected to their communities.

Council want to deliver the best value services and facilities for people of all ages and in differing circumstances. Council has an ongoing commitment to achieving outcomes that are sustainable, eco-friendly and bear the least impact on our environment including our response to climate change and the way our waste is managed.

The *Local Government Act 2020* legislates Councils in Victoria to ensure transparency in decision making, responsible financial management, strategic long-term planning and meaningful opportunities for communities to be engaged.

To help us to deliver on our focus areas and important initiatives Council will work in partnership with the community; engage with our community to ensure they are well informed and represented and meaningfully involved in decision making; encourage community participation and inclusion to provide opportunities for all and advocate for our community to improve services, infrastructure and social outcomes.

Council will continue to implement strategies and actions that address concerns of our community, organisation and management and measure success through utilising key financial sustainable ratios. These ratios assist to monitor and highlight issues for appropriate discussion and decision making throughout the planning process.

Operations

Each year the Minister for Local Government will set the rate cap that will specify the maximum increase in Councils' rates for the forthcoming financial year. The cap for 2021/2022 has been set at 1.50% and is consistent with the Melbourne Consumer Price Index (CPI) forecast for the 2021/2022 year (as forecast by the Victorian Treasury - Victorian State Government Budget Papers 2020/2021).

In applying the rate cap Council will raise \$107.30 million in general rates in 2021/2022 (\$1,914.96 capped average rate). The income that will be generated by increasing rates by the rate cap will be allocated as a general rate waiver to support ratepayers directly impacted as we recover financially from COVID-19 as a municipality.

Council generates income from other sources such as grants, statutory and user fees and charges to help support the essential services provided by Council and maintain the \$1.71 billion of Council infrastructure. Council had to rapidly adjust its operations in 2020 to ensure that critical community services and assets could be maintained throughout the crisis due to the COVID-19. The financial impact has been immense and revenue from fees and charges are expected to take a few years to fully recover to pre-COVID conditions.

As a result, although Council will generate a \$14.58 million surplus in the Proposed Budget 2021/2022, the underlying result is a deficit of \$1.18 million (which measures Council ability to generate surplus in the ordinary course of business, excluding non-recurrent capital grants, capital contributions). It is anticipated to return to an underlying surplus position from the 2022/2023 financial year.

Council is committed to deliver on its 2021/2022 budget and has invested in skilled and dedicated resources to enable Council to deliver on its strategic objectives and key directions and the capital program as outlined in the proposed 2021/2022 budget.

Human resources represent \$73.49 million (including capitalised labour cost of \$2.36 million) in the proposed 2021/2022 budget (691.65 equivalent full time (EFT) staff numbers).

Council continues to provide levels of service to meet community expectations and to deliver continuous improvement from within the operational budget, further aided with the investment in the maintenance and renewal of existing systems and new systems. To date operational efficiencies have been as a result of process change, automation, service review, supplier contracts, new business generation and workforce restructures.

Fees and Charges

Council in its determination of user fee increases has taken into consideration the needs and accessibility of the community; demand for the service, pricing and cost to sustain a viable service Council has, through the development of the proposed Budget 2021/2022, and were feasible:

- Will keep 60% of all Council fees below or equal to CPI (37% of fees frozen for 2 years since 2019/2020) to encourage greater participation across the municipality and maintain sustainable community affordability.
- Some fees have increased greater than CPI, mainly commercial fees to balance cost recovery, competitive pressures and council's financial sustainability objectives. E.g. waste recovery services due to increases in land fill levy costs.

Capital Works & Initiatives

In 2021/2022 Council will continue to draw down on its cash reserves (generated from prior year operational surpluses and strategic property sales) to fund the capital works budget in 2021/2022.

Under the rate capping environment Council has continued to invest generously in its capital works and initiatives program with \$66.75 million and \$7.54 million allocated respectively in 2021/2022 (includes carried over projects from 2020/2021).

To continue to support sustainable development on major capital and initiative projects, Council will also seek to maximise external funding opportunities, such as applying for government grants and draw on cash reserves accumulated over the years.

- Of the total capital works budget 85% is invested into asset renewal and upgrade Includes carried over projects from 2020/2021).
- There is significant investment into our parks, gardens, playgrounds and shared paths; upgrade to sporting grounds, facilities and pavilions; whilst continuing to invest in the maintaining of our roads, bridges and drainage.
- Council's Towards Zero Waste Plan 2019-2023 and the Community Climate Action Plan identified the need to divert more waste from landfill. In Victoria, about 50% of Councils have changed their services to divert food waste from landfill. In metropolitan Melbourne about 61% have introduced a service to divert food and a further 25% will implement a change based on timing of contracts.

In 2021/2022 Council will commence the implementation of a high-performance Food Organics Garden Organics waste service to reflect the changes required to meet sector challenges and Council, State and Federal Government objectives. This budget allocates \$3.83 million in year 1 (2021/22) to prepare for the implementation of the FOGO service and a further budget of \$0.11 million in year 2 to embed the changes. A comprehensive education and communications program to inform and prepare the Banyule community for the change will commence in 2021/2022.

- Council is focussed on improving existing IT infrastructure and applications with a goal of removing aged solutions and utilising existing unused functionality in our current applications. We want our community, customers and staff to be empowered and enriched by digital capabilities that enable positive interactions and service delivery outcomes. Council has an IT and Digital Transformation Strategy to move Council to become a more customer centric organisation. The first major projects planned will focus on improving the customer experience and include:
 - Contact Centre Platform – the project will design and implement a new cloud-based contact centre platform.
 - Customer Experience Platform - the project will implement a new software solution that will provide customers with self-service options, allow customers to interact with Council via their preferred channel
 - Enterprise Integration Software – this project will implement enterprise integration software that connects our systems and processes to make integration less complex and faster.
 - Enterprise Resource Planning (ERP) – reviewing Council's core operational and back office systems to identify the best market solution for replacement
- The Bellfield Project, which has commenced, consists of three distinct projects which include:
 - Sale of land to developer(s) to enable residential development for market housing;
 - Delivery of social housing in partnership with a registered social housing provider, Launch Housing; and
 - Design and development of a new multi-purpose Community Hub and relocated Community Garden

The development of social housing at Bellfield provides well targeted economic stimulus, delivering both social benefits, creating jobs and housing for low to moderate income earners within our community. Launch Housing will deliver the social housing and have already applied for funding, with the view of lodging a planning permit application by end April 2021.

The Bellfield Community Hub will be an environmentally sustainable building bringing together many of the services Banyule City Council offers for babies, children, families and older adults, in one large integrated hub. The construction of the Bellfield Community Hub and Community Garden has been included in this budget (\$11.75m), \$7.5m in 2021/2022.

Cash Reserves and Cash Balance

Council in 2021/2022 will explore investment and development opportunities to ensure the best possible return on investments for our community, matched with investment policy limits and the debt management strategic plan principles in place. The planned cash from operating activities is \$39.93 million (\$157.65 million over the 4-years)

Council will ensure outgoings are actively assessed alongside rates and own source revenue to effectively support Councils financing obligations and capital investment.

Debt Management

Council debt redemption strategy outlines the intention of Council to continue to pay down debt. In the past, Banyule City Council has accessed debt funding as an effective mechanism in financing a range of major infrastructure assets that provide significant benefits to residents of this council.

In 2021/2022 Council will repay \$10.26 million of borrowings. At 30 June 2021 Council projects to have an outstanding loan balance of \$23.16 million by 2025. Council is seeking to obtain additional funds in 2022/2023 as part of the Community Infrastructure Loan Scheme run by the Victorian Government of \$6.30 million as part of the Capital Works Program funding.

The below table provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends.

Expenditure Allocation

Council allocation of each \$100 worth of expenditure	
Capital Works & Initiatives	36.78
Waste Collection & Recycling	10.89
Corporate, Customer Service & Risk Management	10.01
Parks, Reserves & Street Trees	6.19
Family & Children Services	6.02
Recreation, Leisure & Aquatic Facilities	4.54
Health, Aged & Disability Services	4.12
Library Services, Arts & Culture	3.21
Building Control & Planning	2.86
Transport & Parking	2.64
Roads, Footpaths, Drains & Related Utilities	2.27
Urban Planning & Conservation	2.04
Governance & Executive	2.02
Property Management	2.05
Depot, Plant & Fleet Maintenance	1.96
Debt Servicing	0.94
Local Laws & Animal Management	0.83
Social Enterprise	0.63
	\$100.00

The above chart provides an indication of how Council allocates its direct expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends. It does not consider the source of funding for each area of expenditure. Expenses of a non-cash nature, such as depreciation, have been excluded from the above table.

Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which Council operates.

External Influences

The four years represented within the Budget are 2021/2022 through to 2024/2025. In preparing the 2021/2022 budget, a number of external influences have been taken into consideration. These are outlined below:

- Population Growth – include current population, expected population to grow to 165,256 by 2041.
- Rate Capping – The Victorian State Government continues with a cap on rate increases. The cap for 2021/2022 has been set at 1.50%.
- Supplementary Rates – Supplementary rates are additional rates received after the budget is adopted each year, for the part of the year when a property value increases in value (e.g. due to improvements made or change in land class), or new residents become assessable. Importantly, supplementary rates recognise that new residents require services on the day they move into the municipality and Council is committed to providing these. Supplementary rates income is based on historical and forecast data and is set at anticipated levels.
- Financial Assistance Grants – The largest source of government funding to Council is through the annual Victorian Grants Commission allocation. The overall state allocation is determined by the Federal Financial Assistance Grant, for support the regional councils, the increase of General Purpose grant funding is limited to the minimum increase assessable to Council.
- Capital Grant Funding – Capital grant opportunities arise continually in 2021/2022.
- Enterprise Agreement (EA) – The quantum outcome of the Enterprise Agreement to come into effect is not yet determined. Remaining competitive within the labour market to recruit the skilled specialists has been challenging. Council also relies heavily on contractor and agency in delivering operational, capital works and major initiative projects.
- Superannuation – Council has an ongoing obligation to fund any investment shortfalls in the Defined Benefits Scheme. The last call on Local Government was in the 2012/2013 financial year where Council was required to pay \$9.12 million to top up its share of the Defined Benefits Scheme. The amount and timing of any liability is dependent on the global investment market. At present the actuarial ratios are at a level that additional calls from Local Government are not expected in the next 12 months.

The super guarantee rate will remain at 9.50% until 30 June 2021, and is expected to increase to 10.00% from 1 July 2021, and then increase by 0.50% increments each year until it reaches 12.00% by 1 July 2025.

- Cost shifting - Local Government provides a service to the community on behalf of the State and Commonwealth Government. Over time, the funds received by Local Governments' does not increase in line with real cost increases, such as school crossing or library services, resulting in a further reliance on rate revenue to meet service delivery expectations.

- The *Local Government Act 2020* requires Council's to address climate change in its Council Plan as it is one of the key overarching governance principles. Every council must:
 - ✓ promote the economic, social and environmental sustainability of the area, including mitigation and planning for climate change risks
 - ✓ give priority to achieving the best outcomes for your community, including future generations.

Councils have a duty of care in the context of climate change adaptation that is recognised in law. The Victorian Government outlines how failure to act may leave your council open to claims of negligence. Acting on climate change is no longer optional.

In addition, climate change is a risk to council but tackling climate change can have economic as well as environmental benefits. According to a recent survey of over 200 top economists from G20 countries, renewable-energy, energy efficiency, and climate-resilience projects tend to create more jobs than projects that are environmentally neutral or harmful.

- Waste Disposal Costs – The Environment Protection Agency (EPA) regulation has a sustained impact on Council with regards to compliance with existing and past landfills sites. Waste disposal costs are also impacted by industry changes such as increasing EPA landfill levies and negotiation of contracts e.g. recycling sorting and acceptance. The levy increased over time from \$9.00 per tonne in 2008/2009 to a projected \$65.90 per tonne in 2019/2020, will again be increased as follows:

Rate (\$/T)	2020/21	2021/22	2022/23
Metropolitan-municipal	\$85.90	\$105.90	\$125.90

- The Coronavirus Pandemic (COVID-19) has presented a fast-evolving significant challenge to businesses, households, and the economy worldwide. In 2020/2021, Council rolled out a comprehensive \$10.50 million Economic Support Package to provide immediate support to ratepayers, residents, community groups and businesses that were most impacted by the COVID-19 crisis. A further support of \$1.50 million through the Recovery Support Package is budgeted in 2021/2022.

Internal Influences

As well as external influences, there are a number of internal influences which are expected to impact the 2021-22 Budget. These include:

- Adjusted Underlying Result – This measures Council ability to generate surplus in the ordinary course of business—excluding non-recurrent capital grants, non-monetary asset contributions, and other contributions to fund capital expenditure from net result. In 2021/2022 underlying result is budgeted to be \$1.18 million in deficit as result of the negative COVID-19 business impact and Council's Rates Hardship policy. It is anticipated to return to surplus position from the 2022/2023 financial year.
- Cash – Council has allocated a yearly optimal closing cash of \$70 million to support long-term sustainability and to provide a strong 2:1 liquidity position (cash / current liabilities) for viability and solvency. It should also be noted that the cash balance may be needed in the future to accommodate the possibility of a Superannuation liability call for the defined benefit members.

A superannuation call has not been factored into this proposed budget.

- Working Capital – This is a measure of the ability to pay existing liabilities in the next 12 months. A ratio of one or more means that there are more cash and liquid assets than short-term liabilities. Over the next four years, Banyule's Working Capital ratio is in excess of 2:1, which means Banyule has no immediate issues with repaying short-term liabilities as they fall due.
- Service Planning – In this proposed four-year budget, several strategies have been considered to meet the service needs of the community as well as remain financially sustainable. As a result, the increase in operational expenditure has been set to be CPI-0.25%, after including the below strategies.
 - Service reviews – Council continues to conduct service reviews to ensure operations meet quality, cost and service standards in line with community expectations.
 - Continuous improvement – Council develops and implements a Continuous Improvement program to deliver operational efficiency.
 - Digital Transformation – Council maintains its capital works investment in the maintenance and renewal of existing systems and infrastructure and provides additional funding for new systems to build customer capability and operational efficiency.
 - Collaborative procurement – Council continues to actively participate in collaborative opportunities with the Northern Region councils in an effort to maximise procurement and purchasing power.
- Service divestment - in March 2019, Council decided to transition out of Commonwealth Home Support Services (i.e. Domestic Assistance, Personal Care and Respite) from 1 July 2019, where the market is well developed, with quality providers readily available and initiates a transition plan. Council continues being a provider of Commonwealth funded Social Programs (i.e. Social Support Groups, Carers Support & Social Support Individual), Property Maintenance and Delivered Meals programs subject to further review work and the trial of options to optimise the sustainability of the service models in a competitive market model. Council is reassessing the financial benefit under the current economic environment and will provide an update of the results and the plan for new proposed services to benefit the community.

Economic Assumptions

	Forecast	Proposed	Projections		
	Actual 2020/21	Budget 2021/22	2022/23	2023/24	2024/25
Rate Cap Increase	2.00%	1.50%	1.75%	2.00%	2.25%
Investment Interest Rate	0.80%	0.50%	0.65%	0.90%	1.05%
CPI #	2.00%	1.50%	1.75%	2.00%	2.25%
User Fees *	0.00%	CPI	CPI	CPI	CPI
Grants - Recurrent	2.00%	CPI	CPI	CPI	CPI
Grants - Non-Recurrent	2.00%	CPI	CPI	CPI	CPI
Contributions	2.00%	CPI	CPI	CPI	CPI
Proceeds from sale of assets	\$6.49m	\$38.06m	\$14.55m	\$0.73m	\$0.89m
Finance Costs	\$2.37m	\$1.93m	\$1.69m	1.64m	\$1.55m
Other Revenue	2.00%	CPI	CPI	CPI	CPI
Employee Costs ^	2.10%	CPI +	CPI +	CPI +	CPI +
Contactors, consultants, materials	2.00%	0.00%	CPI-0.25%	CPI-0.25%	CPI-0.25%
Utilities	Various	Various	Various	Various	Various
Depreciation and Amortisation	\$23.31m	\$23.32m	\$23.66m	\$24.06m	\$24.44m
Other expenses	2.00%	0.00%	CPI-0.25%	CPI-0.25%	CPI-0.25%

* 72% of all Council's community and commercial fees below or equal to CPI (35% of fees frozen for 2 years since 2019/2020) to encourage greater participation across the municipality and maintain sustainable community affordability.

#The first three years CPIs are consistent with the Victoria State Government's CPI outlook which is set in its 2020/2021 budget. It is expected to have a moderate increase of 25 basis points in year 4 (2024/2025).

^ CPI+ includes banding increments of staff.

Budget Reports

I. Link to the Council Plan

Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

Engagement and Research

Planning for the future relies on many sources of information including extensive community engagement, research, data, legislation and policy and the ongoing review and improvement of our services.

A summary of our engagement approach to developing the current Council Plan 2017-2021 can be found on Council's website.

Banyule 2041 - Shaping Our Future

Project background

In accordance with the *Local Government Act 2020*, Banyule City Council is engaging with the community, driven by principles of deliberative engagement, to inform the development of the Banyule Community Vision 2041, Council Plan 2021-2025, Financial Plan 2021-2031, Budget and Revenue and Rating Plan.

The aim of the project is to develop an innovative, aspirational and co-designed Community Vision that guides Council's work in enhancing the municipality of Banyule over the next 20 years. Through a robust engagement program Council and community will work together to inform the:

- Community Vision that captures how the community want Banyule to be in 2041
- Council Plan that sets out how Council is working toward that vision every 4 years
- Long term Financial Plan that will guide how Council will remain financially sustainable while supporting the Community Vision and the Council Plan.
- The Budget and the Revenue and Rating Plan that defines how revenue is generated through various sources.

Engagement Approach

The Stage I engagement approach was developed in collaboration with community and Banyule's elected representatives and in alignment with Local Government Victoria Guidance material. Throughout the engagement period, Council sought to inform as many people as possible about the project and to encourage participation. Communications material included posters, postcards, emails, video, social media and factsheets. Council informed the community about the project and promoted engagement opportunities, encouraging people to visit the Shaping Banyule website for more information about the project.

Council provided many ways for people to participate and contribute including Shaping Banyule, workshops, phone and hardcopy surveys and submissions online and postal submissions. Over 4,100 people engaged with the project information and resources provided on Shaping Banyule. Approximately 1,329 individuals actively participated in engagement activities.

The first stage of engagement ran for just over eight weeks from 30 November 2020 – 31 January 2021, asking community and stakeholders to imagine Banyule in 2041 and what areas Council should focus on to achieve that vision. Engagement activities were designed to reach a broad cross-section of the community and stakeholders including Council's eight Advisory Committees and young people. The engagement sought to build community and stakeholder awareness of Banyule's current and future needs and build and strengthen community and stakeholder relations and capacity to shape their local municipality, now and into the future.

The second stage planned for March to May 2021 – will involve the establishment of the Community Working Group to draft Community Vision and work through strategic priorities for Council Plan and long-term Financial Plan. In July we will check back in with the wider community to get their feedback before public exhibition of the documents in September 2021 and Council adoption in October 2021.

Information about the *Banyule 2041 - Shaping Our Future* project can be found on Council's website.

Source: *Banyule 2041 Shaping Our Future: Engagement Findings Report (Stage 1 Key findings Report, February 2021)*

Budget and Financial Plan

'The budget is a short-term plan which specifies the resources required to fund a council's services and initiatives over the next 12 months and subsequent 3 financial years and should be consistent with the first four years of the Financial Plan'

The Financial Plan is 'a plan of the financial and non-financial resources for at least the next ten years required to achieve the Council Plan and other strategic plans of Council. The Financial Plan defines the broad fiscal boundaries for the Council Plan, Asset Plan, other subordinate policies and strategies and budgets processes.' (Source: *LG Better Practice Guide – Model Budget 2021-22*)

Council is preparing its Financial Plan as part of the transition to a new Community Vision and Council Plan (by October 2021). The 10-year Financial Plan replaces the 4-year Strategic Resource Plan (2020-2024).

Our Rating Context

Our Revenue and Rating Plan is used to ensure that the *Local Government Act's* rating objectives of 'equity and efficiency' are achieved. It is important that Banyule City Council has a Revenue and Rating Plan in place that is transparent to the community and reviewed annually as part of the budget process.

The rating parameters set for the strategic outlook period through to 2025 are indicated currently based on a 1.50% rate increase for 2021/2022.

The indicative rates are predicated on a rate capping environment and not indicative of maintaining all Council's services at their current level. Each year the Minister for Local Government will set the rate cap and will specify the maximum increase in Council's rates for the forthcoming financial year. The rate cap is consistent with the latest forecasted CPI figures.

The Revenue and Rating Plan has been updated to allow for a general rate waiver funded from the 1.50% general rate increase and specifically target those ratepayers that need it most.

Banyule will continue to revisit the principles outlined in the Revenue and Rating Plan each year when further information is received from the State Government on the rate cap and the economy. This

will be then matched with the community's desire to maintain current service levels and capital investment.

Land is a finite resource in Banyule. Our Council is committed to ensuring that the effective use of land resources benefits the whole community, as each land holding contributes to the shared infrastructure and services of Council. As such, Council differentially rates its vacant commercial, industrial and residential land to ensure an inequity in the shared contribution to infrastructure is not created through the underdevelopment of vacant land.

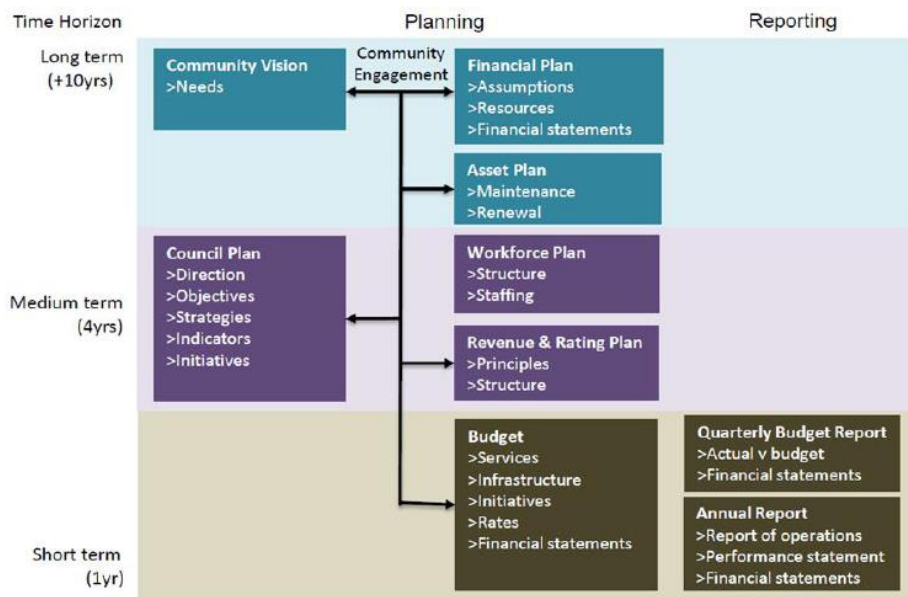
We also strive to encourage the best use development of land. Banyule values appropriate commercial and industrial development. However, we also acknowledge an increased impact on our shared infrastructure by these developments. We choose to differentially rate these properties to ensure an equitable outcome to infrastructure costs across our community.

We understand the shared value to our community of cultural and recreational lands. Council supports and encourages the development of this shared benefit by rating these properties at a lower level.

1.1 Legislative planning and accountability framework

1.1.1 Legislative Context

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Financial Professional Solutions

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Although councils have a legal obligation to provide some services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities as part of determining how to prioritise resources and balance service provision, asset maintenance responsibilities and capital works.

Community consultation needs to be in line with a Council's adopted Community Engagement Policy and Public Transparency Policy.

Service Planning and Review

Service Planning includes considerations of budget, community needs and expectations, alignment with Council Plan and Key Strategies, future needs assessment etc.

Each year Council's business units undertake service planning in relation to delivery of the Council Plan (which includes community engagement input) and develop the Annual Business Plan across the Council.

A robust service development review program has been established to assess value, provision, and sustainability. This provides strategic business planning in the forward provision of service delivery across Council areas.

Ongoing strengthening of service planning is being undertaken through:

- Articulation of objectives, scope, and standards across services, and alignment with the Council Plan
- Planning processes, approaches, and support materials
- Development of longer-term strategic planning, operational provision, and asset management for longer term financial planning outcomes, and seeking alignment with community needs in these priorities and directions

1.2 Our Purpose

Banyule is currently transitioning to a new Integrated Planning and Reporting Framework in line with the requirements of the *Local Government Act 2020*. The preparation of this Budget 2021/2022 is required prior to adoption of a new Community Vision and Council Plan 2021-2025. The Budget is therefore based on the current Council Plan 2017-2021 strategic framework and objectives.

Vision (What we strive for)

Banyule, a green, sustainable and vibrant place for a healthy, connected and inclusive community.

Values

The core values that help us achieve our vision are:

- Respect
- Integrity
- Responsibility
- Initiative
- Inclusion
- Leadership

1.3 Strategic Objectives

The following table lists the Strategic Objectives as described in the Banyule Council Plan 2017-2021 (Year 4).

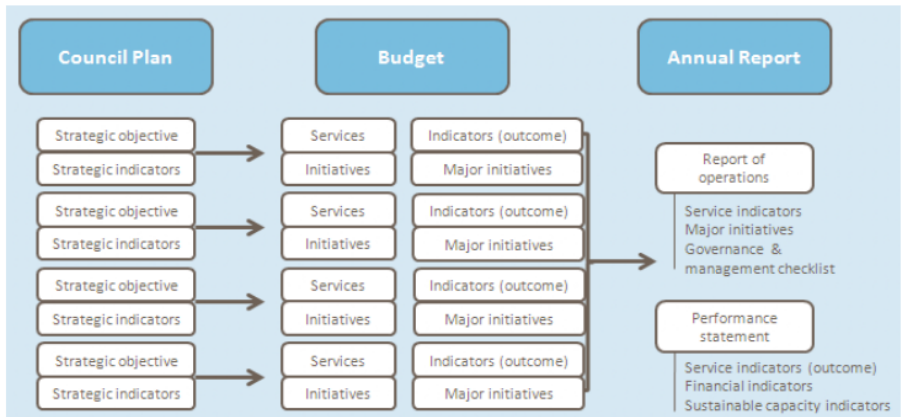
Strategic Objective	Description
1. People: Strong, healthy and inclusive communities	Support and strengthen the health and wellbeing of the Banyule community.
2. Planet: Environmental sustainability	Protect and care for the natural environment.
3. Place: Great places and spaces	Maintain and enhance our public spaces, buildings and infrastructure
4. Participation: Engagement and advocacy	Engage meaningfully and advocate for the broader interest of the community
5. Performance: Efficiency and good governance	Manage our resources wisely to achieve Council's strategic objectives.
<i>(Note: The Strategic Resource Plan (SRP) consists of the 'Performance – Efficiency and good governance' objective, the 'Management of our Human Resources' section, and the 'Financial Resources' section in the Council Plan.) The SRP is to be replaced by a long-term Financial Plan in the new Integrated Planning and Reporting Framework as required under the Local Government Act 2020</i>	

Our Council Plan's Relationship with the Municipal Public Health and Wellbeing Plan

The Council Plan and the Banyule People: Health and Wellbeing Framework meet Banyule's obligation for the provision of a Municipal Public Health and Wellbeing Plan under the *Victorian Public Health and Wellbeing Act 2008*.

2. Services, Initiatives and Service Performance Indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2021/22 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Jobs, Precincts and Regions

The following diagram gives an overview of Council's objectives and key directions:



The framework outlined above is supported by a set of key policies, strategies, and plans. We use strategic indicators to measure our achievements.

The following section (outlining the Council Plan Objectives and Key Directions) is based on the same numbering as per the Council Plan.



2.1 Strategic Objective 1

1. PEOPLE: STRONG, HEALTHY AND INCLUSIVE COMMUNITIES – Support and strengthen the health and wellbeing of the Banyule community.

'People' is about our desire for optimal health, better living conditions and improved quality of life. Good health is the state of complete physical, mental and social wellbeing and not merely the absence of disease. Health and wellbeing can be supported at any age through individual and public policy measures. Wellbeing is fundamental to quality of life, quality of human relationships and the capacity to participate in education, work, recreation and the community.

We are committed to improving the health of our community and identifying and minimising threats to public health. This is a shared responsibility for which we have delegated legislative responsibility, and we undertake this in conjunction with other agencies and partners, such as the Department of Health & Human Services and Banyule Community Health, with whom we work closely.

We will support and strengthen the health and wellbeing of the Banyule community through the following key directions:

- 1.1 Support and promote health and wellbeing
- 1.2 Provide a range of services for people at important life stages
- 1.3 Support a connected, inclusive and involved community
- 1.4 Develop and promote safety and resilience in our community
- 1.5 Enhance quality of life and connection through arts and culture
- 1.6 Stimulate business, employment and investment opportunities

To achieve our objective of People – Strong, Healthy and Inclusive Communities, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

The services and initiatives for our People objective are described below. For further information on key capital works projects and initiatives associated with this objective please refer to Section 5 of this Budget document. The list of initiatives will be further refined in line with the development of the new Community Vision and 4-year Council Plan.

Services:

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Health, Aged and Community Planning	11,219	8,337
	<u>(7,297)</u>	<u>(4,604)</u>
Provision of the following to support, protect and enhance the community's health and wellbeing:	3,922	3,733
<p>Aged and Disability Services: Focuses on making Banyule an Age-friendly City and working with Older People and People with a Disability to support them to live independently at home and improve their wellbeing, social and community connections. Programs include: service assessment, information and advice, seniors' clubs and social support groups, in-home social and community support, delivered meals, home maintenance including rail and ramp installations, and carer support.</p> <p>Public Health Protection: Ensures all food sold within the municipality is safe to eat. Other public health programs provided include public and school immunisation sessions, neighbourhood complaints (nuisance), tobacco harm reduction activities, infection control, inspection of prescribed accommodation, septic tank approvals, public health emergency management and heatwave planning.</p> <p>Community & Social Planning: Supporting Council's community consultation and engagement, demographic data analysis and Council's direct service delivery areas.</p> <p>Supporting Council's commitment to:</p> <ul style="list-style-type: none"> • inclusion, access and equity • public health & wellbeing priorities • advocacy and • planning on key social issues. 		

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Leisure, Recreation and Cultural Services	13,470	16,149
Provision of the following to the municipal community/population as a whole:	<u>(3,067)</u>	<u>(7,489)</u>
	10,403	8,660
Leisure & Cultural Services: Art collection management, culture and heritage development, festivals and cultural events, leisure and recreation programs, sports participation, management of sporting clubs for sports pavilions, ground allocations and capital works, sports development and engagement casual and school hire for sports facilities.		
Facility & Contract Management: The Centre Ivanhoe function centre, I Flintoff Office space, library services, community halls, leisure facilities including: Ivanhoe Golf Course, WaterMarc, Macleod Recreation Centre and Watsonia Pool, and facility user agreements with education departments.		
Banyule Leisure: Ivanhoe Aquatic, Olympic Leisure, and Macleod Netball Stadium.		
Business Area: Social Enterprise & Local Jobs	1,027	1,282
Provision of the following for the municipality:	<u>(20)</u>	<u>(371)</u>
	1,007	911
Social Enterprise Development: Social Enterprise Partnerships Program, Community Social Enterprise Capacity Building and Development.		
Labour Market Programs: Banyule Inclusive Employment Program, Business Inclusive Employment Capacity Building Service, Volunteer Program, Work Experience Program.		

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Youth and Family Services	11,268	12,402
Provision of the following to families, children and youth:	<u>(5,611)</u>	<u>(6,232)</u>
	5,657	6,170
<p>Youth & Family Strategic Management: Municipal Recovery Management, Banyule Child, Youth and Family Plan.</p> <p>Early Years: Child Care Centres, Early Childhood facilities management and capital works program, Early Years Networks facilitation, Kindergartens, Kindergarten Central Registration, Maternal and Child Health Services, Supported Playgroups and Early Years Community Support.</p> <p>Community Partnerships: Community Safety including Graffiti Management, Preventing Violence Against Women and Gender Equity; Community Support Grants and Banyule Scouts Grants; Celebrating Volunteers, Neighbourhood Houses, Shop 48 The Harmony Centre facility management; Project 3081 Community Capacity Building.</p> <p>Youth Services: including individual, LGBTIQ+ & CALD support; Youth Communications, Youth Participation, Mental health & wellbeing, Schools workshops and delivery; Jets Creative Arts Youth Facility & Banyule After Hours Youth Outreach & Program Support team.</p> <p>Provision of the following for the municipality:</p> <p>Emergency Management: Municipal emergency risk assessment, Local community disaster resilience planning and education, Emergency services support, Community information and warnings, Vulnerable Persons Register (VPR) coordination, Business continuity planning support, Single Incident coordination, Regional collaboration, Municipal emergency relief and recovery planning and coordination, Secondary impact assessment coordination, Volunteer recruitment and training, Relief and recovery centre management and local and regional exercises.</p>		

Initiatives:**People: Strong, Healthy and Inclusive Communities****Key Direction: 1.1 Support and promote health and wellbeing**

- Continue to work in partnership with the state government and local sporting clubs to leverage opportunities for investment and development projects which create opportunities for girls and women in Banyule.
- Implement the Public Open Space Plan to provide appropriate spaces for our community, including: delivering improvement works to refresh our local park facilities across the municipality.
- Continue the playground replacement program, redeveloping playgrounds to provide a variety of experiences in local parks across Banyule
- Provide affordable recreation and cultural opportunities through our libraries, community halls, parks, community hubs, and aquatic and leisure centres.
- Deliver public health services to protect the community (e.g. food safety, potential nuisances, and water quality in public pools).
- Review and implement the Recreation Plan, to achieve the following goals:
 - Facilities - Our community has equitable access to multipurpose, inclusive, accessible and sustainable facilities
 - Communication and Education - Our community knows and is aware of opportunities and feels supported in the delivery of recreation
 - Informal Opportunities - Our community can access and participate in diverse activities that enhance their wellbeing
 - Participation and Partnerships - Our community is actively involved and has a strong and connected sense of belonging.
- Review the Domestic Animal Management Plan and continue to implement key initiatives, including:
 - Promote and encourage responsible pet ownership
 - Encourage registration and identification of dogs and cats
 - Reduce potential for dogs and cats to create a nuisance.

Key Direction: 1.2 Provide a range of services for people at important life stages

- Continue strategic planning work to outline Council's priorities and direction in relation to making Banyule an Age-friendly place to live.
- Develop a Child, Youth and Family Plan 2021-2031 and associated action plans (First 1000 Days Action Plan, Children's Action Plan, Youth Action Plan) to support children and young people to get the best start in life.
- Plan and deliver sustainable aged and disability programs in line with community needs to support people to live independently at home.
- Provide evidence based and responsive maternal and child health (MCH) and early childhood services (ECS) that reflect current standards of best practice, as well as providing improved software for families to be able to register and pay online for ECS.

Key Direction: 1.3 Support a connected, inclusive and involved community

- Continue to review Banyule Leisure's community and active engagement programs, policies and activities to ensure the leisure centres are inclusive and accessible, and provide participation opportunities for under-represented groups such as people from culturally diverse backgrounds, people with disabilities, the LGBTIQ+ (Lesbian, Gay, Bi-sexual, Transgender, Intersex and Queer+) community, and those from Aboriginal and Torres Strait Islander background.
- Continue to engage with the North East Link Project to manage the impact on local sporting clubs being displaced and facilitate the successful relocation of clubs to new facilities.
- Support Barrbunin Beek, our local Aboriginal and Torres Strait Islander gathering space.
- Maintain Council's 'Rainbow Tick' accreditation for Banyule's Aged Services to support people who identify with the LGBTIQ+ community to feel welcome, confident and safe to access aged and disability services.
- Address community aspirations through the implementation of Council's Inclusion, Framework and associated plans for:
 - Aboriginal and Torres Strait Islander Plan (& Reconciliation Action Plan)
 - Disability and Inclusion Plan
 - LGBTIQ+ (Lesbian, Gay, Bi-sexual, Transgender, Intersex and Queer+) Plan
 - Multicultural Plan.

Key Direction: 1.4 Develop and promote safety and resilience in our community

- Continue to embed the new Emergency Management legislation which will have a major impact on how Local Government is required to deliver preparedness and resilience building activities.
- Continue to work with other levels of government, the community and relevant authorities to respond to and recover from emergency events, such as the Coronavirus (COVID19) pandemic and bushfires.
- Review and implement the Safer Banyule Plan.
- Continue to monitor traffic speed and volume via scheduled traffic counts to improve road safety and our local road network.
- Implement traffic and road safety improvements, including:
 - Commence design and construction of improved pedestrian crossings
 - Traffic speed and volume control measures at selected locations
 - Localised traffic infrastructure treatments.
- Enhance capability and capacity to respond to and recover from emergencies by continuing to focus on the recruitment, retention, training, equipping and maintenance of personnel in all aspects of emergency management.
- Continue to implement the Banyule Gambling Policy: Gambling Reduction and Harm Minimisation, and action plan.

- Implement Council's strategic approach for building community resilience, including:
 - The development and delivery of a community education project that involves educating community groups about emergency risk and mitigation information with an all hazards approach
 - Community awareness and preparedness activities to promote resilience across the social, economic, built and natural environments
 - The review and promotion of Council's public health emergency planning.

Key Direction: 1.5 Enhance quality of life and connection through arts and culture

- Deliver an integrated program for the Ivanhoe Library and Cultural Hub where arts and culture is embedded and can be celebrated, show-cased and explored in partnership with community and industry.
- Continue to support the delivery of Major Festivals and associated programming.
- Review and implement the Arts and Culture Strategic Plan, evaluate cultural outcomes, and commence development of a new 5-year plan.
- Continue to develop an extensive program of exhibitions and events to promote local arts and culture and provide valuable opportunities for the Banyule Arts community.
- Support the development of Banyule's local creative sector through participation in Pinpoint Artists Network and professional development program.
- Work with the Banyule Arts and Cultural Advisory Committee to research, document and acquire new works for the Banyule Art Collection.

Key Direction: 1.6 Stimulate business, employment and investment opportunities

- Continue to deliver Banyule's Economic Support Package to provide support to ratepayers, residents, community groups and businesses that are most impacted by the COVID-19 crisis.
- Deliver small business support, including:
 - Provide networking and training opportunities that respond to local business needs
 - Work in partnership to provide one-to-one advice and planning and mentoring sessions
 - Provide specialist small business support targeted towards particular groups, such as women in business and home-based business
 - Provide specialist advice and support to support new businesses.
- Continue to strengthen partnerships with current and emerging social enterprise organisations to further develop opportunities within Banyule.
- Maintain strong links through Council's membership with the regional economic development agency NorthLink, including:
 - Support regional activities including the Food and Beverage project and Northern Horizons opportunities within the Northern Region of Melbourne
 - Progress opportunities identified through the regional investment attraction project coordinated through NorthLink, with a focus on the Heidelberg Activity Centre.

- Continue to deliver Council's Inclusive Employment Program to proactively lead employment opportunities for vulnerable community groups, with a focus on:
 - Aboriginal and Torres Strait Islanders
 - Culturally and linguistically diverse, including refugees and asylum seekers
 - People living with a disability, and
 - Young people (16-25 years).
- Develop and maintain strong links with local employers and employment service providers to create inclusive employment opportunities within Banyule



2.2 Strategic Objective 2

2. PLANET: ENVIRONMENTAL SUSTAINABILITY – Protect and care for the natural environment.

'Planet' is about the natural and formed environment and the ecosystems that sustain the community. Our community is an integral part of the environment and together we are the custodians of our shared home.

We will protect and care for the natural environment through the following key directions:

- 2.1 Protect and enhance our natural environment
- 2.2 Conserve water and improve stormwater management
- 2.3 Lead in planning for, and responding to, climate change
- 2.4 Avoid waste generation
- 2.5 Be environmental stewards

To achieve our objective of Planet - Environmental Sustainability, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

The services and initiatives for our Planet objective are described below. For further information on key capital works projects and initiatives associated with this objective please refer Section 5 of this Budget document. The list of initiatives will be further refined in line with the development of the new Community Vision and 4-year Council Plan.

Services:

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Environment & Place – Environment	872	936
Provision of the following to support council's direct service delivery areas, and municipal community as a whole:	-	-
	872	936
<p>Environment: Strategic environment policy and strategy and supporting plans, greenhouse gas reduction and carbon neutral programs, environmental stewardship and community engagement, strategic biodiversity and advocacy, State of the Environment reporting, internal climate action culture change program, community energy advice and programs, Environment Grants program, Significant Tree Register, Banyule Environment Advisory Committee (BEAC).</p>		

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Parks and Open Space	12,087	12,663
	(251)	(110)
The provision of the following to the municipal community as a whole:	11,836	12,553
<p>Strategic: Parks and Open Space strategic management - strategy development for public open space, including preparation and delivery of the Public Open Space Plan, master planning of reserves and regional playgrounds, and planning and development of Banyule's shared trail network.</p> <p>Sportsfields & Open Space Assets: Carry out maintenance on Banyule's park assets including playgrounds, sports fields, irrigation systems, garden beds, paths, fences, park furniture and BBQ's. Implement Council's Park asset renewal programs, and delivery of open space capital works projects. Provide service to repair minor damage to nature strips.</p> <p>Tree Care: Street and park tree maintenance, pest and disease control, tree replacement and planting, tree removal, tree root control, assessment for Council trees, nursery operations for plant propagation.</p> <p>Bushland: Environmental education, environmental management, flora and fauna recording and habitat restoration, noxious weed control, development of wildlife corridors, maintenance, construction, restoration and protection of bush reserves and rivers, community planting days, Friends Group working bees.</p> <p>Open Space Presentation: Maintenance of garden beds, mowing of active and passive parks and reserves, passive reserve maintenance, active reserve maintenance, half cost fence replacement, litter control in parks, maintenance of dog tidy bins, fire hazard control, maintenance and mowing of Right of Ways.</p>		

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Operations - Environmental Services and Sustainable Infrastructure	19,826	22,379
	(7,271)	(8,784)
	12,555	13,595
Provision of the following to the municipality:		
<p>Waste Management: Strategic Waste Management, Metropolitan Waste Management Group member, Banyule-Visy Material Recovery Facility, Rethink Centre Education Programs, Outreach Education Programs, waste service support, Waste Recovery Centre (Transfer station), garbage collection, recycling collection, green waste collection, Hard rubbish collection, Bundled branch collection, Commercial waste collection, parks and reserves waste collection, and assist with planning assessments (waste management).</p> <p>Cleansing: Mechanical footpath sweeping of shopping centres, Mechanical sweeping of sealed roads, Cleaning of public toilets and BBQ's, Inspection and clearance of drainage pits, Maintenance of litter trap program, Litter clearance from shopping centres, Litter collection, Removal of dumped rubbish, Removal of dead animals from roads, Syringe removal, drain cleaning.</p> <p>Infrastructure Maintenance: Maintenance of footpaths, kerb and channel, patching of roads, guardrails and unsealed roads, repair and replacement of signs and street furniture, drainage repair and Road Management Plan implementation.</p> <p>Environmental Operations: Management and delivery of Council's Water Sustainability Plan including the various elements of water sensitive urban design, water harvesting, integrated water management, stormwater quality and environmental improvements.</p>		

Initiatives:

Planet: Environmental Sustainability

Key Direction: 2.1 Protect and enhance our natural environment

- Implement the Biodiversity Plan, including:
 - Conduct environmental management planning, including:
 - Continue the environmental watering of Banyule Billabong in partnership with Parks Victoria, Melbourne Water and the Victorian Environmental Water holder
 - Develop the bushland reserve site management plans
 - Implement the Ryans Road Conservation Reserve management plan
 - Implement Biodiversity initiatives for priority bushland reserve management plans, including:
 - Monitor the fox control program at Banyule Flats and Warringal Park and in other priority biodiversity sites within bushland parks and reserves.
 - Provide revegetation and bush regeneration activities as part of Friends Group working Bee calendars for the 2021 season.

- Educate, encourage and work with key stakeholders including public authorities, schools and the community to improve biodiversity outcomes.
- Continue to advocate for improved habitat protection within major developments.
- Work with our La Trobe Employment Cluster partners and stakeholders to improve biodiversity and water outcomes along the Darebin Creek.
- Protect our important tree assets through a continued tree management and maintenance program, including:
 - Comply with Electricity Safety (Electric Line Clearance) Regulations 2015 requiring additional tree removal and pruning, and conduct routine street tree pruning on over 60,000 street trees
 - Implement the Urban Forest Strategic Plan including tree planting and the replacement of trees, in order to enhance Banyule's urban forest population on nature strips, road reserves, parks and reserves
 - Monitor the condition of significant trees on public land as listed on the Significant Tree Register.
- Plan for a resilient future for our community and collaborate with other metropolitan councils to deliver and implement the relevant aspects of the 'Resilient Melbourne' and 'Living Melbourne: our metropolitan urban forest' strategies as they apply to Banyule City Council.
- Continue to implement enforcement strategies for litter and illegal dumping and promote the benefits of the program.

Key Direction: 2.2 Conserve water and improve stormwater management

- Provide ongoing development and maintenance of warm season grassed playing surfaces and irrigation systems, including:
 - Upgrade irrigation controllers across the municipality.
 - Implement sports-field ground reconstruction works:
- Implement Council's Water Plan, including:
 - Continue to operate, monitor and optimise the capabilities of existing stormwater harvesting sites
 - Build our capability for integrating water sensitive urban design (WSUD) and treatments into the delivery and renewal of our infrastructure.
 - Environmental watering of Banyule Billabong.

Key Direction: 2.3 Lead in planning for, and responding to, climate change

- Implement and monitor Banyule's environmental grants program, responding to community need and identified barriers to sustainability and climate action,
- Continue to roll out a program of solar and energy efficiency across Council owned buildings
- Increase Council's use of renewable energy through Power Purchasing Agreements (PPA)
- Investigate new technologies that will support a move away from fossil fuels, such as an industrial heat pumps at Ivanhoe Aquatic.
- Continue to transition to LED lighting for Council asset upgrades, including street lighting, sportsfield lighting and Council owned buildings.
- Contribute funds to the Northern Alliance for Greenhouse Action (NAGA).
- Increase fuel efficiency in Council's fleet, including substituting fossil-fuelled vehicles with alternative fuel and electric powered vehicles.
- Implement Banyule's Community Climate Action Plan (CAP) to support the community to work towards carbon neutrality.

Key Direction: 2.4 Avoid waste generation

- Implement the new Towards Zero Waste Management Plan with the aim of motivating the Community to achieve zero waste to landfill by 2030.
- Continue to facilitate the introduction of a food organics/ green organics service to commence in 2022/2023.
- Continue to develop business cases for:
 - The introduction of public place recycling
 - Improvements at the Waste Transfer Station to increase the recycling offer.
- Implement improvement plans for waste related services, including:
 - Introduction of technology to continue to improve service efficiency
 - Kerbside collection services
 - Waste Recovery Centre
 - Dumped Rubbish and Litter Strategic Plan.

Key Direction: 2.5 Be environmental stewards

- Implement the Stewardship Plan, enabling and supporting the community to protect, enhance and experience the environment, including:
 - Provide community members with the skills and understanding to live more sustainably
 - Increase appreciation of environmental spaces through awareness raising activities
 - Provide training for residents to become leaders in sustainability within their community
 - Bring together different groups so they understand and support each other's stewardship roles
 - Facilitate sustainability actions that reduce Council's own operational impact.
- Continue to develop and implement Green Collar positions within Banyule's Inclusive Employment Program to assist with Council's action towards Climate Change.
- Implement the Biodiversity, Water, Corporate Emissions Reduction, Waste Management and Environmental Stewardship plans, and Community Climate Action Plan (CAP).



2.3 Strategic Objective 3

3. PLACE: GREAT PLACES AND SPACES – Maintain and enhance our public spaces, buildings and infrastructure.

‘Place’ describes the buildings, structures and spaces in which we live, work, shop and play. It is about our surroundings, how we interact with and move about within them. ‘Place’ also shapes our interactions with others and influences the quality and frequency of our social and economic activities. ‘Place’ is dynamic and influenced by many factors, most notably the aspirations of landowners and statutory approval systems that are governed through State and sometimes Federal decision making.

We will maintain and enhance our public spaces, buildings and infrastructure through the following key directions:

- 3.1 Preserve and improve Banyule as a great place to live, work and play
- 3.2 Renew and maintain Banyule’s public assets and infrastructure
- 3.3 Invest in and support activity centres and employment precincts
- 3.4 Provide great public and open spaces
- 3.5 Support sustainable transport

To achieve our objective of Place – Great Places and Spaces, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

The services and initiatives for our Place objective are described below. For further information on key capital works projects and initiatives associated with this objective please refer to Section 5 of this Budget document. The list of initiatives will be further refined in line with the development of the new Community Vision and 4-year Council Plan.

Services

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Delivery and Assets	6,579	6,850
Provision of the following to the municipal population as a whole:	(780)	(706)
	5,799	6,144
Asset Management: Strategic Asset Management, programming for road and footpath (pavement) maintenance, Capital Works planning, Asset Management policy, strategy and plans for all asset classes, asset inspection and protection, pedestrian bridge inspection and maintenance.		
Asset Protection: Road Management Plan implementation, road and footpath infrastructure asset protection, line marking, supervision of new sub-divisions and supervision of unit developments, (MOC) Memorandum of Consents.		
Capital Projects: Capital Works management and reporting, project management and contract supervision for building works projects and all major/minor civil works, road resurfacing, pedestrian trail, bike/shared path construction and maintenance, roads construction and reconstruction projects.		
Building Maintenance: Scheduled/Unscheduled building maintenance on all Council owned buildings, air conditioning maintenance, and vandalism repairs.		
Developments and Drainage: Legal Points of Discharge, Building Over Easement approvals, Stormwater drainage approvals for new developments, Planning referrals, investigation of flooding issues, scoping for new drainage works or upgrades and work closely with Council's Planning and Cleansing teams.		
Business area: Planning and Building	5,592	5,781
Provision of the following to landowners, builders and developers:	(4,190)	(4,204)
	1,402	1,577
Development Planning: Statutory planning (land use and development including tree removal), subdivisions, planning investigations and enforcement.		
Building Services (Bpi): Municipal Building Surveyor, building permits and inspections, building investigations and enforcement.		

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Transport	4,877	5,339
	<u>(3,307)</u>	<u>(5,803)</u>
Provision of the following to support council's direct service delivery areas, and to the municipal community as a whole:	1,570	(464)
Transport Engineering: Provides traffic engineering, road safety, school crossing supervision and parking management and enforcement.		
Transport Planning & Advocacy: Undertakes planning and advocacy for integrated transport solutions, improved public transport operation and infrastructure that will benefit the Banyule community.		
Business area: Environment & Place - Economic Development, Municipal Laws and City Futures	5,557	4,479
	<u>(1,615)</u>	<u>(1,475)</u>
Provision of the following to businesses and industry:	3,942	3,004
Economic Development: Business attraction and retention, investment facilitation, special rate and charge scheme facilitation, labour market development, business grants, business support services, economic development policy and strategy.		
Provision of the following to road users, pet owners, parents and municipal community as a whole:		
Municipal Laws: Animal management, fire prevention, Local Laws compliance and enforcement, building sites compliance and enforcement, footpath trading.		
Provision of the following to support council's direct service delivery areas, and to the municipal community as a whole:		
City Futures (Strategic Planning): Creating and reviewing place-based policies, strategies and plans. This includes structure plans for activity centres, streetscape master planning and design frameworks for renewal areas; facilitating Council's role as the Planning Authority for planning scheme amendments; participating in Government strategic planning projects associated with the Victorian Planning Provisions, and periodically reviewing and updating the Banyule Planning Scheme.		

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business Area: Strategic Property	1,151	1,388
Provision of the following to provide a co-ordinated approach for management of Council's property and assets and support council's direct service delivery areas, and to the municipal community as a whole:	<u>(1,581)</u>	<u>(1,651)</u>
	(430)	(263)
Property Services: Property portfolio management including the management of commercial and residential leases, discontinuances and associated sale of land, provision of Council related valuation services.		
Property Developments: Strategic property developments, acquisitions and disposals involving Council land.		
Spatial & Property Systems: Spatial and property systems co-ordination and maintenance and provision of spatial approaches to managing Council's operations.		

Initiatives:**Place: Great Places and Spaces****Key Direction: 3.1 Preserve and improve Banyule as a great place to live, work and play**

- Uphold the principles as set out in Banyule's Neighbourhood Character Strategy and work with and advise new applicants on the best way in which to sensitively develop property in Banyule, including:
 - Improve communication to residents and developers in relation to neighbourhood character and development outcomes.
 - Prepare guidelines to improve development outcomes in relation to the location and presentation of site services in unit developments.
 - Improve the quality of landscape outcomes on development sites.
 - Increase the number of street tree plantings where there are opportunities through development outcomes.
- Continue to apply Council's Liveable Housing Guidelines to improve the accessibility of new housing.
- Monitor and respond to the Victorian State Government progress for the La Trobe National Employment and Innovation Cluster for:
 - Land use and transport planning framework for the Cluster
 - Economic development for the Heidelberg West Business Park
 - Housing renewal and diversity for Heidelberg West, including co-housing
 - Reimagined Heidelberg Railway Station Precinct and a reviewed Heidelberg Structure Plan.

Key Direction: 3.2 Renew and maintain Banyule's public assets and infrastructure

- Deliver a program of facility improvements, including:
 - Beverley Road Oval, Heidelberg (surface renovation)
 - Macleod Park (Change rooms/pavilion)
 - Partington Flat, Greensborough (Change rooms/pavilion and playground)
 - Sports field lighting at James Street Reserve and Chelsworth Park.
- Develop and deliver Infrastructure Assets Renewal Programs and reduce our renewal gap.
- Look to maintain and improve our local road network infrastructure, including:
 - Deliver our Local Roads Resurfacing program to improve 42 roads
 - Deliver Infrastructure Maintenance Works such as: infrastructure repairs within the road reserve, major patching across the network, kerb and channel replacement, and laneway rehabilitation program
 - Deliver improvement initiatives for localised traffic infrastructure, cyclists, pedestrian and school crossings
 - Continue the Roads to Recovery program (with funding support from the Federal Government).

Key Direction: 3.3 Invest in and support activity centres and employment precincts

- Work with the State Government and other key partners to maximise the outcomes and opportunities associated with the emerging La Trobe National Employment Cluster.
- Review the Banyule Economic Development Plan.
- Continue shopping centre maintenance and beautification, including:
 - Finalise designs and commence improvement works for the beautification of Montmorency Village
 - Carry out minor improvements in Main Shopping Centres.
 - Shopping Centre and Toilet Cleaning.

Key Direction: 3.4 Provide great public and open spaces

- Manage Council's open spaces, including:
 - Maintain parklands, sporting ovals, and fire breaks
 - Implement the Pedestrian Bridge Replacement program, including:
 - Yallambie Road North and South bridges - deck replacement
 - Odenwald Road bridge, Eaglemont - improvements to road bridge to enable shared use.
- Maintain and improve equipment for sporting facilities, including:
 - Deliver the all seasons cricket pitch replacement program (synthetic sports pitches)
 - Improve the tennis facilities at Bundoora tennis club
 - Banyule Flats Reserve South Cricket Nets Renewal.
- Continue delivery of the Ford Park Masterplan in partnership with the North East Link Authority.
- Continue to implement the Rosanna Parklands masterplan including localised community consultation and consideration of amenities such as a BBQ, picnic table, and shelter.

Key Direction: 3.5 Support sustainable transport

- Implement the appropriate actions identified in the Banyule Integrated Transport Plan which:
 - Identifies key actions and projects that other key stakeholders, particularly the State Government, will need to progress to help deliver this vision, including:
 - Improving the level of service and access to public transport for all users
 - Addressing safety and amenity on Rosanna Road
 - Duplication of the Hurstbridge railway line to improve service frequency and reliability
 - Providing input to the Victorian Planning Authority's work on transport planning for the La Trobe National Employment Cluster
 - Pursue the best local transport outcomes from the North East Link Project.
 - Advocate for increased investment in sustainable transport and for improvements to public transport operation and infrastructure that will benefit local residents.
- Consider access to transport, informed by principles according to the World Health Organisation (WHO) Age Friendly Guidelines, and taking into account the needs of people of all abilities.
- Continue the off-road path renewal and development of the Banyule Shared Trail Network (for walking and cycling) through the implementation of the Northern Regional Trails Strategy (NRTS) and the shared trail asset management plan, including:
 - Implement an advocacy plan for the priority projects in the NRTS in conjunction with regional partner councils
 - Continue upgrade of the Darebin Creek Trail
 - Complete the installation of wayfinding signage along the Darebin Creek Trail
- Implement the actions of the Banyule Walking Strategy
- Implement travel behaviour change programs to improve walking, cycling and public transport use in priority areas, including:
 - Review the Green Travel Plan for Council's operations
 - Co-ordinate promotional events about Sustainable Transport to raise awareness and increase uptake, including Ride to Work, Ride to School, Walk to School
 - Identify suitable locations for bicycle parking facilities to promote and improve bicycle travel opportunities
- Implement recommendations from key activity area parking plans.



2.4 Strategic Objective 4

4. PARTICIPATION: ENGAGEMENT AND ADVOCACY – Engage meaningfully and advocate for the broader interest of the community.

'Participation' is about how people get involved in the community and community activities, how they have a say on issues important to them, and how Council listens to and involves people in decision making and planning. Participation also involves Council advocating with and on behalf of the community on issues out of Council's direct control. Supporting 'Participation' is central to good governance.

We will engage meaningfully and advocate for the broader interest of the community through the following key directions:

- 4.1 Engage meaningfully with our community and encourage participation
- 4.2 Advocate for our community
- 4.3 Communicate effectively with our community

To achieve our objective of Participation – Engagement and Advocacy, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

The services and initiatives for our Participation objective are described below. For further information on key capital works projects and initiatives associated with this objective please refer to Section 5 of this Budget document. The list of initiatives will be further refined in line with the development of the new Community Vision and 4-year Council Plan.

Services

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Governance and Communication	1,376	1,600
Provision of the following to support Council's direct service delivery areas:	-	-
	1,376	1,600
Communications: The team manages all aspects of Council's communications with the community including the Council website and social media accounts. The team is responsible for producing material that informs the community of the services and activities provided by the Council and other issues affecting people that live, work or play in Banyule.		
Business area: Executive	2,165	2,550
Provision of the following to support council's direct service delivery areas, and to the municipal community as a whole:	-	-
	2,165	2,550
The Executive comprises the CEO and 4 Directors and their support staff. They are responsible for:		
<ul style="list-style-type: none"> • Implementation of policies • Day-to-day management of operations • Management of the organisational structure • Developing and implementing a Code of Conduct for Council employees • Providing strategic advice to Council 		

Note: Much of the work related to the Participation objective is included within other P objectives. Participation is an integral part of service delivery across Council's business areas and as such has been attributed accordingly.

Initiatives:**Participation: Engagement and Advocacy****Key Direction: 4.1 Engage meaningfully with our community and encourage participation**

- Deliver Council's community support grants program and finalise the review of the RSL trust deeds and grants partnership.
- Lead, support and improve Council's community engagement and consultation processes to ensure that the views and needs of the community are reflected in Council's prioritisation and service delivery (including technology opportunities).
- Support Council's Advisory Committees to enable broader participation in Council's planning processes.
- Implement the community engagement requirements of the new *Local Government Act 2020*, including:
 - Implement the Community Engagement Policy (Framework)
 - Continue the process for developing a Community Vision

Key Direction: 4.2 Advocate for our community

- Work with the State Government's co-design forums to implement the *Local Government Act 2020*
- Engage with the community to identify and progress key advocacy priorities that represent community needs, including:
 - North East Link – securing best design outcomes and complementary projects
 - Olympic Park Master Plan – further funding to deliver the masterplan
 - Northern Regional Trails Strategy – Partnership approach with 5 other councils seeking funding for trail improvements.
 - Recycling – seeking increased state and federal government investment and regulation to support recycling
- Advocate and negotiate for the best outcomes for our community in response to the State Government's proposed North-East Link project, including:
 - Consideration of a longer tunnel to protect local communities, reduce surface works by about 10 hectares, and save thousands of trees
 - Protecting nationally significant vegetation at Simpson Army Barracks
 - Improved transport connections to Watsonia station and shops, and urban design improvements
 - Excluding tunnel boring machine launching from Borlase Reserve
 - A new design for the Lower Plenty Road interchange
 - Pursue required complementary infrastructure projects such as:
 - Local and arterial road improvements
 - Cycling corridors and increased shared trail opportunities
 - Improved bus services and pedestrian access to public transport

- A transport interchange at Greensborough
- Place making initiatives and public art opportunities.

Key Direction: 4.3 Communicate effectively with our community

- Implement actions from the Communications Strategy, including:
 - More audience centric use communications channel and messaging
 - Delivering specific communications campaigns that enhance the reputation of Council and raise awareness of Council services
 - Continue to consolidate Council's corporate branding material.
- Maintain and improve Council's corporate website and digital media, including:
 - Maximise social media as a communications tool through strategic use of Facebook and Twitter and launch of Instagram account for Council
 - Provide opportunities for digital community engagement through the 'Shaping Banyule' website
 - Expand digital communications offering including exploring online versions of the Banner and a review of our electronic newsletters.
- Continue to explore and utilise existing and emerging technologies to maximise the reach, impact and responsiveness of our communications.



2.5 Strategic Resource Plan:

Strategic Objective 5

5. PERFORMANCE: EFFICIENCY AND GOOD GOVERNANCE –Manage our resources wisely to achieve Council’s strategic objectives.

The framework and context for the Strategic Resource Plan (SRP) and Performance Objective are described in Section 1 of this budget document.

The SRP (4 years) is to be replaced by a Financial Plan (10 years) in the new Integrated Planning and Reporting Framework as required under *Local Government Act 2020*. *Note: Council is preparing its Financial Plan as part of the transition to a new Community Vision and Council Plan (by October 2021). The 10-year Financial Plan replaces the 4-year Strategic Resource Plan.*

We will manage our resources wisely to achieve Council’s strategic objectives through the following key directions:

- 5.1 Provide exceptional customer service
- 5.2 Deliver best value services and facilities
- 5.3 Provide responsible financial management and business planning
- 5.4 Provide good governance and be accountable
- 5.5 Promote an engaged and productive organisation
- 5.6 Manage the systems and assets that support service delivery

To achieve our Strategic Resource Plan and Council Plan objective of Performance – Efficiency and Good Governance, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

The services and initiatives for our Performance objective are described below. For further information on key capital works projects and initiatives associated with this objective please refer to Section 5 of this Budget document. The list of initiatives will be further refined in line with the development of the new Community Vision and 4-year Council Plan.

Services

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Operations – Plant & Fleet Management	3,625	3,598
	(359)	(359)
Provision of the following to support council's direct service delivery areas:	3,266	3,239
Plant and Fleet Management: Council's Workshop conducts repairs and servicing of all fleet vehicles, provides welding and fabrication services, coordination of accident repairs, administration of contracts and specification/ purchasing of new and replacement vehicles, trucks and heavy mobile plant, and sale of retired fleet.		
Business area: Customer Experience and Business Improvement	2,577	2,895
	-	-
	2,577	2,895
Provision of the following to support council's direct service delivery areas:		
Customer Experience Operations (Customer Service): The customer service team is a key interface between Council and the community we serve. The team assists customers via phone, online and face to face at our three customer service centres located in Greensborough, Ivanhoe and Rosanna. The team aims to resolve the majority of queries at first point of contact and redirect other queries, as needed, to relevant departments.		
Continuous Improvement: The Continuous Improvement team manages a framework to support a culture of learning and problem solving which adds value for our staff, customers and Community. The team are responsible for leading, supporting and facilitating improvement projects and initiatives, and building an internal CI capability across Council.		
Customer Experience Strategy: The CX Strategy team supports the wider organisation to improve CX (customer experience). The team is responsible for leading key initiatives from Banyule's updated Customer Experience strategy – including ongoing training, the implementation of a voice of customer program and the continued embedding of the Banyule Service Promise.		

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Governance and Communication	3,852	3,361
Provision of the following to support council's direct service delivery areas:	(7)	(151)
	3,845	3,210
Governance: Corporate Governance and compliance including Council Meetings, CEO & Councillor administration, Freedom of Information and Public Interest Disclosures, Conflicts of Interest; Council Elections, Councillors support and training, Audit & Risk Committee, Cemetery management for Warringal & Greensborough Cemeteries.		
Records and Information Management: Management of incoming and outgoing correspondence, capture and action incoming records into Council's EDRMS, delivery of the records archiving and disposal program, mail and courier deliveries across sites, records and information advice and EDRMS training program, and privacy advice.		
Corporate Planning: Organisational business planning and reporting services, including support for: Community Vision development and integrated planning, Council Plan development, corporate planning and reporting, business plan development, and development of key corporate policies and plans.		
Business area: People & Culture	4,060	5,629
Provision of the following to support Council's direct service delivery areas:	-	(472)
	4,060	5,157
The People and Culture Department is responsible for developing and implementing strategies which enable our people to create an engaging, high performance culture and employee experience that delivers exceptional services and programs to our people and the community. Key functions; Culture and Leadership, Diversity & Inclusion, Gender Equity, Learning & Performance Development, Workforce Planning, Recruitment, Onboarding, Induction and Offboarding, Safety and Wellbeing, Injury Management/Return to work, Incident and Investigation Management, Employee Relations, Industrial Relations, Organisational Development, Risk, Insurance and Compliance.		

Business area & description of services provided	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000
Business area: Finance & Procurement	3,881	4,282
Provision of the following to support council's direct service delivery areas:	(229)	(276)
The team maintains the integrity of the financial system and partners with the organisation to ensure it always provides relevant financial and strategic procurement support to all business units. The team leads the service review program, strategic procurement and performance reporting activity to support sustainable service delivery to the community. The team is accountable for the efficient and compliant collection of monies and timely payment to suppliers and staff. It ensures that investments are appropriately managed and administered and that future and current financial sustainability, performance and position is appropriately monitored and reported.	3,652	4,006
Business area: IT & Digital Transformation	4,597	5,254
Provision of the following to support Council's direct service delivery areas:	-	-
IT Applications & Digital Services: Providing an important role for the organisation in the management of corporate applications that ensure reliable and effective business services. Applications are managed throughout their lifecycle to ensure they remain fit for purpose. The team also delivers project services that design, build and deploy new applications and deliver improvements to existing applications providing improvements through innovative technologies.	4,597	5,254
IT Infrastructure and Operations: Providing reliable and secure infrastructure services and IT service desk support for our organisation and Councillors. Infrastructure is managed throughout its life cycle, supporting and offering leading data, hardware, network, audio and visual, telephony and mobile solutions. The team also delivers project services that design, configure and deploy infrastructure solutions providing modern and flexible platform to support business and digital innovation.		
Digital Transformation: Delivering the digital transformation program guided by the Digital Transformation Strategy. This is a significant program of change and assists Council to continue to be a customer centric organisation.		

Initiatives:**Performance – Efficiency and Good Governance****Key Direction: 5.1 Provide exceptional customer service**

- Continue to improve the customer experience through the implementation of key initiatives from Banyule's updated Customer Experience Strategy.
- Continue to embed the Banyule Service Promise developed in consultation with our community.
- Implement the new Banyule Customer Complaint Management Policy.

Key Direction: 5.2 Deliver best value services and facilities

- Investigate the implementation of a second Development Contributions Plan (DCP) to support Council's long-term plans for capital works
- Continue Council's Service Development Review Program, a targeted review program to strengthen and assess service sustainability, including:
 - Review of service provision, key needs and objectives, and delivery inputs such as consultation, benchmarking, and financial analysis and forward strategic business planning
 - Continue to progress activity as part of assessing longer term service planning and community infrastructure planning for asset management and longer-term financial planning.
- Co-ordinate data sources and performance reporting measures, to ensure evidence-based decision making, including:
 - Report, monitor, and review organisational KPI data to enhance performance opportunities
 - Report on the State Government's Local Government Performance Reporting Framework (LGPRF)
 - Produce, co-ordinate and promote use of, and access to, meaningful data to inform and enhance Council's planning and service delivery e.g. Resident profile and performance assessment, community surveys, organisational benchmarking.

Key Direction: 5.3 Provide responsible financial management and business planning

- Review and update Council's capital works infrastructure plan to ensure the ongoing strategic and sustainable management of Council's assets.
- Implement a Sustainable Procurement model to capture the core Social, Economic and Environmental principles, including:
 - Update Procurement Guidelines, Templates and Contracts to factor sustainable policy requirements
 - Educate, monitor and report against best practice.
- Manage the service delivery contracts for Council's Major outsourced Leisure and Functions facilities, including: WaterMarc Banyule, The Centre Ivanhoe, Ivanhoe Golf Course, Chelsworth Park, Community halls, and Macleod Recreation and Fitness Centre.

Key Direction: 5.4 Provide good governance and be accountable

- Continue to implement legislative requirements from the new *Local Government Act 2020* (that fall due in 2021/2022),
- Effectively manage Council's reputation within the media with clear, consistent and open communication.

Key Direction: 5.5 Promote an engaged and productive organisation

- Build on the implementation of the Working Together Working Better Values by promoting positive behaviours through appropriate feedback, reward and recognition and development opportunities.
- Finalise negotiations and implement Enterprise Agreement No. 8 with a focus on achieving a fair outcome that supports a sustainable organisation so that employment is sustainable, including terms and conditions that are contemporary and relevant to a modern workforce.
- Continue to promote Banyule's Child Safe Policy and ensure the Child Safe Standards are embedded in our conduct, operations and culture.

Key Direction: 5.6 Manage the systems and assets that support service delivery

- Deliver our Digital Transformation Strategy to enable Council to continue to respond in a rapidly changing ICT (information and communications technology) environment, including:
 - Target improvement of organisational systems as prioritised by the organisation's ICT Steering Committee
 - Develop innovative technologies to improve the customer experience when interacting with Council
 - Embrace a 'cloud first' approach to improve efficiency and effectiveness of resource allocation with a focus on continuous improvement
 - Maintain and provide a reliable and stable ICT environment to the organisation (e.g. network access, and system and information security)
 - Continue to provide reliable and dependable ICT support to enable the organisation to deliver services to the community.

- Maintain and enhance Council's Project Management Framework to improve consistency in project delivery across the organisation.
- Review and communicate mechanisms and processes to apply clear and sound risk management practices that meet local government and industry standards.
- Continue to embed the Continuous Improvement Framework into Council's systems and processes.

2.6 Performance Statement

The LGPRF service performance outcome indicators detailed at section 2.8 will be reported on within the Performance Statement which is prepared at the end of the year as required by section 98 of the *Local Government Act 2020* and included in the Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in section 6) and sustainable capacity.

The full set of prescribed performance indicators contained in the Performance Statement is audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

2.7 Reconciliation with Budgeted Operating Result

	Net Cost \$'000	Expenditure \$'000	Revenue \$'000
1. People: Strong, healthy and inclusive communities	19,474	38,170	18,696
2. Planet: Environmental sustainability	27,084	35,978	8,894
3. Place: Great places and spaces	9,998	23,837	13,839
4. Participation: Engagement and advocacy	4,150	4,150	-
5. Performance: Efficiency and good governance	23,761	25,019	1,258
Total services	84,467	127,154	42,587
Depreciation and amortisation	23,321		
Finance cost	1,905		
Initiatives cost (including Hardship waiver)	7,540		
Deficit before funding sources	117,233		
Funding sources added in			
Rates revenue	108,768		
Capital grant	12,887		
Capital contribution	4,906		
Interest income	471		
Others	4,782		
Operating surplus for the year	14,581		

2.8 Indicators – Measuring Our Performance

Annually in our Budget we will measure our performance against the Council Plan objectives. This is shown in the following table which complements Banyule's Strategic Indicators Framework. This is reported to our community in our Annual Report.

Note: Council Plan objectives:



People



Planet



Place









Participation



Performance

Service	Indicator	Performance Measure	2019/20 Actual	2020/21 Target (Forecast)	2021/22 Target (Budget)	Council Plan/ Budget
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	60	Equal to or greater than the Metro Council Group average	Equal to or greater than the Metro Council Group average	
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	42.11%	60%	60%	
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	68	Equal to or greater than the Metro Council Group average.	Equal to or greater than the Metro Council Group average.	
Libraries	Participation	Active library borrowers. (Percentage of the population that are active library borrowers)	16.66%	16%	16%	

Service	Indicator	Performance Measure	2019/20 Actual	2020/21 Target (Forecast)	2021/22 Target (Budget)	Council Plan/Budget
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	52.84%	50%	50%	
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	7.13	6	6	
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	100%	95%	95%	 
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	100%	100%	100%	
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	77.44%	80%	80%	
		Participation in the MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	70.17%	75%	75%	

General Notes and Glossary of Terms for the Indicators

1. *Metro Council Group: - Melbourne Metropolitan Group of councils.*
2. *CSI – Community satisfaction index scores measured by Victorian Local Government Community Satisfaction Survey (CSS), co-ordinated by the Department of Jobs, Precincts and Regions. Banyule's CSI indicators and targets are based on 'performance' measures. Community Satisfaction Index (CSI) scores are commonly used in the market research industry to represent the extent of customer satisfaction. Banyule's survey results are available on Council's website.*
3. *The Local Government (Planning and Reporting) Regulations 2020 support the operation of the planning and reporting framework for Councils. This includes the requirement for Councils to report against the Local Government Performance Reporting Framework (LGPRF).*
4. *Banyule follows the Local Government Better Practice Guide - Annual Report - Performance Reporting Indicator Workbook 2020-2021, Department of Jobs, Precincts and Regions in the implementation of the LGPRF indicators process.*
5. *The results for the list of indicators included in the State Government's LGPRF and in Council's Budget document are reported in the BCC Annual Report, in line with the legislative requirements. Council will continue to review these and adjust targets and indicators as appropriate on an annual basis.*
6. *Council will continue to work with the State Government and Local Government industry sector in the further development and implementation of the LGPRF.*
7. *The indicators are reviewed on an ongoing basis to ensure continued alignment with Council's objectives and priorities and are subject to change.*

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021/2022 has been supplemented with projections to 2024/2025.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2025

	Notes	Forecast		Projections		
		Actual	Budget	2022/23	2023/24	2024/25
		2020/21	2021/22	2022/23	2023/24	2024/25
		\$'000	\$'000	\$'000	\$'000	\$'000
Income						
Rates and charges	4.1.1	103,535	108,768	111,260	113,960	116,996
Grants - Operating	4.1.2(a)	14,658	11,976	11,614	11,281	11,499
Grants - Capital	4.1.2(b)	7,120	12,887	8,481	4,333	1,655
Statutory fees and fines	4.1.3	7,293	10,295	10,521	10,712	10,953
User fees and charges	4.1.4	13,283	20,346	21,310	21,914	22,436
Contributions income	4.1.5	5,436	5,111	5,218	5,413	5,433
Interest income	4.1.6	777	471	576	758	954
Rental income	4.1.7	2,327	2,566	2,564	2,614	2,669
Net gain on disposal of property, infrastructure, plant and equipment	4.1.8	278	266	54	181	223
Other income	4.1.9	1,258	595	602	611	622
Total income		155,965	173,281	172,200	171,777	173,440
Expenses						
Employee costs	4.1.10	66,656	71,130	71,014	72,482	74,528
Materials and services	4.1.11	44,313	46,185	45,113	45,407	46,623
Utility charges	4.1.12	3,957	4,489	4,619	4,758	4,908
Depreciation	4.1.13	22,201	22,479	22,816	23,215	23,679
Amortisation – intangible asset	4.1.14(a)	288	292	296	301	307
Amortisation – right of use assets	4.1.14(b)	543	551	548	541	454
Borrowing costs	4.1.15	2,339	1,905	1,670	1,609	1,529
Finance cost - leases	4.1.16	34	24	17	28	23
Donations expenditure	4.1.17	1,466	1,434	954	923	975
Contribution expense	4.1.18	7,049	7,189	7,220	7,324	7,445
Other expenses	4.1.19	2,478	3,022	1,785	1,802	1,826
Total expenses		151,324	158,700	156,052	158,390	162,297
Surplus for the year		4,641	14,581	16,148	13,387	11,143
Total comprehensive result		4,641	14,581	16,148	13,387	11,143

Note: The 2021/2022 underlying result is budgeted to be a deficit of \$1.18 million. This underlying result is determined after adjusting for non-recurrent capital grants and capital contributions of \$15.77 million.

Balance Sheet

For the four years ending 30 June 2025

	Notes	Forecast	Proposed	Projections		
		Actual 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Assets						
Current assets						
Cash and cash equivalents		15,748	17,490	20,802	20,692	21,807
Trade and other receivables		12,983	13,569	14,303	15,076	15,870
Other financial assets		62,990	63,086	68,657	68,472	73,196
Inventories		37	37	37	37	37
Other assets		1,633	1,633	1,633	1,633	1,633
Total current assets	4.2.1	93,391	95,815	105,432	105,910	112,543
Non-current assets						
Trade and other receivables		215	215	215	215	215
Investments in associates, joint arrangement and subsidiaries		3,187	3,187	3,187	3,187	3,187
Property, infrastructure, plant & equipment		1,696,444	1,710,035	1,728,526	1,740,443	1,742,745
Leasehold improvement		233	178	123	67	9
Right-of-use assets	4.2.6	1,166	669	977	1,037	754
Investment property		33,034	17,604	10,025	10,025	10,025
Intangible assets		2,411	7,149	8,953	9,751	11,244
Total non-current assets	4.2.2	1,736,690	1,739,037	1,752,006	1,764,725	1,768,179
Total assets		1,830,081	1,834,852	1,857,438	1,870,635	1,880,722
Liabilities						
Current liabilities						
Trade and other payables		15,268	15,708	15,988	16,513	16,947
Trust funds and deposits		3,510	3,510	3,510	3,510	3,510
Provisions		16,056	16,563	17,066	17,575	18,097
Interest-bearing liabilities	4.2.5	10,257	939	1,277	1,731	1,840
Lease Liabilities	4.2.6	500	507	491	393	401
Unearned Income		2,573	2,573	2,573	2,573	2,573
Total current liabilities	4.2.3	48,164	39,800	40,905	42,295	43,368
Non-current liabilities						
Provisions		1,379	1,379	1,379	1,379	1,379
Trust funds and deposits		1,007	1,007	1,007	1,007	1,007
Interest-bearing liabilities	4.2.5	20,810	19,871	24,894	23,163	21,323
Lease Liabilities	4.2.6	719	212	522	673	384
Total non-current liabilities	4.2.4	23,915	22,469	27,802	26,222	24,093
Total liabilities		72,079	62,269	68,707	68,517	67,461
Net assets		1,758,002	1,772,583	1,788,731	1,802,118	1,813,261
Equity						
Accumulated surplus		533,443	539,142	548,237	560,796	566,385
Reserves		1,224,559	1,233,441	1,240,494	1,241,322	1,246,876
Total equity		1,758,002	1,772,583	1,788,731	1,802,118	1,813,261

Statement of Changes in Equity

For the four years ending 30 June 2025

	Notes	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2020/21 Forecast Actual					
Balance at beginning of the financial year		1,753,361	509,831	1,199,754	43,776
Impact of adoption of new accounting standards		-	-	-	-
Surplus for the year		4,641	4,641	-	-
Transfers to other reserves		-	(19,699)	-	19,699
Transfers from other reserves		-	38,670	-	(38,670)
Balance at end of the financial year		1,758,002	533,443	1,199,754	24,805
Proposed 2021/22 Budget					
Balance at beginning of the financial year		1,758,002	533,443	1,199,754	24,805
Surplus for the year		14,581	14,581	-	-
Transfers to other reserves	4.3.1	-	(53,831)	-	53,831
Transfers from other reserves	4.3.1	-	44,949	-	(44,949)
Balance at end of the financial year	4.3.2	1,772,583	539,142	1,199,754	33,687
2022/23					
Balance at beginning of the financial year		1,772,583	539,142	1,199,754	33,687
Surplus for the year		16,148	16,148	-	-
Transfers to other reserves		-	(39,308)	-	39,308
Transfers from other reserves		-	32,255	-	(32,255)
Balance at end of the financial year		1,788,731	548,237	1,199,754	40,740
2023/24					
Balance at beginning of the financial year		1,788,731	548,237	1,199,754	40,740
Surplus for the year		13,387	13,387	-	-
Transfers to other reserves		-	(18,990)	-	18,990
Transfers from other reserves		-	18,162	-	(18,162)
Balance at end of the financial year		1,802,118	560,796	1,199,754	41,568
2024/25					
Balance at beginning of the financial year		1,802,118	560,796	1,199,754	41,568
Surplus for the year		11,143	11,143	-	-
Transfers to other reserves		-	(18,241)	-	18,241
Transfers from other reserves		-	12,687	-	(12,687)
Balance at end of the financial year		1,813,261	566,385	1,199,754	47,122

Statement of Cash Flows

For the four years ending 30 June 2025

	Notes	Forecast	Proposed	Projections		
		Actual 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Receipts:						
Rates and charges		103,225	108,436	110,927	113,618	116,645
Grants - operating		14,658	11,976	11,614	11,281	11,499
Grants - capital		7,120	12,887	8,481	4,333	1,655
Statutory fees and fines		7,110	10,037	10,258	10,444	10,679
User fees and charges		13,220	20,258	21,204	21,806	22,325
Contributions - monetary		5,436	5,111	5,218	5,413	5,433
Interest received		747	562	544	703	895
Rental income		2,335	2,566	2,564	2,614	2,669
Other receipts		1,258	595	602	611	622
Payments:						
Employee costs		(66,769)	(70,421)	(70,457)	(71,675)	(73,806)
Materials and services		(43,734)	(45,946)	(44,888)	(45,180)	(46,389)
Other payments		(14,950)	(16,134)	(14,577)	(14,807)	(15,153)
Net cash provided by operating activities	4.4.1	29,656	39,927	41,490	39,161	37,074
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(62,040)	(58,432)	(48,220)	(35,676)	(26,649)
Payments for leasehold improvements and intangible assets		(1,770)	(5,030)	(2,100)	(1,100)	(1,800)
Proceeds from sale of property, infrastructure, plant and equipment		6,489	38,059	14,546	725	890
Net (purchases)/redemption of financial assets		34,010	(96)	(5,571)	185	(4,724)
Net cash used in investing activities	4.4.2	(23,311)	(25,499)	(41,345)	(35,866)	(32,283)
Cash flows from financing activities						
Proceeds from borrowings		-	-	6,300	-	-
Borrowing costs - interest		(2,339)	(1,905)	(1,670)	(1,609)	(1,529)
Repayment of borrowings		(1,672)	(10,257)	(939)	(1,277)	(1,731)
Interest paid – lease liability		(34)	(24)	(17)	(28)	(23)
Repayment of lease liabilities		(478)	(500)	(507)	(491)	(393)
Net cash used in financing activities	4.4.3	(4,523)	(12,686)	3,167	(3,405)	(3,676)
Net increase/(decrease) in cash & cash equivalents		1,822	1,742	3,312	(110)	1,115
Cash and cash equivalents at the beginning of the financial year		13,926	15,748	17,490	20,802	20,692
Cash and cash equivalents at the end of the financial year		15,748	17,490	20,802	20,692	21,807

Statement of Capital Works

For the four years ending 30 June 2025

	Notes	Forecast	Budget	Projections		
		Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Infrastructure						
Roads, street and bridges		8,954	15,262	13,757	8,468	8,629
Drainage		975	1,514	1,040	1,890	965
Parks and gardens		8,268	9,999	4,711	7,145	3,740
Playground		866	630	630	630	630
Total infrastructure		19,063	27,405	20,138	18,133	13,964
Property						
Freehold land		596	-	-	-	-
Freehold buildings		34,553	21,039	21,629	5,041	4,886
Total property		35,149	21,039	21,629	5,041	4,886
Plant and equipment						
Motor vehicles		7,398	5,952	1,249	4,902	4,391
Plant and equipment		1,067	7,034	8,509	7,315	3,023
Furniture and fittings		385	235	235	235	235
Total plant and equipment		8,850	13,221	9,993	12,452	7,649
Other assets						
Art collection		130	50	160	50	150
Total other assets		130	50	160	50	150
Intangible assets						
Software		1,374	5,030	2,100	1,100	1,800
Total intangible assets		1,374	5,030	2,100	1,100	1,800
Total capital works expenditure	5.1	64,566	66,745	54,020	36,776	28,449
Represented by:						
Asset renewal expenditure		42,894	43,285	34,787	26,198	22,096
Asset upgrade expenditure		16,425	13,168	14,999	8,686	3,278
Asset expansion expenditure		2,087	100	310	450	250
Asset new expenditure		3,160	10,192	3,924	1,442	2,825
Total capital works expenditure	5.1	64,566	66,745	54,020	36,776	28,449
Funding sources represented by:						
Government grant		2,586	11,909	7,486	3,318	618
Contribution		9,289	4,341	4,752	3,791	4,135
Council cash		52,691	50,495	35,482	29,667	23,696
Borrowings		-	-	6,300	-	-
Total capital works expenditure	5.1	64,566	66,745	54,020	36,776	28,449

Statement of Human Resources

For the four years ending 30 June 2025

	Forecast	Proposed	Projections		
	Actual (*) 2020/21	Budget 2021/22	2022/23	2023/24	2024/25
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs - operating	66,656	71,130	71,014	72,482	74,528
Employee costs - capital	1,649	2,360	1,996	1,818	1,832
Total staff expenditure	68,305	73,490	73,010	74,300	76,360
	EFT	EFT	EFT	EFT	EFT
Staff numbers					
Employees - expensed	678.31	671.15	653.46	648.66	647.66
Employees – capitalised (estimated)	14.65	20.50	17.00	16.00	16.00
Total staff numbers	692.96	691.65	670.46	664.66	663.66

(*) Forecast Actual 2020/2021 equivalent full time (EFT) reflects filled position and forecast to be filled.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

	Proposed Budget 2021/22	Comprises Permanent			
		Full Time	Part Time	Casual	Temporary
Department	\$'000	\$'000	\$'000	\$'000	\$'000
Assets & City Services	20,169	19,283	632	4	250
City Development	12,207	8,225	3,637	29	316
Community Programs	25,113	11,709	10,808	1,772	824
Core Corporate	2,202	2,202	-	-	-
Corporate Services	13,799	10,553	1,750	22	1,474
Total staff expenditure	73,490	51,972	16,827	1,827	2,864
Capitalised labour costs	(2,360)				
Total expenditure - operating	71,130				

A summary of the number of equivalent full time (EFT) Council staff in relation to the above expenditure is included below:

	Proposed Budget 2021/22	Comprises Permanent			
		Full Time	Part Time	Casual	Temporary
Department					
Assets & City Services	201.87	193.00	6.33	0.04	2.50
City Development	113.60	76.47	33.91	0.27	2.95
Community Programs	242.07	113.22	103.86	17.06	7.93
Core Corporate	11.00	11.00	-	-	-
Corporate Services	123.11	93.74	16.02	0.20	13.15
Total Staff numbers	691.65	487.43	160.12	17.57	26.53
Capitalised Labour Staff	(20.50)				
Total Staff - operating	671.15				

Summary of Planned Human Resources Expenditure

For the four years ending 30 June 2025

	Proposed Budget	Projections		
	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Assets & City Services				
Permanent – Full time	19,283	19,954	20,487	21,085
Female	1,699	1,740	1,786	1,838
Male	17,584	18,214	18,701	19,247
Permanent – Part time	632	699	718	739
Female	522	586	602	620
Male	110	113	116	119
Total Assets & City Services	19,915	20,653	21,205	21,824
City Development				
Permanent – Full time	8,225	8,424	8,670	9,040
Female	3,117	3,192	3,285	3,382
Male	5,001	5,122	5,272	5,542
Self-described gender	107	110	113	116
Permanent – Part time	3,637	3,725	3,834	3,946
Female	2,441	2,518	2,591	2,667
Male	1,196	1,207	1,243	1,279
Total City Development	11,862	12,149	12,504	12,986
Community Programs				
Permanent – Full time	11,709	11,812	12,126	12,481
Female	9,548	9,709	10,076	10,371
Male	2,161	2,103	2,050	2,110
Permanent – Part time	10,808	11,051	11,345	11,676
Female	9,670	9,889	10,152	10,448
Male	1,073	1,095	1,124	1,157
Self-described gender	65	67	69	71
Total Community Programs	22,517	22,863	23,471	24,157
Core Corporate				
Permanent – Full time	2,202	2,255	2,315	2,383
Female	1,401	1,435	1,473	1,517
Male	801	820	842	866
Total Core Corporate	2,202	2,255	2,315	2,383
Corporate Services				
Permanent – Full time	10,553	10,134	10,370	10,561
Female	7,087	6,472	6,741	6,822
Male	3,466	3,662	3,629	3,739
Permanent – Part time	1,750	2,171	2,222	2,288
Female	1,423	1,833	1,876	1,932
Male	327	338	346	356
Total Corporate Services	12,303	12,305	12,592	12,849
Casuals and temporary	4,691	2,785	2,213	2,161
Total staff expenditure	73,490	73,010	74,300	76,360
Capitalised labour costs	(2,360)	(1,996)	(1,818)	(1,832)
Total expenditure - operating	71,130	71,014	72,482	74,528

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Summary of Planned Human Resources Expenditure

For the four years ending 30 June 2025

	Proposed Budget	Projections		
	2021/22 EFT	2022/23 EFT	2023/24 EFT	2024/25 EFT
Assets & City Services				
Permanent – Full time	193.00	195.00	195.00	195.00
Female	17.00	17.00	17.00	17.00
Male	176.00	178.00	178.00	178.00
Permanent – Part time	6.33	6.83	6.83	6.83
Female	5.23	5.73	5.73	5.73
Male	1.10	1.10	1.10	1.10
Total Assets & City Services	199.33	201.83	201.83	201.83
City Development				
Permanent – Full time	76.47	76.47	76.47	77.47
Female	28.84	28.84	28.84	28.84
Male	46.63	46.63	46.63	47.63
Self-described gender	1.00	1.00	1.00	1.00
Permanent – Part time	33.91	33.91	33.91	33.91
Female	22.76	22.92	22.92	22.92
Male	11.15	10.99	10.99	10.99
Total City Development	110.38	110.38	110.38	111.38
Community Programs				
Permanent – Full time	113.22	111.21	111.21	111.21
Female	92.42	91.41	92.41	92.41
Male	20.80	19.80	18.80	18.80
Permanent – Part time	103.86	103.86	103.86	103.86
Female	92.90	92.92	92.92	92.92
Male	10.33	10.31	10.31	10.31
Self-described gender	0.63	0.63	0.63	0.63
Total Community Programs	217.08	215.07	215.07	215.07
Core Corporate				
Permanent – Full time	11.00	11.00	11.00	11.00
Female	7.00	7.00	7.00	7.00
Male	4.00	4.00	4.00	4.00
Total Core Corporate	11.00	11.00	11.00	11.00
Corporate Services				
Permanent – Full time	94.15	87.52	87.52	86.52
Female	63.23	55.89	56.89	55.89
Male	30.92	31.63	30.63	30.63
Permanent – Part time	15.61	18.75	18.75	18.75
Female	12.69	15.83	15.83	15.83
Male	2.92	2.92	2.92	2.92
Total Corporate Services	109.76	106.27	106.27	105.27
Casuals and temporary	44.10	25.91	20.11	19.11
Total Staff numbers	691.65	670.46	664.66	663.66
Capitalised Labour Staff	(20.50)	(17.00)	(16.00)	(16.00)
Total Staff - operating	671.15	653.46	648.66	647.66

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4. Notes to the Financial Statements Comparison

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement Comparison

4.1.1 Rates and charges

Rates and charges are required by the *Local Government Act 1989* and the Regulations to be disclosed in Council's annual budget.

In developing the Revenue and Rating Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021/2022 the FGRS cap has been set at 1.50%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 1.50% in line with the rate cap. This will raise general rates for the proposed Budget 2021/2022 to \$107.30 million. The net total rates and charges will increase from 2020/2021 by 5.05% (refer note 4.1.1(a)) to \$107.27 million which includes special and supplementary rates, interest and revenue in lieu of rates).

Ongoing COVID-19 Rate Relief

The COVID-19 pandemic has had a significant impact on ratepayers and businesses within Banyule. Council responded in 2020/2021 by adopting a revised Rating Strategy and a revised Rates Financial Hardship Assistance Policy. The revised 2021/2022 Rates Financial Hardship Assistance Policy, adopted by Council on 7 June 2021, includes further assistance measures during the 2021/2022 financial year. The estimated cost of these assistance measures is budgeted to be \$1.50 million.

4.1.1(a) The reconciliation of the total rates and charges to the comprehensive income statement is as follows:

	Forecast	Proposed	Change	
	Actual 2020/21	Budget 2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
General rates*	104,886	107,302	2,416	2.30
(COVID Hardship rate waiver)	(3,250)	-	3,250	100.00
Special rates and charges	633	640	7	1.11
Supplementary rates and rate adjustments	850	500	(360)	(41.18)
Interest on rates and charges	400	311	(89)	(22.25)
Revenue in lieu of rates (Cultural & Recreational)	16	15	(1)	(6.25)
Total rates and charges	103,535	108,768	5,233	5.05%

* These items are subject to the rate cap established under the Fair Go Rates System (FGRS).

4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the *Local Government Act 1989* for each type or class of land compared with the previous financial year.

Type or class of land	Budget 2020/21 cents/\$CIV	Proposed Budget 2021/22 cents/\$CIV	Change %
General rate for rateable residential properties	0.00211370	0.00206935	(2.10)
General rate for rateable residential vacant properties	0.00317055	0.00310403	(2.10)
General rate for rateable commercial properties	0.00264212	0.00258669	(2.10)
General rate for rateable commercial vacant properties	0.00422739	0.00413871	(2.10)
General rate for rateable industrial properties	0.00264212	0.00258669	(2.10)
General rate for rateable industrial vacant properties	0.00422739	0.00413871	(2.10)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	Budget 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Residential Improved	94,682	96,867	2,185	2.31
Residential Vacant	1,036	1,330	294	28.38
Commercial Improved	6,542	6,254	(288)	(4.40)
Commercial Vacant	160	261	101	63.13
Industrial Improved	2,433	2,546	113	4.64
Industrial Vacant	33	44	11	33.33
Total general rate income	104,886	107,302	2,416	2.30

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year. The number of assessments listed for the 2021/2022 budget has been forecast as at 30 June 2021

Type or class of land	Budget 2020/21	Proposed Budget 2021/22	Change	
	Number	Number	Number	%
Residential Improved	52,311	52,639	328	0.63
Residential Vacant	272	365	93	34.19
Commercial Improved	2,061	2,080	19	0.92
Commercial Vacant	21	23	2	9.52
Industrial Improved	974	973	(1)	(0.10)
Industrial Vacant	11	11	-	-
Total number of assessments	55,650	56,091	441	0.79

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

- 4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year. The values are subject to further supplementary valuations and stage 4 certification by the Valuer-General and any changes will impact on the Value, number of assessments and rate in the dollar to be levied.

Type or class of land	Budget 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Residential Improved	45,077,035	46,810,525	1,733,490	3.85
Residential Vacant	404,185	428,590	24,405	6.04
Commercial Improved	2,470,677	2,417,844	(52,833)	(2.14)
Commercial Vacant	63,006	63,042	36	0.06
Industrial Improved	919,094	984,322	65,228	7.10
Industrial Vacant	9,720	10,470	750	7.72
Total value of land	48,933,997	50,714,793	1,780,659	3.64

- 4.1.1(g) The municipal charge under Section 159 of the *Local Government Act 1989* is \$Nil per rateable property (2020/21: \$Nil).

- 4.1.1(h) The estimated total amount to be raised by municipal charges is \$Nil (2020/21: \$Nil).

- 4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the *Local Government Act 1989* is \$Nil per rateable property (2020/2021: \$Nil).

- 4.1.1(j) The estimated total amount to be raised by each type of service rate or charge is \$Nil (2020/21: \$Nil).

- 4.1.1(k) The estimated total amount to be raised by all rates and charges is \$107.27 million and was (2020/2021 forecast: \$103.54 million). This includes special rates, Supplementary rates and charges income as well as penalty interest on rates, but partially offset by COVID Hardship waiver.

- 4.1.1(l) Fair Go Rates System Compliance

Banyule City Council is required to comply with the State Government's Fair Go Rates System (FGRS).

The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System. The number of rateable properties is current at the time of budget preparation and is forecast to change in conjunction with the processing of supplementary valuations, to be in line with the table at 4.1.1(d)

	Budget 2020/21	Proposed Budget 2021/22
	\$	\$
Total Rates	\$102,836,638	\$105,824,487
Number of Rateable Properties	55,650	56,091
Base Average Rate	\$1,847.92	\$1,886.66
Maximum Rate Increase (set by the State Gov't)	2.00%	1.50%
Capped Average Rate	\$1,884.88	\$1,914.96
Maximum General Rates and Municipal Charges Revenue	\$104,893,371	\$107,411,854
Budgeted General Rates and Municipal Charges Revenue	\$104,885,854	\$107,302,350
Budgeted Supplementary Rates	\$500,000	\$500,000
Budgeted Total Rates and Municipal Charges Revenue	\$105,385,854	\$107,802,350

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

The timing around compulsory acquisitions of rateable land in relation to the construction of North-East Link is uncertain within the Municipality. Rateable lands that are acquired by the state government as a result of the North-East Link initiative are likely to become non-rateable. When this occurs, this will directly impact on Council's actual supplementary rate revenue raised. It is not known at this stage if these compulsory acquisitions will have a significant impact on the estimated amounts to be raised by rates and charges.

In addition, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2021/2022: estimated \$0.50 million and forecast 2020/2021: \$0.83 million)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa (comment is currently being sought on a discussion paper for the 10 Year Social and Affordable Housing Strategy released by Homes Victoria in February 2021)
- Changes of use of land such that residential land becomes business land and vice versa

4.1.1(n) Differential rates

Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions.

The following differential rates are levied:

- Residential Improved
- Commercial / Industrial Improved (set at 1.25 times the residential improved rate)
- Residential Vacant Land (set at 1.5 times the residential improved rate)
- Commercial / Industrial Vacant Land (set at 2 times the residential improved rate)

Residential/Commercial/Industrial Vacant Land

- *Objective:*

To encourage the development of land and to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

- 1) Implementation of good governance and sound financial stewardship; and
- 2) Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
- 3) Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
- 4) Provision of strategic and economic management, town planning and general support services; and
- 5) Promotion of cultural, heritage and tourism aspects of Council's municipal district

- *Types and Classes*

Any rateable land on which no dwelling is erected.

- *Use and Level of Differential Rate:*

The differential rate will be used to fund some of those items of expenditure and Capital Works described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

- *Geographic Location:*

Wherever located within the municipal district.

- *Use of Land:*

Any use permitted under the Banyule Planning Scheme.

- *Planning Scheme Zoning:*

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Banyule Planning Scheme.

Commercial/Industrial Improved Land

- *Objective:*

To ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure.

Those functions include the:

- 1) Implementation of good governance and sound financial stewardship; and
- 2) Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
- 3) Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
- 4) Provision of strategic and economic management, town planning and general support services; and
- 5) Promotion of cultural, heritage and tourism aspects of Council's municipal district

- *Types and Classes:*

Any rateable land which is used, or designed or adapted to be used, primarily for commercial or industrial purposes.

- *Use and Level of Differential Rate:*

The differential rate will be used to fund some of those items of expenditure and Capital Works described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

- *Geographic Location:*

Wherever located within the municipal district.

- *Use of Land:*

Any use permitted under the Banyule Planning Scheme.

- *Planning Scheme Zoning:*

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Banyule Planning Scheme.

- *Types of Buildings:*

The types of buildings on the land within a differential rate are all buildings that are now constructed on the land.

Residential Improved Land

- *Objective:*

To ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the relative benefits derived from the carrying out of such functions.

Those functions include the:

- 1) Implementation of good governance and sound financial stewardship; and
 - 2) Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
 - 3) Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
 - 4) Provision of strategic and economic management, town planning and general support services; and
 - 5) Promotion of cultural, heritage and tourism aspects of Council's municipal district
- *Types and Classes:*

Any rateable land which is not Vacant Land, Commercial / Industrial Vacant Land or Commercial / Industrial Improved Land.

- *Use and Level of Differential Rate:*

The differential rate will be used to fund some of those items of expenditure and Capital Works described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

- *Geographic Location:*

Wherever located within the municipal district.

- *Use of Land:*

Any use permitted under the Banyule Planning Scheme.

- *Planning Scheme Zoning:*

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Banyule Planning Scheme.

- *Types of Buildings:*

The types of buildings on the land within a differential rate are all buildings that are now constructed on the land.

Cultural and Recreational Lands

- *Objective:*

To ensure that the promotion of cultural, heritage and recreational activity occurs within Council's municipal district and that this is supported in a way that encourages appropriate activity and development.

Council has considered the service utilised by the lands and the benefit these lands provide to the community by consideration of their cultural or recreational land use, as required under The Act.

- *Types and Classes:*

Under the provisions of the *Cultural and Recreational Land Act 1963*, the Council levies an amount in lieu of rates payable in respect of recreational lands that have the following characteristics:

Any land which is not Residential Vacant Land, Commercial / Industrial Vacant Land or Commercial / Industrial Improved Land, which is specifically set aside for the use of cultural and recreational pursuits whereby the members do not derive a financial benefit or profit from the activities.

The *Cultural and Recreational Land Act 1963* effectively provides for properties used for outdoor activities to be differentially rated unless it involves land that is being leased from a private landowner. The discretion of whether to provide a cultural and recreational lands rate rests with Council

The amount in lieu of rates payable in respect of each rateable land to which the Cultural and Recreations Land rate applies is determined by the following methodology:

In Use Value X (Residential Improved rate X Questionnaire Weighting) X 36% (Cost of Council Services available to the entity).

In Use Value has been determined as being 70% of the Capital Improved Value.

The Questionnaire weighting determines the level of benefit these lands provide to the community.

Currently Council has five properties that are currently defined as Cultural and Recreational properties in accordance with the *Cultural and Recreational Lands Act*. They are listed below:

- 1 Vasey Street Ivanhoe
- 54 Cleveland Avenue Lower Plenty
- 8 Main Road Lower Plenty
- 540 The Boulevard Ivanhoe East
- 4 Stradbroke Avenue Heidelberg

4.1.2 Grants

Grants are required by the regulations to be disclosed in Council's annual budget.

	Forecast	Proposed	Change	
	Actual 2020/21 \$'000	Budget 2021/22 \$'000	\$'000	%
Grants received in respect of the following:				
Summary of grants				
Commonwealth funded grants	10,413	8,520	(1,893)	(18.18)
State funded grants	11,365	16,343	4,978	43.81
Total grants received	21,778	24,863	3,085	14.17
a) Operating grants				
Recurrent - Commonwealth Government				
Child care centres	1,982	1,826	(156)	(7.87)
Home & Community care	4,657	1,801	(2,856)	(61.33)
Immunisation	21	26	5	23.81
Victoria Grants Commission – general purpose	2,725	2,766	41	1.50
Recurrent - State Government				
Child care centres & Pre-school	789	1,047	258	32.70
Home & Community care	1,201	1,097	(104)	(8.66)
Immunisation	98	99	1	1.02
Maternal & Child health	1,353	1,305	(48)	(3.55)
School crossing supervisors	459	472	13	2.83
Youth & Community services	293	308	15	5.12
Others	140	105	(35)	(25.00)
Total recurrent operating grants	13,718	10,852	(2,866)	(20.89)
Non-recurrent - Commonwealth Government				
Community care programs	45	46	1	2.22
Early childhood services	19	26	7	36.84
Non-recurrent - State Government				
Community care programs	49	49	-	-
COVID-19 related grants	571	-	(571)	(100.00)
Employment programs	-	843	843	100.00
Initiative projects	231	160	(71)	(30.74)
Transport Planning	15	-	(15)	(100.00)
Waste management	10	-	(10)	(100.00)
Total non-recurrent operating grants	940	1,124	184	19.57
Total operating grants	14,658	11,976	(2,682)	(18.30)

Operating grants are projected to decrease by \$2.68 million or 18.30% from forecast 2020/2021 to proposed Budget 2021/2022 due to the following factors:

- Home and Community Care grants will reduce by \$2.86 million as Council will cease being a provider of the Commonwealth Home Support Package, the provision of this service will be taken over by another provider.

- An Outdoor Dining and Entertainment grant (\$0.50 million) and other COVID-19 support grants (\$0.07 million) have been received during 2020/2021.
- Council has been successful in applying for a \$0.47 million grant for Working for Victoria and a \$0.37 million grant for the Jobs Victoria Advocate Program in 2021/2022, both to support local jobs.

	Forecast	Proposed	Change	
	Actual 2020/21 \$'000	Budget 2021/22 \$'000	\$'000	%
b) Capital grants				
Recurrent - Commonwealth Government				
Roads to recovery	-	1,050	1,050	100.00
Victoria Grants Commission – local roads	964	978	14	1.45
Total recurrent capital grants	964	2,028	1,064	110.37
Non-recurrent - Commonwealth Government				
Local Roads and Community Infrastructure	-	2,600	2,600	100
Non-recurrent - State Government				
Buildings	2,574	3,790	1,216	47.24
Roads & drainage	758	1,572	814	107.39
Parks & gardens	2,786	2,897	111	3.98
Other	38	-	(38)	(100.00)
Total non-recurrent capital grants	6,156	10,859	4,703	76.40
Total capital grants	7,120	12,887	5,767	81.00
Total Grants	21,778	24,863	3,085	14.17

Capital grants are projected to increase by \$5.77 million or 81.00% from forecast 2020/2021 to proposed budget 2021/2022. Capital Grants are often ad-hoc in nature and fluctuate from year to year depending on the nature of capital projects being undertaken and the funding made available by the State and Federal Governments. Some of the significant movements are:

- Roads to Recovery Grant funding will increase by \$1.05 million from Nil forecast in 2020/2021. Grant funding for 2020/2021 was delayed due to ongoing consultation as part of the Old Eltham Road project.
- Council will receive a \$2.60 million grant as part of the Local Roads and Community Infrastructure Program to help fund its footpath replacement program. This program supports local councils to deliver priority local road and community infrastructure projects with the goal of supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.
- The State Government has allocated \$4.50 million towards the \$7.50 million Olympic Park Masterplan for Stages 3 & 4 which will occur over the next two years. It is expected \$2.50 million of the grant will be recognised as income in 2021/2022.

4.1.3 Statutory fees and fines

	Forecast	Proposed	Change	
	Actual 2020/21	Budget 2021/22	\$'000	%
Building and planning permits and fines	4,070	4,092	22	0.54
Election fines	4	150	146	3,650.00
Food Act and health registrations	(11)	599	610	5,545.45
Local laws infringements and fines	2,991	5,171	2,180	72.89
Road /footpath permit fees and reinstatement	117	145	28	23.93
Other fees and fines	122	138	16	13.11
Total statutory fees and fines	7,293	10,295	3,002	41.16

Increases in statutory fees are made in accordance with legislative requirements.

Council elections were held in October 2020 and associated failure to vote fines are issued by the Victorian Electoral Commission and proceeds of these passed to the council. It is expected the bulk of this fine income will be received during 2021/2022 and then smaller amounts in future years until all follow up activity is complete.

As part of the Economic Support Package for local businesses, *Food Act* and *Public Health & Wellbeing Act* registration fees were waived for 2020/2021, these registration fees will resume in 2021/2022.

Local law fines (including parking infringements increase from forecast 2020/2021. The 2020/2021 income was heavily impacted by working from home requirements and a reduction in enforcement patrols during the COVID-19 lockdowns. The budgeted income for the parking management area in 2021/2022 is returning to the 2019/2020 future year budget projections.

4.1.4 User fees and charges

	Forecast	Proposed	Change	
	Actual 2020/21	Budget 2021/22	\$'000	%
Aquatic and Leisure Centre fees and charges	2,325	6,677	4,352	187.18
Building and Planning permits and fees	121	110	(11)	(9.09)
Child Day Care charges	875	1,302	427	48.80
Community halls and events	102	236	134	131.37
Delivered meals charges	339	334	(5)	(1.47)
Engineering services' fees	271	272	1	0.37
Functions Centre charges	43	122	79	183.72
Home care charges	330	11	(319)	(96.67)
Immunisation fees	277	268	(9)	(3.25)
Local laws and parking fees	1,576	2,094	518	32.87
Planned Activity Group fees and charges	78	54	(24)	(30.77)
Road/footpath asset protection fees	245	179	(66)	(26.94)
Sports ground rentals income	86	176	90	104.65
Transfer station tipping fees	6,213	7,853	1,640	26.40
Other fees and charges	402	658	256	63.68
Total user fees and Charges	13,283	20,346	7,063	53.17

Aquatic and leisure centres have been closed or heavily restricted for the majority of 2020/2021 due to COVID-19 regulations. It is anticipated that centres will return to normal operating levels in 2021/2022.

Council earns income as a result of the leasing arrangements for the WaterMarc facility which was similarly impacted by the government regulations and under agreement Council's income from this operation was severely impacted.

Child day care centres were only open for care of permitted worker's children and dependants during the Stage 4 COVID-19 restrictions and as a result had significantly impacted incomes in 2020/2021. This was partly offset by additional Government support during the period. In 2021/2022 it is budgeted that usage levels will return to pre-covid levels.

Home care and planned activity group income is budgeted to decrease as Council is ceasing to be a Commonwealth Home Support Programme (CHSP) provider in 2021/2022. Clients will be transitioned to other CHSP service providers.

Local laws and parking fees are expected to increase by \$0.52 million above the 2020/2021 forecast, this is primarily related to paid parking income. Paid parking has had less utilisation in 2020/2021 due to working from home during COVID-19 restrictions and less usage of public transport, paid parking locations are correlated with public transport and shopping areas.

Transfer station tipping fees from public tipping and debtor customers will see a significant increase in income directly related to the cost recovery of the Environment Protection Authority (EPA) increases in the municipal waste landfill levy from \$65.90 to \$105.90 per tonne in 2021/2022. The increased income is offset by increased expenditure in materials and services.

4.1.5 Contributions income

	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000	Change	
			\$'000	%
Development Contribution Plan contributions	190	356	166	87.37
Public Open Space contributions	4,500	4,500	-	-
Contributions for capital works projects	506	50	(456)	(90.12)
Contributions for initiative projects	27	-	(27)	(100.00)
Other contributions	213	205	(8)	(3.76)
Total contributions income	5,436	5,111	(325)	(5.98)

Contributions relate to 1) monies paid by property developers towards public open space and developer contribution plans 2) monies paid by local sporting clubs/organisations to contribute towards capital works projects and 3) contributions to other operational programs. In October 2019 Banyule commenced its Developer Contribution Plan.

Contributions are projected to decrease by \$0.33 million or 5.98% compared to the 2020/2021 forecast which is primarily due to a budgeted \$0.46 million reduction in contributions towards capital works projects. Contribution towards Capital Projects are ad-hoc in nature and fluctuate from one year to the next. Contributions forecast in 2020/2021 include for funding of pavilion works, cricket pitch replacement and fire suppression at the Material Recovery Facility, for which no corresponding contributions are budgeted in 2021/2022.

4.1.6 Interest income

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Interest from sporting clubs	2	2	-	-
Interest on investments	775	469	(306)	(39.48)
Total interest income	777	471	(306)	(39.38)

Interest income is predominantly made up of the interest received on Council's cash holdings in bank accounts and term deposits. Interest income is projected to decrease by \$0.31 million due to the decrease in term deposit interest rates as well as Council's expenditure of some cash reserves as part of the economic support package and maintaining the spend on the capital works program in 2020/2021.

4.1.7 Rental income

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Recycling centre rental	770	782	12	1.56
Residential/commercial rental	1,557	1,784	227	14.58
Total rental income	2,327	2,566	239	10.27

Rental income for all residential and commercial properties is expected to increase at contracted rates or CPI in 2021/2022. Rent increases for residential properties undertaken during 2020/2021 due to COVID-19 regulations.

As part of the Economic Support Package, tenants were able to apply for full or partial waivers of rent to the end of December 2020.

4.1.8 Net gain on disposal of property, infrastructure, plant and equipment

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Property, infrastructure, plant and equipment				
Proceeds from sale of assets	6,489	38,059	31,570	486.52
Less: Written down value of assets disposed	(6,211)	(37,793)	(31,582)	508.48
Total net gain on disposal of property, infrastructure, plant and equipment	278	266	(12)	(4.32)

Proceeds from the sale of Council's assets (individual property sales) are often ad-hoc in nature and fluctuate from year to year. In 2021/2022 Council has budgeted \$38.06 million to reflect the proceeds expected from strategic land sales in the city and proceeds from the planned cyclical replacement of Council's heavy plant & vehicle fleet. The written down value of assets sold is estimated to be \$37.79 million, which relates to both land and heavy plant & vehicle fleet.

4.1.9 Other income

	Forecast	Proposed	Change	
	Actual 2020/21	Budget 2021/22	\$'000	%
Insurance claims	351	-	(351)	(100.00)
Sale of rights-of-way	33	50	17	51.52
Sale of surplus parcels of land	134	50	(84)	(62.69)
Sponsorship	-	24	24	100.00
Vehicle contributions	345	350	5	1.45
Workcover reimbursements	279	-	(279)	(100.00)
Other revenue	116	121	5	4.31
Total other income	1,258	595	(663)	(52.70)

An insurance claim of \$0.35 million was received during 2020/2021 for equipment damage at WaterMarc, insurance claims are one-off in nature and not budgeted for.

Right of ways and small surplus parcels of land (includes drainage reserves and council reserves) are sold as opportunities present with adjoining property owners, and these vary from year to year.

Workcover reimbursements and the corresponding expenditure are not budgeted for, as these items are unforeseeable.

4.1.10 Employee costs

	Forecast	Proposed	Change	
	Actual 2020/21	Budget 2021/22	\$'000	%
Wages and salaries	54,007	58,418	4,411	8.17
Annual leave and loading	5,217	5,323	106	2.03
Long service leave	1,947	2,048	101	5.19
Superannuation	5,534	6,218	684	12.36
WorkCover	1,031	1,046	15	1.45
Other on costs	569	437	(132)	(23.20)
Less: Capitalised labour (on costs included)	(1,649)	(2,360)	(711)	43.12
Total employee costs	66,656	71,130	4,474	6.71

To appropriately respond to the COVID-19 crisis, Banyule's community services such as customer service centres, libraries, leisure centres, sporting club facilities, playgrounds and other community facilities, have been significantly disrupted resulting in reductions in employee costs within the forecast. This labour budget assumes that Council services will not be disrupted during the 2021/2022 financial year.

The super guarantee rate will remain at 9.50% until 30 June 2021 and is expected to increase to 10.00% from 1 July 2021. Lower estimated Fringe Benefit Tax and travel allowance are the main contributors to the \$0.132m of reduction of Other on costs.

In 2021/2022, more staff will contribute to delivering IT Digital Transformation and major Capital Works projects.

A net decrease of 1.31 equivalent full-time (EFT) positions have been allocated to meet services and initiatives across Banyule's operations as outlined below:

Services & Initiatives	EFT Growth	Proposed Budget Impact \$'000
Job Creation Opportunities	10.35	-
Major Initiatives and Capital Works Programs	12.13	-
Safety Risk and Learning	5.66	120
CHSP divestment (direct services)	(31.79)	-
Business operational requirements	2.34	251
Total EFT growth / (Reduction)	(1.31)	371

4.1.11 Materials and services

	Forecast Actual	Proposed Budget	Change	
	2020/21	2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Advertising	183	199	16	8.74
Auditing services	158	174	16	10.13
Bank and payment collection services	388	429	41	10.57
Building and planning charges and government fees	104	78	(26)	(25.00)
Child care expenses	102	111	9	8.82
Contractor costs				
- Agency staffing	2,234	1,230	(1,004)	(44.94)
- Aquatic and leisure costs	1,127	792	(335)	(29.72)
- Cleaning services -	622	830	208	33.44
- Consultants costs	2,481	1,479	(1,002)	(40.39)
- Information Technology services and licenses	2,033	2,591	558	27.45
- Legal expenses	626	341	(285)	(45.53)
- Parking and traffic enforcement	1,306	1,600	294	22.51
- Parks maintenance	2,148	2,268	120	5.59
- Waste collection costs	911	921	10	1.10
- Other contractor costs	9,121	10,139	1,018	11.16
General materials and supplies	4,201	3,432	(769)	(18.31)
Infringement collection lodgement fees	210	194	(16)	(7.62)
Insurances	1,122	1,594	472	42.07
Plant and motor vehicle operating	2,073	2,431	358	17.27
Postage costs	300	324	24	8.00
Printing, stationary and external communications	795	891	96	12.08
Program costs	1,596	1,567	(29)	(1.82)
Staff training and equipment	1,032	1,343	311	30.14
Sundry expenses	281	302	21	7.47
Waste disposal general	8,148	9,769	1,621	19.89
Other	1,011	1,156	145	14.34
Total materials and services	44,313	46,185	1,872	4.22

Total materials and services have increased by \$1.87 million (4.22%). A number of projects, administration and discretionary costs were avoided or deferred during 2021/2022 and reflect a decrease in expenditure compared to originally planned budgets. These savings were redirected to partially support the funding impact from COVID-19 on general operations.

Key movements within materials and services are:

- Contractor costs in total have reduced by 1.85% from forecast to budget. This includes Agency staffing which is budgeted to decrease \$1.00 million, agency has been used to temporarily fill positions that have become vacant during the year (the higher forecast is offset by the forecast reduction in employee costs in 4.1.10).
- Aquatic and leisure costs are decreasing by \$0.34 million, during the COVID-19 lockdowns at the start of 2020/2021 Council was required to compensate the operators of WaterMarc for the operating costs of the facility in addition to the loss of incomes for operating the facility.
- Consultants costs are decreasing by \$1.00 million however this is offset by an increase of \$1.02 million in other contractor costs. This is due to the initiatives program for 2021/2022 being predominantly contractor based rather than consultants.
- An increase of \$0.47 million is expected in Insurance. This is predominantly due to increases in building and public liability insurances, which is a result of rising premium costs in the industry rather than any significant change in cover.
- Plant and motor vehicle operating costs are rising due to expectations of the future oil price and exchange rates, resulting in increasing fuel costs. Additionally, some of the fleet vehicles experienced less usage during 2020/2021 as a result of COVID-19 lockdowns and working from home requirements, usage is expected to return to normal again in 2021/2022.
- Training is proposed to increase by 30.14%, this is due to non-essential training opportunities being deferred during 2020/2021 and the return to face-to-face learning occurring in 2021/2022.
- Waste disposal costs are significantly increasing due to the Environment Protection Authority (EPA) Landfill Levy increasing from \$65.90 to \$105.90 per tonne on 1 July 2021. The Victorian Government had proposed to increase the charge to \$85.90 per tonne on 1 July 2020 however this was deferred as part of their Business Resilience Package.

4.1.12 Utility charges

	Forecast	Proposed	Change	
	Actual 2020/21	Budget 2021/22	\$'000	%
Gas and electricity	2,157	2,546	389	18.03
Public street lighting	750	737	(13)	(1.73)
Telecommunications	241	293	52	21.58
Water	809	913	104	12.86
Total utility charges	3,957	4,489	532	13.44

Gas and electricity for large Council facilities and public lighting are budgeted to be maintained at contracted price increases into 2021/2022. Council will continue to investigate and implement more renewable energies as part of its climate change priorities to reduce associated expenditure over time.

Gas, electricity and water charges were significantly decreased in 2020/2021 with the closure of leisure and aquatic facilities occurring in-line with government regulations.

4.1.13 Depreciation

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Infrastructure	12,561	12,718	157	1.25
Property	4,258	4,311	53	1.24
Plant & equipment	5,382	5,450	68	1.26
Total depreciation	22,201	22,479	278	1.25

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life. This includes Council's property, plant and equipment and infrastructure assets such as roads and drains. The increase of \$0.28 million for the proposed budget 2021/2022 financial year is due mainly to the completion of the proposed budget 2021/2022 capital works program and the full year effect of depreciation on the 2020/2021 capital works programs.

4.1.14 (a) Amortisation – Intangible assets

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Intangible assets	288	292	4	1.39
Total amortisation – intangible assets	288	292	4	1.39

Intangible assets relating to Council's Electronic Document and Records Management System (EDRMS) software purchase and in-house development costs are amortised over the estimated life of the software.

4.1.14 (b) Amortisation – Right of use assets

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Right of use assets	489	496	7	1.43
Right of use assets – leasehold improvements	54	55	1	1.85
Total amortisation – right of use assets	543	551	8	1.47

Right of use assets relating to leased infrastructure, property, plant and equipment are amortised over the life of the leases.

4.1.15 Borrowing costs

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Interest on borrowings	2,339	1,905	(434)	(18.55)
Total borrowing costs	2,339	1,905	(434)	(18.55)

Borrowing costs relate to interest charged by financial institutions on borrowed funds. The planned reduction in borrowing costs relates to the repayment of principal balance on our existing loans.

4.1.16 Finance costs - leases

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Finance cost - leases	34	24	(10)	(29.41)
Total finance costs – leases	34	24	(10)	(29.41)

Finance costs relate to the interest charged by lessors on leased infrastructure property, plant and equipment.

4.1.17 Donation expenditure

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Banyule Support & Information	72	92	20	27.78
Community Services grants	152	210	58	38.16
COVID-19 support	520	410	(110)	(51.92)
Diamond Valley Community Support	91	91	-	-
Environmental sustainability	252	125	(127)	(50.40)
Merri Outreach Support Services	120	120	-	-
Scouts grant program	-	100	100	100.00
Other donations	259	286	27	10.43
Total donation expenditure	1,466	1,434	(32)	(2.18)

Donation expenditure is projected to decrease by \$0.03 million which is due a reduction in business grants as part of Council's COVID-19 response and a reduction in environmental sustainability grants. This is offset by the introduction of the Scouts grant program in 2021/2022.

4.1.18 Contribution expense

	Forecast Actual 2020/21	Proposed Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Shopping Centres	1,167	1,156	(11)	(0.94)
YMCA	100	100	-	-
Yarra Plenty Regional Library	4,986	5,377	391	7.84
Other	796	556	(240)	(30.15)
Total contribution expense	7,049	7,189	140	1.99

Contribution expense is projected to increase by \$0.14 million compared to forecast 2020/2021. This is due to contribution increase towards the Yarra Plenty Regional Library.

4.1.19 Other expenses

	Forecast	Proposed	Change	
	Actual 2020/21	Budget 2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Bad and doubtful debts	623	615	(8)	(1.28)
Councillor allowances	388	400	12	3.09
Economic support package - business	832	40	(792)	(95.19)
Fire services property levy on Council properties	160	150	(10)	(6.25)
COVID-19 Recovery Support Package	-	1,210	1,210	100.00
Rental expenses	93	147	54	58.06
Other	382	460	78	20.42
Total other expenses	2,478	3,022	544	21.95

The COVID-19 Economic Support Package included \$0.83 million for the support of local businesses. This included funding the business contribution for the 2020/2021 special rates and charges scheme and the creation of a Business Investment Fund. The Fund allowed Council to financially assist individual enterprises through the application process, such as 50% contribution to planning fees for not-for-profits wishing to redevelop or relocate to Banyule. In 2021/2022 it is proposed to fund the business contribution for the Rosanna Village Traders Association special charge scheme only.

As a part of Council's COVID-19 response, \$1.50 million of support has been allocated to a Recovery Support Package in 2021/2022. The majority of which, \$1.21million, will fund a continuation of the rates waivers offered in 2020/2021 to provide hardship support to assist individuals and businesses in financial difficulty.

The rates waivers have been reclassified to Other Expenses from Rates and Charges.

4.2 Balance Sheet comparison

For the two years ending 30 June 2022

	Notes	Forecast Actual 2020/21 \$'000	Proposed Budget 2021/22 \$'000	Change	
				\$'000	%
Assets					
Current assets					
Cash and cash equivalents		15,748	17,490	1,742	11.06
Trade and other receivables		12,983	13,569	586	4.51
Other financial assets		62,990	63,086	96	0.15
Inventories		37	37	-	-
Other assets		1,633	1,633	-	-
Total current assets	4.2.1	93,391	95,815	2,424	2.60
Non-current assets					
Trade and other receivables		215	215	-	-
Investments		3,187	3,187	-	-
Property, infrastructure, plant & equipment		1,696,444	1,710,035	13,591	0.80
Leasehold improvements		233	178	(55)	(23.61)
Right-of-use assets	4.2.6	1,166	669	(497)	(42.62)
Investment property		33,034	17,604	(15,430)	(46.71)
Intangible assets	4.2.6	2,411	7,149	4,738	196.52
Total non-current assets	4.2.2	1,736,690	1,739,037	2,347	0.14
Total assets		1,830,081	1,834,852	4,771	0.26
Liabilities					
Current liabilities					
Trade and other payables		15,268	15,708	440	2.88
Trust funds and deposits		3,510	3,510	-	-
Provisions		16,056	16,563	507	3.16
Interest bearing loans and borrowings	4.2.5	10,257	939	(9,318)	(90.85)
Lease liabilities	4.2.6	500	507	7	1.40
Unearned Income		2,573	2,573	-	-
Total current liabilities	4.2.3	48,164	39,800	(8,364)	(17.37)
Non-current liabilities					
Provisions		1,379	1,379	-	-
Trust funds and deposits		1,007	1,007	-	-
Interest bearing loans and borrowings	4.2.5	20,810	19,871	(939)	(4.51)
Lease liabilities	4.2.6	719	212	(507)	(70.51)
Total non-current liabilities	4.2.4	23,915	22,469	(1,446)	(6.05)
Total liabilities		72,079	62,269	(9,810)	(13.61)
Net assets		1,758,002	1,772,583	14,581	0.83
Equity					
Accumulated surplus		533,443	539,142	5,699	1.07
Reserves	4.3.1	1,224,559	1,233,441	8,882	0.73
Total equity	4.3.2	1,758,002	1,772,583	14,581	0.83

4.2.1 Total current assets

Current assets include all assets that can reasonably expect to be converted into cash within one year, including cash and cash equivalents, trade receivables, investments, and other assets. Total cash and other financial assets (investment longer than three months) is forecast to increase \$1.84 million to \$80.58 million as a result of the following movements: a budgeted cash from operating activities of \$39.93 million, plus the proceeds from sale of Property, plant and equipment of \$38.06 million. These are offset by the loan repayments of \$10.26 million and the investment of \$66.74 million in capital works projects. The significant projects being funded from cash reserves are the major facility development of Bellfield Community Centre, purchase of Strategic Property and the Information Technology Digital Transformation project.

4.2.2 Total non-current assets

Non-current assets include trade and other receivables, investment in associates and joint ventures, property, infrastructure, plant and equipment, and intangible assets. The \$2.35 million increase in this balance is mainly attributable to the net result of the capital works programs (\$66.74 million of total capital works less the depreciation and amortisation of assets \$23.32 million, as well as a \$37.79 million written down value of motor vehicles and properties sold including \$15.43 million of investment properties, which were held as a non-current asset).

4.2.3 Total current liabilities

Council plans to repay \$10.26 million of interest-bearing loans and borrowings in 2021/2022 as per its debt management plan. Of this, \$9.09 million is a lump sum payment in settlement of an existing loan.

Provisions include accrued long service leave, annual leave and annual leave loading owed to employees. These employee entitlements are expected to increase by \$0.51 million due to a combination of increased pay rates and an expected increase in leave entitlements.

4.2.4 Total non-current liabilities

Non-current provisions and trust funds and deposits are not expected to vary during the year. Lease Liabilities relate to the lease of infrastructure property, plant and equipment. The reduction of non-current liabilities represents the repayment of leases for the year in according to lease agreements and adjusted by the new liabilities generated from renewing leases.

4.2.5 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual 2020/21 \$000	Proposed Budget 2021/22 \$000	Strategic Resource Plan Projections		
			2022/23 \$000	2023/24 \$000	2024/25 \$000
Amount borrowed as at 30 June of the prior year	32,739	31,067	20,810	26,171	24,894
Amount projected to be borrowed	-	-	6,300	-	-
Amount projected to be redeemed	(1,672)	(10,257)	(939)	(1,277)	(1,731)
Amount of borrowings as at 30 June	31,067	20,810	26,171	24,894	23,163

It is projected that \$10.26 million will be redeemed during 2021/2022 as per repayment schedules, this includes the completion of one loan.

In 2022/2023 Council intends to apply for a loan as part of the Community Infrastructure Loan Scheme run by the Victorian Government. This scheme allows local governments to access low-interest subsidised loans to support the funding of community infrastructure.

4.2.6 Lease by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual 2020/21 \$000	Proposed Budget 2021/22 \$000
Right-of-use assets		
Plant and equipment	822	419
Property and infrastructure	344	260
Total right-of-use assets	1,166	679
Lease liabilities		
Current lease Liabilities		
Plant and equipment	395	398
Property and infrastructure	105	109
Total current lease liabilities	500	507
Non-current lease Liabilities		
Plant and equipment	465	76
Property and infrastructure	254	136
Total non-current lease liabilities	719	212
Total lease liabilities	1,219	719

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 2.05% (quoted by CBA).

4.3 Statement of changes in Equity

4.3.1 Reserves

Council maintains reserves of separately identified funds to meet specific purposes in the future and for which there is no existing liability. These amounts are transferred to and from the accumulated surplus. Two of these reserves are statutory reserves, meaning that the funds must remain available for a specific purpose (public open space and Off-Street car parking). The remaining reserves are discretionary and while not restricted, Council has made decisions regarding the future use of these funds and unless there is a Council resolution, these funds should be used for those earmarked purposes

During 2021/2022 \$53.83 million is budgeted to be transferred to reserve for future purposes including expenditure on plant and equipment, public open space and asset renewal reserves.

It is also anticipated to transfer \$44.95 million from the reserves to fund parts of the capital works program and financing activities.

4.3.2 Equity

Total equity always equals net assets and is made up of the following components:

- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time.
- Asset revaluation reserves which represents the difference between the previously recorded value of the assets and their current valuations.
- Other reserves are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future. These reserves are transferred to and from the accumulated surplus.

Total equity is projected to increase by \$14.58 million as a result of Council's total comprehensive result.

4.4 Statement of Cash Flows comparison

For the two years ending 30 June 2022

	Notes	Forecast Actual	Proposed Budget	Change	
		2020/21 \$'000	2021/22 \$'000	\$'000	%
		Inflows (Outflows)	Inflows (Outflows)		
Cash flows from operating activities					
Receipts:					
Rates and charges		103,225	108,436	5,211	5.05
Grants - operating		14,658	11,976	(2,682)	(18.30)
Grants - capital		7,120	12,887	5,767	81.00
Statutory fees and fines		7,110	10,037	2,927	41.17
User fees and charges		13,220	20,258	7,038	53.24
Contributions - monetary		5,436	5,111	(325)	(5.98)
Interest received		1,047	562	(485)	(46.32)
Rental income		2,335	2,566	231	9.89
Other receipts		1,258	595	(663)	(52.70)
Payments:					
Employee costs		(66,769)	(70,421)	(3,652)	5.47
Materials and services		(43,734)	(45,946)	(1,912)	4.34
Other payments		(14,950)	(16,134)	(1,184)	7.92
Net cash provided by operating activities	4.4.1	29,656	39,927	10,271	34.63
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment		(62,040)	(58,432)	3,608	(5.82)
Payments for intangible assets		(1,770)	(5,030)	(3,260)	184.18
Proceeds from sale of property, infrastructure, plant and equipment		6,489	38,059	31,570	486.52
Net redemption of financial assets		34,010	(96)	(34,106)	(100.28)
Net cash (used in) investing activities	4.4.2	(23,311)	(25,499)	(1,853)	9.39
Cash flows from financing activities					
Borrowing costs - interest		(2,339)	(1,905)	434	(18.55)
Repayment of borrowings		(1,672)	(10,257)	(8,585)	513.46
Interest paid – lease liability		(34)	(24)	10	(29.41)
Repayment of lease liabilities		(478)	(500)	(22)	4.60
Net cash (used in) financing activities	4.4.3	(4,523)	(12,686)	(8,163)	180.48
Net increase/(decrease) in cash & cash equivalents		1,822	1,742	(80)	(4.39)
Cash and cash equivalents at the beginning of the financial year		13,926	15,748	1,822	13.08
Cash and cash equivalents at the end of the financial year		15,748	17,490	1,742	11.06

4. Notes to the financial statements

4.4.1 Net cash flows provided by operating activities

The net cash flow provided by operating activities has increased by \$10.27 million when compared to 2020/2021 forecast. This variation is mainly explained by Council's COVID-19 Economic Support Package in 2020/21 including rate waivers for hardship applications and fee & charge subsidisation to support local businesses. Different facets of the support package are budgeted to taper off and/or cease during 2021/2022.

4.4.2 Net cash flows used in investing activities

The net cash flow used in investing activities is representative of the net funding requirement from Council to support the long-term investment in property, infrastructure, plant and equipment. In 2020/2021 Council relied on its existing cash reserves to help fund operations (incl. the economic support package) and the capital works program. This necessitated the redemption of a portion of Council's financial assets (term deposits). In 2021/2022, Council's capital works program is going to be supported by a number of strategic property sales planned to occur during the year, including subsequent staged settlements related to the sale of the Banksia College site.

4.4.3 Net cash flows used in financing activities

In accordance with Council's debt management plan, Council continue to review opportunities for debt redemption whilst ensuring appropriate levels of liquidity. For 2021/2022, loan principal repayments total \$10.26 million which includes a lump sum payment of \$9.09 million in settlement of one of Council's existing loans.

5. Capital works program and initiatives program

5.1 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the proposed budget 2021/2022 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

5.1.1 Capital works program comparison

	Forecast Actual	Budget	Change	
	2020/21	2021/22	\$'000	%
	\$'000	\$'000		
Infrastructure	19,063	27,405	8,342	43.76
Property	35,149	21,039	(14,110)	(40.14)
Plant and equipment	8,850	13,221	4,371	49.39
Other assets	130	50	(80)	(61.54)
Intangible assets	1,374	5,030	3,656	266.08
Total	64,566	66,745	2,179	3.37

In the 2021/2022 financial year, Council plans to invest \$66.75 million to capital works projects which include \$59.72 million of new capital projects and \$7.03 million of projects carried forward from the forecast 2020/2021 financial year. The funding is increased by 3.37% from the 2020/2021's forecast to deliver capital projects to take shape across the City.

Infrastructure assets (\$27.40 million)

Infrastructure includes road, bridges, footpaths, kerb and channel, drainage, parks and gardens, open space and streetscapes, off street car parks and other structures. Council will manage \$26.16 million to renew and upgrade the infrastructure assets across the City, and \$1.24 million on new and expansion infrastructure projects.

For the 2021/2022 year, \$15.26 million will be expended on road projects. The more significant projects include footpath reactive and new program \$4.23 million, roads and other rehabilitation works \$1.80 million, roads to recovery – Old Eltham Road Stage 3 \$0.80 million, streetscape renewal projects \$4.83 million (including \$3.20 million for Montmorency Village precinct streetscape and pocket park development) and \$1.77 million on carried forwards from 2020/2021 for footpath replacement program, road resurfacing and Watsonia Village town square development. \$1.51 million will be expended on drainage projects.

\$9.99 million will be expended on parks and gardens. \$3.12 million is planned to be invested on park pathways, retaining wall and pedestrian bridges including \$0.30 million to renew and upgrade Yallambie Road north and south bridge deck and \$2.60 million for shared path program – Darebin Creek Trail. Waterdale Road pocket parks and shared zone development has been carried forward from 2020/2021 planning to spend a total of \$1.15 million. Council planned to invest \$2.85 million on irrigation and drainage system in parks including the \$1.35 million of full renovation for Beverly Road Oval surface and \$1.30 for the reconstruction and creation of new parkland stage I at Redmond Court Wetland. \$0.77 million is invested on park lighting mainly at James Street Reserve and Chelsworth Park. In addition, Council will also spend \$0.63 million on the renewal of seven playgrounds.

Property (\$21.04 million)

The property class comprises land, buildings and building improvements including community facilities, municipal offices, sports facilities and pavilions. In the 2021/2022, Council will invest \$12.3 million to renew and upgrade the properties across the City, \$8.74 million on new and expansion property projects.

The most significant projects include:

- \$7.50 million for the development of Bellfield Community Hub.
- \$2.50 million (\$7.5 million over the next two years) Olympic Park Masterplan stage 3 & 4.
- \$3.56 million for fit outs and refurbishment, including the Operations Centre amenity block refurbishment, Material Recovery Facility Fire suppression, Bundoora Community Hall Stage 2 and \$0.79 million carried forward from 2020/2021 for Greensborough Pre-School expansion and improvements.
- Council's major pavilion redevelopment, \$1.75 million, including change rooms at Macleod Park and Partington Flat.
- Additional \$1.04 million has been carried forward from 2020/2021 for Ivanhoe Aquatic & Leisure Centre – Stage 2 and Macleod Health and Fitness Centre.
- Climate action program investment is \$1.33 million, including solar panels and energy efficiency enhancements.
- The associated in-house labour cost on property section is estimated to be \$1.16 million.

Plant and equipment (\$13.22 million)

Plant and equipment include plant, machinery and equipment, motor vehicles, computers and telecommunications. The \$5.95 million funding is allocated to purchasing motor vehicles and heavy plant to reflect the ongoing cyclical replacement of light and heavy vehicle fleet, \$3.83 million to the FOGO program and \$1.96 million for the renewal and upgrade of Information technology Infrastructure. The renewal and upgrade Council's plant & equipment and furniture & fitting are \$12.97 million and \$0.25 million respectively.

Intangible assets (\$5.03 million)

In 2021/2022, Council will continuously roll out the digital transformation project, and invest \$5.03 million in IT improvements, including \$1.4 million carried forward from 2020/2021.

5.1.2 Summary of capital works program

	Budget 2021/22 \$'000	Asset expenditure types				Summary of Funding Sources		
		Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council cash \$'000	Government grant \$'000	Contribution \$'000
Infrastructure	27,405	19,797	6,365	-	1,243	15,045	8,119	4,241
Property	21,039	6,636	5,658	50	8,695	17,149	3,790	100
Plant and equipment	13,221	11,822	1,145	-	254	13,221	-	-
Other assets	50	-	-	50	-	50	-	-
Intangible assets	5,030	5,030	-	-	-	5,030	-	-
Total	66,745	43,285	13,168	100	10,192	50,495	11,909	4,341

Asset renewal (\$43.29 million), upgrade (\$13.17 million), expansion (\$0.10 million), and new assets (\$10.19 million)

A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

Council cash (\$50.50 million)

Council cash includes the funds generated from its operating activities (revenue), proceeds from sale of assets, and cash reserves, which is used as the major funding source for the capital works program (\$50.5 million in 2021/2022). The significant projects funded by Council cash include:

- Bellfield Community Centre development \$7.50 million
- Various building projects including \$1.05 million for Macleod Park and \$0.65 million for Partington Flat change rooms, \$1.33 million for Climate Action Program, \$2.67 million for Fit out and refurbishments mainly at the Operations Centre Amenity Block, Material Recovery Facility Fire suppression and Bundoora Community Hall, \$1.39 million carried forward from 2020/2021 for Ivanhoe Aquatic & Leisure Centre Stage 2 design and Macleod Health and Fitness Centre redevelopment design.
- Most roads projects including local roads resurfacing, footpath replacement and streetscape renewal projects (a total of \$9.48 million)
- Drainage and Parks improvement projects \$5.57 million

- Council plant and equipment including fleet replacement program and FOGO, \$13.22 million in total; and
- IT Digital Transformation \$5.03 million

Government Grants - Capital (\$11.91 million)

Capital grants include all monies received from State and Commonwealth sources for the purposes of funding the capital works program. Significant grants and contributions are budgeted to be received for roads to recovery projects (\$1.05 million), Local Roads and Community Infrastructure Program (\$3.87 million), \$0.79 million to assist Council's expansion of Greensborough Preschool, \$0.50 million to support Council's pavilion upgrades, \$2.50 million (\$4.5 million State Government Grant over the two years) for continued roll-out of the Olympic Park Masterplan Stages 3 & 4 and \$1.15 million development of pocket park and share pedestrian/vehicle zone along Waterdale Road.

Under the Local Roads and Community Infrastructure Program (which is a new federal Government Program) the following projects will be delivered:

- Footpath Replacement Program (\$2.60 million)
- Shared Path Program – Darebin Creek Trail (\$1.27 million)

In addition, Council has secured various Government grants to support the following projects:

- Montmorency Village pocket park development
- Watsonia Village Town Square Development (NELP)
- Bicycle Path - The Boulevard - Banksia St to Burke Rd - Design

Due to the recent finalisation of the Government grants, the cost of Bellfield Community Hub will be refined in the Budget Submission process.

Contribution (\$4.34 million)

The contributions from community is expected to be \$4.34 million in the 2021/2022 financial year. Council has cash set aside from prior years' capital contribution for the purpose of improving public open space. In 2021/2022, \$4.11 million will be invested in Council's parks and gardens, playground, and building projects. The significant projects are Beverly Road oval surface renovation \$1.10 million and \$0.72 million to renew and upgrade Darebin creek trail.

5.1.3 Capital works program proposed budget 2021/2022 detail categories with funding source

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
ARTS COLLECTION									
Public Art Strategy - Design	20	-	-	20	-	20	-	-	People
Arts Collection	30	-	-	30	-	30	-	-	People
TOTAL ARTS COLLECTION	50	-	-	50	-	50	-	-	
PLANT AND EQUIPMENT									
Ivanhoe Aquatic Pool Plant Replacement Program	155	155	-	-	-	155	-	-	Place
Olympic Leisure Centre Pool Plant Replacement Program	5	5	-	-	-	5	-	-	Place
WaterMarc Pool Plant Replacement Program	95	95	-	-	-	95	-	-	Place
Replacement of Mechanical Plant and Equipment in Major Buildings	200	200	-	-	-	200	-	-	Place
Replacement of Mechanical Plant and Equipment, WaterMarc	400	400	-	-	-	400	-	-	Place
Information Technology Infrastructure Renewal & Innovation	1,960	980	980	-	-	1,960	-	-	Place
Operations Weighbridge & POS system replacement - Software upgrade	47	-	47	-	-	47	-	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Fleet Workshop Scissor Lift Work Platform	22	-	-	-	22	22	-	-	Place
Fleet Workshop 6 Post Mobile Truck Hoist	85	-	-	-	85	85	-	-	Place
Smart Buildings and Security	235	-	118	-	117	235	-	-	Place
Food & Garden Organics Kerbside Collection	3,830	3,830	-	-	-	3,830	-	-	Performance
TOTAL PLANT AND EQUIPMENT	7,034	5,665	1,145	-	224	7,034	-	-	
FREEHOLD BUILDING									
Air Conditioner									
Air Conditioner Program	225	225	-	-	-	225	-	-	Place
Total Building Air Conditioner	225	225	-	-	-	225	-	-	
Aquatic and Leisure Centres									
WaterMarc Pool Tile Replacement - Design/Consultation	100	100	-	-	-	100	-	-	Place
Olympic Village Leisure Centre Works	133	133	-	-	-	133	-	-	Place
Total Building Aquatic and Leisure Centres	233	233	-	-	-	233	-	-	
Pavilions									
Macleod Park Change Rooms - Stage 1 - Construction	650	195	455	-	-	400	250	-	Place
Macleod Park Change Rooms - Stage 2 - Construction	400	120	280	-	-	400	-	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Partington Flat Change Rooms	650	195	455	-	-	400	250	-	Place
Yallambie Park Change Room - Design	50	-	-	50	-	50	-	-	Place
Olympic Park Masterplan - Stage 3 & 4*	2,500	1,000	1,000	0	500	-	2,500	-	Place
Total Pavilions	4,250	1,510	2,190	50	500	1,250	3,000	-	
*Project includes: 3 soccer pitches, 2 cricket ovals, cricket nets, a multiuse sports court, pavilion, car parking, lighting, landscaping, paths and the refurbishment of the Barrbunin Beek Aboriginal Gathering Place.									
Flooring									
Flooring Program	90	90	-	-	-	90	-	-	Place
Total Flooring	90	90	-	-	-	90	-	-	
Climate Action Program - Accelerated									
Climate Action Program - Energy Efficiency enhancements across Council buildings	750	375	375	-	-	750	-	-	Planet
Climate Action Program - Solar Program for Council owned and Community occupied buildings	300	-	-	-	300	300	-	-	Planet
Climate Action Program - Solar Batteries	80	-	-	-	80	80	-	-	Planet
Solar Program for Leased Buildings	150	-	-	-	150	150	-	-	Planet
Total Climate Action Program - Accelerated	1,280	375	375	-	530	1,280	-	-	
Roof									

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Roofing Program	200	200	-	-	-	200	-	-	Place
Total Roof	200	200	-	-	-	200	-	-	
Electrical Works									
Electrical Works Program	100	100	-	-	-	100	-	-	Place
Total Electrical Works	100	100	-	-	-	100	-	-	
Fit Out and Refurbishments									
Fit Out and Refurbishment Program	150	150	-	-	-	150	-	-	Place
Morobe Street Children's Centre- Outdoor Play space Refurbishment	66	66	-	-	-	66	-	-	Place
Asbestos Removal Program	20	20	-	-	-	20	-	-	Place
Operation Centre Amenity Block Refurbishment	450	-	450	-	-	450	-	-	Place
Fleet Workshop Building Improvements	66	-	66	-	-	66	-	-	Place
Substructure and Superstructure Program - Minor Buildings Municipal Wide	100	50	50	-	-	100	-	-	Place
Site Infrastructure Program - Minor Buildings Municipal Wide	100	50	50	-	-	100	-	-	Place
One Flintoff Building - CCTV Upgrade	100	-	100	-	-	100	-	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Greenhills Neighbourhood House - Toilet Facilities Refurbishment	200	100	100	-	-	200	-	-	Place
Food Share (Meals on Wheels) - Cyclone Fence for Vehicle Storage	20	-	-	-	20	20	-	-	Place
Refurbishment of Toilets at Viewbank Scout Hall and Installation of Storage Shed - Design	25	13	12	-	-	25	-	-	Place
Greenhills Community Precinct Plan	50	25	25	-	-	50	-	-	Place
Bundoora Community Hall Refurbishment - Stage 2	500	250	250	-	-	500	-	-	Place
Local Sporting Facility Upgrade Program	25	12	13	-	-	25	-	-	Place
Material Recovery Facility Fire Suppression	700	210	490	-	-	700	-	-	Place
Purchase of New Portable Building for Diamond Valley Gem Club	95	-	-	-	95	95	-	-	Place
Total Fit Out and Refurbishments	2,667	946	1,606	-	115	2,667	-	-	
Access									
Council buildings accessibility - Audit to determine prioritisation for delivery	123	62	61	-	-	123	-	-	People
Total Access	123	62	61	-	-	123	-	-	
Furniture and Furnishings									

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Centre Ivanhoe Refurbishment	100	100	-	-	-	100	-	-	Place
Total Furniture and Furnishings	100	100	-	-	-	100	-	-	
Painting									
Painting Program	125	125	-	-	-	125	-	-	Place
Total Painting	125	125	-	-	-	125	-	-	
Public Toilet									
Refurbish Public Toilets in Accordance with Toilet Strategy	450	225	225	-	-	450	-	-	Place
Total Public Toilet	450	225	225	-	-	450	-	-	
Plumbing									
Plumbing Program	80	80	-	-	-	80	-	-	Place
Total Plumbing	80	80	-	-	-	80	-	-	
Property									
Strategic Property	7,500	-	-	-	7,500	7,500	-	-	Place
Total Property	7,500	-	-	-	7,500	7,500	-	-	
Labour Capitalisation									
Labour cost associated to building capital works projects	315	315	-	-	-	315	-	-	-
Labour Capitalisation - Construction Management of capital works	743	743	-	-	-	743	-	-	-
Labour Capitalisation - Additional resourcing to	106	106	-	-	-	106	-	-	-

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
deliver the Climate Action Program									
Total Building Labour Capitalisation	1,164	1,164	-	-	-	1,164	-	-	
TOTAL FREEHOLD BUILDING	18,587	5,435	4,457	50	8,645	15,587	3,000	-	-
FURNITURE AND FITTINGS									
Leisure Centres Equipment, Fixtures and fittings renewal	205	205	-	-	-	205	-	-	Place
Community Halls - Replacement of Fixture & Fittings	30	30	-	-	-	30	-	-	Place
TOTAL FURNITURE AND FITTINGS	235	235	-	-	-	235	-	-	
DRAINAGE Improvement Design and Construction									
Stormwater Drainage Mitigation Works	640	320	320	-	-	640	-	-	Planet
Irvine Rd (drain), Ivanhoe East - Installation of new GPT - Baileys Billabong Pond - Design	20	5	15	-	-	20	-	-	Planet
Installation of GPT/WSUD Solution for Heidelberg West Industrial drain (Lillimur drain) to Darebin Creek - construct	200	50	150	-	-	200	-	-	Planet

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Total Drainage Improvement Design and Construction	860	375	485	-	-	860	-	-	
Minor Works and Hot Spots									
Minor Drainage Works. Minor pipe augmentations and associated pit improvements to address localised drainage issues	150	75	75	-	-	150	-	-	Planet
Drainage Rehabilitation Design	50	50	-	-	-	50	-	-	Planet
Drainage Rehabilitation Construction	150	150	-	-	-	150	-	-	Planet
Total Drainage Minor Works and Hot Spots	350	275	75	-	-	350	-	-	
TOTAL DRAINAGE	1,210	650	560	-	-	1,210	-	-	
PARKS AND GARDENS Bridge									
Pedestrian Bridge Replacement - Elder Street (Rock Beaching) Bridge Number 23	80	80	-	-	-	80	-	-	Place
Yallambie Road North and South bridge deck replacement - Construction	300	300	-	-	-	-	-	300	Place
Odenwald Road bridge - shared use zone improvements	90	90	-	-	-	90	-	-	Place
Total Parks Bridge	470	470	-	-	-	170	-	300	

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Irrigation and Drainage									
Irrigation renewal Program - NJ Telfer Reserve	170	170	-	-	-	20	-	150	Planet
Beverley Road Oval Surface Full Renovation - Construction	1,350	1,350	-	-	-	255	-	1,095	Planet
Redmond Court Wetland - Reconstruction and Creation of New Parkland Stage I	1,300	650	650	-	-	1,300	-	-	Planet
Warringal Parklands Oval Surface - Full Renovation - Design	35	35	-	-	-	35	-	-	Planet
Total Irrigation and Drainage	2,855	2,205	650	-	-	1,610	-	1,245	
Synthetic Sports Pitches									
All Seasons Cricket Pitch Replacement - 50% matching contribution from Clubs.	100	100	-	-	-	-	-	100	Place
Bundoora Tennis Club Upgrade Stage I - Construction	300	300	-	-	-	300	-	-	Place
Willinda Track & Field Areas - Feasibility & Concept	25	13	12	-	-	25	-	-	
Total Synthetic Sports Pitches	425	413	12	-	-	325	-	100	
Practice Nets/Cage									
Banyule Flats Reserve South Cricket Nets Renewal	60	60	-	-	-	-	-	60	Place
Greensborough Baseball Club Batting Cage Cover	30	-	-	-	30	-	-	30	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Total Practice Nets/Cage	90	60	-	-	30	-	-	90	
Park Furniture									
Parks Furniture Replacement	50	50	-	-	-	-	-	50	Place
Drinking Fountains	30	30	-	-	-	-	-	30	Planet
Active Recreation Facilities in Open Space	30	-	-	-	30	-	-	30	Planet
Corporate Signage for Parks	30	30	-	-	-	-	-	30	Planet
Timber Repurposing Program	20	10	10	-	-	20	-	-	People
Total Park Furniture	160	120	10	-	30	20	-	140	
Park Fencing									
Park Fencing Replacement Program	50	50	-	-	-	-	-	50	People
Total Park Fencing	50	50	-	-	-	-	-	50	
Park Pathways									
Renewal of Retaining Walls - Open Space	50	50	-	-	-	-	-	50	People
Total Park Retaining Wall	50	50	-	-	-	-	-	50	
Retaining Wall									
Shared Path Program - Darebin Creek Trail	2,600	1,300	1,300	-	-	605	1,272	723	Planet
Total Park Pathways	2,600	1,300	1,300	-	-	605	1,272	723	
Park Lighting									
Public Lighting Pole Replacement and change to New Technology and/or Solar Powered Lighting in Council	50	50	-	-	-	-	-	50	Performance

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Sports Fields identified by condition reports.									
James Street Reserve Lighting Construction	300	150	150	-	-	212	-	88	Performance
Chelsworth Park Lighting Construction	300	150	150	-	-	300	-	-	Performance
Shelly Reserve Lighting Design	25	12	13	-	-	25	-	-	Performance
Viewbank Tennis Club - LED Lighting Upgrade of Court 7 & 8	80	40	40	-	-	80	-	-	Performance
Bundoora Baseball Club Lighting Design	10	5	5	-	-	10	-	-	Performance
Montmorency Park North Oval Sportfield Lighting Design	10	5	5	-	-	10	-	-	Performance
Total Park Lighting	775	412	363	-	-	637	-	138	
Parks Other									
Dog Park Improvements (including lighting)	-	75	-	-	-	-	-	75	People
Price Park	75	-	-	-	-	-	-	-	Place
Football Goal Post Renewal Program	15	-	15	-	-	-	-	15	Place
Ford Park - Lighting of the tan track design	50	-	-	-	50	-	-	50	Place
Development of pocket park and a shared pedestrian/vehicle zone along Waterdale Road - Construction	650	-	650	-	-	-	650	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Park Refresh project 5 sites	100	100	-	-	-	100	-	-	Place
Sports Club Recycling Bin Program	30	-	30	-	-	30	-	-	Place
Heidelberg Park Electronic Scoreboard Contribution	20	-	20	-	-	20	-	-	
Installation of Equipment Cage & Behind Goal Netting at Banyule Flats Reserve	30	-	30	-	-	30	-	-	
Total Parks Other	970	175	745	-	50	180	650	140	
Labour Capitalisation									
Labour cost associated to parks capital works projects	135	135	-	-	-	135	-	-	-
Labour Capitalisation - Construction Management of capital works	319	319	-	-	-	319	-	-	-
Total Parks Labour Capitalisation	454	454	-	-	-	454	-	-	
TOTAL PARKS AND GARDENS	8,899	5,709	3,080	-	110	4,001	1,922	2,976	
PLAYGROUNDS									
Arthur Streeton Reserve	100	100	-	-	-	-	-	100	People
Partingtons Flat Reserve South East of Oval	100	100	-	-	-	-	-	100	People
Yallambie Park	150	150	-	-	-	-	-	150	People
James Reserve	150	150	-	-	-	-	-	150	People
Partingtons Flat Reserve - Gilway Rise	40	40	-	-	-	-	-	40	People

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Tahlee Place - Sherbourne Rd Reserve	40	40	-	-	-	-	-	40	People
Gabonia Avenue - Elder St. Reserve	50	50	-	-	-	-	-	50	People
TOTAL PLAYGROUNDS	630	630	-	-	-	-	-	630	
ROADS, STREETS, BRIDGES									
Bicycle									
Bicycle Facilities Program	80	-	80	-	-	80	-	-	Place
Bicycle Path - The Boulevard - Banksia St to Burke Rd - Design	100	-	100	-	-	-	100	-	Place
Total Roads Bicycle	180	-	180	-	-	80	100	-	
Footpath									
Footpath Replacement Program	4,100	4,100	-	-	-	1,500	2,600	-	People
New Footpath	-	-	-	-	135	135	-	-	People
Willinda Park access road, off Beatrix Street and Talbot Street intersection - Footpath, raised pavement and driveway alteration - Design and construction	60	-	-	-	-	-	-	-	People
McNamara St, MAC – Footpath Station Bus Stop to no. 12 - Budget	75	-	-	-	-	-	-	-	People
Total Footpath	4,235	4,100	-	-	135	1,635	2,600	-	

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Infrastructure for Pedestrians									
Were St, Montmorency – Raised crossings	180	45	-	-	135	80	100	-	People
Installation of raised pedestrian crossing on Aberdeen Rd, Erskine Road, May Street, Birdwood Avenue, Macleod - Construct	120	30	-	-	90	120	-	-	People
Access Audit Recommendations - Design/Construct	50	12	-	-	38	50	-	-	People
Total Infrastructure for Pedestrians	350	87	-	-	263	250	100	-	
Localised Traffic Infrastructure									
Sainsbury Avenue, Greensborough – traffic treatments at Elder St	60	15	45	-	-	60	-	-	People
Norman, Marshall and Maltravers, Ivanhoe - Traffic treatments and Pedestrian crossing facilities - Road Safety Audit & Design	40	10	30	-	-	40	-	-	People
Installation of raised school crossing on Prosperity road	25	6	19	-	-	25	-	-	People
Road Reserve Safety Fence Renewal	80	80	-	-	-	80	-	-	People
Raised Crossing at Brassey Avenue Rosanna	35	35	-	-	-	35	-	-	People

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Total Localised Traffic Infrastructure	240	146	94	-	-	240	-	-	
Area Wide Treatments									
Mountain View Road, Montmorency - Between Sherbourne and St Helena - Speed and volume control - Design Stage 1 & 2 and Construct Stage 1	140	35	-	-	105	140	-	-	People
Total Area Wide Treatments	140	35	-	-	105	140	-	-	
Parking Demand Management									
Parking Management Program	200	200	-	-	-	200	-	-	Place
Total Parking Demand Management	200	200	-	-	-	200	-	-	
Roads to Recovery									
Roads to Recovery - Old Eltham Road Stage 3b	800	800	-	-	-	-	800	-	Place
Roads to Recovery - Rangeview Road	250	250	-	-	-	-	250	-	Place
Total Roads to Recovery	1,050	1,050	-	-	-	-	1,050	-	
Retaining Wall									
Renewal of Retaining Walls - Road Reserve	70	70	-	-	-	70	-	-	People
Total Roads Retaining Wall	70	70	-	-	-	70	-	-	
Sustainable Transport									
Public Transport infrastructure	125	125	-	-	-	125	-	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Total Sustainable Transport	125	125	-	-	-	125	-	-	
Rehabilitation Works									
Infrastructure failures within the road reserve - Traffic Management Device Rehabilitation	100	100	-	-	-	100	-	-	Place
Infrastructure Maintenance Works - Major Patching across the network	205	205	-	-	-	205	-	-	Place
Infrastructure Maintenance Works - Kerb and Channel Replacement	124	124	-	-	-	124	-	-	Place
Kerb & Channel Replacement - Minor Works	50	50	-	-	-	50	-	-	Place
Laneway Rehabilitation Program	52	52	-	-	-	52	-	-	Place
Ambon Court - Southern Rd to Cul-De-Sac (N), Heidelberg West	16	16	-	-	-	16	-	-	Place
Berrima Road - Kathleen St to Dead End (W), Rosanna	16	16	-	-	-	16	-	-	Place
Chapman Street - Railway East to Braid Hill Rd, Macleod	125	125	-	-	-	125	-	-	Place
Clements Avenue - Grimshaw St to Intersection (S), Bundoora	114	114	-	-	-	114	-	-	Place
Collins Street - Swanston St to Marie Av, Heidelberg Heights	15	15	-	-	-	15	-	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Coorie Crescent - Greville Rd to Berrima Rd, Rosanna	16	16	-	-	-	16	-	-	Place
Dougharty Road - Kolora Rd to Oriel Rd, Heidelberg West	25	25	-	-	-	25	-	-	Place
Elaroo Close - Allumba Dr to Dead End (N), St Helena	8	8	-	-	-	8	-	-	Place
Ford Street - Mabel St to Green St, Ivanhoe	11	11	-	-	-	11	-	-	Place
Gilway Rise - Warriparri Cr to Cul-De-Sac (E), Greensborough	16	16	-	-	-	16	-	-	Place
Glenmore Street - Ardmore Ct to Broadford Cr, Macleod	17	17	-	-	-	17	-	-	Place
Greenwood Drive - Plenty Rd to Moreton Cr, Bundoora	95	95	-	-	-	95	-	-	Place
Hawdon Street - Burgundy St to Cartmell St, Heidelberg	44	44	-	-	-	44	-	-	Place
Hawdon Street - Darebin St to Brown St, Heidelberg	50	50	-	-	-	50	-	-	Place
Heritage Lane - Lower Heidelberg Rd to York Av, Ivanhoe East	13	13	-	-	-	13	-	-	Place
Jellicoe Street - Osney Av to Dalveen Rd, Ivanhoe	87	87	-	-	-	87	-	-	Place
Lees Road - Para Rd to Barongarook Ct, Lower Plenty	20	20	-	-	-	20	-	-	Place
Liberty Parade - Wimpole Cr to Wilkinson Cr, Bellfield	29	29	-	-	-	29	-	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Macorna Street - Busst Dr to Cameron Pde, Watsonia North	21	21	-	-	-	21	-	-	Place
Mulgowrie Court - Nulgarrah Cr to Cul-De-Sac (W), Greensborough	17	17	-	-	-	17	-	-	Place
Munro Street - Erskine Rd to May St, Macleod	62	62	-	-	-	62	-	-	Place
Nepean Street - Piccadilly Cl to Jeffery Ct, Greensborough	26	26	-	-	-	26	-	-	Place
Old Para Court - Para Rd to Dead End (N), Montmorency	26	26	-	-	-	26	-	-	Place
Orthla Avenue - Korong Rd to Kolora Rd, Heidelberg West	19	19	-	-	-	19	-	-	Place
Pedersen Way - Bolton St to Dead End (W), Montmorency	24	24	-	-	-	24	-	-	Place
Pinehills Drive - Dead End (S) to Kempston St, Greensborough	9	9	-	-	-	9	-	-	Place
Pinehills Drive - Ninion Ct To Armstrong St, Greensborough	19	19	-	-	-	19	-	-	Place
Poplar Crescent - Ivy St to Liberty Pde, Bellfield	26	26	-	-	-	26	-	-	Place
Reichelt Avenue - Dead End (E) to Riverina Rd, Montmorency	18	18	-	-	-	18	-	-	Place
Saul Court - Delta Rd to Cul-De-Sac (E), Greensborough	16	16	-	-	-	16	-	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Sherbourne Road - Bridge West to Bridge East, Greensborough	29	29	-	-	-	29	-	-	Place
Simon Court - Beverley Rd to Cul-De-Sac (W), Rosanna	13	13	-	-	-	13	-	-	Place
Sussex Place - Halifax Av to Banyule Rd, Heidelberg	17	17	-	-	-	17	-	-	Place
Swanston Street - McEwan Rd to Spencer St, Heidelberg Heights	23	23	-	-	-	23	-	-	Place
The Boulevard - The Boulevard to The Boulevard, Ivanhoe East	48	48	-	-	-	48	-	-	Place
Tudor Court - Melcombe Rd to Cul-De-Sac (W), Ivanhoe	11	11	-	-	-	11	-	-	Place
Wahroonga Crescent - Nulgarrah Cr to Manooka Ct, Greensborough	28	28	-	-	-	28	-	-	Place
Ward Grove - Oakhurst Av to Cul-De-Sac (E), Heidelberg	13	13	-	-	-	13	-	-	Place
Warralong Avenue - Carinya Rd to Russell St, Greensborough	15	15	-	-	-	15	-	-	Place
Waterdale Road - Norman St to Upper Heidelberg Rd, Ivanhoe	23	23	-	-	-	23	-	-	Place
Westley Avenue - Upper Heidelberg Rd to Ivanhoe Pde, Ivanhoe	26	26	-	-	-	26	-	-	Place

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Yallambie Road - Frensham Rd to Clara St, Macleod	24	24	-	-	-	24	-	-	Place
Total Rehabilitation Works	1,801	1,801	-	-	-	1,801	-	-	
Streetscape									
Main Shopping Centre Minor Improvements - outcomes of audit process	50	50	-	-	-	50	-	-	Place
Street Lighting Improvement Program	50	50	-	-	-	50	-	-	Place
Montmorency Village precinct streetscape renewal including lighting works	1,900	1,140	760	-	-	1,800	100	-	Planet
Montmorency Village pocket park development	1,300	780	520	-	-	0	1,300	-	Place
East Ivanhoe Village precinct streetscape renewal – Design	300	180	120	-	-	165	-	135	Place
Heidelberg streetscape enhancements	25	15	10	-	-	25	-	-	Place
Lighting of footpath at Lower Plenty Shops	10	6	4	-	-	10	-	-	Place
Street Lighting Program - Upgrade to LED	1,200	600	600	-	-	1,200	-	-	Place
Total Streetscape	4,835	2,821	2,014	-	-	3,300	1,400	135	
Car Park									
Ivanhoe Golf Course – Design	20	10	10	-	-	20	-	-	Place
Heidelberg Park Car Park Lighting - Installation	80	-	-	-	80	80	-	-	Place
Total Car Park	100	10	10	-	80	100	-	-	

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Labour Capitalisation									
Labour cost associated to road capital works projects	50	50	-	-	-	50	-	-	-
Labour Capitalisation - Construction Management of capital works	118	118	-	-	-	118	-	-	-
Total Roads Labour Capitalisation	168	168	-	-	-	168	-	-	
TOTAL ROADS, STREETS, BRIDGES	13,494	10,613	2,298	0	583	8,109	5,250	135	
MOTOR VEHICLES									
EV Charging Stations Installation at I Flintoff	30	-	-	-	30	30	-	-	Performance
Operations Plant- Vehicles (Cars) and Trucks and Plant Purchases (Including EV transition)	5,922	5,922	-	-	-	5,922	-	-	Performance
TOTAL MOTOR VEHICLES	5,952	5,922	-	-	30	5,952	-	-	
INTANGIBLE ASSETS									
Information Technology Applications Digital Transformation	3,630	3,630	-	-	-	3,630	-	-	Performance
TOTAL INTAGIBLE ASSETS	3,630	3,630	-	-	-	3,630	-	-	
TOTAL CAPITAL WORKS	59,721	38,489	11,540	100	9,592	45,808	10,172	3,741	

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
CARRIED FORWARD PROJECTS									
Freehold Building Access									
Community Facilities Accessibility Improvements	173	87	86	-	-	173	-	-	People
Total Access	173	87	86	-	-	173	-	-	
Freehold Building Aquatic and Leisure Centres									
Ivanhoe Aquatic & Leisure Centre - Stage Two Design	639	319	320	-	-	639	-	-	Place
Total Building Aquatic and Leisure Centres	639	319	320	-	-	639	-	-	
Freehold Building Pavilions									
Montmorency Bowling Club Feasibility	100	50	50	-	-	100	-	-	Place
Total Pavilions	100	50	50	-	-	100	-	-	
Freehold Building Climate Action Program - Accelerated									
Climate Action Program - Solar Program for Council owned and Community occupied buildings	50	0	0	0	50	50	-	-	Place
Total Climate Action Program – Accelerated	50	0	0	0	50	50	-	-	

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Freehold Building Fit Out and Refurbishments									
Rosanna Library Upgrade - Design	100	50	50	-	-	100		-	People
Greensborough Pre - School Expansion & Improvements	790	395	395	-	-	-	790	-	People
Total Fit Out and Refurbishments	890	445	445	-	-	100	790	-	
Freehold Building Public Toilet									
Montmorency Shopping Centre Toilet Upgrade	200	100	100	-	-	100	-	100	Place
Total Public Toilet	200	100	100	-	-	100	-	100	
Freehold Building Major Facilities									
Macleod Health and Fitness Centre Redevelopment - Design	400	200	200	-	-	400	-	-	People
Total Major Facilities	400	200	200	-	-	400	0	0	
TOTAL FREEHOLD BUILDING	2,452	1,201	1,201	0	50	1,562	790	100	
Drainage Improvement Design and Construction									
Gresswell Nature Conservation GPT/WSUD - Construct	304	152	152	-	-	257	47	-	Planet

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Total Improvement Design and Construction	304	152	152	-	-	257	47	-	
TOTAL DRAINAGE	304	152	152	-	-	257	47	-	
Parks and Gardens Irrigation and Drainage									
Redmond Court Wetland - Upgrade & Boardwalk Design	100	50	50	-	-	-	-	100	Planet
Total Irrigation and Drainage	100	50	50	-	-	-	-	100	
Synthetic Sports Pitches									
Y. Valley Hockey Club - Pitch Cyril Cummings Reserve	50	-	-	-	50	50	-	-	Place
Bundoora Tennis Club Upgrade Stage I	100	50	50	-	-	50	-	50	Place
Total Synthetic Sports Pitches	150	50	50	-	50	100	-	50	
Parks and Gardens Park Other									
Malahang Reserve Improvement Plan	200	100	100	-	-	-	-	200	Place
Ivanhoe Park Sporting Precinct Plan - Design	100	50	50	-	-	-	-	100	Place
Waterdale Road Pocket Parks & Shared Zone	500	-	-	-	500	-	500	-	Place
Burgundy and Powlett Reserves Masterplan Design	50	25	25	-	-	-	-	50	Place
Total Parks Other	850	175	175	-	500	-	500	350	
TOTAL PARKS AND GARDENS	1,100	275	275	-	550	100	500	500	

Project Description	Budget 2021/22 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Footpath									
Footpath Replacement Program	750	750	-	-	-	750	-	-	People
Total Footpath	750	750	-	-	-	750	-	-	
Rehabilitation Works									
Local Roads Resurfacing	618	618	-	-	-	618	-	-	Place
Total Rehabilitation Works	618	618	-	-	-	618	-	-	
Roads, Streets, Bridge Streetscapes									
Watsonia Village Town Square Development (NELP)	400	400	-	-	-	-	400	-	People
Total Streetscapes	400	400	-	-	-	-	400	-	
TOTAL ROAD, STREETS, BRIDGES	1,768	1,768	-	-	-	1,368	400	-	
INTANGIBLE ASSETS									
IT Digital Transformation	1,400	1,400	-	-	-	1,400	-	-	Performance
TOTAL INTAGIBLE ASSETS	1,400	1,400	-	-	-	1,400	-	-	
TOTAL CAPITAL WORKS CARRY FORWARD	7,024	4,796	1,628	-	600	4,687	1,737	600	
TOTAL CAPITAL WORKS AND CARRY FORWARD	66,745	43,285	13,168	100	10,192	50,495	11,909	4,341	

5.1.4 Summary of Planned Capital Works Expenditure - For the four years ended 30 June 2025

Year 2 - 2022/23	Proposed Budget 2022/23 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads, street and bridges	13,757	7,403	5,969	-	385	8,571	5,186	-	-
Drainage	1,040	840	90	-	110	1,040	-	-	-
Parks and gardens	4,711	3,493	758	-	460	859	300	3,552	-
Playground	630	630	-	-	-	-	-	630	-
TOTAL INFRASTRUCTURE	20,138	12,366	6,817	-	995	10,470	5,486	4,182	-
PROPERTY									
Freehold land	-	-	-	-	-	-	-	-	-
Freehold building	21,629	15,172	3,650	150	2,657	12,779	2,000	550	6,300
TOTAL PROPERTY	21,629	15,172	3,650	150	2,657	12,779	2,000	550	6,300
PLANT & EQUIPMENT									
Motor vehicles	1,249	1,249	-	-	-	1,249	-	-	-
Plant and equipment	8,509	3,665	4,532	-	312	8,489	-	20	-
Furniture and fittings	235	235	-	-	-	235	-	-	-
TOTAL PLANT & EQUIPMENT	9,993	5,149	4,532	-	312	9,973	-	20	-
OTHER ASSETS									
Art Collection	160	-	-	160	-	160	-	-	-
TOTAL OTHER ASSETS	160	-	-	160	-	160	-	-	-
INTANGIBLE ASSETS									
Software	2,100	2,100	-	-	-	2,100	-	-	-
TOTAL INTAGIBLE ASSETS	2,100	2,100	-	-	-	2,100	-	-	-
TOTAL CAPITAL WORKS	54,020	34,787	14,999	310	3,924	35,482	7,486	4,752	6,300

Year 3 - 2023/24	Proposed Budget 2023/24 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads, street and bridges	8,468	7,450	625	-	393	7,850	618	-	-
Drainage	1,890	1,705	75	-	110	1,890	-	-	-
Parks and gardens	7,145	4,216	2,719	-	210	1,854	2,700	2,591	-
Playground	630	630	-	-	-	-	-	630	-
TOTAL INFRASTRUCTURE	18,133	14,001	3,419	-	713	11,594	3,318	3,221	-
PROPERTY									
Freehold land	-	-	-	-	-	-	-	-	-
Freehold building	5,041	2,886	1,093	400	662	4,491	-	550	-
TOTAL PROPERTY	5,041	2,886	1,093	400	662	4,491	-	550	-
PLANT & EQUIPMENT									
Motor vehicles	4,902	4,902	-	-	-	4,902	-	-	-
Plant and equipment	7,315	3,074	4,173	-	68	7,295	-	20	-
Furniture and fittings	235	235	-	-	-	235	-	-	-
TOTAL PLANT & EQUIPMENT	12,452	8,211	4,173	-	68	12,432	-	20	-
OTHER ASSETS									
Art Collection	50	-	-	50	-	50	-	-	-
TOTAL OTHER ASSETS	50	-	-	50	-	50	-	-	-
INTANGIBLE ASSETS									
Software	1,100	1,100	-	-	-	1,100	-	-	-
TOTAL INTAGIBLE ASSETS	1,100	1,100	-	-	-	1,100	-	-	-
TOTAL CAPITAL WORKS	36,776	26,198	8,686	450	1,442	29,667	3,318	3,791	-

Year 4 - 2024/25	Proposed Budget 2024/25 \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	New \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads, street and bridges	8,629	7,559	640	-	430	8,011	618	-	-
Drainage	965	780	75	-	110	965	-	-	-
Parks and gardens	3,740	2,537	1,118	-	85	830	-	2,910	-
Playground	630	630	-	-	-	-	-	630	-
TOTAL INFRASTRUCTURE	13,964	11,506	1,833	-	625	9,806	618	3,540	-
PROPERTY									
Freehold land	-	-	-	-	-	-	-	-	-
Freehold building	4,886	2,996	1,190	100	600	4,311	-	575	-
TOTAL PROPERTY	4,886	2,996	1,190	100	600	4,311	-	575	-
PLANT & EQUIPMENT									
Motor vehicles	4,391	4,391	-	-	-	4,391	-	-	-
Plant and equipment	3,023	1,168	255	-	1,600	3,003	-	20	-
Furniture and fittings	235	235	-	-	-	235	-	-	-
TOTAL PLANT & EQUIPMENT	7,649	5,794	255	-	1,600	7,629	-	20	-
OTHER ASSETS									
Art Collection	150	-	-	150	-	150	-	-	-
TOTAL OTHER ASSETS	150	-	-	150	-	150	-	-	-
INTANGIBLE ASSETS									
Software	1,800	1,800	-	-	-	1,800	-	-	-
TOTAL INTAGIBLE ASSETS	1,800	1,800	-	-	-	1,800	-	-	-
TOTAL CAPITAL WORKS	28,449	22,096	3,278	250	2,825	23,696	618	4,135	-

5.2 Initiatives program

This section presents a listing of the initiative projects that will be undertaken for the 2021/2022 year, classified by expenditure type and funding source. Works are also disclosed as proposed budget 2021/2022 or carried forward from prior year 2020/2021.

5.2.1 Initiatives Summary

	Budget 2021/22 \$'000	Council cash \$'000	Government Grant \$'000	Reserves \$'000
Initiatives	7,540	7,009	531	-
Total initiatives	7,540	7,009	531	-

5.2.2 Initiatives program proposed budget 2021/2022 detail categories with funding source

Project Description	Budget 2021/22 \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
INITIATIVES					
Community					
Partnership with Alliance for Gambling Reform Funding	25	25	-	-	People
Advance Street Tree Planting	100	100	-	-	People
Qwere Street MidSumma Event	40	40	-	-	People
Aboriginal Plan implementation & Aboriginal community development role	163	163	-	-	People
Watsonia Shopping Centre - Support for North East Link	40	40	-	-	People
Nature Day/Play Events	18	18	-	-	People
Social Enterprise Development Capacity Building Programs	60	60	-	-	People
Community Safety in Public Spaces	100	100	-	-	People
After Dark Program	82	82	-	-	Participation
Safe Walking & Cycling Map	7	7	-	-	People
Total Initiatives Community	635	635	-	-	
Climate Action program					
Green Collar Inclusive Employment Program	200	200	-	-	Planet
Total Climate Action program	200	200	-	-	
Economic Development					
Business Attraction and Investment - Facilitation of 'Buy Local' Campaign.	27	27	-	-	Planet
Total Initiatives Economic Development	27	27	-	-	
Management					

Project Description	Budget 2021/22 \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Construction Management of capital works projects	1430	1430	-	-	Performance
Construction Management of capital works projects (transferred to Capital)	(1,180)	(1,180)	-	-	Performance
Additional resourcing to deliver the Climate Action Initiatives	383	383	-	-	Performance
Additional resourcing to deliver the Climate Action Program (transferred to Capital)	(106)	(106)	-	-	Planet
Jobs Victoria Advocate Program	371	-	371	-	Planet
Implementation of Surveillance Policy	20	20	-	-	Planet
Strategic Property	100	100	-	-	Performance
CCTV Management Program	35	35	-	-	Performance
Graffiti Management Program Expansion	110	110	-	-	Performance
Graffiti Mural Program	30	30	-	-	Performance
Diamond Valley Relay for Life	18	18	-	-	Performance
Banyule Scouts Grants Program	100	100	-	-	Performance
Greater support of community and volunteer groups	15	15	-	-	Performance
Refresh Urban Forest Strategy	75	75	-	-	Performance
Community Services & Centres Audit	80	80	-	-	Performance
COVID-19 Recovery Support Package (includes rates waivers)	1,500	1,500	-	-	Performance
Additional Council Communication	200	200	-	-	Performance
Victorian Local Governance Association (VLGA) Membership	33	33	-	-	Performance
Business Concierge Officer	112	112	-	-	Performance
Ivanhoe Library and Cultural Hub - Lighting & Projections Program	60	60	-	-	Performance

Project Description	Budget 2021/22 \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Bellfield EFT	126	126	-	-	Performance
Ivanhoe Library and Cultural Hub - EFT and Resource	121	121	-	-	Performance
Project Manager to manage NELP projects	160	0	160	-	Performance
Better Score Energy Efficiency Upgrade Program - Home Energy Audit & Action Plan	50	50	-	-	Performance
Biodiversity Project (Extinction Action Plan)	20	20	-	-	Performance
Climate Action Program – Business Case on Site Renewable Energy Generation	86	86	-	-	Performance
Procurement Action for Social Enterprise Policy	120	120	-	-	Performance
Total Initiatives Management	4,069	3,538	531	-	
Maintenance					
Future maintenance Cost for New Projects	222	222	-	-	Planet
Ivanhoe Library	150	150	-	-	Place
WSUD Assets Maintenance Audit Renewal Gap	100	100	-	-	Planet
Improvements of Sheffield Lane	5	5	-	-	Planet
Total Initiatives Maintenance	477	477	-	-	
Transport					
Bicycle Policy - Implementation	25	25	-	-	People
Transport Policy Reviews	50	50	-	-	People
Transport Advocacy	300	300	-	-	People
Safe Access Audits	50	50	-	-	People
Total Initiatives Transport	425	425	-	-	
Strategic Land Use Planning					

Project Description	Budget 2021/22 \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
DCP Implementation and Operating	102	102	-	-	People
DCP 4 Year Review & PSA	20	20	-	-	Performance
Significant Landscapes & Environments review & PSA	50	50	-	-	Performance
Integrated Place-Based Strategy	100	100	-	-	Planet
Heritage Strategy Review	60	60	-	-	People
Planning Scheme Review	60	60	-	-	Planet
Total Initiatives Strategic Land Use Planning	392	392	-	-	
Additional Initiatives from public submissions process					
Support for Somali Voice Victoria	64	64	-	-	People
Support for Heidelberg Business Park West (HWBPA)	17	17			Performance
Feasibility Study for Social Enterprise Café at Malahang Reserve	33	33			Performance
Administration Role for Inclusive Employment Program - EFT - Sport for All	78	78			Performance
Administration Role for Inclusive Employment Program - EFT - Footscape Inc	78	78			Performance
Development of a Management Plan for Mayona Rd. Reserve	15	15			Performance
Total Additional Initiatives from public submissions process	285	285	-	-	
TOTAL INITIATIVES	6,510	5,979	531	-	
CARRIED FORWARD INITIATIVE PROJECTS					
Community					
LGBTI Silver Rainbow Project	18	18	-	-	Performance
Inclusion Access and Equity Initiatives	49	49	-	-	People

Project Description	Budget 2021/22 \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Aboriginal & Torres Strait Islander Spiritual Walk	80	80	-	-	People
Total Initiatives Community	147	147	-	-	
Environment - Energy Plan					
Community Climate Action Plan - Implementation	40	40	-	-	Performance
Business Case - Onsite Renewable Energy Generation	135	135	-	-	Performance
Total Initiatives Environment – Energy Plan	175	175	-	-	
Management					
DCP 4 Year Review & PSA	50	50	-	-	Performance
Development & Launch of New Banyule Eco Dev Plan 2021-2025	70	70	-	-	Performance
Feasibility to Explore Offr Rec Bin to Banyule Bus/Sport Clubs	35	35	-	-	Performance
Inclusive Employment Program-Green (Green Collar)	63	63	-	-	Performance
Heidelberg Park Masterplan Development	36	36	-	-	Performance
Develop Public Open Plan - Greensborough Activity Ctr	40	40	-	-	Performance
Banyule Youth Spaces & Facilities Plan	10	10	-	-	Performance
Card Access Feasibility Study - Council Buildings	20	20	-	-	Performance
Darebin Parklands Masterplan - Half Cost	25	25	-	-	Performance
Ivanhoe Activity Centre Public Open Space Dev Plan	3	3	-	-	Performance
Transport Advocacy - NEL	200	200	-	-	Performance
Ivanhoe Library & Cultural Hub - Ongoing Mgmt.	65	65	-	-	Performance
7 Flintoff St Greensborough Carpark Development	65	65	-	-	Performance
Macleod YMCA (H&FC) Master Plan Concept	16	16	-	-	Performance

Project Description	Budget 2021/22 \$'000	Council Cash \$'000	Government Grant \$'000	Contribution \$'000	P
Total Initiatives Management	698	698	-	-	
Strategic Land Use Planning					
Strategic Land Use - LaTrobe Cluster	10	10	-	-	People
Total Initiatives Strategic Land Use Planning	10	10	-	-	
Total Carried Forward Initiative Projects	1,030	1,030	-	-	
TOTAL INITIATIVES AND CARRY FORWARD	7,540	7,009	531	-	

6. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives. The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	+/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	3.25%	-4.64%	-0.75%	2.40%	3.35%	3.52%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	324.81%	193.00%	240.74%	257.75%	250.41%	259.51%	+
Unrestricted cash	Unrestricted cash / current liabilities	3	270.12%	154.10%	191.10%	207.66%	200.13%	208.65%	+
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4a	31.79%	30.19%	19.25%	23.66%	21.97%	19.91%	o
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue	4b	3.89%	3.90%	11.25%	2.36%	2.55%	2.80%	-
Indebtedness	Non-current liabilities / own source revenue	5	24.39%	18.57%	15.68%	18.93%	17.39%	15.56%	o
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	6	141.59%	193.21%	192.56%	152.47%	112.85%	93.31%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	7	65.54%	71.16%	68.65%	69.19%	69.15%	69.17%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality	8	0.22%	0.21%	0.21%	0.22%	0.22%	0.23%	o
Efficiency									
Expenditure level	Total expenses/ no. of property assessments	9	\$ 2,760	\$ 2,719	\$ 2,829	\$ 2,757	\$ 2,774	\$ 2,817	-
Revenue level	Total rate revenue / no. of property assessments	10	\$ 1,870	\$ 1,849	\$ 1,928	\$ 1,955	\$ 1,985	\$ 2,020	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

This is an indicator of the sustainable operating result that is required for Council to continue to provide its core services and meet its objectives. COVID-19 pandemic has continued from Q4 2019/2020 into 2020/2021 and has had a negative financial impact on Banyule's results for 2020/21 as Council services adjusted to meet restrictions and the Banyule Economic Support Package came into effect.

2. Working Capital

Working Capital is an indicator of how easily Council can cover its liabilities that are to fall due over the next 12 months. Council is expected to remain in a strong working capital position over the next 4 years. The slight reduction in 2020/2021 is due to a loan liability moving from non-current to current as it falls due for repayment in 2021/2022.

Results in following years, which include property sales expected in 2022/2023 will return current assets and working capital to previous strong levels.

3. Unrestricted Cash

This is an indicator of the broad objective that sufficient cash is free of restrictions and available to pay bills as and when they fall due. Council's liquidity position will continue at a high level, reflecting our continued sustainable financial operations.

4. Loans and borrowings

The trend of these indicators reflects Council's reducing reliance on debt. Over the next four years Council will continue to pay down existing debt while rate revenue will continue to rise in line with the rate cap. The trend has accelerated in recent years as a result of Council's debt reduction strategy. This accelerated repayment includes a large payment to complete one of our loans in Oct 2021. There is a slight increase in loans and borrowings in 2022/23, associated with Council's expected application for a loan as part of the Victorian Government's Community Infrastructure Loan Scheme, which provides local governments access to very low interest, subsidised loans to help fund infrastructure projects.

5. Indebtedness

This is an indicator of the broad objective that the level of long-term liabilities should be appropriate to the size and nature of a Council's activities. Low or decreasing level of long-term liabilities suggest an improvement in the capacity to meet long term obligations.

6. Asset renewal

This indicator shows the extent of Council's asset renewal expenditure against its depreciation charge. A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 indicates that assets may be deteriorating faster than they are being renewed. Council's average 'asset renewal' over the four years of the budget is 137.80%.

7. Rates concentration

This indicates the extent of reliance on rate revenue to fund all of Council's ongoing services. This trend indicates Council's reliance on rates is holding relatively steady.

8. Rates effort

This is an indicator of the broad objective that the rating level should be based on the community's capacity to pay. Low or decreasing level of rates suggest an improvement in the rating burden for ratepayers.

Note: Council policy is not to estimate future movements in property values and assume that they will hold steady from the most recent CIV figures.

9. Expenditure Level

This is an indicator of the broad objective that resources should be used efficiently in the delivery of services. Low or decreasing level of expenditure suggests an improvement in organisational efficiency.

10. Revenue level

This is an indicator of the broad objective that resources should be used efficiently in the delivery of services. Low or decreasing level of rates suggests an improvement in organisational efficiency.

7. Banyule City Council Proposed Fees and charges schedule – 2021/2022

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to goods and services provided during the 2021/2022 year.

Notes: Statutory fees are set under the relevant legislation and regulations. Statutory fees will be indexed and/or increased in accordance with applicable legislation and regulations.

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Assets & City Services							
Operations							
Weighbridge (public)							
Up to 5 tonnes	Taxable	C	tonne	18.00	19.00	1.00	5.56
5 tonne - 10 tonne	Taxable	C	tonne	19.00	20.00	1.00	5.26
10 tonne - 20 tonne	Taxable	C	tonne	31.00	32.00	1.00	3.23
Over 20 tonnes	Taxable	C	tonne	41.00	42.00	1.00	2.44
Recycling/Waste Station							
Account customers (industrial) - Putrescible	Taxable	C	per tonne	191.75	295.00	103.25	53.85
Rubble - Banyule residents	Taxable	C	per tonne	195.00	295.00	100.00	51.28
Rubble - Other residents	Taxable	C	per tonne	200.00	295.00	95.00	47.50
Green cone	Taxable	C	each	192.00	192.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Graffiti cleaning	Taxable	C	each	Quote	Quote	N/A	N/A
Drainage cleaning systems	Taxable	C	each	Quote	Quote	N/A	N/A
Mattresses	Taxable	C	each	25.00	35.00	10.00	40.00
Gas Cylinders up to 9kg	Taxable	C	each	10.00	10.00	0.00	0.00
Gas Cylinders over 9kg	Taxable	C	each	15.00	15.00	0.00	0.00
Fire Extinguishers	Taxable	C	each	15.00	15.00	0.00	0.00
Solar panels (if available)	Taxable	C	per kg	11.00	12.00	1.00	9.09
E-waste - Non NTCRS (residents)	Taxable	C	per m3	110.00	125.00	15.00	13.64
E-waste - Non NTCRS (non residents)	Taxable	C	per m3	115.00	130.00	15.00	13.04
Scrap metal (residents)	Taxable	C	per m3	100.00	100.00	0.00	0.00
Scrap metal (non residents)	Taxable	C	per m3	105.00	105.00	0.00	0.00
General waste (Banyule residents)	Taxable	C	per m3	95.00	125.00	30.00	31.58
General waste (Other residents)	Taxable	C	per m3	100.00	130.00	30.00	30.00
Green waste (Banyule residents)	Taxable	C	per m3	75.00	75.00	0.00	0.00
Green waste (Other residents)	Taxable	C	per m3	80.00	80.00	0.00	0.00
Account customers (municipal)	Taxable	C	per tonne	191.75	265.00	73.25	38.20
Motor cycle tyres	Taxable	C	each	10.00	10.00	0.00	0.00
Tractor tyres - Small	Taxable	C	each	70.00	75.00	5.00	7.14

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Tractor tyres - Large	Taxable	C	each	85.00	90.00	5.00	5.88
Small car tyres - with rim	Taxable	C	each	15.00	15.00	0.00	0.00
Small car tyres - without rim	Taxable	C	each	10.00	10.00	0.00	0.00
Large car/4WD tyres – with rim	Taxable	C	each	20.00	20.00	0.00	0.00
Large car/4WD tyres - without rim	Taxable	C	each	15.00	15.00	0.00	0.00
Small track tyres	Taxable	C	each	25.00	25.00	0.00	0.00
Median track tyres	Taxable	C	each	35.00	35.00	0.00	0.00
Large track tyres	Taxable	C	each	55.00	55.00	0.00	0.00
Fridge	Taxable	C	each	30.00	35.00	5.00	16.67
Hot Water Service	Taxable	C	each	15.00	20.00	5.00	33.33
General/Rubble (min. Weighbridge charge) (min. 20kg)	Taxable	C	per tonne	N/A	295.00	N/A	N/A
Organic Waste (min. Weighbridge charge) (min. 20kg)	Taxable	C	per tonne	N/A	200.00	N/A	N/A
Replacement Weighbridge Card	Taxable	C	each	N/A	20.00	N/A	N/A
Kerbside Collections							
Hard Waste							
Additional hard waste collection (if available)	Taxable	C	per m3	130.00	130.00	0.00	0.00
Additional hard waste - mattresses (if available)	Taxable	C	per item	60.00	60.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Kerbside Waste Services							
Contaminated waste collection service	Taxable	C	per annum	N/A	1430.00	N/A	N/A
Large (or commercial) fridge degassing	Taxable	C	per item	N/A	95.00	N/A	N/A
80L Contaminated bin collection - construction waste	Taxable	C	per collection	N/A	165.00	N/A	N/A
120L MRG Contaminated bin collection - construction waste/other	Taxable	C	per collection	N/A	198.00	N/A	N/A
140L MRG Contaminated bin collection - construction waste/other	Taxable	C	per collection	N/A	242.00	N/A	N/A
240L MRG Contaminated bin collection - construction waster/other	Taxable	C	per collection	N/A	286.00	N/A	N/A
Asbestos contamination clean up	Taxable	C	per clean up	N/A	Cost Recovery + 25% Administration Cost	N/A	N/A
Commercial waste service	Taxable	C	240 litre	484.85	509.07	24.22	5.00
Commercial waste service with residence	Taxable	C	80 litre	231.65	254.35	22.7	9.80
Commercial waste service with residence	Taxable	C	120 litre	346.45	380.40	33.95	9.80
Downsizing kerbside bin	Exempt	C	per item	60.00	60.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Charge for larger residential bin	Exempt	C	120 litre	102.50	112.55	10.05	9.80
Charge for larger residential bin	Exempt	C	240 litre	461.25	506.45	45.20	9.80
Charge for larger green waste bin	Exempt	C	240 litre	90.65	92.20	1.55	1.70
Non rateable charge for residential bin	Exempt	C	80 litre	197.75	217.10	19.35	9.78
Non rateable charge for residential bin	Exempt	C	120 litre	319.95	351.30	31.35	9.80
Non rateable charge for residential bin	Exempt	C	240 litre	666.50	731.80	65.30	9.80
Non rateable charge for larger green waste bin	Exempt	C	240 litre	90.70	92.05	1.35	1.50
Non rateable waste only bin	Exempt	C	240 litre	383.90	441.50	57.60	15.00
Kerbside Waste Services (with special consideration)							
Commercial green waste service	Taxable	C	240 litre	202.95	206.00	3.05	1.50
Commercial recycle service	Taxable	C	240 litre	192.00	194.85	2.85	1.48
Additional service for residential bin	Exempt	C	80 litre	234.75	257.75	23.00	9.80
Additional service for residential bin	Exempt	C	120 litre	330.60	363.00	32.40	9.80
Additional service for residential bin	Exempt	C	240 litre	655.90	720.20	64.30	9.80
Additional service for green waste bin	Exempt	C	240 litre	181.30	184.00	2.70	1.50
Additional service for recycle bin	Exempt	C	240 litre	192.00	194.90	2.90	1.51

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Non rateable additional service for green waste bin	Exempt	C	240 litre	181.30	184.00	2.70	1.49
Non rateable charge for additional recycle bin	Exempt	C	240 litre	192.00	194.90	2.90	1.50
Parks & Gardens							
Fencing							
Half cost fencing	Taxable	C	each	Quote	Quote	N/A	N/A
Assets & Infrastructure (construction)							
Reinstatement							
Asphalt reinstatement - local roads	Exempt	C	per m2	255.00	255.00	0.00	0.00
Asphalt reinstatement - main roads	Exempt	C	per m2	450.00	450.00	0.00	0.00
NOTE: The above fees are Inclusive of 3 inspections. A \$120 fee will be charged per extra inspection.							
Footpath reinstatement	Exempt	C	per m2	240.00	240.00	0.00	0.00
Crossing reinstatement - Private	Exempt	C	per m2	305.00	305.00	0.00	0.00
Crossing reinstatement - Commercial	Exempt	C	per m2	350.00	350.00	0.00	0.00
Kerb & channel reinstatement - concrete	Exempt	C	per lin/metre	235.00	235.00	0.00	0.00
Kerb & channel reinstatement - dressed bluestone new materials	Exempt	C	per lin/metre	505.00	505.00	0.00	0.00
Kerb & channel reinstatement - dressed bluestone reuse materials	Exempt	C	per lin/metre	380.00	380.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Spoon drain - concrete	Exempt	C	per lin/metre	250.00	250.00	0.00	0.00
Spoon drain - bluestone	Exempt	C	per lin/metre	380.00	380.00	0.00	0.00
Nature strip reinstatement	Exempt	C	per m2	305.00	305.00	0.00	0.00
Traffic Control - TBA (local roads only)	Exempt	C	per day	108.00	109.62	1.62	1.50
Traffic Control - TBA (VIC ROADS)	Exempt	C	per day	315.00	315.00	0.00	0.00
NOTE: The above fees are Inclusive of 2 inspections. A \$120 fee will be charged per extra inspection.							
Permits							
Application Fee (For Road Opening Permits)	Exempt	C	each	108.00	109.62	1.62	1.50
Other							
Private works	Taxable	C	each	Quote	Quote	N/A	N/A
Occupation road pavement/protruding materials/cranes - per week	Exempt	C	per m2	12.50	12.50	0.00	0.00
Asset Protection Inspection Permit- (Frontage - One Block only) consists of 3 Inspections included (Prior commencement, Mid works and End of works Inspection)	Exempt	C	each	315.00	315.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Asset Protection Inspection Permit (For 2 block Dwellings) consists of 3 Inspections included (Prior commencement, Mid works and End of works Inspection)	Exempt	C	each	480.00	480.00	0.00	0.00
Additional Services (per call out plus phone calls) - STANDARD FEE (applies to 1 and 2 Blocks)	Exempt	C	each	120.00	120.00	0.00	0.00
2-5 unit development (Range 415-480)	Exempt	C	each	415-480	415-480	0.00	0.00
Between \$1,000,001 and \$2,500,000	Exempt	C	each	600-750	600-750	0.00	0.00
Between \$2,500,001 and \$5,000,000	Exempt	C	each	1,000-1,200	1,000-1,200	0.00	0.00
Between \$5,000,001 and \$7,500,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
Between \$7,500,001 and \$10,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
Between \$10,000,001 and \$15,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Between \$15,000,001 and \$20,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
Between \$20,000,001 and \$25,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
Between \$25,000,001 and \$30,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
Between \$30,000,001 and \$35,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
Between \$35,000,001 and \$40,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
Between \$40,000,001 and \$45,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
Between \$45,000,001 and \$50,000,000	Exempt	C	each	QUOTE DEPENDENT ON PLANS	QUOTE DEPENDENT ON PLANS	N/A	N/A
\$50,000,001 plus	Exempt	C	each	N/A	QUOTE DEPENDENT ON PLANS	N/A	N/A
NOTE: The above fees are Inclusive of 2 inspections. A \$120 fee will be charged per extra inspection. Weekend Inspection \$400.00.							
NOTE: The value of a fee unit as issued by Vic Roads for 2021/2022 is \$14.81							
Works other than minor works (more than 8 sqm)							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Works NOT conducted on, or on any part of, the roadway, shoulder or pathway							
Arterial road	Exempt	S	each	447.25	447.25	0.00	0.00
Municipal road on which speed limit is 50km or more	Exempt	S	each	348.05	348.05	0.00	0.00
Municipal road on which speed limit is less than 50km	Exempt	S	each	88.90	88.90	0.00	0.00
Works conducted on, or on any part of, the roadway, shoulder or pathway							
Arterial road	Exempt	S	each	639.80	639.80	0.00	0.00
Municipal road on which speed limit is 50km or more	Exempt	S	each	638.30	638.30	0.00	0.00
Municipal road on which speed limit is less than 50km	Exempt	S	each	348.05	348.05	0.00	0.00
Minor works (less than 8 sqm)							
Works conducted on, or on any part of, the roadway, shoulder or pathway							
Arterial road	Exempt	S	each	236.95	236.95	0.00	0.00
Municipal road on which speed limit is 50km or more	Exempt	S	each	236.95	236.95	0.00	0.00
Municipal road on which speed limit is less than 50km	Exempt	S	each	236.95	236.95	0.00	0.00
Works NOT conducted on, or on any part of, the roadway, shoulder or pathway							
Arterial road	Exempt	S	each	140.70	140.70	0.00	0.00
Municipal road on which speed limit is 50km or more	Exempt	S	each	88.90	88.90	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Municipal road on which speed limit is less than 50km	Exempt	S	each	88.90	88.90	0.00	0.00
Drainage tapping pipe/pit inspection (each) - Inclusive of 3 inspections + \$120 per extra inspection	Exempt	C	each	305.00	311.00	6.00	1.97
Development & Drainage							
Development & Drainage Engineering							
Applications and Assessments							
Stormwater Legal point of discharge applications	Exempt	S	per application	144.70	146.80	2.10	1.46
Application to construct over a drainage	Taxable	C	per application	270.00	274.05	4.05	1.50
Determination of applicable flood level	Exempt	S	per application	290.50	294.70	4.36	1.46
Assessment of Engineering Plans as part of Planning Permits - Up to 2 units	Taxable	C	per application	185.00	187.77	2.77	1.50
Assessment of Engineering Plans as part of Planning Permits - 3 to 5 units	Taxable	C	per application	489.25	496.59	7.34	1.50
Assessment of Engineering Plans as part of Planning Permits - 6 to 10 units	Taxable	C	per application	680.00	690.20	10.20	1.50

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Assessment of Engineering Plans as part of Planning Permits - 11 to 20 units	Taxable	C	per application	875.00	888.12	13.12	1.50
Assessment of Engineering Plans as part of Planning Permits - Over 20 units	Taxable	C	per application	1,065.00	1,080.97	15.97	1.50
Assessment of Engineering Plans as part of Planning Permits - All Industrial / Mixed Use & Commercial Developments	Taxable	C	per application	680.00	690.20	10.20	1.50
Assessment of Engineering Plans as part of Planning Permits - Subdivisions	Exempt	C	per application	0.75% of works	0.75% of works	0.00	0.00
Plan check (engineering component of planning application)	Exempt	C	per application	Quote	Quote	N/A	N/A
Asset Plan Search	Exempt	C	per request	105.00	106.57	1.57	1.50
* If a land survey is required the above charge will be higher, based on the hourly rate for survey.							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Community Programs							
Leisure, Recreation & Culture Services							
The Centre Ivanhoe – Great Hall Charges							
Monday – Thursday only. Friday. Saturday & Sunday price on application on 03 9490 4300							
School and Community Groups - Up to 8hr hire - theatre style seating	Taxable	C	per day	2,770.00	2,770.00	0.00	0.00
Corporate - Exhibition - Room Hire only (up to 8 hours hire)	Taxable	C	per day	3,490.00	3,559.00	69.00	1.98
Corporate - Up to 8hr hire - theatre style seating	Taxable	C	per day	3,490.00	3,559.00	69.00	1.98
Other Rooms							
Streeton Room - Rental 9.00am to 5.00pm or 5.00pm to 11.00pm	Taxable	C	per day	1,680.00	1,680.00	0.00	0.00
McCubbin Room - Rental 9.00am to 5.00pm or 5.00pm to 11.00pm	Taxable	C	per day	1,085.00	1,085.00	0.00	0.00
Conder Room - Rental 9.00am to 5.00pm or 5.00pm to 11.00pm	Taxable	C	per day	860.00	860.00	0.00	0.00
Withers Room - Rental 9.00am to 5.00pm or 5.00pm to 11.00pm	Taxable	C	per day	810.00	810.00	0.00	0.00
Ivanhoe Golf Course							
Concession Fee							
Junior 9 holes	Taxable	C	9 holes	14.00	14.50	0.50	3.57
Junior 18 holes	Taxable	C	18 holes	18.00	18.50	0.50	2.78

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Pensioners 9 holes	Taxable	C	9 holes	20.50	21.00	0.50	2.44
Pensioner 18 holes	Taxable	C	18 holes	25.00	25.50	0.50	2.00
12 month pensioner 5 day membership	Taxable	C	18 holes	669.00	679.00	10.00	1.49
Senior 9 holes	Taxable	C	9 holes	22.50	23.00	0.50	2.22
Senior 18 holes	Taxable	C	18 holes	28.00	28.50	0.50	1.79
12 month senior 5 day membership	Taxable	C	18 holes	769.00	779.00	10.00	1.30
Students (under 21) weekdays	Taxable	C	18 holes	26.00	26.50	0.50	1.92
12 month afternoon off peak 5 day membership	Taxable	C	18 holes	549.00	559.00	35.00	1.80
Twilight 4 month membership (available between Oct-Feb)	Taxable	C	18 holes	399.00	399.00	0.00	0.00
Full Fee							
Adult 9 holes	Taxable	C	9 holes	25.00	25.50	0.50	2.00
Adult 9 holes weekends	Taxable	C	9 holes	26.00	26.50	0.50	1.92
Adult 18 holes	Taxable	C	18 holes	34.00	34.50	0.50	1.47
Adult 18 holes weekends	Taxable	C	18 holes	35.00	35.50	0.50	1.43
12 month 7 day membership	Taxable	C	18 holes	1,339.00	1,359.00	20.00	1.49
12 month 5 day membership	Taxable	C	18 holes	979.00	995.00	16.00	1.63
12 month 7 day membership - Direct debit (per week)	Taxable	C	18 holes	29.20	29.65	0.45	1.54

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Seasonal Sporting Clubs Usage							
Ground Hire Charges							
A Grade Summer (per team)	Taxable	C	per term	618.00	618.00	0.00	0.00
A Grade Winter (per team)	Taxable	C	per term	1,215.00	1,215.00	0.00	0.00
B Grade Summer (per team)	Taxable	C	per term	518.00	518.00	0.00	0.00
B Grade Winter (per team)	Taxable	C	per term	1,095.00	1,095.00	0.00	0.00
C Grade Summer (per team)	Taxable	C	per term	425.00	425.00	0.00	0.00
C Grade Winter (per team)	Taxable	C	per term	1020.00	1020.00	0.00	0.00
D Grade Summer (per team)	Taxable	C	per term	335.00	335.00	0.00	0.00
D Grade Winter (per team)	Taxable	C	per term	925.00	925.00	0.00	0.00
A Grade Summer (per team) - Women and Veteran A Grade Summer (per team) - Junior	Taxable	C	per term	309.00	309.00	0.00	0.00
A Grade Winter (per team) - Women and veteran	Taxable	C	per term	607.50	607.50	0.00	0.00
B Grade Summer (per team) - Women and veteran	Taxable	C	per term	259.00	259.00	0.00	0.00
B Grade Winter (per team) - Women and veteran	Taxable	C	per term	547.50	547.50	0.00	0.00
C Grade Summer (per team) - Women and veteran	Taxable	C	per term	212.50	212.50	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
C Grade Winter (per team) - Women and veteran	Taxable	C	per term	510.00	510.00	0.00	0.00
D Grade Summer (per team) - Women and veteran	Taxable	C	per term	167.50	167.50	0.00	0.00
D Grade Winter (per team) - Women and veteran	Taxable	C	per term	462.50	462.50	0.00	0.00
A Grade Summer (per team) - Junior	Taxable	C	per term	61.80	61.80	0.00	0.00
A Grade Winter (per team) - Junior	Taxable	C	per term	121.50	121.50	0.00	0.00
B Grade Summer (per team) - Junior	Taxable	C	per term	51.80	51.80	0.00	0.00
B Grade Winter (per team) - Junior	Taxable	C	per term	109.50	109.50	0.00	0.00
C Grade Summer (per team) - Junior	Taxable	C	per term	42.50	42.50	0.00	0.00
C Grade Winter (per team) - Junior	Taxable	C	per term	102.00	102.00	0.00	0.00
D Grade Summer (per team) - Junior	Taxable	C	per term	33.50	33.50	0.00	0.00
D Grade Winter (per team) - Junior	Taxable	C	per term	92.50	92.50	0.00	0.00
Note: The above charges have been reduced by 50% for women and veteran teams and 90% for junior teams.							
Pavilion Hire Charges							
A Grade Winter Full Use	Taxable	C	per pavilion	1,310.15	1,310.15	0.00	0.00
B Grade Winter Full Use	Taxable	C	per pavilion	1,015.00	1,015.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
C Grade Winter Full Use	Taxable	C	per pavilion	730.00	730.00	0.00	0.00
D Grade Winter Full Use	Taxable	C	per pavilion	467.00	467.00	0.00	0.00
A Grade Summer Full Use	Taxable	C	per pavilion	1,310.00	1,310.00	0.00	0.00
B Grade Summer Full Use	Taxable	C	per pavilion	1,015.00	1,015.00	0.00	0.00
C Grade Summer Full Use	Taxable	C	per pavilion	730.00	730.00	0.00	0.00
D Grade Summer Full Use	Taxable	C	per pavilion	465.00	465.00	0.00	0.00
A Grade Winter Shared Use	Taxable	C	per pavilion	658.00	658.00	0.00	0.00
B Grade Winter Shared Use	Taxable	C	per pavilion	507.00	507.00	0.00	0.00
C Grade Winter Shared Use	Taxable	C	per pavilion	367.00	367.00	0.00	0.00
D Grade Winter Shared Use	Taxable	C	per pavilion	237.00	237.00	0.00	0.00
A Grade Summer Shared Use	Taxable	C	per pavilion	657.00	657.00	0.00	0.00
B Grade Summer Shared Use	Taxable	C	per pavilion	507.00	507.00	0.00	0.00
C Grade Summer Shared Use	Taxable	C	per pavilion	368.00	368.00	0.00	0.00
D Grade Summer Shared Use	Taxable	C	per pavilion	237.00	237.00	0.00	0.00
Other							
Turf wicket	Taxable	C	per ground	3,345.00	3,345.00	0.00	0.00
Commercial - 12 Month Fee	Taxable	C	per ground	4,040.00	4,040.00	0.00	0.00
Casual hire charges – ovals	Taxable	C	per booking	245.00	245.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Ivanhoe Aquatic Banyule							
Administration							
Joining fee	Taxable	C	one off	79.00	80.20	1.20	1.52
Suspension - 7 days	Taxable	C	per week	5.00	5.10	0.10	2.00
Aquatic Package							
12 months	Taxable	C	per annum	646.50	656.20	9.70	1.50
12 months - concession	Taxable	C	per annum	452.50	459.30	6.80	1.50
Direct debit	Taxable	C	per fortnight	24.95	25.30	0.35	1.40
Direct debit - concession	Taxable	C	per fortnight	17.45	17.70	0.25	1.43
Casual							
Swim/Spa/Sauna - family	Taxable	C	per visit	17.70	18.00	0.30	1.69
Swim/Spa/Sauna	Taxable	C	per visit	6.90	7.00	0.10	1.45
Swim/Spa/Sauna - concession	Taxable	C	per visit	4.90	5.00	0.10	2.04
Child swim	Taxable	C	per visit	4.10	4.20	0.10	2.44
Group fitness - Boomers	Taxable	C	per visit	7.30	7.40	0.10	1.37
Group fitness/Gym pass	Taxable	C	per visit	18.00	18.30	0.30	1.67
Group fitness/Gym pass - concession	Taxable	C	per visit	12.70	12.90	0.20	1.57
Personal Training							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Introduction - 3 pack	Taxable	C	per 3 visits	99.00	100.50	1.50	1.52
Casual 1:1 30 minutes	Taxable	C	per session	50.95	51.70	0.75	1.47
Casual 1:1 60 minutes	Taxable	C	per session	81.50	82.70	1.20	1.47
Results pack 1:1 30 minutes (10 sessions)	Taxable	C	per multi pass	458.30	465.20	6.90	1.51
Results pack 1:1 30 minutes (10 sessions) - non member	Taxable	C	per multi pass	509.25	516.90	7.65	1.50
Results pack 1:1 60 minutes (10 sessions)	Taxable	C	per multi pass	733.30	744.30	11.00	1.50
Results pack 1:1 60 minutes (10 sessions) - non member	Taxable	C	per multi pass	814.80	827.00	12.20	1.50
Casual 2:1 30 minutes	Taxable	C	per person	38.20	38.80	0.60	1.57
Casual 2:1 60 minutes	Taxable	C	per person	61.10	62.00	0.90	1.47
Complete Package							
Travel pass - 7 days	Taxable	C	per week	29.10	29.60	0.50	1.72
12 months	Taxable	C	per annum	1,173.40	1,191.00	17.60	1.50
12 months - concession	Taxable	C	per annum	821.40	833.70	12.30	1.50
1 month - Boomers	Taxable	C	1 month	68.00	69.00	1.00	1.47
3 month - Boomers	Taxable	C	3 months	194.00	196.90	2.90	1.49
6 month - Boomers	Taxable	C	6 months	369.60	375.20	5.60	1.52
12 months - PHIT/Boomers	Taxable	C	per annum	704.00	714.60	10.60	1.51

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Direct debit	Taxable	C	per fortnight	45.10	45.80	0.70	1.55
Direct debit - concession	Taxable	C	per fortnight	31.60	32.10	0.50	1.58
Direct debit - PHIT/Boomers	Taxable	C	per fortnight	27.10	27.50	0.40	1.48
Banyule City Council staff - 12 months	Taxable	C	per year	586.70	595.50	8.80	1.50
Banyule City Council staff - payroll	Taxable	C	per fortnight	22.60	23.00	0.40	1.77
New beginnings 30	Taxable	C	per week	62.85	63.80	0.95	1.51
New beginnings 60	Taxable	C	per week	90.20	91.60	1.40	1.55
Programs							
School groups instructor (45 mins session)	GST free	C	per lesson	41.00	41.60	0.60	1.46
Learn to swim standard - direct debit	GST free	C	per fortnight	29.70	30.20	0.50	1.68
Learn to swim standard - direct debit - concession	GST free	C	per fortnight	26.75	27.20	0.45	1.68
Learn to swim pre-school - direct debit	GST free	C	per fortnight	36.90	37.50	0.60	1.63
Learn to swim pre-school - direct debit - concession	GST free	C	per fortnight	35.20	35.80	0.60	1.70
Learn to swim standard	GST free	C	per lesson	17.10	17.40	0.30	1.75

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Learn to swim standard - concession	GST free	C	per lesson	15.40	15.70	0.30	1.95
Learn to swim pre-school	GST free	C	per lesson	21.20	21.50	0.30	1.42
Learn to swim pre-school - concession	GST free	C	per lesson	19.10	19.40	0.30	1.57
Learn to swim adult - casual	GST free	C	per lesson	25.00	25.40	0.40	1.60
Learn to swim adult - casual - concession	GST free	C	per lesson	22.50	22.90	0.40	1.78
Specialised swimming	GST free	C	per lesson	22.10	22.50	0.40	1.81
Private swim lessons (1-4 people)	GST free	C	per lesson	45.85	46.60	0.75	1.64
Stroke correction - member	GST free	C	per lesson	10.00	10.20	0.20	2.00
Stroke correction - non member	GST free	C	per lesson	17.10	17.40	0.30	1.75
Swim carnival entry	GST free	C	per visit	13.00	13.20	0.20	1.54
Swim carnival - extra event	GST free	C	per visit	3.30	3.40	0.10	3.03
Holiday program (Activity)	Taxable	C	per person	19.60	19.90	0.30	1.53
Multi Pass							
Swim/Spa/Sauna 20 pass	Taxable	C	per multi pass	124.20	126.10	1.90	1.53

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Swim/Spa/Sauna 20 pass - concession	Taxable	C	per multi pass	88.20	89.50	1.30	1.47
Child swim 10 pass	Taxable	C	per multi pass	36.90	37.50	0.60	1.63
Complete package 20 pass	Taxable	C	per multi pass	324.00	328.90	4.90	1.51
Complete package 20 pass - concession	Taxable	C	per multi pass	228.60	232.10	3.5	1.53
Child Minding							
Crèche casual 1 child - 90 min	Taxable	C	per session	10.60	10.80	0.20	1.89
Crèche 10 pass 1 child	Taxable	C	per multi pass	95.50	97.00	1.50	1.57
Crèche 20 pass 1 child	Taxable	C	per multi pass	190.95	193.80	2.85	1.49
Occasional care casual 1 child	Taxable	C	per session	22.60	23.00	0.40	1.77
Occasional care casual 2 children	Taxable	C	per session	28.30	28.70	0.40	1.41
Occasional care 10 pass 1 child	Taxable	C	per multi pass	203.40	206.50	3.10	1.52
Occasional care 20 pass 1 child	Taxable	C	per multi pass	406.75	412.90	6.15	1.51
Other							
Room hire	Taxable	C	various	Quote	Quote	N/A	N/A
Birthday parties (1-19 children)	Taxable	C	per person	16.50	16.80	0.30	1.82
Birthday parties (20+ children)	Taxable	C	per person	13.30	13.50	0.20	1.50

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Inflatable	Taxable	C	per booking	139.00	141.10	2.10	1.51
Lane hire regular fee	Taxable	C	per hour	30.00	30.50	0.50	1.67
Lane hire casual fee	Taxable	C	per hour	40.65	41.30	0.65	1.60
Small Studio hire	Taxable	C	per hour	36.00	36.60	0.60	1.67
Large Studio hire	Taxable	C	per hour	67.00	68.00	1.00	1.49
Halls for Hire – Private/Community							
Grace Park, Greensborough Senior Citizens, Ivanhoe Senior Citizens, Macleod Community Hall, Warringal Senior Citizens, Watsonia Community Hall, Briar Hill Community Hall & Old Shire Offices.							
Bond on all above	GST N/A	C	per booking	300.00	300.00	0.00	0.00
Private Groups - regular	Taxable	C	per hour	34.00	34.00	0.00	0.00
Private Groups - casual	Taxable	C	per hour	42.50	42.50	0.00	0.00
Senior citizens utilities charge	Taxable	C	per hour	4.50	4.50	0.00	0.00
Community Groups - regular	Taxable	C	per hour	27.00	27.00	0.00	0.00
Community Groups - casual	Taxable	C	per hour	34.50	34.50	0.00	0.00
Bundoora & Petrie Park Community Hall							
Bond on all above	GST N/A	C	per booking	300.00	300.00	0.00	0.00
Private Groups - regular	Taxable	C	per hour	41.90	41.90	0.00	0.00
Private Groups - casual	Taxable	C	per hour	49.00	49.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Senior citizens utilities charge	Taxable	C	per hour	4.50	4.50	0.00	0.00
Community Groups - regular	Taxable	C	per hour	32.00	32.00	0.00	0.00
Community Groups - casual	Taxable	C	per hour	41.90	41.90	0.00	0.00
Hawdon Street – Meeting Room & Macorna Street Community Centre							
Bond on all above	GST N/A	C	per booking	300.00	300.00	0.00	0.00
Private Groups - regular	Taxable	C	per hour	18.00	18.00	0.00	0.00
Private Groups - casual	Taxable	C	per hour	21.00	21.00	0.00	0.00
Community Groups - regular	Taxable	C	per hour	15.00	15.00	0.00	0.00
Community Groups - casual	Taxable	C	per hour	18.00	18.00	0.00	0.00
Halls for Hire - Functions							
Macleod Community Hall, Lower Plenty & Warringal Senior Citizens							
Functions – bond on all above	GST N/A	C	per booking	500.00	500.00	0.00	0.00
Friday, Saturday & Sunday - private functions (7 hours between 5pm and 1am)	Taxable	C	per booking	495.00	495.00	0.00	0.00
Friday, Saturday & Sunday - private functions (4 hrs)	Taxable	C	per booking	309.00	309.00	0.00	0.00
Setup fee	Taxable	C	per hour	60.00	60.00	0.00	0.00
Old Shire Office							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Functions – bond on all above	GST N/A	C	per booking	500.00	500.00	0.00	0.00
Friday, Saturday & Sunday - private functions (7 hours between 5pm and 1am)	Taxable	C	per booking	540.00	540.00	0.00	0.00
Friday, Saturday & Sunday - private functions (4 hrs)	Taxable	C	per booking	319.00	319.00	0.00	0.00
Setup fee	Taxable	C	per hour	60.00	60.00	0.00	0.00
Bundoora & Petrie Park Community Hall							
Functions – bond on all above	GST N/A	C	per booking	500.00	500.00	0.00	0.00
Friday, Saturday & Sunday - private functions (7 hours between 5pm and 1am)	Taxable	C	per booking	720.00	720.00	0.00	0.00
Friday, Saturday & Sunday - private functions (4 hrs)	Taxable	C	per booking	420.00	420.00	0.00	0.00
Setup fee	Taxable	C	per hour	60.00	60.00	0.00	0.00
Rotunda Hire							
Heidelberg Park or Greensborough War Memorial – 3 hours	Taxable	C	per booking	195.00	195.00	0.00	0.00
Olympic Leisure Centre							
Administration							
Joining fee	Taxable	C	one off	49.00	49.70	0.70	1.43

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Suspension - 7 days	Taxable	C	per week	5.00	5.10	0.10	2.00
Complete Package							
Banyule City Council staff - 12 months	Taxable	C	per year	416.00	422.20	6.20	1.49
Banyule City Council staff - payroll	Taxable	C	per fortnight	16.00	16.20	0.20	1.25
3 months	Taxable	C	3 months	236.20	239.70	3.50	1.48
6 months	Taxable	C	6 months	449.80	456.50	6.70	1.49
12 months	Taxable	C	per annum	856.90	869.80	12.90	1.51
3 months - concession	Taxable	C	3 months	157.55	159.90	2.35	1.49
6 months - concession	Taxable	C	6 months	315.00	319.70	4.70	1.49
12 months - concession	Taxable	C	per annum	599.80	608.80	9.00	1.50
1 month - Boomers	Taxable	C	1 month	45.50	46.20	0.70	1.54
3 month - Boomers	Taxable	C	3 months	130.00	132.00	2.00	1.54
6 month - Boomers	Taxable	C	6 months	247.40	251.10	3.70	1.50
12 months - Boomer/PHIT	Taxable	C	per annum	471.30	478.40	7.10	1.51
Direct debit	Taxable	C	per fortnight	33.00	33.50	0.50	1.52
Direct debit - concession	Taxable	C	per fortnight	23.10	23.40	0.30	1.30
Direct debit - Boomers/PHIT	Taxable	C	per fortnight	18.25	18.50	0.25	1.37

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Casual							
Swim/Spa/Sauna	Taxable	C	per visit	4.85	4.90	0.05	1.03
Swim/Spa/Sauna - concession	Taxable	C	per visit	3.40	3.50	0.10	2.94
Swim/Spa/Sauna - family	Taxable	C	per visit	12.55	12.70	0.15	1.20
Child Swim	Taxable	C	per visit	2.90	2.90	0.00	0.00
Group fitness pass	Taxable	C	per visit	10.90	11.10	0.20	1.83
Group fitness pass - concession	Taxable	C	per visit	7.65	7.80	0.15	1.96
Gym pass	Taxable	C	per visit	15.40	15.60	0.20	1.30
Gym pass - concession	Taxable	C	per visit	10.80	11.00	0.20	1.85
Group fitness pass - Boomers	Taxable	C	per visit	6.80	6.90	0.10	1.47
Personal Training							
Introduction - 3 pack	Taxable	C	per multi pass	99.00	100.50	1.50	1.52
Results pack 1:1 30 minutes (10 sessions)	Taxable	C	per multi pass	458.30	465.20	6.90	1.51
Results pack 1:1 30 minutes (10 sessions) - non member	Taxable	C	per multi pass	509.25	516.90	7.65	1.50
Results pack 1:1 60 minutes (10 sessions)	Taxable	C	per multi pass	733.30	744.30	11.00	1.50
Results pack 1:1 60 minutes (10 sessions) - non member	Taxable	C	per multi pass	814.80	827.00	12.20	1.50
1:1 30 minutes - direct debit	Taxable	C	per session	62.85	63.80	0.95	1.51

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
1:1 60 minutes - direct debit	Taxable	C	per session	90.20	91.60	1.40	1.55
Programs							
Lane hire regular fee	Taxable	C	per hour	18.35	18.60	0.25	1.36
Lane hire casual fee	Taxable	C	per hour	24.50	24.90	0.40	1.63
Learn to swim standard - direct debit	GST free	C	per fortnight	21.30	21.60	0.30	1.41
Learn to swim pre-school - direct debit	GST free	C	per fortnight	26.55	26.90	0.35	1.32
Learn to Swim standard	GST free	C	per lesson	12.25	12.40	0.15	1.22
Learn to Swim standard - concession	GST free	C	per lesson	11.00	11.20	0.20	1.82
Learn to swim pre-school	GST free	C	per lesson	15.25	15.50	0.25	1.64
Learn to swim pre-school - concession	GST free	C	per lesson	11.45	11.60	0.15	1.31
Learn to swim adult - casual	GST free	C	per lesson	11.45	11.60	0.15	1.31
Learn to swim adult - casual - concession	GST free	C	per lesson	17.75	18.00	0.25	1.41
Specialised swimming	GST free	C	per lesson	22.05	22.40	0.35	1.59
Private swim lessons (1-4 people)	GST free	C	per lesson	44.50	45.20	0.70	1.57
School groups instructor (45 mins session)	GST free	C	per lesson	41.00	41.60	0.60	1.46

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Multi Pass							
Complete package 20 pass	Taxable	C	per multi pass	270.00	274.10	4.10	1.52
Complete package 20 pass - concession	Taxable	C	per multi pass	142.20	144.30	2.10	1.48
Boomers group fitness 10 pass	Taxable	C	per multi pass	63.00	63.90	0.90	1.43
Swim/Spa/Sauna 20 pass	Taxable	C	per multi pass	90.00	91.40	1.40	1.56
Swim/Spa/Sauna 20 pass - concession	Taxable	C	per multi pass	63.00	63.90	0.9	1.43
Facility Hire							
Single court - indoor peak	Taxable	C	per hour	45.20	45.90	0.70	1.55
Single court - indoor off peak	Taxable	C	per hour	33.90	34.40	0.50	1.47
Badminton court	Taxable	C	per hour	21.20	21.50	0.30	1.42
Multipurpose room hire	Taxable	C	various	Quote	Quote	N/A	N/A
Banyule Netball Stadium							
Facility Hire							
Upper room hire - community program	Taxable	C	per hour	39.55	40.20	0.65	1.64
Upper room hire - regular (10+ weeks)	Taxable	C	per hour	44.35	45.00	0.65	1.47
Upper room hire - casual	Taxable	C	per hour	48.25	49.00	0.75	1.55

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Lower room hire - community program	Taxable	C	per hour	27.80	28.20	0.40	1.44
Lower room hire - regular (10+ weeks)	Taxable	C	per hour	34.00	34.50	0.50	1.47
Lower room hire - casual	Taxable	C	per hour	39.80	40.40	0.60	1.51
Mezzanine room hire - community program	Taxable	C	per hour	32.90	33.40	0.50	1.52
Mezzanine room hire - regular (10+ weeks)	Taxable	C	per hour	39.80	40.40	0.60	1.51
Mezzanine room hire - casual	Taxable	C	per hour	44.80	45.50	0.70	1.56
Single indoor court - casual user	Taxable	C	per hour	60.25	61.20	0.95	1.58
Single indoor court - off peak (10am-3pm Monday-Friday)	Taxable	C	per hour	42.25	42.90	0.65	1.54
Single indoor court - regular user (10+ weeks)	Taxable	C	per hour	51.25	52.00	0.75	1.46
Single outdoor court - casual user	Taxable	C	per hour	25.55	26.00	0.45	1.76
Single outdoor court - regular user (10+ weeks)	Taxable	C	per hour	30.10	30.60	0.50	1.66
Programs							
Group fitness class	Taxable	C	per hour	11.40	11.60	0.20	1.75
WaterMarc							
Administration							
Joining fee	Taxable	C	once	199.00	199.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Full Access							
12 month membership paid in full	Taxable	C	per annum	1,350.00	1,390.50	40.50	3.00
12 month membership paid in full - concession	Taxable	C	per annum	1,055.00	1,090.00	35.00	3.32
12 month membership (weekly direct debit)	Taxable	C	per week	28.10	28.10	0.00	0.00
12 month 'no commitment' membership (weekly direct debit)	Taxable	C	per week	31.30	31.30	0.00	0.00
12 month membership (weekly direct debit) - concession	Taxable	C	per week	22.40	22.50	0.10	0.45
12 month 'no commitment' membership (weekly direct debit) - concession	Taxable	C	per week	25.20	25.20	0.00	0.00
Senior - 12 month membership (weekly direct debit)	Taxable	C	per week	14.40	14.90	0.50	3.47
Senior - 12 month 'no commitment' membership (weekly direct debit)	Taxable	C	per week	15.95	16.50	0.55	3.45
Senior - 12 month membership paid in full	Taxable	C	per annum	759.00	782.00	23.00	3.03
Teen - 12 month membership (weekly direct debit)	Taxable	C	per week	14.40	14.90	0.50	3.47
Teen - 12 month 'no commitment' membership (weekly direct debit)	Taxable	C	per week	15.50	15.95	0.45	2.90

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Teen - 12 month membership paid in full	Taxable	C	per annum	759.00	782.00	23.00	3.03
Partner Health (minimum 10 people) - 12 month membership (weekly direct debit)	Taxable	C	per week	23.20	23.90	0.70	3.02
Family (minimum 2 people) - 12 month membership (weekly direct debit)	Taxable	C	per person	25.00	25.30	0.30	1.20
Family (minimum 2 people) - 12 month 'no commitment' membership (weekly direct debit)	Taxable	C	per person	28.10	28.10	0.00	0.00
Aquatic Access							
12 month membership paid in full	Taxable	C	per annum	737.50	759.70	22.20	3.01
12 month membership paid in full - concession	Taxable	C	per annum	590.20	607.90	17.70	3.00
12 month membership (weekly direct debit)	Taxable	C	per week	14.90	15.30	0.40	2.68
12 month 'no commitment' membership (weekly direct debit)	Taxable	C	per week	16.50	16.95	0.45	2.73
12 month membership (weekly direct debit) - concession	Taxable	C	per week	11.95	12.30	0.35	2.93
12 month 'no commitment' membership (weekly direct debit) - concession	Taxable	C	per week	13.20	13.70	0.50	3.79
Casual Aquatic							
Pool - adult	Taxable	C	per visit	8.00	8.30	0.30	3.75

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Pool - concession	Taxable	C	per visit	6.30	6.50	0.20	3.17
Pool - child	Taxable	C	per visit	6.10	6.20	0.10	1.64
Pool - family	Taxable	C	per visit	24.70	25.50	0.80	3.24
Pool 20 pass - adult	Taxable	C	per multi pass	144.20	148.50	4.30	2.98
Pool 20 pass - concession	Taxable	C	per multi pass	115.90	119.30	3.40	2.93
Pool 20 pass - child	Taxable	C	per multi pass	110.60	113.90	3.30	2.98
Pool - supervising adult	Taxable	C	per visit	3.00	3.00	0.00	0.00
Pool & waterslide - adult	Taxable	C	per visit	18.40	18.95	0.55	2.99
Pool & waterslide - concession	Taxable	C	per visit	14.70	15.20	0.50	3.40
Pool & waterslide - child	Taxable	C	per visit	13.70	14.00	0.30	2.19
Pool & waterslide - family	Taxable	C	per visit	54.80	56.50	1.70	3.10
Upgrade to waterslide - adult	Taxable	C	per visit	10.50	10.80	0.30	2.86
Upgrade to waterslide - concession	Taxable	C	per visit	8.50	8.80	0.30	3.53
Upgrade to waterslide - child	Taxable	C	per visit	7.70	7.95	0.25	3.25
Single waterslide	Taxable	C	per visit	5.20	5.30	0.10	1.92
Spa/sauna/steam - adult	Taxable	C	per visit	13.80	14.20	0.40	2.90
Spa/sauna/steam - concession	Taxable	C	per visit	11.10	11.40	0.30	2.70

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Spa/sauna/steam 20 pass - adult	Taxable	C	per multi pass	249.30	256.70	7.40	2.97
Spa/sauna/steam 20 pass - concession	Taxable	C	per multi pass	199.80	205.80	6.00	3.00
Casual Health & Fitness							
Group fitness class	Taxable	C	per session	18.00	18.50	0.50	2.78
Group fitness class - concession	Taxable	C	per session	14.40	14.80	0.40	2.78
Gym visit	Taxable	C	per visit	26.80	27.50	0.70	2.61
Gym visit - concession	Taxable	C	per visit	21.60	22.00	0.40	1.85
Group fitness 20 pass	Taxable	C	per multi pass	329.60	339.50	9.90	3.00
Group fitness 20 pass - concession	Taxable	C	per multi pass	266.80	274.70	7.90	2.96
Personal Training							
1:1 30 minutes - weekly direct debit	Taxable	C	per session	58.70	60.50	1.80	3.07
1:1 60 minutes - weekly direct debit	Taxable	C	per session	70.00	72.10	2.10	3.00
2:1 30 minutes - weekly direct debit	Taxable	C	per session	75.20	77.50	2.30	3.06
2:1 60 minutes - weekly direct debit	Taxable	C	per session	100.90	103.95	3.05	3.02
Programs							
Learn to swim child	Taxable	C	per lesson	18.40	18.95	0.55	2.99

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Learn to swim preschool (non parent involvement)	Taxable	C	per lesson	18.40	18.95	0.55	2.99
Learn to swim adult	Taxable	C	per lesson	20.50	20.95	0.45	2.20
Learn to swim preschool - 3rd child	Taxable	C	per lesson	16.60	17.10	0.50	3.01
School learn to swim - 1:6 ratio	Taxable	C	per child per lesson	11.90	12.30	0.40	3.36
School learn to swim - 1:8 ratio	Taxable	C	per child per lesson	9.70	10.00	0.30	3.09
School learn to swim - 1:10 ratio	Taxable	C	per child per lesson	8.50	8.80	0.30	3.53
School learn to swim - 1:12 ratio	Taxable	C	per child per lesson	7.80	8.00	0.20	2.56
Child Minding							
Childcare casual 1 child - 90 min	Taxable	C	per session	9.80	10.10	0.30	3.06
Childcare casual 2 children - 90 min	Taxable	C	per session	12.20	12.60	0.40	3.28
Occasional care casual 1 child - 90 min	Taxable	C	per session	22.20	22.95	0.75	3.38
Occasional care casual 2 children - 90 min	Taxable	C	per session	28.10	28.95	0.85	3.02
Childcare casual 1 child - per additional 30 mins	Taxable	C	per session	3.30	3.40	0.10	3.03
Childcare casual 2 children - per additional 30 mins	Taxable	C	per session	4.10	4.20	0.10	2.44

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Occasional care casual 1 child - per additional 30 mins	Taxable	C	per session	7.40	7.65	0.25	3.38
Occasional care casual 2 children - per additional 30 mins	Taxable	C	per session	9.40	9.70	0.30	3.19
Childcare credit pass 1 child - 90 min	Taxable	C	per session	8.80	9.10	0.30	3.41
Childcare credit pass 2 children - 90 min	Taxable	C	per session	11.00	11.35	0.35	3.18
Occasional care credit pass 1 child - 90 min	Taxable	C	per session	20.00	20.60	0.60	3.00
Occasional care credit pass 2 children - 90 min	Taxable	C	per session	24.80	25.60	0.80	3.23
Childcare credit pass 1 child - per additional 30 mins	Taxable	C	per session	3.00	3.10	0.10	3.33
Childcare credit pass 2 children - per additional 30 mins	Taxable	C	per session	3.65	3.80	0.15	4.11
Occasional care credit pass 1 child - per additional 30 mins	Taxable	C	per session	6.70	6.90	0.20	2.99
Occasional care credit pass 2 children - per additional 30 mins	Taxable	C	per session	8.30	8.55	0.25	3.01
Facility Hire							
50m lane hire - casual	Taxable	C	per hour	115.40	119.00	3.60	3.12
25m lane hire - casual	Taxable	C	per hour	82.90	85.40	2.50	3.02
1/3 warm water program pool hire - commercial	Taxable	C	per hour	76.40	78.70	2.30	3.01

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
1/3 warm water program pool hire - community group/s	Taxable	C	per hour	39.10	40.30	1.20	3.07
Full pool hire - 50m - community/schools	Taxable	C	per hour	386.25	397.90	11.65	3.02
Swim club - 50m - peak - all inclusive	Taxable	C	per hour	56.90	58.60	1.70	2.99
Swim club - 25m - peak - all inclusive	Taxable	C	per hour	49.20	50.70	1.50	3.05
Swim club - 50m - off peak - all inclusive	Taxable	C	per hour	53.80	55.40	1.60	2.97
Swim club - 25m - off peak - all inclusive	Taxable	C	per hour	47.30	48.70	1.40	2.96
Occasional care room	Taxable	C	per hire	85.50	88.00	2.50	2.92
Wellbeing Studio	Taxable	C	per hire	110.20	113.50	3.30	2.99
Party room	Taxable	C	per hire	57.70	59.40	1.70	2.95
Meeting room - 1 room	Taxable	C	per hire	38.00	39.20	1.20	2.63
Meeting rooms - 2 rooms	Taxable	C	per hire	74.00	76.30	2.30	3.11
Meeting rooms - 3 rooms	Taxable	C	per hire	109.00	112.30	3.30	3.03
Group Fitness Studio	Taxable	C	per hire	130.80	134.70	3.90	2.98
Other							
Locker hire	Taxable	C	per hire	4.00	4.00	0.00	0.00
Birthday parties - min 12 children	Taxable	C	per child	30.40	31.30	0.90	2.96
One Flintoff Room Hire							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
All Rooms- Ibbott, Hawdon, Olympia, Bakewell, Beale, Griffin, Grimshaw							
Internal user – room set	Taxable	C	per room	50.00	50.00	0.00	0.00
Internal user - administration fee	Taxable	C	per hire	50.00	50.00	0.00	0.00
Community Group user - Bond	GST N/A	C	per hire	300.00	300.00	0.00	0.00
Community Group user - room hire 1	Taxable	C	per hour	26.00	26.00	0.00	0.00
Community Group user - room hire 2 rooms	Taxable	C	per hour	46.00	46.00	0.00	0.00
Community Group user - room hire 3 rooms	Taxable	C	per hour	67.00	67.00	0.00	0.00
Community Group user – room set	Taxable	C	per hire	50.00	50.00	0.00	0.00
Community Group user - administration fee/Cancellation	Taxable	C	per hire	50.00	50.00	0.00	0.00
Commercial user - Bond	GST N/A	C	per hire	300.00	300.00	0.00	0.00
Commercial user - room hire	Taxable	C	per hour	43.00	43.75	0.75	1.74
Commercial user - room hire 2 rooms	Taxable	C	per hour	77.00	78.25	1.25	1.62
Commercial user - room hire 3 rooms	Taxable	C	per hour	113.00	114.75	1.75	1.55
Commercial user – room set	Taxable	C	per hire	50.00	50.75	0.75	1.50
Commercial user - administration fee	Taxable	C	per hire	50.00	50.75	0.75	1.50

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Other Leisure Programs							
Hot Air Ballooning							
Annual landing fee	Taxable	C	per year	625.00	634.00	9.00	1.44
Outdoor Trainers							
Seasonal fee - 6 months	Taxable	C	6 months	570.00	578.50	8.50	1.49
Monthly fee	Taxable	C	per month	125.00	127.00	2.00	1.60
Weekly fee	Taxable	C	per week	44.00	44.50	0.50	1.14
Recreation Program for Older Adults							
Movies per month	Taxable	C	per month	24.00	25.00	1.00	4.17
Outings - vary between \$10 and \$25.00 (depending on activity)	Taxable	C	per activity	Various	Various	0.00	0.00
Willinda Park Athletics Track							
Banyule schools	Taxable	C	per booking	162.00	164.00	2.00	1.23
Non Banyule schools	Taxable	C	per booking	312.00	316.50	4.50	1.44
Combined primary school sports	Taxable	C	per booking	312.00	316.50	4.50	1.44
Combined secondary school sports	Taxable	C	per booking	638.00	647.50	9.50	1.49
Training sessions	Taxable	C	per hour	84.00	85.00	1.00	1.19

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Bond - equivalent to hire fee	GST N/A	C	per booking	equivalent to the highest charge	equivalent to the highest charge	0.00	0.00
Festivals							
Twilight Sounds							
Commercial food stall	Taxable	C	per stall	191.05	191.05	0.00	0.00
Commercial coffee vendor	Taxable	C	per stall	149.35	149.35	0.00	0.00
Community food stall	Taxable	C	per stall	85.50	85.50	0.00	0.00
Community coffee vendor	Taxable	C	per stall	85.50	85.50	0.00	0.00
Community market stall	Taxable	C	per stall	61.30	61.30	0.00	0.00
Power fee for stall holders to be included in permit above	Taxable	C	per stall	92.00	92.00	0.00	0.00
Power fee including overnight to be included in permit above	Taxable	C	per stall	158.00	158.00	0.00	0.00
Kids ArtyFarty Festival							
Commercial food stall	Taxable	C	per stall	335.00	335.00	0.00	0.00
Commercial coffee vendor	Taxable	C	per stall	250.00	250.00	0.00	0.00
Community food stall	Taxable	C	per stall	110.00	110.00	0.00	0.00
Community coffee vendor	Taxable	C	per stall	85.00	85.00	0.00	0.00
Community market stall	Taxable	C	per stall	65.00	65.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Power fee for stall holders to be included in permit above	Taxable	C	per stall	92.00	92.00	0.00	0.00
Carols by Candlelight							
Commercial food vendor	Taxable	C	per stall	157.00	157.00	0.00	0.00
Commercial coffee vendor	Taxable	C	per stall	110.00	110.00	0.00	0.00
Community food vendor	Taxable	C	per stall	60.00	60.00	0.00	0.00
Community coffee vendor	Taxable	C	per stall	85.00	85.00	0.00	0.00
Community market stall	Taxable	C	per stall	46.00	46.00	0.00	0.00
Power fee for stall holders to be included in permit above	Taxable	C	per stall	92.00	92.00	0.00	0.00
Malahang Festival							
Community food vendor	Taxable	C	per stall	28.00	28.00	0.00	0.00
Community coffee vendor	Taxable	C	per stall	28.00	28.00	0.00	0.00
Community market stall	Taxable	C	per stall	28.00	28.00	0.00	0.00
Commercial food vendor	Taxable	C	per stall	170.00	170.00	0.00	0.00
Commercial coffee vendor	Taxable	C	per stall	125.00	125.00	0.00	0.00
Commercial market stall	Taxable	C	per stall	82.00	82.00	0.00	0.00
Power fee for stall holders to be included in permit above	Taxable	C	per stall	92.00	92.00	0.00	0.00
Events							
Exhibitions							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Entry fee	Taxable	C	per entry	35.00	35.00	0.00	0.00
Health & Aged Services							
Aged and Disability Services							
Subsidised CHSP Services							
Property Maintenance/Home Maintenance - low fee range	GST Free	C	per hour	17.50	17.50	0.00	0.00
Property Maintenance/Home Maintenance - medium fee range	GST Free	C	per hour	26.25	26.25	0.00	0.00
Property Maintenance/Home Maintenance - high fee range	GST Free	C	per hour	70.00	70.00	0.00	0.00
Home Care/Domestic Assistance - low fee range	GST Free	C	per hour	8.75	8.75	0.00	0.00
Home Care/Domestic Assistance - medium fee range	GST Free	C	per hour	17.50	17.50	0.00	0.00
Home Care/Domestic Assistance - high fee range	GST Free	C	per hour	52.50	52.50	0.00	0.00
Social Support - low fee range	GST Free	C	per session	19.55	19.55	0.00	0.00
Social Support - medium fee range	GST Free	C	per session	26.25	26.25	0.00	0.00
Social Support - high fee range	GST Free	C	per session	69.50	69.50	0.00	0.00
Personal Care - low fee range	GST Free	C	per hour	6.15	6.15	0.00	0.00
Personal Care - medium fee range	GST Free	C	per hour	17.50	17.50	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Personal Care - high fee range	GST Free	C	per hour	52.50	52.50	0.00	0.00
Delivered Meals - low fee range	GST Free	C	per meal	8.75	8.75	0.00	0.00
Delivered Meals - medium fee range	GST Free	C	per meal	17.50	17.50	0.00	0.00
Delivered Meals - high fee range	GST Free	C	per meal	35.00	35.00	0.00	0.00
Respite Care/Flexible Respite - low fee range	GST Free	C	per hour	8.75	8.75	0.00	0.00
Respite Care/Flexible Respite - medium fee range	GST Free	C	per hour	17.50	17.50	0.00	0.00
Respite Care/Flexible Respite - high fee range	GST Free	C	per hour	52.50	52.50	0.00	0.00
Home Care/Domestic Assistance - linkages	GST Free	C	per hour	19.25	19.25	0.00	0.00
Home Modifications - low fee range	GST Free	C	per hour	17.50	17.50	0.00	0.00
Home Modifications - medium fee range	GST Free	C	per hour	26.60	26.60	0.00	0.00
Home Modifications - high fee range	GST Free	C	per hour	70.00	70.00	0.00	0.00
Social Support Individual - low fee range	GST Free	C	per hour	8.75	8.75	0.00	0.00
Social Support Individual - medium fee range	GST Free	C	per hour	17.50	17.50	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Social Support Individual - high fee range	GST Free	C	per hour	52.50	52.50	0.00	0.00
Social Support Individual - group fee range	GST Free	C	per activity	5.00	5.00	0.00	0.00
Personal Care - linkages	GST Free	C	per hour	19.25	19.25	0.00	0.00
Respite Care - linkages	GST Free	C	per hour	19.25	19.25	0.00	0.00
Full Cost Recovery							
Personal Care	Taxable	C	per hour	76.20	76.20	0.00	0.00
Respite Care/Flexible Respite	Taxable	C	per hour	76.20	76.20	0.00	0.00
Home Care/Domestic Assistance	Taxable	C	per hour	76.20	76.20	0.00	0.00
Property Maintenance/Home Maintenance	Taxable	C	per hour	126.15	126.15	0.00	0.00
Property maintenance - materials charge	Taxable	C	per year	Quote	Quote	N/A	N/A
Property maintenance - tip fee charge	Taxable	C	per session	Quote	Quote	N/A	N/A
Delivered Meals	Taxable	C	per meal	33.75	33.75	0.00	0.00
Social Support (Planned Activity Group)	Taxable	C	per session	105.00	70.00	(35)	(33.33)
Social Support plus transport	Taxable	C	per session	131.80	106.80	(25)	(18.97)
Respite Care/Flexible Respite	Taxable	C	per hour	74.00	74.00	0.00	0.00
Home Modifications	Taxable	C		126.15	126.15	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Social Support Individual	Taxable	C		76.20	76.20	0.00	0.00
Delivered Meal - home care package - delivery fee	Taxable	C	per activity	12.50	12.50	0.00	0.00
Subsidised HACCC PYP Services							
Property Maintenance/Home Maintenance - low fee range	GST free	C	per hour	17.50	17.50	0.00	0.00
Property Maintenance/Home Maintenance - medium fee range	GST free	C	per hour	26.25	26.25	0.00	0.00
Property Maintenance/Home Maintenance - high fee range	GST free	C	per hour	70.00	70.00	0.00	0.00
Home Care/Domestic Assistance - low fee range	GST free	C	per hour	8.75	8.75	0.00	0.00
Home Care/Domestic Assistance - medium fee range	GST free	C	per hour	17.50	17.50	0.00	0.00
Home Care/Domestic Assistance - high fee range	GST free	C	per hour	52.50	52.50	0.00	0.00
Social Support - low fee range	GST free	C	per session	19.55	19.55	0.00	0.00
Social Support - medium fee range	GST free	C	per session	26.25	26.25	0.00	0.00
Social Support - high fee range	GST free	C	per session	69.50	69.50	0.00	0.00
Personal Care - low fee range	GST free	C	per hour	6.15	6.15	0.00	0.00
Personal Care - medium fee range	GST free	C	per hour	17.50	17.50	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Personal Care - high fee range	GST free	C	per hour	52.50	52.50	0.00	0.00
Delivered Meals - low fee range	GST free	C	per meal	8.75	8.75	0.00	0.00
Delivered Meals - medium fee range	GST free	C	per meal	17.50	17.50	0.00	0.00
Delivered Meals - high fee range	GST free	C	per meal	35.00	35.00	0.00	0.00
Respite Care/Flexible Respite - low fee range	GST free	C	per hour	8.75	8.75	0.00	0.00
Respite Care/Flexible Respite - medium fee range	GST free	C	per hour	17.50	17.50	0.00	0.00
Respite Care/Flexible Respite - high fee range	GST free	C	per hour	52.50	52.50	0.00	0.00
*Special consideration fees may apply with individual assessment							
Environmental Health							
Domestic Water Management							
Permit to install a septic tank system	Exempt	C	when requested	390.00	396.00	6.00	1.54
Permit to alter an existing septic tank system	Exempt	C	when requested	333.00	338.00	5.00	1.50
Food Act Registration							
Other							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Transfer of food act registration (includes transfer inspection)	Exempt	C	when transferred	50% of that premises' annual registration fee (not applied during renewal periods)	50% of that premises' annual registration fee (not applied during renewal periods)	0.00	0.00
Plans submission for assessment & report & inspection of an unregistered premises & report	Exempt	C	when requested	237.00	240.00	3	1.27
Additional assessment fee (follow up of non-compliances)	Exempt	C	when required	169.00	171.00	2	1.18
Request for pre-purchase inspection & report - within 5 working days	Taxable	C	when requested	282.00	286.00	4	1.42
Request for pre-purchase inspection & report - within 10 working days	Taxable	C	when requested	185.00	188.00	3	1.62
Inspection of unregistered premises & report	Taxable	C	when requested	207.00	210.00	3	1.45
Food Act Registration - Food Premises (Part 6 Division 3)							
Commercial Operator							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Class 1 premises - 3rd party audited	Exempt	C	per year	560.00	568.00	8	1.43
Class 2 premises - 3rd party audited	Exempt	C	per year	560.00	568.00	8	1.43
Class 2 premises - template FSP	Exempt	C	per year	790.00	802.00	12	1.52
Class 3 premises - limited processes	Exempt	C	per year	531.00	539.00	8	1.51
Class 4 premises - notification only	Exempt	C	per year	N/A	N/A	N/A	N/A
Base fee	Exempt	C	when required	165.00	168.00	3.00	1.82
For each person employed in excess of 5, add for each additional person	Exempt	C	per year	10% of the base fee	10% of the base fee	various	0.00
Community Group Operator							
Class 1 premises - 3rd party audited	Exempt	C	when required	165.00	168.00	3.00	1.82
Class 2 premises - 3rd party audited	Exempt	C	per year	165.00	168.00	3.00	1.82
Class 2 premises - template FSP	Exempt	C	per year	243.00	247.85	4.85	2.00
Class 3 premises - limited processes	Exempt	C	per year	211.00	214.00	3.00	1.42
Class 4 premises - notification only	Exempt	C	per year	N/A	N/A	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Where the community group operated premises only operates for 6 calendar months of the year e.g. cricket/football clubs	Exempt	C	per year	50% of the classification fee	50% of the classification fee	Various	0.00
Additional Fees							
Where a proprietor holds more than 1 registration at the same premises a 50% fee applies to the consecutive registrations additional to the highest risk registration.	Exempt	C	per year	50% of 2nd total fee	50% of 2nd total fee	Various	0.00
Where a proprietor holds a Class 2 or 3 fixed premises registration and operates a portable food premises 50% fee of the risk classification applies to the consecutive registrations.	Exempt	C	per year	50% of the classification fee	50% of the classification fee	Various	0.00
Where a proprietor holds a fixed premises notification and operates a portable food premises the full portable fee for that risk classification applies.	Exempt	C	per year	100% of classification fee (portable)	100% of classification fee (portable)	Various	0.00
Where a non-statutory inspection and report has been conducted (unregistered premises) and premises deemed compliant the applicable fee will	Exempt	C	when required	N/A	N/A	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
be deducted from the initial registration fee.							
Food Act Registration - Portable Food Premises (Part 6 Division 4)							
Mobile Food Premises - Commercial Operator							
Class 1 premises - 3rd party audited	Exempt	C	per year	560.00	568.00	8.00	1.43
Class 2 premises - 3rd party audited	Exempt	C	per year	560.00	568.00	8.00	1.43
Class 2 premises - template fsp	Exempt	C	per year	790.00	802.00	12.00	1.52
Class 3 premises - limited processes.	Exempt	C	per year	531.00	539.00	8.00	1.51
Class 4 premises - notification only	Exempt	C	per year	N/A	N/A	N/A	N/A
Mobile Food Premises - Community Group Operator							
Class 1 premises - 3rd party audited	Exempt	C	per year	165.00	168.00	3.00	1.82
Class 2 premises - 3rd party audited	Exempt	C	per year	165.00	168.00	3.00	1.82
Class 2 premises - template fsp	Exempt	C	per year	243.00	246.00	3.00	1.23
Class 3 premises - limited processes.	Exempt	C	per year	211.00	214.00	3.00	1.42
Class 4 premises - notification only	Exempt	C	per year	N/A	N/A	N/A	N/A
Temporary Food Premises - Commercial Operator							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Class 1 premises	Exempt	C	per year	282.00	287.60	5.60	1.99
Class 2 premises	Exempt	C	per year	408.00	416.15	8.15	2.00
Class 3 premises	Exempt	C	per year	282.00	287.60	5.60	1.99
Class 4 premises - notification only	Exempt	C	per year	N/A	N/A	N/A	N/A
Where the commercial/community group operator requests the registration for a period of less than 1 year to operate on a short-term basis (e.g. only operates for 1 event like a community festival)	Exempt	C	per year	25% of the classification fee (portable)	25% of the classification fee (portable)	Various	0.00
Temporary Food Premises - Community Group Operator							
Class 1 premises	Exempt	C	per year	88.00	89.00	1.00	1.14
Class 2 premises	Exempt	C	per year	125.00	126.00	1.00	0.80
Class 3 premises	Exempt	C	per year	82.00	83.00	1.00	1.22
Class 4 premises - notification only	Exempt	C	per year	N/A	N/A	N/A	N/A
Vending Machines - Commercial Operator							
Class 2 premises	Exempt	C	per year	115.00	117.00	2.00	1.74
Class 3 premises	Exempt	C	per year	95.00	96.00	1.00	1.05

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Class 4 premises - notification only	Exempt	C	per year	N/A	N/A	N/A	N/A
Vending Machines - Community Group Operator							
Class 2 premises	Exempt	C	per year	47.00	47.50	0.50	1.06
Class 3 premises	Exempt	C	per year	36.00	36.50	0.50	1.39
Class 4 premises - notification only	Exempt	C	per year	N/A	N/A	N/A	N/A
Where a proprietor has a number of components (e.g. more than one food vending machine) for each additional component, this applies to both Commercial and Community Group Operators.	Exempt	C	per year	50% of classification fee	50% of classification fee	Various	0.00
Health Services							
Administration							
Record recovery/refund process and associated administrative tasks	Exempt	C	when required	33.00	33.00	0.00	0.00
Immunisation Service							
Sale of Vaccines							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Sale of vaccines - public	Taxable	C	per vaccine	Purch Price + \$21.00 oncost (rounded)	Purch Price + \$21.00 oncost (rounded)	0.00	0.00
Sale of vaccines - commercial	Taxable	C	per vaccine	Purch Price + \$21.00 oncost (rounded)	Purch Price + \$21.00 oncost (rounded)	0.00	0.00
Immunisation administrative process/Immunisation record update	Taxable	C	per record	33.00	33.00	0.00	0.00
Site Fees							
Onsite visit for commercial vaccinations surcharge (where applicable)	Taxable	C	per visit	A surcharge of \$30 per person less than 20 clients total (cost of vaccine plus oncost	A surcharge of \$30.00 per person less than 20 clients total (cost of vaccine plus oncost	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Public Health and Wellbeing Act Premises							
Other Fees and Additional Services							
Transfer of public health and wellbeing act registration	Exempt	C	when transferred	50% of that premises' annual registration fee (not applied during renewal periods)	50% of that premises' annual registration fee (not applied during renewal periods)	Various	0.00
Plans submission for public health and wellbeing assessment and pre-registration inspections (beauty and other treatment premises)	Exempt	C	when requested	189.00	192.00	3.00	1.59
Mandatory plans submission for public health and wellbeing assessment & pre-registration inspections (prescribed accommodation)	Exempt	C	when required	330.00	335.00	5.00	1.52
Mandatory plans submission for public health and wellbeing assessment & pre-registration inspections (rooming houses only)	Exempt	C	when required	405.00	411.00	6.00	1.48

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Request for an inspection of registered premises prior to purchase (e.g. solicitor/pre purchase inspection) within 5 working days	Taxable	C	when requested	255.00	259.00	4.00	1.57
Request for an inspection of registered premises prior to purchase (e.g. solicitor/pre purchase inspection) within 10 working days	Taxable	C	when requested	167.00	170.00	3.00	1.80
Request/requirement for non-statutory inspection & report (unregistered premises)	Taxable	C	when requested	170.00	172.00	2.00	1.18
Registration							
Hairdressing premises (New premises only)	Exempt	C	per year	216.00	219.00	3.00	1.39
Ear piercing premises	Exempt	C	per year	214.00	217.00	3.00	1.40
Beauty premises	Exempt	C	per year	214.00	217.00	3.00	1.40
Skin penetration (incl Tattooing, Body Piercing, Electrolysis etc (excludes ear piercing))	Exempt	C	per year	309.00	314.00	5.00	1.62
Colonic irrigation premises	Exempt	C	per year	309.00	314.00	5.00	1.62
Prescribed accommodation premises (up to 20 beds) (excluding rooming houses)	Exempt	C	per year	309.00	314.00	5.00	1.62

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Every additional bed thereafter	Exempt	C	per year	4.00	4.00	0.00	0.00
Prescribed accommodation premises (rooming house)	Exempt	C	per year	360.00	365.00	5.00	1.39
Where a proprietor conducts more than one activity at the same premises	Exempt	C	per year	The highest risk classification as base fee plus 50% for each consecutive activity	The highest risk classification as base fee plus 50% for each consecutive activity	Various	0.00
Where a public health and wellbeing act registered premises holds a Food Act registration	Exempt	C	per year	Full Food Act Registration fee will apply	Full Food Act Registration fee will apply	Various	0.00
Where a non-statutory inspection and report has been conducted (unregistered premises) and premises deemed compliant the applicable fee will be deducted from the initial registration fee.	Exempt	C	when required	N/A	N/A	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Aquatic facility registration (base fee including 1 pool)	Exempt	C	per year	N/A	200.00	N/A	N/A
Where there is an additional pool, spa (the facility has more than 1 pool or spa)	Exempt	C	per year	N/A	110.00 Annual fee for each addition pool spa (over 1) will apply	N/A	N/A
Youth & Family Services							
Child Care Centres							
Joyce Avenue & St Hellier Street							
Full time care	GST free	C	per week	517.00	524.50	7.50	1.45
Daily care	GST free	C	per day	119.00	120.50	1.50	1.26
Morobe Street							
Full time care	GST free	C	per week	459.00	466.00	7.00	1.53
Daily care	GST free	C	per day	103.50	105.00	1.50	1.45
Children Services Community Centres							
Montmorency Children's Centre							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Montmorency children's centre - Weekday AM	Taxable	C	per session	45.00	45.00	0.00	0.00
Montmorency children's centre – Weekday PM	Taxable	C	per session	40.00	40.00	0.00	0.00
Montmorency children's centre – Weekday evenings	Taxable	C	per hour	15.00	15.00	0.00	0.00
Montmorency children's centre - Saturday	Taxable	C	per hour	18.00	18.00	0.00	0.00
Other Locations							
68 Macorna Street, Watsonia North	Taxable	C	per hour	25.60	25.60	0.00	0.00
56 Gabonia Avenue, Watsonia	Taxable	C	per year	132.00	132.00	0.00	0.00
7 Cameron Parade, Bundoora	Taxable	C	per year	132.00	124.85	(7.15)	(5.42)
Jets Studios							
Event equipment and staff (PA hire) - min 3.5hrs	Taxable	C	per 3.5 hours	180.00	180.00	0.00	0.00
JCM Tech Trainee - min 3.5hrs	Taxable	C	per 3.5 hours	90.00	90.00	0.00	0.00
Studio Hire (not facilitated) (up to 4 hrs)	Taxable	C	per hour	10.00	10.00	0.00	0.00
Studio Room Hire Facilitated (3.5 hrs min)	Taxable	C	per 3 hours	180.00	180.00	0.00	0.00
Facilitated recording (4 hrs min)	Taxable	C	per 4 hours	220.00	220.00	0.00	0.00
Preschools							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Administration							
Enrolment fee	GST free	C	Yearly	35.00	37.00	2.00	5.71
Audrey Brooks							
4 year old kindergarten	GST free	C	per term	495.00	495.00	0.00	0.00
3 year old kindergarten	GST free	C	per term	370.00	370.00	0.00	0.00
Olympic Village							
4 year old kindergarten	GST free	C	per term	495.00	495.00	0.00	0.00
Volunteers Awards							
Tickets							
Ticket to function – subsidised	Taxable	C	per ticket	15.00	15.00	0.00	0.00
Shop 48							
Tenancy Fees							
Per desk - Tier 1	Taxable	C	per annum	3,900.00	3,900.00	0.00	0.00
Per desk - Tier 2	Taxable	C	per annum	4,700.00	4,700.00	0.00	0.00
Per desk - Tier 3	Taxable	C	per annum	5,500.00	5,500.00	0.00	0.00
Room Hire							
One off use	GST Free	C	per hour	17.50	17.50	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Ongoing	GST Free	C	per hour	12.50	12.50	0.00	0.00
City Development							
Transport							
Transport Engineering							
Parking Management							
Parking meter fees	Taxable	C	per day	Up to \$16.00	Up to \$16.00	0.00	0.00
Parking fees per hour	Taxable	C	per hr	up to \$5.00	up to \$5.00	0.00	0.00
Resident schemes/first permit	Exempt	C	per annum	Free	Free	N/A	N/A
Resident schemes/second permit	Exempt	C	per annum	30.00	30.00	0.00	0.00
First visitor permit	Exempt	C	per annum	45.00	45.00	0.00	0.00
First visitor permit (concession)	Exempt	C	per annum	10.00	10.00	0.00	0.00
Second visitor permit	Exempt	C	per annum	65.00	65.00	0.00	0.00
Disabled permits	Exempt	C	per annum	Free	Free	N/A	N/A
Replacement disabled motorist permit (subject to discretion)	Exempt	C	as required	10.00	10.00	0.00	0.00
Traffic Infringements							
(Discretionary fines) up to 0.5 penalty units	Exempt	S	per infringement	Up to \$80.50	Up to \$91.00	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Road rules Victoria)	Exempt	S	per infringement	\$81.00 and \$161.00	\$91.00, \$109.00 and \$182.00	N/A	N/A
Work Zone							
Name blade directional signage request	Exempt	C	per sign	130.00	134.00	4.00	3.08
Works zone sign	Taxable	C	per sign	136.00	138.00	2.00	1.47
Works zone request - outside business or within mixed use zone - per space per day	Taxable	C	per space per day	12.50	12.75	0.25	2.00
Works zone request - within a residential zone - per space per day	Taxable	C	per space per day	7.25	7.35	0.10	1.38
Works zone request - on paid parking areas	Taxable	C	per space per day	(Hours of restriction) * (Hourly fee) By negotiation	(Hours of restriction) * (Hourly fee) By negotiation	0.00	0.00
Assessment and approval of Traffic Management Plans	Taxable	C	per application	42.00	43.00	1.00	2.38
Property							
Property Services							
General Fees							
Discontinued road or reserves annual occupancy fees	Taxable	C	per address	\$110 or 10% of market value,	\$115 or 10% of market value,	5.00	4.55

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
				whichever is greater.	whichever is greater		
Right of way (road) discontinuance application fee	Taxable	C	per application	130.50	132.50	2.00	1.53
Rent/Licence fee - Category two	Taxable	C	per property	320.00	325.00	5.00	1.56
Swipe card replacement fee	Taxable	C	each	N/A	50.00	N/A	N/A
Notes: *minimum fees \$110 or 10 % of market value whichever is the greater discounts may apply based on tier levels (tier 1: 60%, tier 2: 30% and tier 3: 0%)							
Planning & Building							
Development Planning							
Planning Permit Application - Planning and Environment Act 1987 Regulation 9 Section 47							
(Class 1) Use only	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 2) To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated	Exempt	S	per application	199.90	202.90	3.00	2.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
cost of development is \$ 10,000 or less							
To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) – Relating to Class 3-6							
(Class 3) To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000	Exempt	S	per application	629.40	638.80	9.40	1.00
(Class 4) To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or	Exempt	S	per application	1,288.50	1,307.60	19.10	1.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000							
(Class 5) To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000	Exempt	S	per application	1,392.10	1,412.80	20.70	1.00
(Class 6) To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated	Exempt	S	per application	1,495.80	1,518.00	22.20	1.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
cost of development is more than \$1,000,000 but not more than \$2,000,000							
(Class 7) VicSmart application if the estimated cost of development is \$10,000 or less	Exempt	S	per application	199.90	202.90	3.00	2.00
(Class 8) VicSmart application if the estimated cost of development is more than \$10,000	Exempt	S	per application	429.50	435.90	6.40	1.00
(Class 9) VicSmart application to subdivide or consolidate land	Exempt	S	per application	199.90	202.90	3.00	2.00
(Class 10) To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000	Exempt	S	per application	1,147.80	1,164.80	17.00	1.00
(Class 11) To develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000	Exempt	S	per application	1,547.60	1,570.60	23.00	1.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Class 12) To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000	Exempt	S	per application	3,413.70	3,464.40	50.70	1.00
(Class 13) To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000	Exempt	S	per application	8,700.90	8,830.10	129.20	1.00
(Class 14) To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000	Exempt	S	per application	25,658.30	26,039.50	381.20	1.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Class 15) To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000 (For the first 12 months from commencement of the regulations, the fee for a class 15 permit application (for development over \$50 million) will be charged at 50% of the fee set out in regulations).	Exempt	S	per application	57,670.10	58,526.80	856.70	1.00
(Class 16) To subdivide an existing building (other than a class 9 permit)	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 17) To subdivide land into 2 lots (other than a class 9 or class 16 permit)	Exempt	S	per application	1318.10	1,337.70	19.60	1.00
(Class 18) To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit)	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 19) Subdivide land (other than a class 9, class 16, class 17 or class 18 permit)	Exempt	S	per 100 lots created	1,318.10	1,337.70	19.60	1.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Class 20) To: a) create, vary or remove a restriction within the meaning of the <i>Subdivision Act 1988</i> ; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 21) A permit not otherwise provided for in the regulation	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
Planning Permit Application Advertising							
Fixed rate for installation of up to two signs on site and notices to up to 12 adjoining properties	Exempt	C	per application	455.00	462.00	7.00	1.54
Per owner or occupier	Exempt	C	per property notified	16.00	16.20	0.20	1.25

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Notification signage	Exempt	C	per first sign per application	190.00	193.00	3.00	1.58
Per additional notification sign	Exempt	C	per additional sign per application	24.20	24.50	0.30	1.24
Notice in local paper	Exempt	C	per application	Cost recovery + 10% administration fee	Cost recovery + 10% administration fee	0.00	0.00
Prescribed Fees - Planning and Environment (Fees) Regulations 2016							
(Regulation 7) For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.	Exempt	S	per application	3,998.70	4,058.10	59.40	1.00
(Regulation 8) For requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act.	Exempt	S	per application	962.70	977.00	14.30	1.00
(Regulation 10) For combined permit applications	Exempt	S	per application	Sum of the highest of the fees which	Sum of the highest of the fees which	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
				would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made	would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made		
(Regulation 12) Amend an application for a permit or an application to amend a permit	Exempt	S	per application	a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9	a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9 ...	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Regulation 12) Amend an application for a permit or an application to amend a permit (continued)				... b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below ... c) If an application to amend an application for a permit or amend an application to amend a permit has the	b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below ... c) If an application to amend an application for a permit or amend an application to amend a permit has the		

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Regulation 12) Amend an application for a permit or an application to amend a permit (continued)				effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit	effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit		

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Regulation 13) For a combined application to amend permit	Exempt	S	per application	The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made	The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made	N/A	N/A
(Regulation 14) For a combined permit and planning scheme amendment	Exempt	S	per application	Under section 96A(4)(a) of the Act: The sum of the highest of the fees which would have applied if separate applications were made and 50% of	Under section 96A(4)(a) of the Act: The sum of the highest of the fees which would have applied if separate applications were made and 50% of	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
				each of the other fees which would have applied if separate applications were made	each of the other fees which would have applied if separate applications were made		
(Regulation 15) For a certificate of compliance	Exempt	S	per application	325.80	330.70	4.90	2.00
(Regulation 16) For an agreement to a proposal to amend or end an agreement under section 173 of the Act	Exempt	S	per application	659.00	668.80	9.80	1.00
(Regulation 17) For a planning certificate for an application not made electronically	Exempt	S	per application	22.20	22.60	0.40	2.00
(Regulation 17) For a planning certificate for an application made electronically	Exempt	S	per application	7.10	7.30	0.20	3.00
(Regulation 18) Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council	Exempt	S	per application	325.80	330.70	4.90	2.00
Procedural Applications							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Single Dwelling – application to amend endorsed plans for building and works to a single dwelling which has their own title	Exempt	C	per application	200.00	200.00	0.00	0.00
Other Development - Cost of total development (including cost of works of original application and any additional amendments) - \$10,000 or less	Exempt	C	per application	300.00	305.00	5.00	1.67
Other Development - Cost of total development (including cost of works of original application and any additional amendments) - \$10,001 - \$100,000	Exempt	C	per application	620.00	630.00	10.00	1.61
Other Development - Cost of total development (including cost of works of original application and any additional amendments) - \$100,001 - \$1,000,000	Exempt	C	per application	980.00	995.00	15.00	1.53
Other Development - Cost of total development (including cost of works of original application and any additional amendments) - \$1,000,000 or more	Exempt	C	per application	1,500.00	1,525.00	25.00	1.67
Requests for extension of time on planning permits (first request)	Exempt	C	per application	370.00	375.00	5.00	1.35

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Requests for extension of time on planning permits (second and subsequent requests)	Exempt	C	per application	455.00	462.00	7.00	1.54
Request for consent under Section 173 Agreement	Exempt	C	per application	455.00	462.00	7.00	1.54
Subdivision Fees - Subdivision (Fees) Regulations 2016							
(Regulation 6) For certification of a plan of subdivision	Exempt	S	per application	174.80	177.40	2.60	1.00
(Regulation 7) Alteration of plan under section 10(2) of the Act	Exempt	S	per application	111.10	112.70	1.60	1.00
(Regulation 8) Amendment of certified plan under section 11(1) of the Act	Exempt	S	per application	140.70	142.80	2.10	1.00
(Regulation 9) Checking of engineering plans	Exempt	S	per application	0.75% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	0.75% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Regulation 10) Engineering plans prepared by Council	Exempt	S	per application	3.5% of the cost of works proposed in the engineering plan (maximum fee)	3.5% of the cost of works proposed in the engineering plan (maximum fee)	0.00	0.00
(Regulation 11) Supervision of works	Exempt	S	per application	2.5% of the estimated cost of construction of the works (maximum fee)	2.5% of the estimated cost of construction of the works (maximum fee)	0.00	0.00
Administration							
Retrieval of file(s) from offsite storage (2015 and earlier)	Exempt	C	per application	65.00	66.00	1.00	1.54
Inspection fees (second and subsequent)	Exempt	C	per application	165.00	167.00	2.00	1.21
Condition plan approval fee (second and subsequent)	Taxable	C	per application	130.00	132.00	2.00	1.54

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Bond or guarantee administration fee	GST N/A	C	per application	540.00	548.00	8.00	1.48
Preparation of a Section 173 Agreement	Taxable	C	per request	1,000.00	1,100.00	100.00	10.00
Peer review of Section 173 Agreements not prepared by Council – Administration fee (in addition to fees charged by Council's solicitor)	Taxable	C	per request	220.00 Outsource to Council solicitor – charge costs as per invoice plus administration fee	224.00 Outsource to Council solicitor – charge costs as per invoice plus administration fee	4.00	1.82
Copies of a planning permit (hard copy file)	Exempt	C	per application	N/A	50.00	N/A	N/A
Copies of a planning permit (electronic file)	Exempt	C	per application	N/A	20.00	N/A	N/A
Copies of endorsed plans (hard copy file)	Exempt	C	per application	N/A	80.00	N/A	N/A
Copies of endorsed plans (electronic file)	Exempt	C	per application	N/A	20.00	N/A	N/A
Other							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
"In-principle" fee reduction for all planning permit and planning permit amendment applications that relate to the removal of vegetation	Exempt	S	per application	198.00	202.90	4.90	2.00
"In-principle" fee reduction for all planning permit and planning permit amendment applications that relate to the pruning of vegetation	Exempt	S	per application	99.00	101.50	2.50	3.00
"In-principle" fee reduction for all planning permit and planning permit amendment applications that relate to sponsorship signage on Council land proposed by community clubs	Exempt	S	per application	198.00	201.00	4.90	2.00
Planning Advice							
Property Information Request	Exempt	C	per application	135.00	137.00	2.00	1.48
Pre-application advice for minor applications (by written correspondence)	Taxable	C	per application	135.00	137.00	2.00	1.48
Pre-application advice for major applications (by written correspondence)	Taxable	C	per application	270.00	274.00	4.00	1.48

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Optional) Pre-application meeting (in conjunction with written advice)	Taxable	C	per application	135.00	137.00	2.00	1.48
(Optional) Subsequent pre-application advice (by written correspondence)	Taxable	C	per application	135.00	137.00	2.00	1.48
Planning Permit Amendment - Planning and Environment Act 1987 Regulation 11 Section 72							
(Class 1) Amendment to a permit to change the use of land allowed by the permit or allow a new use of land	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 2) Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 3) Amendment to a class 2 permit	Exempt	S	per application	199.90	202.90	3.00	2.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Class 4) Amendment to a class 3 permit	Exempt	S	per application	629.40	638.80	9.40	1.00
(Class 5) Amendment to a class 4 permit	Exempt	S	per application	1,288.50	1,307.60	19.10	1.00
(Class 6) Amendment to a class 5 or class 6 permit	Exempt	S	per application	1,392.10	1,412.80	20.70	1.00
(Class 7) Amendment to a class 7 permit	Exempt	S	per application	199.90	202.90	3.00	2.00
(Class 8) Amendment to a class 8 permit	Exempt	S	per application	429.50	435.90	6.40	1.00
(Class 9) Amendment to a class 9 permit	Exempt	S	per application	199.90	202.90	3.00	2.00
(Class 10) Amendment to a class 10 permit	Exempt	S	per application	1,147.80	1,164.80	17.00	1.00
(Class 11) Amendment to a class 11 permit	Exempt	S	per application	1,547.60	1,570.60	23.00	1.00
(Class 12) Amendment to a class 12, 13, 14 or 15 permit	Exempt	S	per application	3,413.70	3,464.40	50.70	1.00
(Class 13) Amendment to a class 16 permit	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 14) Amendment to a class 17 permit	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
(Class 15) Amendment to a class 18 permit	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 16) Amendment to a class 19 permit	Exempt	S	per 100 lots created	1,318.10	1,337.70	19.60	1.00
(Class 17) Amendment to a class 20 permit	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
(Class 18) Amendment to a class 21 permit	Exempt	S	per application	1,318.10	1,337.70	19.60	1.00
Building Services (BPi)							
Administration							
Copy of plans/documentation (residential)	Taxable	C	per property	113.00	115.00	2.00	1.77
Copy of plans/documents (commercial)	Exempt	C	per property	232.00	236.00	4.00	1.72
Amendment fee	Taxable	C	per permit	330.00	335.00	5.00	1.52
Dispensation advertising fee	Taxable	C	per property	110.00	112.00	2.00	1.82
Building Authority Fees							
Building enquiry/information fees	Exempt	S	per property	47.20	47.90	0.70	1.00
Report & consent	Exempt	S	per consent	290.50	274.70	(15.80)	(5.00)

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Consent & report section 29a	Exempt	S	per property	85.20	86.40	1.20	1.00
Dispensation of Building Interim Regulations 2017 for siting or miscellaneous buildings e.g. Veranda fence at intersections masts etc.	Exempt	S	per property	290.50	294.70	4.20	1.00
Lodgement fees	Exempt	S	per permit	121.90	123.70	1.80	1.00
Property enquiries form 10	Exempt	S	per property	47.20	47.90	0.70	1.00
Property enquiries - with building inspection dates	Exempt	S	per property	47.20	47.90	0.70	1.00
Domestic Minor Building Works (Up to \$ 10,000 value of work and within Metro area)							
Demolitions (maximum 1 inspection)	Taxable	C	per permit	575.00	585.00	10.00	1.74
Sheds, verandas, pergolas, carports, timber decks, (maximum 2 inspections)	Taxable	C	per permit	550.00	560.00	10.00	1.82
Dwelling - Additions / Alterations							
Up to 19,999 owner builder	Taxable	C	per permit	800.00	820.00	20.00	2.50
20,000 to 99,999 owner builder	Taxable	C	per permit	1,180.00	1,200.00	20.00	1.69
100,000 to 159,000 owner builder	Taxable	C	per permit	1,630.00	1660.00	30	1.84

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
160,000 to 199,999 owner builder	Taxable	C	per permit	2,210.00	2250.00	40	1.81
200,000 to 299,999 owner builder	Taxable	C	per permit	2,550.00	2590.00	40	1.57
300,000 to 399,999 owner builder	Taxable	C	per permit	2,880.00	2930.00	50	1.74
400,000 to 499,999 owner builder	Taxable	C	per permit	3,220.00	3270.00	50	1.55
500,000 to 599,999 owner builder	Taxable	C	per permit	3,820.00	3880.00	60	1.57
Up to 19,999 builder	Taxable	C	per permit	670.00	690.00	20	2.99
20,000 to 99,999 builder	Taxable	C	per permit	990.00	1010.00	20	2.02
100,000 to 159,000 builder	Taxable	C	per permit	1,370.00	1400.00	30	2.19
160,000 to 199,999 builder	Taxable	C	per permit	1,840.00	1870.00	30	1.63
200,000 to 299,999 builder	Taxable	C	per permit	2,120.00	2160.00	40	1.89
300,000 to 399,999 builder	Taxable	C	per permit	2,400.00	2440.00	40	1.67
400,000 to 499,999 builder	Taxable	C	per permit	2,770.00	2820.00	50	1.81
500,000 to 599,999 builder	Taxable	C	per permit	3,180.00	3230.00	50	1.57
Dwelling - New							
Up to 199,999 builder	Taxable	C	per permit	1,600.00	1630.00	30	1.88
Up to 299,999 builder	Taxable	C	per permit	1,730.00	1760.00	30	1.73
Up to 399,999 builder	Taxable	C	per permit	2,050.00	2090.00	40	1.95

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Up to 499,999 builder	Taxable	C	per permit	2,245.00	2280.00	35	1.56
Up to 599,999 builder	Taxable	C	per permit	2,430.00	2470.00	40	1.65
Up to 699,999 builder	Taxable	C	per permit	2,750.00	2800.00	50	1.82
Up to 799,999 builder	Taxable	C	per permit	3,310.00	3360.00	50	1.51
Up to 899,999 builder	Taxable	C	per permit	3,940.00	4000.00	60	1.52
Up to 999,999 builder	Taxable	C	per permit	4,500.00	4570.00	70	1.56
Up to 199,999 owner builder	Taxable	C	per permit	1,910.00	1940.00	30	1.57
Up to 299,999 owner builder	Taxable	C	per permit	2,080.00	2120.00	40	1.92
Up to 399,999 owner builder	Taxable	C	per permit	2,460.00	2500.00	40	1.63
Up to 499,999 owner builder	Taxable	C	per permit	2,680.00	2730.00	50	1.87
Up to 599,999 owner builder	Taxable	C	per permit	Quote by building surveyor	Quote by building surveyor	N/A	N/A
Up to 699,999 owner builder	Taxable	C	per permit	Quote by building surveyor	Quote by building surveyor	N/A	N/A
Up to 799,999 owner builder	Taxable	C	per permit	Quote by building surveyor	Quote by building surveyor	N/A	N/A

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Up to 899,999 owner builder	Taxable	C	per permit	Quote by building surveyor	Quote by building surveyor	N/A	N/A
Up to 999,999 owner builder	Taxable	C	per permit	Quote by building surveyor	Quote by building surveyor	N/A	N/A
Other							
Swimming pools	Taxable	C	per permit	1,050.00	1,070.00	20.00	1.90
Swimming pool fencing advice (to be paid prior to booking inspection.)	Taxable	C	per permit	220.00	225.00	5.00	2.27
Bushfire assessment (to be paid prior to booking inspection.)	Taxable	C	per permit	330.00	335.00	5.00	1.52
Works greater than \$100,000 value	Taxable	C	per permit	550.00	560.00	10.00	1.82
Building permit time extension	Taxable	C	per permit	350.00	360.00	10.00	2.86
A letter must be supplied detailing the amount of works completed and the amount of time required to complete the remaining works.							
Applicant must be aware that no further extensions will be possible.							
*** Please refer clients to the building department for a quote on a building permit fee.							
Other Constructions							

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Unit development	Taxable	C	per permit	Quote by building surveyor	Quote by building surveyor	N/A	N/A
Commercial buildings	Taxable	C	per permit	Quote by building surveyor	Quote by building surveyor	N/A	N/A
Environment & Place							
City Futures							
Planning Scheme Amendment Fees							
Regulation 6(1) to consider a request	Exempt	S	per request	2,871.60	3,096.20	224.60	8.00
Regulation 6(2)(i) to consider up to and including 10 submissions	Exempt	S	per defined number of submissions	14,232.70	15,345.60	1,112.90	8.00
Regulation 6(2)(ii) to consider 11 to (and including) 20 submissions	Exempt	S	per defined number of submissions	28,437.60	30,661.20	2,223.60	8.00
Regulation 6(2)(iii) to consider submissions that exceed 20	Exempt	S	per defined number of submissions	38,014.40	40,986.80	2,972.40	8.00
Regulation 6(3) to adopt	Exempt	S	per request	453.10	488.50	35.40	8.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Regulation 6(4) to request approval	Exempt	S	per request	453.10	488.50	35.40	8.00
Regulation 7 to request the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act	Exempt	S	per request	3,998.70	4,058.10	59.40	1.00
Regulation 8 to request the Minister to prepare an amendment to a planning scheme exempted from the requirements prescribed under section 20A of the Act	Exempt	S	per request	962.70	977.00	14.30	1.00
Regulation 14 for a combined permit application and planning scheme amendment	Exempt	S	per application/request	Variable	Variable	N/A	N/A
Municipal Laws							
Animal Management - Local Law and Domestic Animals Act 1994							
Animal business registration application	Exempt	C	per premises	205.00	208.00	3.00	1.46
Registration full fee dogs + state levy below	Exempt	C	per year	117.00	119.00	2.00	1.71
Registration reduced fee category dogs + state levy below	Exempt	C	per year	39.00	39.50	0.50	1.28

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Registration fee puppy under 6 months microchipped + state levy below	Exempt	C	per year	39.00	39.50	0.50	1.28
Registration fee for dogs registered prior to 11 April 2013, microchipped or desexed + state levy below	Exempt	C	per year	39.00	39.50	0.50	1.28
Registration fee restricted, declared dangerous or menacing dogs + state levy below	Exempt	C	per year	120.00	122.00	2.00	1.67
State government levy dogs	Exempt	S	per year	4.00	4.10	0.10	2.00
Replacement registration tag	Exempt	C	as required	6.00	6.00	0.00	0.00
Transfer of registration from another Municipality	Exempt	C	as required	6.00	6.00	0.00	0.00
Registration full fee cats + state levy below	Exempt	C	per year	99.00	100.50	1.50	1.52
Registration reduced fee category cats + state levy below	Exempt	C	per year	33.00	33.50	0.50	1.52
Registration fee kitten under 6 months microchipped + state levy below	Exempt	C	per year	33.00	33.50	0.50	1.52
Registration fee for cats registered prior to 11 April 2013, microchipped or desexed + state levy below	Exempt	C	per year	33.00	33.50	0.50	1.52
State Government levy cats	Exempt	S	per year	4.00	4.10	0.10	2.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Inspection of animal record	Exempt	C	per record	30.00	30.50	0.50	1.67
Keeping of animals (more than prescribed number)	Exempt	C	per year	50.00	51.00	1.00	2.00
Voluntary foster care registration permit	Exempt	C	per year	10.00	10.00	0.00	0.00
Pet registration for a foster animal - Dog	Exempt	C&S	per year	5.00	4.10	(0.90)	(18.00)
State Government Levy Domestic Animal Businesses	Exempt	S	per year	20.00	20.00	0.00	0.00
Infringement debt collection fees	Exempt	C	per infringement	25.00	25.50	0.50	2.00
Pet registration for a foster animal - Cat	Exempt	C&S	per year	3.00	4.10	1.10	3.67
Pro-rata registration fees apply from 1 October based on whether animal is newly acquired, not applicable where registration should have been renewed. Pro-rata fee reduction does not apply to restricted, declared dangerous or menacing dogs.							
Eligible pensioners are charged 50% of the fee except for restricted, menacing or dangerous dogs.							
**Note: The State Government Levy may increase as of 1 July 2021, this increase will be reflected in the State Levy charged for the 2021/2022 registration period.							
**Note: Refunds are only applicable for annual fees and shall be calculated on a quarterly basis of unused portion, less an administrative charge of \$5. No refund less than \$10 shall be given.							
Filming Fees							
Filming application fee	Exempt	C	per request	160.00	160.00	0.00	0.00
Filming/Commercial Photography - full day (first day)	Exempt	C	per day	750.00	750.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Filming/Commercial Photography - full day (subsequent days)	Exempt	C	per day	375.00	375.00	0.00	0.00
Filming/Commercial Photography - half day (first day)	Exempt	C	per half day	375.00	375.00	0.00	0.00
Filming/Commercial Photography - half day (subsequent days)	Exempt	C	per half day	187.50	187.50	0.00	0.00
Students film	Exempt	C	per day	0.00	0.00	0.00	0.00
Essential Vehicles and Crew Parking Permits - first day (Cost per 8 bays)	Exempt	C	per day per 8 bays	150.00	150.00	0.00	0.00
Essential Vehicles and Crew Parking Permits - subsequent days (Cost per 8 bays)	Exempt	C	per day per 8 bays	80.00	80.00	0.00	0.00
Filming inspection (Monday - Friday)	Exempt	C	per inspection	140.00	140.00	0.00	0.00
Filming inspection (Weekend)	Exempt	C	per inspection	370.00	370.00	0.00	0.00
Unit Base Fee - per day (if applicable)	Exempt	C	per day	500.00	500.00	0.00	0.00
Local Law Permits							
Protection of public fee (Hoarding/gantry/precautions over the boundary)	Exempt	S	per permit	N/A	299.10	N/A	N/A
Unless otherwise stated local law permits	Exempt	C	per annum	175.00	178.00	3.00	1.71
Chairs and tables	Exempt	C	per annum	220.00	220.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Signs and "A" boards	Exempt	C	per annum	200.00	200.00	0.00	0.00
Goods on footpaths	Exempt	C	per annum	270.00	270.00	0.00	0.00
Real estate advertising portable signs	Exempt	C	per annum	585.00	585.00	0.00	0.00
Busking per day	Exempt	C	per day	30.00	30.00	0.00	0.00
Itinerant traders per day	Exempt	C	per day	1,460.00	1,485.00	25.00	1.71
Approved charity bin site	Exempt	C	per annum	185.00	188.00	3.00	1.62
Burning off per event	Exempt	C	per event	155.00	157.50	2.50	1.61
Skips beyond size/time per site	Exempt	C	per week or part thereof	150.00	152.50	2.50	1.67
Shipping containers / pods	Exempt	C	per container	190.00	193.00	3.00	1.58
Occupation permit application fee on Council land (plant and equipment)	Exempt	C	each	80.00	81.00	1.00	1.25
Occupation permit inspection fee during business hours	Exempt	C	per inspection	140.00	142.00	2.00	1.43
Occupation permit inspection fee out of hours	Exempt	C	per inspection	370.00	375.00	5.00	1.35
Occupation permit Inspection fee out of hours - weekend rates	Exempt	C	per inspection	550.00	558.00	8.00	1.45
Occupation permit application fee on Council land (hoarding)	Exempt	C	each	80.00	81.00	1.00	1.25

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Occupation rates	Exempt	C	Sq. metres per week	6.50	7.00	0.50	7.69
Miscellaneous permits & costs per event	Exempt	C	per event	155.00	157.50	2.50	1.61
Park Access fee	Exempt	C	per Access	150.00	152.00	2.00	1.33
Storage of building materials	Exempt	C	per permit	225.00 + (Square meters x no. of weeks x 85.50)	225.00 + (Square meters x no. of weeks x 85.50)	0.00	0.00
Camping/caravan permits per month (over 3 months)	Exempt	C	per month	180.00	182.50	2.50	1.39
Reserved Parking Fees	Exempt	C	per bay	10.00	12.50	2.50	25.00
Works permit during business hours	Exempt	C	per day	80.00	81.00	1.00	1.25
Works permit out of hours	Exempt	C	per day	150.00	152.00	2.00	1.33
Occupation permit fee	Exempt	C	each	155.00	157.00	2.00	1.29
Release Fees							
Derelict vehicles & impoundment costs	Exempt	C	each	540.00	547.00	7.00	1.30
Shopping trolleys	Exempt	C	each	46.00	46.00	0.00	0.00
Trolley fitted with kart saver	Exempt	C	each	36.00	36.00	0.00	0.00
Obstructions/A boards & impoundment costs	Exempt	C	each	195.00	195.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Miscellaneous small items & impoundment costs	Exempt	C	each	175.00	175.00	0.00	0.00
Miscellaneous large items & impoundment costs	Exempt	C	each + Cost	235.00	235.00	0.00	0.00
Dog pound rehoming	Exempt	C	maximum (8 days) held	304.00	308.00	4.00	1.32
Where a fee is greater than \$60, the first \$50 of each fee is considered the application fee. Permits may require certain conditions and the normal public liability insurance cover required is \$10 million.							
Corporate Services							
Governance & Communications							
(Provision of prescribed accounts and records as listed in Part 10 Local Government Regulations 1990)							
Freedom of Information Act							
Administration							
Application fee (set by government)	Exempt	S	per application	29.60	30.10	0.50	1.69%
Documents access charge	Exempt	S	per hour	22.20	22.50	0.30	1.35%
Documents access charge	Exempt	S	per 1/4 hour	5.60	5.60	0.00	0.00%
Document search charge	Exempt	S	per hour	22.20	22.50	0.30	1.35%

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Document search charge	Exempt	S	per 1/4 hour	5.60	5.60	0.00	0.00%
Non colour photocopying (A4 or part thereof)	Exempt	S	per page	0.20	0.20	0.00	0.00%
Finance & Procurement							
Administration							
Certificates							
Urgent land information certificate processing fee (In addition to the certificate fee)	Taxable	C	per certificate	40.00	40.00	0.00	0.00
Land information certificate	Exempt	S	per certificate	27.00	27.40	0.40	1.48
Debt Collection							
Accounts Receivable - Legal collection fee (including Complaint)	Exempt	S	per account	As per Magistrates Court scale of costs.	As per Magistrates Court scale of costs.	N/A	N/A
Accounts Receivable - Company Search	Taxable	C	per account	27.50	27.50	0.00	0.00
Accounts Receivable - Letter of Demand	Taxable	C	per account	15.00	15.00	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Accounts Receivable – Field Call	Taxable	C	per account	110.00	110.00	0.00	0.00
Rates - Legal collection fee (including Complaint)	Exempt	S	per assessment	As per Magistrates Court scale of costs.	As per Magistrates Court scale of costs.	N/A	N/A
Rates - Field Call	Taxable	C	per assessment	110.00	110.00	0.00	0.00
Rates – Letter of Demand	Taxable	C	per assessment	15.00	15.00	0.00	0.00
Rates – Title Search	Taxable	C	per assessment	27.50	27.50	0.00	0.00
Rates – Company Search	Taxable	C	per assessment	27.50	27.50	0.00	0.00
Special Rates - Legal collection fee (including Complaint)	Exempt	S	per assessment	As per Magistrates Court scale of costs.	As per Magistrates Court scale of costs.	N/A	N/A
Special Rates - Field Call	Taxable	C	per assessment	110.00	110.00	0.00	0.00
Special Rates – Letter of Demand	Taxable	C	per assessment	15.00	15.00	0.00	0.00
Special Rates – Title Search	Taxable	C	per assessment	27.50	27.50	0.00	0.00

Fees and Charges	GST Status	Fee type Council (C) or Statutory (S)	Proposed Budget 2021/22 Freq	Budget 2020/21 Fees & Charges	Proposed Budget 2021/22 Fees & Charges	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Special Rates – Company Search	Taxable	C	per assessment	27.50	27.50	0.00	0.00
Special Rates – Mortgagee Letter	Taxable	C	per assessment	15.00	15.00	0.00	0.00
General Fees							
Rate Notice Reproduction fee	Taxable	C	per issue	15.00	15.00	0.00	0.00
Accounts Receivable - Dishonoured payment administration fee	Exempt	C	per dishonour	15.00	15.00	0.00	0.00
Rates - Dishonoured payment administration fee	Exempt	C	per dishonour	15.00	15.00	0.00	0.00
Special Rates - Dishonoured payment administration fee	Exempt	C	per dishonour	15.00	15.00	0.00	0.00
Accounts Receivable - Dishonoured payment administration Fee - Aged Care	Exempt	C	per dishonour	5.00	5.00	0.00	0.00

2020 Local government elections

Banyule City Council

Election Report





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(Victorian Electoral Commission)
April 2021

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Acknowledgement of Country

The Victorian Electoral Commission pays respect to Victoria's traditional owners and their elders past and present who have been custodians of this country for many thousands of years. Their living culture and their role in the life of Victoria is acknowledged by the VEC.

Letter of Transmittal

19 April 2021

Ms Allison Beckwith
Chief Executive Officer
Banyule City Council
PO Box 94
GREENSBOROUGH VIC 3088

Dear Ms Beckwith

Pursuant to Regulation 83 of the Local Government (Electoral) Regulations 2020, I submit this report to the Chief Executive Officer of Banyule City Council on the general election held in October 2020.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Warwick Gately', written in a cursive style.

Warwick Gately AM
Electoral Commissioner

Banyule City Council

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Banyule City Council

Introduction

The Victorian local government general elections are held every four years as defined by the *Local Government Act 2020 (Vic) (LG Act)*. In 2020, general elections were held for 76 of the 79 Victorian councils¹ with Saturday 24 October marking election day. In accordance with section 263(1) of the LG Act, the Victorian Electoral Commission (**VEC**) is the statutory election service provider for the conduct of local government elections in Victoria.

This report provides information on the 2020 Banyule City Council general election including details of the end-to-end service delivery of electoral activities throughout the election timeline. This report also provides details of post-election items including compulsory voting enforcement.

About the Victorian Electoral Commission

The VEC is an independent statutory authority established under the *Electoral Act 2002 (Vic) (the Electoral Act)*. The VEC's principal functions are to conduct State elections, local government elections, certain statutory elections and polls, commercial and community elections, and to support electoral representation processes for local councils and the Electoral Boundaries Commission for State electoral boundaries. The VEC is also responsible for maintaining the Victorian register of electors and administering political funding and donation disclosure laws. The VEC has a mandated role to conduct electoral research, provide communication and education services, and inform and engage Victorians in the democratic process.

Warwick Gately AM is the appointed Electoral Commissioner and Liz Williams is the appointed Deputy Electoral Commissioner. The Electoral Commissioner and Deputy Electoral Commissioner report to the Victorian Parliament in relation to the VEC's operations and activities.

The Electoral Commissioner heads the VEC's Executive Management Group that comprises the Deputy Electoral Commissioner, the Executive Director, Corporate Services and seven Directors, each leading the main functional areas of the VEC. Each Director acts as subject matter experts within their legislative responsibilities under the LG Act and the Electoral Act.

The VEC has a dedicated local government election program which is managed by Katrina Collins and incorporates a range of programs, projects and activities that are supported through strategic planning, project management, and process mapping. The program is overseen by the VEC's Planning Group and has sponsorship from the Executive Management Group.

¹ The South Gippsland Shire Council was placed into administration in mid-2019. The Council's general election has been postponed until October 2021. Casey City Council and Whittlesea City Council were placed into

administration in early 2020. The Councils' general elections have been postponed until October 2024.

Banyule City Council

Key changes

Changes in legislation

The new LG Act received royal assent on 24 March 2020 and introduced a number of changes, some requiring immediate implementation and others to be implemented progressively. Those requiring immediate implementation had a significant impact on the 2020 local government election program.

Following the LG Act completing its passage through Parliament, the VEC implemented the necessary changes to the 2020 local government election program in response to the reforms as they applied to the elections.

The key changes from the LG Act are as follows:

Local government electoral structures	<p>The default electoral structure for all local councils is single-councillor wards, although some regional and rural local councils may be unsubdivided or divided into wards with equal numbers of councillors in each ward.</p> <p>The VEC is no longer responsible for conducting electoral representation reviews of all local councils in Victoria.</p> <p>An independent Local Government Electoral Representation Advisory Panel will review council electoral structures. The panel includes the Electoral Commissioner and other members appointed by the Minister for Local Government.</p>
Voting system	<p>The voting system (attendance or postal) is set by the Minister for Local Government.</p> <p>All local council elections are conducted according to the same voting system.</p>
Enrolment and voters' rolls	<p>Non-resident property owners need to apply to be enrolled (this change will be implemented in stages leading up to the 2024 local government elections).</p> <p>Amendments to the voters' roll are completed by the VEC only (excluding Melbourne City Council).</p>
Candidate qualifications	<p>It is compulsory for local government candidates to complete mandatory training prior to nominating for local government elections.</p>
Nominations/candidate statements	<p>When nominating, candidates are required to declare they have completed the mandatory Local Government Candidate Training.</p> <p>The maximum number of words for a candidate statement was increased to 300 (350 for the Melbourne City Council Leadership Team and Councillor Groups).</p>
Election staff	<p>The term 'Election Manager' replaced 'Returning Officer' making the term consistent with the <i>Electoral Act 2002</i>.</p>
Extraordinary vacancies	<p>The VEC will fix the timeline for local council by-elections (previously fixed by the Minister).</p> <p>Changes to the countback process which now draws on a broader pool of ballot papers to determine the successful candidate at a countback.</p>
Compulsory voting	<p>From the 2024 local government general elections onwards, it will be compulsory for everyone enrolled on a voters' roll to vote.</p>

Banyule City Council

The LG Act made other changes to the local government electoral landscape, including:

- operational and technical provisions for electoral matters are now prescribed in the Regulations rather than being contained in the LG Act.
- disputed election results are now heard by the Victorian Civil and Administrative Tribunal (**VCAT**).

On 8 May 2020, the Minister determined² all of the 2020 general elections would be held by postal voting. As such, the VEC adjusted preparations in response to the Minister's determination.

In addition, new Local Government (Electoral) Regulations 2020 (**the Regulations**) came into operation on 13 July 2020.

Response to public health crisis: Coronavirus (COVID-19)

In response to the coronavirus (**COVID-19**) global pandemic, a State of Emergency was declared in Victoria on 16 March 2020. While the VEC was well advanced in planning for the elections, some uncertainty arose due to speculation that the elections could be rescheduled.

Following the Local Government Minister's confirmation on 15 May 2020 that the 2020 local government elections would proceed, the VEC's operating model was adjusted to deliver a compliant election while meeting health, safety, social distancing and hygiene obligations to voters, election staff, councils, candidates and all other stakeholders.

On Wednesday 1 September 2020, the Governor in Council made amendments to the regulations to allow certain provisions to be varied in response to the COVID-19 pandemic. Specifically, the amendments allowed the VEC to determine an appropriate method for eligible candidates to lodge their nomination form and pay their nomination fee electronically; and to allow the Election Manager to determine the maximum number of scrutineers that may be present for any activity at any one time.

² The Minister published this decision in the Government Gazette on 18 May 2020

The amended regulations commenced the day after they were made and remain in place until 26 April 2021.

On 29 September 2020, the Governor in Council made further changes to the Regulations to provide greater clarity of mitigation options for any disruptions to the voting timeline, including delays across the postal network that could threaten the integrity of the elections. The changes allowed the Electoral Commissioner to alter the last day of voting and/or the extended postal vote receipt deadline if necessary, to maintain and protect election integrity.

The VEC developed a COVIDSafe Election Plan³ in consultation with the Department of Health and Human Services which complemented the VEC's Service Plan. The COVIDSafe Election Plan outlined the VEC's actions and strategies to deliver safe and compliant local government elections.

The plan considered all electoral operations and activities and included changes such as (but not limited to):

- acquiring larger election office spaces to accommodate social distancing practices
- moving operations from face-to-face to online (when legislation permitted), for example:
 - the VEC's briefing meetings with individual councils
 - the candidate information sessions
- modifying the timeline for ballot paper extraction and counting activities
- modifying scrutineer practices.

The VEC acknowledges the collaboration and contributions of council officers in navigating the changes required to the program due to COVID-19.

³ 'VEC COVIDSafe election plan' - <https://www.vec.vic.gov.au/about-us/publications/local-council-election-reports-and-plans>

Banyule City Council

Election dates

The key timelines that applied to the 2020 local government elections were as follows.

Deadline fixed by the VEC for council primary enrolment data	Monday 13 July 2020
Close of roll	4 pm Friday 28 August 2020
Opening of the election office to the public	Wednesday 16 September 2020
Certification of the voters' roll and opening of nominations	Thursday 17 September 2020
Close of nominations	12 noon Tuesday 22 September 2020
*Ballot draw	From 1 pm on Tuesday 22 September 2020
*Deadline for lodging candidate statements, photographs and questionnaires	12 noon Wednesday 23 September 2020
*General mail out of ballot packs to voters	Tuesday 6 October to Thursday 8 October 2020
*Close of voting	6 pm Friday 23 October 2020
Day prescribed as Election Day	Saturday 24 October 2020
*Close of extended postal vote receipt period	12 noon Friday 30 October 2020
Declaration of election results	No later than Friday 13 November 2020

*Dates with asterisks relate to contested elections only.

Banyule City Council

About Banyule City Council

Banyule City Council is comprised of nine councillors elected from nine single-councillor wards.

The electoral structure was last reviewed in accordance with the *Local Government Act 1989* through an electoral representation review in 2019. The VEC recommended that Banyule City Council consist of nine councillors elected from nine-councillor wards.

The recommended structure was accepted by the Minister in April 2020.



Figure 1: The electoral structure of Banyule City Council at the general election held on 24 October 2020.

Voters' roll

The VEC prepared the voters' roll for the election under section 8(2)(c) of the Electoral Act and in accordance with section 249 of the LG Act. The close of roll for the election was 4 pm on Friday 28 August 2020. Pursuant to section 249(4) of the LG Act, the VEC certified the voters' roll on Thursday 17 September 2020.

At certification, the voters' roll for the 2020 Banyule City Council general election included 95,510 enrolled voters.

Composition of the voters' roll

The LG Act specifies that the voters' roll for a local government election is formed by combining two separate lists of voters.

1. The Electoral Commissioner's list (EC list) – List of State electors that are enrolled within that local government area.
2. The Chief Executive Officer's list (CEO list) – List of council-entitled voters.

Refer to **Appendix 1** for a breakdown of the Banyule City Council general election voters' roll.

Amendments to the voters' roll

In accordance with section 250 of the LG Act, the VEC is able to amend any error or omission in the preparation, printing or copying of the voters' roll, or correct any misnomer or inaccurate description of any person, place or thing on the voters' roll. Following the passage of the LG Act, amendments to the voters' roll are to be certified by the VEC. All voters added to the roll were issued with a ballot pack. Where a voter was deleted from the roll after the mail-out of ballot material, the VEC had systems in place to ensure that returned ballot papers from the deleted voters could be identified and excluded from the extraction and count. Where roll amendments were required, the total number of voters on the roll was updated.

Following the close of roll, the VEC made four amendments to the voters' roll, four deletions and no additions.

Advertising and communication campaign

State-wide advertising

The VEC delivered a state-wide advertising campaign to maximise public awareness and participation amongst all eligible voters. Campaign activities and consistent messaging were delivered across two phases – enrolment and voting – and through multiple traditional and emerging mediums, including radio, digital and social media, and offline/outdoor advertising.

Banyule City Council

Statutory advertising

The VEC published a series of statutory notices throughout the election as required by the LG Act. The notices included critical information relevant to each milestone of the election timeline.

It is acknowledged that for the 2020 general election, Banyule City Council nominated newspapers for the statutory notices however those nominated newspapers ceased circulation during the election period.

In 2020, the VEC established a new policy position for statutory advertising in alignment with the updated definition of 'publish' in the LG Act. The policy position included the following:

- all statutory and non-statutory election advertising would be published on the VEC website, and
- where available, all statutory and non-statutory election advertising would be published in local newspapers and/or other selected newspapers identified following consultation with the council.

Refer to **Appendix 2** for further information in relation to the statutory advertising.

VEC website

The VEC provided council specific information regarding the election on its website under the '2020 local council election' page. The VEC website went live for the local government elections in early August 2020. Whilst some council specific data remained static during the election, the website was regularly updated with content relevant to the election and at each key milestone such as close of roll, nominations, voting and results.

Media liaison

An online media webinar was held on Friday 21 August 2020. The webinar could be downloaded or accessed at a later time for those who were unable to participate live. The media briefing summarised the planning and timeline for the 2020 local government elections, and also provided a specific update in relation to the availability of election results in light of COVID-19.

Media outlets were provided with a media information booklet that outlined the election timeline and key messages, and provided the VEC's head office media contacts. The VEC's communication team supported each Election Manager as the primary media spokesperson in relation to each election.

The VEC's media liaison program principally featured staged media releases aimed to highlight key milestones during the election timeline, and capitalise on existing general news coverage. More information on the VEC's media release schedule is available at **Appendix 3**.

Social media campaign

As part of its state-wide advertising campaign, the VEC used paid promotions on social media platforms including Facebook, Twitter, Instagram, LinkedIn, Snapchat and WeChat, targeting voters through audience segmentation.

This advertising was supported by a defined timeline of organic social media posts on the VEC's channels, designed to cover each of the key messages of the communication campaign to further extend the reach to the community and promote conversation about the democratic process.

VEC VoterAlert advisories

Electors on the State enrolment register are able to sign up to the VEC's free SMS or email alert service VoterAlert, to receive reminder messages pertinent to elections that affect them. They can subscribe to receive SMS messages only, email only, or both SMS and email.

During the general election, the VEC used its VoterAlert service to send the following direct messages to those State-enrolled voters on the roll for the election.

The messages were rolled out in the following schedule:

Wednesday 19 August to Wednesday 26 August 2020 – 70,377 VoterAlert messages were sent by sms and email reminding voters to enrol or update their details by the close of roll.

Friday 9 October to Friday 13 October 2020 – 71,532 VoterAlert messages were sent by sms and email advising that the VEC had commenced posting ballot packs.

Banyule City Council

Monday 19 October 2020 – 71,220 VoterAlert messages were sent by sms and email reminding voters that it was the last week to post their ballot material back to the VEC.

In mid-October, the VEC commenced sending its final VoterAlert – a reminder to post ballot packs by the voting deadline. Whilst approximately 900,000 of the 1.8 million voters scheduled to receive an alert were contacted it was identified that an unanticipated high volume of calls was received by both the VEC and councils as a result of the alert. Therefore the VEC suspended the VoterAlert messages scheduled for the remaining 900,000 voters.

More information on the VEC's VoterAlert advisories is available at **Appendix 4**.

Voter engagement

The VEC delivered an extensive voter engagement program. The program sessions were implemented throughout Victoria and were specific to local demographics. Please refer to **Appendix 5** to view the full list of initiatives for the 2020 local government elections. Due to the coronavirus (COVID-19) pandemic, the VEC's programs traditionally offered through face-to-face education and engagement were redesigned to comply with health, safety, social distancing and hygiene obligations.

Blind and low vision services

Braille and large print ballot material was available to blind and low vision voters who had registered for these products by 5 pm on Tuesday 15 September 2020.

The VEC received and processed requests for three braille ballot material and three large print ballot material for Banyule City Council.

Interpreting services

The VEC engaged the Victorian Interpreting and Language Services' Language Link to provide a telephone interpreting service for telephone enquiries from voters who had a first language other than English. The VEC advertised direct lines for 20 languages other than English and a general line for all other languages.

Telephone enquiry service

A local telephone enquiry service was provided at the election office from Wednesday 16 September 2020 until the close of voting, for enquiries regarding the election.

The local telephone enquiry service was supplemented by an overflow call centre at the VEC's head office. The overflow call centre received calls made directly to the VEC's head office line (131 VEC, 131 832 or +61 3 8620 1100 for callers outside of Australia) and diverted calls from the election office when the election office lines were at capacity. Additionally, email enquiries were received and processed through info@vec.vic.gov.au.

The types of calls that are typical during an election relate to:

- voting entitlements and compulsory voting obligations
- enrolment questions
- ballot pack had not been received
- ballot material was spoilt or destroyed, so replacement ballot material was required
- a voter advising that they were overseas or interstate
- queries regarding the content of the ballot pack.

A breakdown of the daily number of calls received by the telephone enquiry service and the overflow call centre in respect to the election is available at **Appendix 6**.

Election Manager

The VEC maintains a pool of trained senior election officials located across the state to fill election management roles for State and local government elections. Election-specific training is provided to senior election officials prior to each election management appointment.

Banyule City Council

The size of the election management team appointed for the conduct of an election is based on the size of the council. As required under the LG Act an Election Manager is appointed to conduct the election and is supported by one or more Assistant Election Managers for larger councils, or a senior election official for smaller councils.

In accordance with section 3 of the LG Act, the Electoral Commissioner appointed Ken Seiler as the Election Manager for the 2020 Banyule City Council general election.

The appointed Assistant Election Managers were Angie Lew and Kathy Vidmer.

Election office

The Election Manager was responsible for the establishment and management of the election office located at Banyule Council Offices, Level 2, 1 Flintoff Street, Greensborough. The election office was provided by the Council.

In accordance with the VEC's COVIDSafe election plan, the election office was open to the public by appointment only. The election office was available for appointments from Wednesday 16 September until Friday 23 October 2020 between 9 am and 5 pm. Opening hours were extended on Thursday 22 October (9 am to 8 pm) and Friday 23 October (9 am to 6 pm) to allow for final enquiries and the hand-delivery of ballots prior to the close of voting. Enquiries regarding the election were also managed by phone.

Candidates

Nominations for the election opened at 9 am on Thursday 17 September and closed at 12 noon on Tuesday 22 September 2020. Candidates were required to lodge their nomination forms in person at the election office. A \$250 nomination fee applied.

On Wednesday 9 September 2020, the Electoral Commissioner published a determination⁴ establishing a framework for prospective candidates who were prevented from attending the election office due to health directions regarding COVID-19 under the *Public Health and Wellbeing Act 2008*. The determination outlined

⁴ VEC 2020 Determination No.1 - Nominations from candidates impacted by COVID-19 Public Health Directions in respect to local government elections -

provisions for electronic lodgement of the nomination form and nomination fee for affected candidates.

Candidate information

The VEC developed a suite of resources that were accessible to prospective candidates prior to the nomination period. From early September, candidates were able to access the VEC's information about the process of nominating and becoming a candidate for the election. The VEC's online *Candidate Helper*, accessible via the VEC website, went live on Thursday 3 September 2020. The *Candidate Helper* enabled candidates to pre-complete their nomination form and other forms online before lodging them with the Election Manager.

For the 2020 elections, the VEC's candidate information session was recorded and available for online streaming from the VEC website. The session was complemented by three state-wide interactive seminars consisting of a panel from the VEC's leadership and executive teams.

Nominations

At the close of nominations, 52 candidates had nominated for election to council.

The following is a breakdown of candidate nominations per ward:

- Bakewell Ward - four nominations
- Beale Ward - seven nominations
- Chelsworth Ward - 12 nominations
- Griffin Ward - six nominations
- Grimshaw Ward - four nominations
- Hawdon Ward - seven nominations
- Ibbott Ward - two nominations
- Olympia Ward - six nominations
- Sherbourne Ward - four nominations

<https://www.vec.vic.gov.au/about-us/legislation/determinations>

Banyule City Council

Ballot draws to determine the order in which the names would appear on the ballot paper were held at the election office following the close of nominations using the VEC's computerised ballot draw application.

See **Appendix 7** for the list of candidates in ballot draw order.

Candidate statements and photos

In accordance with Regulation 39 of the Regulations, candidates were able to lodge a 300 word statement and submit a recent photograph for inclusion in the ballot packs sent to voters. The deadline for the submission of candidate statements and photographs was 12 noon on Wednesday 23 September 2020.

See **Appendix 7.1** for a breakdown of submitted statements and photos, and **7.2** for the sample website version product.

Candidate questionnaires

In accordance with Regulation 43 of the Regulations, candidates were able to complete and lodge their answers to a set of prescribed questions in addition to a statement and photograph. The Election Manager accepted questionnaire submissions lodged by 49 of the 52 candidates at the election.

The completed questionnaires were accessible to voters on the VEC website or by contacting the election office.

Voting

Redirection of ballot packs

The Regulations provide that a voter may – no later than the day the roll is certified (or a later date if specified by the Election Manager under Regulation 22(2)(f) of the Regulations) – make a request in writing to the Election Manager to have their postal ballot envelope redirected to another address. For the 2020 elections voters had until Thursday 17 September to submit requests for redirection.

The Election Manager received 14 requests for redirection of ballot packs for the election.

Early votes

A voter may request an early postal ballot envelope (early vote) prior to the general mail out of ballot packs. The Election Manager processes the request and issues the early vote if the request is assessed as reasonable. Requests for early votes could be processed from Wednesday 23 September 2020, the day after nominations closed, until the commencement of the general mail out of ballot packs on Tuesday 6 October 2020. Due to the timing of early votes, some early voters may not have had access to the candidate statements, photographs or questionnaires.

Due to the impact that COVID-19 restrictions had on election services for the 2020 elections, requests for early votes were managed by appointment.

The Election Manager did not receive any early vote requests for the election.

Mail-out of ballot packs

The VEC mailed 95,508 ballot packs between Tuesday 6 October and Thursday 8 October 2020. See **Appendix 8** for a breakdown of the packs mailed out on each day during the general mail-out, noting that ballot packs were not mailed to any voters that had passed away between the close of the roll and generation of the mail-out file.

This included 14 ballot packs that were redirected to alternative addresses for voters that had applied to redirect their ballot pack by Thursday 17 September 2020.

In accordance with Regulation 49(3) of the Regulations, no more than 35% of ballot packs were mailed or delivered to voters on any one day during the mail out period. All ballot packs were lodged with Australia Post under the priority paid delivery timetable.

The VEC liaised closely with Australia Post during the mail out period to confirm that ballot packs had been delivered to voters. The VEC received confirmation that all ballot packs had been delivered to delivery addresses by Wednesday 14 October 2020.

During the voting period, 1,656 ballot packs were returned to the election office by Australia Post as return-to-sender mail. Most of this mail was due to the addressee not residing at the address.

Banyule City Council

Election office counter services

In order to safeguard the health and wellbeing of voters and VEC personnel in the COVID-19 environment, the VEC did not provide an over-the-counter replacement or unenrolled vote service at election offices in the Metropolitan Melbourne region (including Mitchell Shire Council) for the elections. Similar restrictions were initially imposed on election offices in Regional Victoria and were relaxed in the final weeks of voting. Voters were advised to request replacement or unenrolled ballot material by phone, which was sent to them by post.

Unenrolled votes

Unenrolled votes are issued to people whose name cannot be found on the voters' roll but who claim they are entitled to vote at the election. The unenrolled ballot pack includes a declaration that is signed by the applicant and assessed by the Election Manager prior to either admitting or disallowing the vote.

The Election Manager issued eight unenrolled votes, none of which were admitted to the count following relevant checks.

Replacement ballot packs

Following the general mail-out of ballot packs, a voter who claimed that their ballot pack had not been received, or had been lost, spoilt or destroyed, could apply to the Election Manager for a replacement ballot pack. Requests for replacement ballot packs within metropolitan councils were processed and fulfilled at the election office then lodged at the local postal facility. In order to assist in the mail turnaround time for regional councils, the VEC established a centralised postal vote issuing service at head office. Replacement vote requests were processed at the election office and fulfilled and lodged with Australia Post from the VEC in Melbourne.

The Election Manager issued 1,898 replacement ballot packs across all wards during the voting period. Please refer to **Schedule 1** for further information on replacement ballot packs issued.

Return of ballot paper envelopes

Voters were provided with a priority reply-paid envelope for the return of their ballot paper envelope containing their completed ballot paper. The return mail was delivered to the election office from local postal facilities or mail distribution centres. Voters who chose to hand-deliver their vote to the election office were able to do so by placing their ballot paper envelope containing their completed ballot paper into ballot boxes located at the election office. The ballot boxes allowed voters to drop off their ballot envelopes without interaction with staff, therefore remaining compliant with a COVIDSafe election⁵.

As ballot paper envelopes were returned, they were progressively checked by the election management team to ensure they had been signed by the voter. Additionally, processes were in place to ensure that only one returned ballot from any one voter could proceed to the extraction and count.

The Election Manager received a total of 67,669 returned ballot paper envelopes across all wards by the close of voting at 6 pm on Friday 23 October 2020.

The Regulations provide that the Election Manager can accept returned ballot paper envelopes up until 12 noon on the Friday following the close of voting, if satisfied that the ballot paper envelope was completed by the voter prior to the close of voting. The Election Manager accepted 15,451 ballot paper envelopes across all wards during the extended postal vote receipt period.

The total returned ballot paper envelopes for Banyule City Council was 83,120.

The Election Manager set aside 2,032 returned ballot paper envelopes that were not admitted to the extraction and counting process due to the voter not having signed the declaration envelope or, in the case of unenrolled declaration votes, an entitlement was not found for the person, or the declaration envelope was not returned with the vote.

⁵ VEC COVIDSafe election plan¹ - <https://www.vec.vic.gov.au/about-us/publications/local-council-election-reports-and-plans>

Banyule City Council

Refer to **Schedule 1** for the total certified record of ballot papers and declaration envelopes across all wards.

Results

Extraction

A total of 81,088 ballot paper envelopes were admitted to the extraction process.

The extraction of ballot papers occurred at the the election office commencing on Monday 26 October 2020. The extraction of all admitted ballot paper envelopes was completed on Monday 2 November, following the close of the extended postal vote receipt period.

The extraction process involved separating the declaration flaps containing voters' details from each admitted ballot paper envelope, and then extracting the ballot papers from the envelopes. This two-stage process maintains anonymity and ensures the number of envelopes is tracked for ongoing reconciliation.

Any returned ballot paper envelopes found not to contain a ballot paper, or that contained more than one ballot paper, were required to be rejected and could not be counted. There were 182 returned ballot paper envelopes rejected during the extraction activity.

Following the extraction of ballot papers from the ballot paper envelopes, a total of 80,906 ballot papers proceeded to the count.

Manual count

Ballot papers for all wards were counted manually using the preferential method of counting at the election office following the extraction of ballot papers.

Where a candidate had not achieved an absolute majority of votes (>50%) on first preference votes, a preference distribution was conducted. Preference distributions were required for Bakewell Ward, Beale Ward, Chelsworth Ward, Griffin Ward, Hawdon Ward, Olympia Ward and Sherbourne Ward.

⁶ A preference distribution report can be found at [2020 council election results | Victorian Electoral Commission \(vec.vic.gov.au\)](https://www.vec.vic.gov.au/council-election-results).

The provisional results were published to the VEC website as they became available. Results were updated as finalised⁶ once declarations had taken place.

For a breakdown of the first preference results by ward, refer to **Appendix 9**.

Recounts

At any time before a candidate is declared as elected, a recount may be initiated by the Election Manager or requested in writing by a candidate stating the reasons for their request. Such requests are assessed by the Election Manager supported by the VEC and either accepted or declined.

The Election Manager did not receive any requests for a recount following the count for Banyule City Council.

Declaration of results

The declaration of results was scheduled later than at previous elections, due to the impact of COVID-19 restrictions on extraction and counting timelines. As per the Service Plan, the latest date for all results declarations to have been completed was Friday 13 November 2020.

The results of the 2020 Banyule City Council general election were declared at 1 pm on Friday 6 November 2020 at Banyule Council Offices, Level 2, 1 Flintoff Street, Greensborough.

The VEC website was updated following the declaration to reflect the elected candidates from the election.

Election statistics

Participation

Participation is measured by the number of marks on the roll as a percentage of the total enrolment and can vary from turnout. The overall participation rate in the Banyule City Council election was 86.66%, which is higher than the State average of 84.12% (excluding Melbourne City Council) and higher than the 69.11% rate at the 2016 Banyule City Council general election.

Banyule City Council

Analysis of voter participation for the different enrolment categories shows that participation is higher for voters who are enrolled on the EC's List (88.13%) compared to voters enrolled on the CEO's List (60.41%).

Refer to **Appendix 10** for further information on participation, including a breakdown by enrolment category.

Turnout

Voter turnout is measured by the number of formal and informal ballot papers counted in the election as a percentage of voters on the voters' roll for the election.

The overall voter turnout for the 2020 Banyule City Council general election was 84.71%. This is compared to the State average turnout of 81.47% (excluding Melbourne City Council). The voter turnout at the 2016 general election for council was 68.86%.

Informality

The overall informal voting rate recorded at the 2020 Banyule City Council general election was 2.56%, compared with the State average of 4.76%. An informality rate of 4.86% was recorded at the Banyule City Council general election held in October 2016.

Complaints

Type of complaints

At local government elections, complaints generally fall into two broad categories:

1. The conduct of participants in the election.

Complaints about the conduct of candidates and other participants in the election, at times alleging a breach of the LG Act or local laws.

2. The administration of the election.

Complaints about the conduct of the election and services to voters.

The majority of complaints at the 2020 local government elections related to category one, often where the complainant alleged inappropriate or illegal action by another person or group associated with the election.

Complaints process

The VEC operates a streamlined complaints process during elections, developed in consultation with local councils and enforcement agencies. The process requires complaints to be lodged in writing, and they are then processed through the VEC's head office. For the 2020 local government elections, customers were able to provide feedback and complaints through an online submission form on the VEC's website.

Each complaint is evaluated and an appropriate course of action is determined. Complaints alleging a breach of the LG Act, for example, are forwarded to the Local Government Inspectorate (LGI). Complaints relating to local laws are referred to council. Complaints about the VEC's services or the behaviour or actions of VEC staff and election officials are the responsibility of the VEC. In these cases, the VEC investigates the matter and determines the most appropriate response. The VEC committed to responding to each complaint within five working days, however due to the unanticipated high volume of complaints received this extended in some instances.

Complaints received

The VEC received 64 written complaints relating to the election for Banyule City Council. Please see **Appendix 11** for a description of complaints received by the VEC.

Post-election activities

Storage of election material

All records from the election will be kept by the VEC safely and secretly in accordance with Regulation 79 of the Regulations.

Refund of nomination fees

Nomination fees were refunded to eligible candidates on Thursday 10 December 2020. Eligible candidates included elected candidates or those who received at least 4% of the first preference vote. Any forfeited nomination fees were remitted to Council on 10 December 2020.

Banyule City Council

Courts and tribunals

The Victorian Civil and Administrative Tribunal (VCAT) is responsible for hearing disputes on the validity of an election under section 311 of the LG Act.

Applications for a review of the declaration of the results of an election must be lodged within 14 days of the election and can be made by a candidate in the election, 10 persons who were entitled to vote at the election, or the VEC.

There were no applications to the VCAT disputing the result of the Banyule City Council general election.

Non-voter follow up

In accordance with section 267 of the LG Act, the VEC has commenced its compulsory voting enforcement program. Any person who was required to vote at the election and failed to vote will be issued with an Apparent Failure to Vote Notice. Apparent non-voters have 28 days in which to respond.

People who do not respond to that notice, or do not provide a satisfactory response to the notice, may be issued with an Infringement Notice that will incur a penalty. Further follow-up by way of a Penalty Reminder Notice may also take place – this stage includes the original penalty and a Penalty Reminder Notice fee. Penalties collected on behalf of council will be reimbursed at the end of the Infringement and Penalty Reminder Notice stages.

Additionally, during the Infringement and Penalty Reminder Notice stages, non-voters may request for their matter to proceed directly to the Magistrates' Court.

Any such requests will be actioned at the conclusion of the Infringement and Penalty Reminder Notice stages. The VEC will lodge the file of any remaining non-voters with Fines Victoria at the conclusion of the Penalty Reminder Notice stage.

Evaluating the VEC's services

The VEC is committed to providing high quality election services to its local government clients. Through the VEC's formal feedback and debriefing program, the VEC is able to gauge its performance and seek advice for future local government election projects.

Feedback from councils

The VEC invited feedback from councils on its services in December 2020 and acknowledges the receipt of feedback provided by Banyule City Council. Additional feedback can be provided to the Program Manager for Local Government elections by emailing LGProgram2020@vec.vic.gov.au.

Internal debriefing program

After every electoral event, the VEC conducts an internal debriefing program which includes input from all areas across the VEC's workforce. Internal debriefing following the local government elections commenced in December 2020. In due course, the VEC will publish a consolidated report on its performance and key statistics from the elections. This report will be tabled in Parliament and available on the VEC website.

Banyule City Council

Schedule 1: Record of ballot papers and declaration envelopes

Banyule City Council Bakewell Ward election

BALLOT PAPERS PRINTED

Victorian Electoral Commission	13,250
Election Manager	0
Total	13,250

BALLOT PAPERS ISSUED

General mail out	11,030
Early and replacement votes	252
Unenrolled declaration votes	0
Spoilt	0
Sub total	11,282
Unused	1,968
Total	13,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	9,112
Early and replacement votes admitted to the extraction	111
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	262
Declarations returned to sender	230
Sub total	9,715
Declarations not returned	1,567
Total	11,282

Banyule City Council

Banyule City Council Beale Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	12,250
Election Manager	0
Total	12,250

BALLOT PAPERS ISSUED

General mail out	10,742
Early and replacement votes	176
Unenrolled declaration votes	1
Spoilt	0
Sub total	10,919
Unused	1,331
Total	12,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	9,377
Early and replacement votes admitted to the extraction	98
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	214
Declarations returned to sender	132
Sub total	9,821
Declarations not returned	1,098
Total	10,919

Banyule City Council

Banyule City Council Chelsworth Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	12,250
Election Manager	0
Total	12,250

BALLOT PAPERS ISSUED

General mail out	10,085
Early and replacement votes	210
Unenrolled declaration votes	0
Spoilt	0
Sub total	10,295
Unused	1,955
Total	12,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	8,557
Early and replacement votes admitted to the extraction	112
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	163
Declarations returned to sender	154
Sub total	8,986
Declarations not returned	1,309
Total	10,295

Banyule City Council

Banyule City Council Griffin Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	12,250
Election Manager	0
Total	12,250

BALLOT PAPERS ISSUED

General mail out	10,457
Early and replacement votes	277
Unenrolled declaration votes	1
Spoilt	0
Sub total	10,735
Unused	1,515
Total	12,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	8,772
Early and replacement votes admitted to the extraction	138
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	223
Declarations returned to sender	185
Sub total	9,318
Declarations not returned	1,417
Total	10,735

Banyule City Council

Banyule City Council Grimshaw Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	13,250
Election Manager	0
Total	13,250

BALLOT PAPERS ISSUED

General mail out	10,921
Early and replacement votes	134
Unenrolled declaration votes	1
Spoilt	0
Sub total	11,056
Unused	2,194
Total	13,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	9,375
Early and replacement votes admitted to the extraction	62
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	230
Declarations returned to sender	124
Sub total	9,791
Declarations not returned	1,265
Total	11,056

Banyule City Council

Banyule City Council Hawdon Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	13,250
Election Manager	0
Total	13,250

BALLOT PAPERS ISSUED

General mail out	11,066
Early and replacement votes	166
Unenrolled declaration votes	1
Spoilt	0
Sub total	11,233
Unused	2,017
Total	13,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	9,606
Early and replacement votes admitted to the extraction	90
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	199
Declarations returned to sender	133
Sub total	10,028
Declarations not returned	1,205
Total	11,233

Banyule City Council

Banyule City Council Ibbott Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	11,250
Election Manager	3
Total	11,253

BALLOT PAPERS ISSUED

General mail out	9,954
Early and replacement votes	216
Unenrolled declaration votes	2
Spoilt	0
Sub total	10,172
Unused	1,081
Total	11,253

DECLARATIONS RETURNED

General mail out admitted to the extraction	8,397
Early and replacement votes admitted to the extraction	105
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	195
Declarations returned to sender	198
Sub total	8,895
Declarations not returned	1,277
Total	10,172

Banyule City Council

Banyule City Council Olympia Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	12,250
Election Manager	0
Total	12,250

BALLOT PAPERS ISSUED

General mail out	10,554
Early and replacement votes	279
Unenrolled declaration votes	1
Spoilt	0
Sub total	10,834
Unused	1,416
Total	12,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	7,895
Early and replacement votes admitted to the extraction	111
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	322
Declarations returned to sender	329
Sub total	8,657
Declarations not returned	2,177
Total	10,834

Banyule City Council

Banyule City Council Sherbourne Ward election**BALLOT PAPERS PRINTED**

Victorian Electoral Commission	12,250
Election Manager	0
Total	12,250

BALLOT PAPERS ISSUED

General mail out	10,699
Early and replacement votes	188
Unenrolled declaration votes	1
Spoilt	0
Sub total	10,888
Unused	1,362
Total	12,250

DECLARATIONS RETURNED

General mail out admitted to the extraction	9,090
Early and replacement votes admitted to the extraction	80
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to admit to the extraction	224
Declarations returned to sender	171
Sub total	9,565
Declarations not returned	1,323
Total	10,888

Banyule City Council

Schedule 2: Certification statement

In accordance with Regulation 77, I certify that Schedule 1 of this report on the conduct of the 2020 Banyule City Council local government election is a true and correct account of the number of ballot papers issued, returned and not used in this election and declarations not returned.



Warwick Gately AM
Electoral Commissioner

Banyule City Council

Appendix 1: Breakdown of the voters' roll

Banyule City Council	
Voters enrolled through an entitlement under section 241 of the LG Act	90,458
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	5,052
Total	95,510

Bakewell Ward election	
Voters enrolled through an entitlement under section 241 of the LG Act	10,312
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	719
Bakewell Ward election total	11,031

Beale Ward election	
Voters enrolled through an entitlement under section 241 of the LG Act	10,488
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	255
Beale Ward election total	10,743

Chelsworth Ward election	
Voters enrolled through an entitlement under section 241 of the LG Act	9,448
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	637
Chelsworth Ward election total	10,085

Griffin Ward election	
Voters enrolled through an entitlement under section 241 of the LG Act	9,904
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	553
Griffin Ward election total	10,457

Grimshaw Ward election	
Voters enrolled through an entitlement under section 241 of the LG Act	10,284
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	637
Grimshaw Ward election total	10,921

Banyule City Council

Hawdon Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	10,681
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	385
Hawdon Ward election total	11,066

Ibbott Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	9,349
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	605
Ibbott Ward election total	9,954

Olympia Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	9,753
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	801
Olympia Ward election total	10,554

Sherbourne Ward election

Voters enrolled through an entitlement under section 241 of the LG Act	10,239
Voters enrolled through entitlements under sections 242 – 245 of the LG Act	460
Sherbourne Ward election total	10,699

Banyule City Council

Appendix 2: Statutory advertising

Banyule City Council election schedule of public notices

Close of roll notice (see Appendix 2.1 for example)

VEC Website

8 August 2020

Notice of election (see Appendix 2.2 for example)

VEC Website

31 August 2020

Voting details notice (see Appendix 2.3 for example)

VEC Website

28 September 2020

Reminder notice (see Appendix 2.4 for example)

VEC Website

12 October 2020

Notice of result (see Appendix 2.5 for example)

VEC Website


23 November 2020

Banyule City Council

Appendix 2.1: Close of roll notice for Banyule City Council

Banyule City Council postal election

Your council, your vote



You must be enrolled to vote

A general election will be held for Banyule City Council in October 2020. To be able to vote in the election, you must be enrolled by the close of roll at 4 pm on Friday 28 August 2020. Two categories of voters can be enrolled to vote in the Banyule City Council election: State-enrolled voters and Council-enrolled voters.

State-enrolled voters

Am I enrolled to vote?

You are automatically enrolled for this election if:

- you will be 18 years of age or over on Saturday 24 October 2020 AND
- you live in the City of Banyule AND
- you are on the State electoral roll for your current address.

You need to enrol if:

- you are an Australian citizen aged 18 or over on Saturday 24 October 2020 AND
- you live in the City of Banyule and you are not on the State electoral roll OR
- you have lived at your current residential address within the City of Banyule for at least a month and have not yet updated your enrolment details, including any changes to your postal address.

How do I enrol?

You can enrol online at vec.vic.gov.au

You can also download an enrolment form from the website. All enrolment applications must be received by the Victorian Electoral Commission by the close of roll at 4 pm on Friday 28 August 2020.

How can I check my State enrolment?

You can check your enrolment details online at vec.vic.gov.au at any time, or call 1300 805 478.

Council-enrolled voters

Am I enrolled to vote?

To be a Council-enrolled voter, you must be:

- 18 years of age or over on Saturday 24 October 2020 AND
- not a State-enrolled voter within the City of Banyule.

You are automatically enrolled for this election if you were enrolled as a non-resident owner at the most recent election for your local area. This includes any by-elections held since the last general election.

If your circumstances have changed since the most recent election and you are no longer a non-resident owner of that property, you will not be automatically enrolled for this election. Depending on your circumstances, you may still be eligible to apply to be enrolled as a Council-enrolled voter.

Who else can enrol & vote?

You may also apply to enrol if:

- you have purchased a rateable property in the City of Banyule since the last election or by election and you are not automatically enrolled OR
- you are not an Australian citizen and you live in, and pay rates for, a property within the City of Banyule OR
- you pay rates on a property you occupy in the City of Banyule, for example you are a shop tenant and pay rates to the Council for the tenancy, and you have no other voting entitlement within the City of Banyule OR
- you are a director or company secretary of a corporation that pays rates to Banyule City Council and you have no other voting entitlement within the City of Banyule.

How do I apply to be a Council-enrolled voter?

If you meet any of the mentioned criteria and wish to enrol, contact Banyule City Council on (03) 9490 4376 for a council enrolment form. Council enrolment forms must be received by the Council by the close of roll at 4 pm on Friday 28 August 2020.

How can I check if I am Council-enrolled?

You can check your enrolment details by contacting the Council on (03) 9490 4376.

Thinking about standing for election?

Candidate requirements have recently changed. To nominate as a candidate for Banyule City Council, you must:




- be an Australian citizen and enrolled on the voters' roll for Banyule City Council AND
- be eligible to become a councillor should you be elected AND
- have completed the mandatory candidate training before lodging your nomination with the Election Manager.

For further information, visit vec.vic.gov.au

Enrolment closes

4 pm Friday 28 August

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au

vec.vic.gov.au | 131 832 @electorvic   

For enquiries in languages other than English call our interpreting service:
 • AMPC 9209 0190 Amharic • العربية 9209 0190 Arabic • Bosanski 9209 0191 Bosnian • 粵語 9209 0101 Cantonese • Hrvatski 9209 0102 Croatian • دارجي 9209 0193 Dari
 • Dinka 9209 0119 Dinka • Ελληνικά 9209 0103 Greek • Italiano 9209 0104 Italian • Igbo 9209 0192 Igbo • 한국어 9209 0194 Korean • Македонски 9209 0105 Macedonian
 • 普通话 9209 0108 Mandarin • العربية المغربية 9209 0109 Moroccan Arabic • Русский 9209 0106 Russian • Sinhala 9209 0107 Sinhala • Somali 9209 0108 Somali • Español 9209 0109 Spanish
 • Türkçe 9209 0110 Turkish • Việ-t Nam 9209 0111 Vietnamese • All other non-English languages 9209 0112

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

Banyule City Council

Appendix 2.4: Reminder notice for Banyule City Council

Banyule City Council postal election

Your council, your vote

Check the mail for your ballot pack

Ballot packs containing voting material were mailed to enrolled voters from Tuesday 6 October 2020.

This is a postal election only.

If you do not receive your ballot pack by **Friday 16 October 2020**, please call (03) 8619 1403 during office hours to arrange a replacement.

How to vote correctly

You must complete your ballot paper correctly for your vote to count. Put the number 1 in the box next to the candidate you most want to see elected, then number **ALL** the other boxes in order of your choice. You must number **EVERY BOX** and only use each number once.

How to return your completed ballot paper

Follow the instructions on your ballot paper to complete your vote. To return your completed ballot paper, put it in the ballot paper envelope then use the reply-paid envelope provided or hand-deliver it during office hours to:

Banyule City Council Offices, Level 2, 1 Flintoff Street, Greensborough

Voting is compulsory

Voting is compulsory for all voters who were on the State roll at **4 pm on Friday 28 August 2020**.

You may be fined if you do not vote – this includes homeowners and tenants.

You are encouraged to vote, but you will not be fined if you don't vote, if:

- you live outside this local council area **OR**
- you are enrolled directly with the Council to be on the voters' roll for this election.

Your completed ballot pack must be in the mail or hand-delivered by 6 pm* Friday 23 October

*Local mail clearance times vary. Ballot packs must be mailed before final clearance times in the last week of voting. Don't risk a fine.

State-enrolled voters can register for free VoterAlert SMS and email reminders at vec.vic.gov.au

vec.vic.gov.au | (03) 8619 1403

For enquiries in languages other than English call our interpreting service:
 • 普通话 9209 0190 Amharic • العربية 9209 0100 Amharic • Bosanski 9209 0191 Bosnian • 粵語 9209 0101 Cantonese • Hrvatski 9209 0102 Croatian • ភាសាខ្មែរ 9209 0193 Khmer • Dansk 9209 0119 Danish • Ελληνικά 9209 0103 Greek • Italiano 9209 0104 Italian • ភាសាខ្មែរ 9209 0190 Khmer • 한국어 9209 0194 Korean • Македонски 9209 0105 Macedonian • ភាសាខ្មែរ 9209 0106 Mandarín • ភាសាខ្មែរ 9209 0109 Persian • Ρωσικά 9209 0106 Russian • Српски 9209 0107 Serbian • Soomaali 9209 0108 Somali • Español 9209 0109 Spanish • Tiếng 9209 0110 Turkish • Việt-n 9209 0111 Vietnamese • All other non-English languages 9209 0112

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic

Appendix 2.5: Notice of results for Banyule City Council

Banyule City Council election

Declaration of results

The following candidates were elected to the Banyule City Council at the general election held in October 2020:

<p>Bakewell Ward</p> <p>DI PASQUALE, Mark</p> <p>Beale Ward</p> <p>NEALY, Elizabeth</p> <p>Chelsworth Ward</p> <p>McKERN, Alida</p> <p>Griffin Ward</p> <p>CASTALDO, Peter</p> <p>Grimshaw Ward</p> <p>GAROTTI, Rick</p>	<p>Hawdon Ward</p> <p>MITSINIKOS, Fiona</p> <p>Ibbott Ward</p> <p>MELICAN, Tom</p> <p>Olympia Ward</p> <p>DIMARELOS, Peter</p> <p>Sherbourne Ward</p> <p>CHAMPION, Alison</p>
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Further details about the results are available at vec.vic.gov.au

Ken Seiler
Election Manager
 Friday 6 November 2020

vec.vic.gov.au | 131 832

Authorised by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic

Banyule City Council

Appendix 3: Schedule of media releases and advisories

Banyule City Council Council-specific media releases and advisories

Enrol now for the Banyule City Council election	7 August 2020
Call for candidates for the upcoming Banyule City Council election	24 August 2020
Candidates announced for the Banyule City Council election	23 September 2020
Ballot packs mailed this week for Banyule City Council election	5 October 2020
Voting closes soon for the Banyule City Council election	12 October 2020
New councillors for Banyule City Council	6 November 2020

Statewide media releases and advisories

Victorians urged to enrol for upcoming council elections	7 August 2020
October local council elections to proceed under COVIDSafe election plan	19 August 2020
Last chance to enrol for Victorian council elections	21 August 2020
Enrolment closes tomorrow for October's council elections	26 August 2020
Nominations open soon for Victorian local council elections	31 August 2020
Council election information one click away on VEC website	4 September 2020
Accessing candidate information for the 2020 Victorian local council elections	14 September 2020
Victorian voters encouraged to sign up for free election reminders	16 September 2020
Nominations are in for the October council elections	23 September 2020
Authority granted for postal vote contingency	30 September 2020
Voting underway for Victoria's local council elections	5 October 2020
Mobile numbers not from VEC	12 October 2020
Local council elections voting deadline looms	19 October 2020
Strong voter response to local council elections	20 October 2020
Results timeline for Victorian local council elections (media advisory, not for publication)	21 October 2020
Final day of voting shows high voter turnout for council elections	23 October 2020
VEC won't risk public health for quick results in record turnout	28 October 2020
A win for democracy in a challenging year	13 November 2020
Didn't vote in the election? Please explain.	8 February 2021

Banyule City Council

Appendix 4: VoterAlert advisories

Appendix 4.1: SMS alerts

4.1.1 close of roll – sent from Wednesday 19 August to Wednesday 26 August 2020



Council elections will be held by post in October. Make sure you are correctly enrolled by 4pm 28 Aug. More info or unsubscribe at: <https://voteralert.vec.vic.gov.au/s/tohMhA5I>

4.1.2 mail out of ballot pack Friday 9 October to Friday 13 October 2020



VEC has posted a ballot pack to your enrolled address. Voting in council elections is compulsory. More info or unsubscribe at: <https://voteralert.vec.vic.gov.au/s/ufDvSRO7>

4.1.3 reminder close of voting - Monday 19 October 2020



Council elections: voting closes 6pm Friday. Post your vote or return it to your election office ASAP. More info or unsubscribe: <https://voteralert.vec.vic.gov.au/s/usSUBkIM>

Banyule City Council

Appendix 4.2: Email alerts

4.2.1 Close of roll email

VoterAlert
VEC Victorian Electoral Commission

2020 Local council elections

Hello,

Local council elections will be held in Victoria by post this October. It is important that you are correctly enrolled so you receive a ballot pack at your correct address.

Enrolment closes at 4 pm on Friday 28 August 2020.

If you haven't changed your postal address, residential address or name, there is no need to do anything.

Are your details up to date?

You can check your details online on the VEC's Check My Enrolment portal. Complete all fields, making sure you:

- enter your first and middle names in the 'Given names' field
- start to enter your suburb and pick it from the list suggested
- start to enter your street name only and pick it from the list suggested.

CHECK MY ENROLMENT

Do you need to update your details?

CHANGE MY DETAILS

Are you eligible to vote in another council?

In a council election, there are two types of enrolment: State enrolment and council enrolment.

You are receiving this message because you are State-enrolled.

But, if you own property or pay rates in another council, you may be enrolled or eligible to enrol directly with that council.

Find out more: [Enrolling for council elections](#)

Do I have to vote at these elections?

Voting is compulsory for State-enrolled voters. Don't risk a fine!


If you are on the roll for Melbourne City Council, it is also compulsory for council enrolled voters to vote.

FIND OUT MORE

Authorized by W. Gately, AM, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria

Our mailing address is:
 Level 11, 530 Collins Street, Melbourne VIC 3000
 This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll.

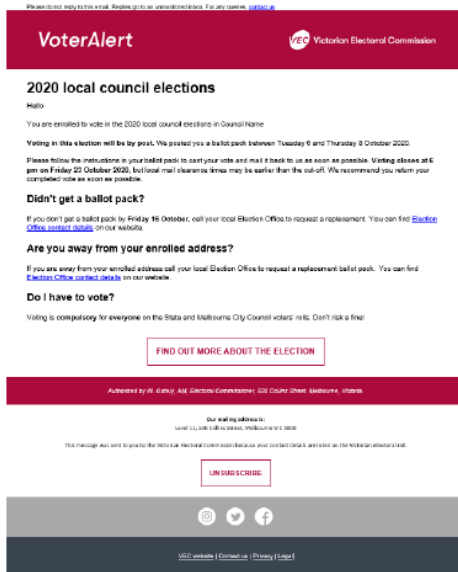
UNSUBSCRIBE



[VEC website](#) | [Contact us](#) | [Privacy](#) | [Legal](#)

Banyule City Council

4.2.2 Ballot Pack mailout email



Banyule City Council

4.2.3 Last week to vote email

Please do not reply to this email. Replies go to an unmonitored inbox. For any queries, [contact us](#).



2020 local council elections

Disregard this email if you have already voted.

Hello

You are enrolled to vote in the 2020 local council elections in **Council Name** Council.

Voting closes 6 pm this Friday 21 October.

How to vote

As soon as possible, make sure you:

mail your completed ballot paper in the reply-paid envelope provided

OR

drop your completed ballot paper off at [your local Election Office](#).

Please note: voting closes at 6 pm on Friday 21 October. However, local mail clearance times vary and we recommend you return your completed vote as soon as possible.

Didn't get a ballot pack?

If you haven't received a ballot pack, [check our website to understand your options](#).

Do I have to vote?

Voting is compulsory for everyone on the State and Melbourne City Council voters' rolls. Don't risk a fine!

[FIND OUT MORE ABOUT THE ELECTION](#)

Authorised by W. Gately, AM, Electoral Commissioner, 600 Collins Street, Melbourne, Victoria.

Our mailing address is:

Level 11, 530 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll.

[UNSUBSCRIBE](#)



[VEC website](#) | [Contact us](#) | [Privacy](#) | [Legal](#)

Banyule City Council

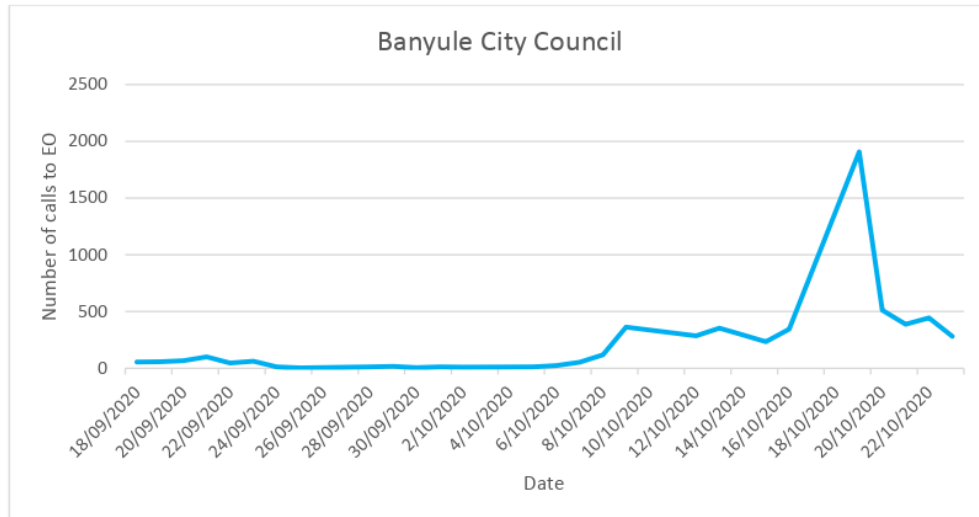
Appendix 5: Voter engagement program and initiatives

Program	Program Details
Be Heard Democracy Ambassador program	This program normally provides face-to-face electoral education sessions and was adapted to an online delivery model, providing peer-led electoral education to residents in specialist disability services and culturally and linguistically diverse (CALD) communities. A total of 47 sessions were provided to people with disabilities and a total of 80 sessions were provided to CALD communities through councils and community organisations hosting online sessions.
Myth busting campaign.	This offline campaign addressed myths around enrolling and voting for those experiencing homelessness or with unstable housing. Four myths were dispelled and displayed on billboards and street posters, in metropolitan Melbourne areas with high populations of people experiencing homelessness. During the enrolment period, no-fixed-address enrolment forms were distributed with 4,500 meals to those suffering financial hardship, through a sponsorship with StreetSmart. This partnership included social media and Electronic Direct Mail distribution to StreetSmart's database of homeless services and community partners. A 1800 freecall number was also established to support those with financial hardship to provide support for enrolling and voting. This phone number was advertised on posters distributed through homelessness agencies, drug and alcohol services and services providing COVID-19 testing in hotels.
CALD in-language social media videos.	This project produced a series of three videos in 10-12 different languages which provided electoral information on how to enrol, how to vote by post, and how to respond to an Apparent Failure to Vote Notice. These were widely distributed and shared through the VEC's social media platforms and community networks.
Aboriginal short videos.	This project produced five videos in collaboration with Reconciliation Victoria. Two videos featured Aboriginal Elders and other leading Aboriginal community members discussing the value and ways to engage with local council elections. A further three videos, using culturally relevant animation, explained what services councils are responsible for, how to vote and the role of a councillor. These were shared through Aboriginal community channels and organisations.
DemGraphics young people co-designed social media project.	This project involved conducting research to identify barriers to enrolling and voting with a diverse group of young people. This information was then used to pilot a social media campaign in selected councils to encourage engagement in the elections for those aged 18-29.
Easy English tutor guide and worksheets.	These were produced for people with low English proficiency and designed as a co-read product where a person supports the learner through the worksheets. The tutor guide and worksheets were based on the VEC's Easy English guides for local council elections and were available for download from the VEC's website in PDF and Word formats.

Banyule City Council

Appendix 6: Daily telephone enquiries

The following graph shows the number of telephone calls recorded by the election office telephone enquiry service including those received by the VEC’s overflow call centre and tagged as relating to Banyule City Council during the 2020 local government elections.



Banyule City Council

Appendix 7: Final list of candidates in ballot paper order

Banyule City Council election

The candidates, in ballot paper order, were as follows:

Bakewell Ward election

GEORGE, Katie

DI PASQUALE, Mark

SAMMARTINO, Gary

GRACE, Brian

Beale Ward election

NEALY, Elizabeth

COPSEY, Michael

ALLEN, Jonah

MOLONEY, Brad

PHILLIPS, Wayne

DIXON, Mark

CRICCO, Robert John

Chelsworth Ward election

LIBAN, Amina

McKERN, Alida

CROCKER, Jeremy

BIAGGINI, Kevin

DILLON, Tanya

FENTON, Emily

SAMUEL, Emma

ZIEBELL, Carl

MAZURCZUK, Peter

DIXON, Chris

BERGMAN, Dora

AYOUB, Houwaida

Banyule City Council

Griffin Ward election

BENTON, Kerry-Anne

STEEL, Helen

MOSS, Bev

CASTALDO, Peter

MULHOLLAND, Jenny

RUTHERFORD, Kate

Grimshaw Ward election

BHATIA, Raj

WADE, Stephen

GAROTTI, Rick

McLEAN, Toafa

Hawdon Ward election

ROBSON-GARTH, Tracey

HAWORTH, Michael

MITSINIKOS, Fiona

WILLIAMS, Emilia

McDOWELL, Nola

FERNANDEZ, Anthony

BIEBER, Emily

Ibbott Ward election

MELICAN, Tom

GOODMAN, Matthew

Olympia Ward election

LANGDON, Craig

McCOLL, Karen-Joy

DIMARELOS, Peter

WILD, Martyn

DEVESSEUX, Shirley

HILL, Kevan

Banyule City Council

Sherbourne Ward election

TOWNSON, Leanne

VIDLER, Dani

CHAMPION, Alison

GIOVAS, Michelle

Banyule City Council

Appendix 7.1: Candidate statements and photographs**Banyule City Council election****Bakewell Ward election (see Appendix 7.2.1 for candidate statement leaflet)**

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
4	4	4

Beale Ward election (see Appendix 7.2.2 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
7	7	7

Chelsworth Ward election (see Appendix 7.2.3 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
12	12	12

Griffin Ward election (see Appendix 7.2.4 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
6	6	6

Grimshaw Ward election (see Appendix 7.2.5 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
4	4	4

Hawdon Ward election (see Appendix 7.2.6 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
7	7	7

Ibbott Ward election (see Appendix 7.2.7 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
2	2	2

Banyule City Council

Olympia Ward election (see Appendix 7.2.8 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
6	6	5

Sherbourne Ward election (see Appendix 7.2.9 for candidate statement leaflet)

Total number of candidates at close of nominations	Number of candidates that lodged a candidate statement	Number of candidates that lodged a candidate photograph
4	4	4

Banyule City Council

Appendix 7.2: Candidate statement leaflets

Appendix 7.2.1: Candidate statement leaflet for Bakewell Ward election

Don't Risk a Fine
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.

VOTING IN THIS ELECTION IS BY POST ONLY

Your completed ballot material must be posted or in the hands of the Election Manager on or before **6.00 pm on Friday 23 October 2020.**

Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting. Late votes cannot be included in the count. Alternatively, you may hand-deliver your envelope during business hours to:


Banyule Council Office
Level 2, 1 Flintoff Street
Greensborough

CANDIDATE QUESTIONNAIRES
Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY
You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.


Further information on voting entitlements can be found at vec.vic.gov.au

You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election



Bakewell Ward

THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8519 1403 during business hours.

VEC Victorian Electoral Commission
Printed on 100% Australian recycled stock

<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>GEORGE, Katie</p> </div> <p>Our community has wonderful connections between neighbours, families, friends and people who were once strangers. During the pandemic our support for each other has grown, and the local parks, businesses and facilities that we rely on shape our quality of life. I have listened as our community has told me these are the things that help us through the challenges we face. Our connectedness is the key to our recovery. I will work in partnership with organisations and community groups to foster neighbourhoods where people have everything they need within walking distance of their homes. I will focus on supporting community health services for our residents and families, delivering a rate assistance package, rebuilding the local economy so small businesses can thrive and revitalising spaces like Diamond Village where we can enjoy outdoor dining and recreation. I will support youth services so our kids can grow into healthy adults with positive peer relationships. I am a mum of three children and want to secure the future of all our youth by improving local opportunities. I am a powerful advocate for Banyule residents affected by North East Link and have achieved better outcomes by working with residents and organisations to lobby the State Government. We need Council to work effectively to ensure the best possible outcomes. With my experience in information analysis, project management, budgeting, planning and delivery, and interpreting laws to ensure that decisions are valid, I have the expertise to deliver results. I am focused on meaningful consultation, communication and partnerships to get better outcomes for everyone. I will be your strong, effective and forthright representative to realise this shared vision. www.katiegeorgeforbakewell.com / katiegeorgeforbakewell@gmail.com / 0499 802 780 or find me on Facebook. Vote 1 Katie George for a supported, healthy and connected community.</p> <p style="text-align: center;">1</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>DI PASQUALE, Mark</p> </div> <p>It has been a huge privilege representing the Bakewell ward for the last 8 years. I have kept my head down and worked hard and the results have been really rewarding. About me... I am a husband and father to three beautiful daughters. I went to Parado College and got my Degree at RMIT, Bundoora. Now I am a Doctor of Chiropractic practicing locally for 18 years. My wife Christine is also a Chiropractor and breastfeeding Counselor running the local Australian Breastfeeding Association Bankista group. Our daughters are involved in Scouts, play basketball and enjoy the many parks, ponds and wildlife here in Banyule. Right now COVID-19, although challenging, has highlighted the good foundations we are built on. As a community we have managed this extremely well and I am committed to seeing it through to the very end. Your Council remains financially sound due to our responsible budgets. We have maintained rates at levels lower than our neighbours and have service levels among the highest in metropolitan Melbourne. As an independent representative, not aligned to any political party, I have kept the politics out of Council. Your Councillors have remained a close team working together and helped the community achieve so much. There is so much more I would like to share so I have a dedicated Facebook page where you can see what's been done and what's to come. Simply search MarkBakewell. Over the last 8 years I have built on my experience as a Councillor and have had the privilege of serving as your Mayor (2016-19) and Deputy Mayor (2017-18) and my commitment is stronger now than ever. I promise to keep working closely and listening to the community, to deliver what you need. There's so much done and so much more to come.</p> <p style="text-align: center;">2</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>SAMMARTINO, Gary</p> </div> <p>Hi, I'm Gary and I'm also a Banyule resident with my family having resided in the area for the last two decades. If successful in obtaining your vote for October's council elections, my primary focus is making a commitment to reducing our council rates from an average \$1,808 p.a down to \$1,606 p.a. In the last 10 years our rates have increased by approximately 47% (with CPI running around 18%). As a CPA Accountant with 10 years of management/financial accounting experience (a career in large multinational businesses), I've identified a minimum of \$10m (equating to a saving of approx. \$200 per annum or \$2,000 over 10 years per resident) that can be stripped out of the expenditure base without impacting roads, footpath repairs, rubbish collection or other essential services. Please note that I'm not a long-term/career councillor or politician. I'm seeking your vote for one term to reduce our rates, enhance sporting facilities, stimulate jobs and ensure Bakewell receives its fair share of capital expenditure for projects during this difficult period in history. If successful in obtaining your first preference vote, I'll ensure a constant flow of communication is maintained on all council matters ensuring my your voice on all matters relating to council. Its time to return to the basics of council, reduced council rates (which allows more money in our wallets to combat the rising cost of living). We also played VFL Football at the Box Hill Hawks and understand how integral sports are to our community and youth. With this in mind, I'll ensure Bakewell Ward receives its fair share of future funding to improve and upgrade our sporting facilities. A full forensic audit will be conducted to understand where historical spend has gone to ensure Bakewell receives its fair share of capital expenditure in the future.</p> <p style="text-align: center;">3</p>
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Banyule City Council

NOTICE: The contents of candidate statements are provided by the candidates. They enquire about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.



GRACE, Brian

Vote 1 - Brian Grace I have lived in Greenborough for 42 years with my wife and family. I am 64 years old. I am very proud to be a candidate for the Bakewell Ward. My life in Greenborough has mostly been working for the community. Working for the local kindergarten, state school or helping run the local football club and league. The last 7 years I have been involved with local Banyule residents questioning why Banyule Council has governance issues. I will: protect our neighborhoods from inappropriate unit developments. I will: support zero rate rise. I will: support rate payers discount for use at Watermark. I will: start a refurbishment fund at Council for local sports clubs and pre-schools. I want to hold regular ward meetings in the Bakewell Ward and hold weekly or fortnightly or monthly coffee drop in clubs at cafes around Bakewell to help ratepayers and listen to their problems. I will fight for better building planning limits at shopping strips to limit the size of development(s). I want better communication between rate payers and Council. Build bridges of support rather than mistrust and anger. I have a proven track record of working with Federal, State and Local Council representatives. I am a qualified Law Mediator. It would be an honour for me to be voted in as the Bakewell Ward Councillor in the coming election. My candidacy for Councillor of Bakewell is supported by: Ms Sally Capp - resident of Melbourne Mr Neil Brindley - Vice President Greenborough Football Club Rose Bray - OAM - Greenborough resident Mr Michael Girdler - President Watsons Heights (Soccer) Football Club Mr Brian Snaddy - Watsons North resident Dr. Ric Wong - Sherbourne Road Medical Clinic Vote 1 Brian Grace- Bakewell Ward

4

Banyule City Council

Appendix 7.2.2: Candidate statement leaflet for Beale Ward election

Don't Risk a Fine

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.

VOTING IN THIS ELECTION IS BY POST ONLY

Your completed ballot material must be posted or in the hands of the Election Manager on or before **6.00 pm on Friday 23 October 2020**.

Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting. Late votes cannot be included in the count. Alternatively, you may hand-deliver your envelope during business hours to:

Banyule Council Offices
Level 2, 1 Flintoff Street
Greensborough

CANDIDATE QUESTIONNAIRES


Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY

You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.

Further information on voting entitlements can be found at vec.vic.gov.au


You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election




Beale Ward

THIS IS A POSTAL ELECTION ONLY.


Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1403 during business hours.

 **Victorian Electoral Commission**

Printed on 100% Australian-made recycled stock.

NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.




NEALY, Elizabeth

My name is Elizabeth Nealy and I am a secondary teacher with eighteen years' experience. I currently teach locally in Eltham North and have done so for the past nine years. Together with my husband Todd and two children I have enjoyed living in Bitar Hill since 2014. I want to step up and represent our community. With my Economics degree and my experience, I am equipped with the ideas and energy to be an active local representative that will stand up for the residents of Banyule. I believe in a Council that properly consults the community before making decisions. As your councillor I will promote economic development and new local jobs, protect neighbourhood character, improve kindergartens, child and maternal health centres and playgroup facilities. I will encourage women to take on leadership roles, improve services for senior citizens and ensure Council has stringent financial management processes in place. Prior to moving to Banyule, I served as a councillor in a neighbouring municipality, including one term as Mayor. I have advocated for the community to government departments and business organisations. I supported groups such as the MFB, CFA, YMCA and local community organisations. I am known for getting things done. My work led to increased local employment opportunities, refurbished community centres and sport facilities, increased street plantings and provided additional support to senior citizen groups. As we continue to face the challenges of COVID-19 there will be pressure on Council to cut services and increase rates due to the economic downturn. I will ensure that Council services are maintained to a high level while avoiding rate increases. To be your active representative on Council I need your vote. I recommend voting in the following order from top to bottom of the ballot paper: 1, 4, 3, 5, 7, 2, 6.

1

NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.




COPSEY, Michael

I am a business entrepreneur and leader of a local non-profit (Banyule Clean Energy Group) who is working with Council to save millions through energy efficiency and switching to renewable energy. I have demonstrated that we can protect our environment whilst generating jobs and saving money. I am thrilled to be your Greens candidate for Beale ward. I live in Banyule with my wife and two young children. I believe I have the integrity, qualifications and experience to make a positive impact for our community. My vision is to see our city thrive in the transition to a zero emissions economy. Creating jobs is my passion. As a small business owner who advised on a post-pandemic jobs recovery plan, I will stimulate growth and create local jobs. I have diverse experience and expertise that will help me represent our community. As a former nurse, I have nothing but admiration for our dedicated healthcare workers during COVID-19. I am also passionate about local clubs and how they can shape people's lives, following my own experience from an early age with my local cricket club. Banyule is a great and safe place to live and I want to ensure we protect Banyule's livability and environment. I believe all Council decisions should be business case driven. If elected, my priorities will be: 1) creating local jobs and improving financial outcomes for our community through renewables and energy efficiency, 2) allowing appropriate development whilst protecting our trees and natural environment and 3) supporting our local sports clubs and community groups. Vote [1] Michael Copsey for a liveable, clean energy future for Banyule. I recommend voting in the following order from top to bottom of the ballot paper: 2, 1, 4, 5, 7, 3, 6.

2

NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.



ALLEN, Jonah

Hi, my name is Jonah Allen. I am a 1st Year Cybersecurity and Psychology student at La Trobe University, and I am running for Beale Ward to give younger people a greater voice on council. Climate change represents an existential threat to our way of life, which particularly impacts young people. If elected to council, I will fight for an ambitious local climate policy which reduces emissions, creates local jobs and lowers both council and private energy costs. To achieve this, I will campaign for the development of an easily accessible solar grants and incentives program. The program will work to encourage both homeowners and landlords to install rebated solar panels across our beautiful community. Once elected I will fight for the development and progression of our public transport services, ensuring every member of our community can travel freely and access the services they require. If you are looking for a young, progressive voice on council, I will fight to ensure that Banyule Council continues to take bold and ambitious steps towards a modern and adaptive future. What Beale Ward needs is a representative that will show up and stand up. I hope I can count on your support. I would recommend numbering your ballot in the following order 2, 4, 1, 5, 7, 3, 6.

3

Election Report **Local Government elections 2020**

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Ordinary Meeting of Council - 28 June 2021

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Banyule City Council

<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>MOLONEY, Brad</p> <p>My name is Brad Moloney, your independent candidate for Beale ward in the 2020 Council election. Both Briar Hill and Montmorency have always been my family home. I have two adult daughters and a loving partner. I am retired, after a long career in middle management for a large Telco and shorter periods in the army and with Victoria Police as an unsworn officer. I play lawn bowls for a local club, participate in adult learning and play very amateur music. I am an RSL service member and volunteer and also support local football. I want a better lifestyle for us all in these difficult times. We need to improve services and access for our seniors. I will address issues about footpaths, seating, lighting, disabled parking, sports and learning opportunities. Protecting our environment is important. We need better traffic management, strong planning controls and park and reserve conservation to do this. I support Council's current position on the north east link and for Hurstbridge rail. I want best practice service delivery for you. Ensuring that Council's service priorities and rate levels are properly managed will be a challenge this year. I commit to the minimum council rate possible. Recovery from COVID-19 requires a detailed council recovery plan. Council will need to help local business to create and protect local jobs and assist community creative groups. My long-term work for an emergency management planning organisation will enable me to represent you as we recover back to normality. I am not a member of any political party and I am self funded. My best attribute is thinking laterally about issues, without outside influence. My only influence is you. I recommend voting in the following order from top to bottom of the ballot paper: 2, 5, 3, 1, 6, 4, 7</p> <p style="text-align: center;">4</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>PHILLIPS, Wayne</p> <p>Dear Resident, as your Councillor since 2005, I am again seeking your support to represent you and your family for the next four years. Since being elected I have worked hard to ensure Beale Ward has a range of great modern facilities for all ages. With seven individual wards, which will increase to nine after this election, I had to regularly compete with other Councilors for funding. As an experienced long serving Councilor elected five times Mayor, this had been a huge advantage for Beale Ward residents in obtaining extra funding for our ward. I am proud of my many achievements such as the large areas of public open space acquired over the years to protect our natural environment from high density development. Residents with young families would have noticed the many new modern playgrounds that have been installed which are the envy of adjoining Councils. These play space areas complement our unique WaterMarc Aquatic Centre, giving our young children a range of active opportunities. The new dog off the lead park, one of the first to be built has been extremely popular with hundreds of local dog lovers. I have lived in the local area for over forty years, moved here from Brunswick, fell in love and never left. I soon realised it was a great area to raise a family and start a business. As my four children grew, I enjoyed getting involved in the community on kindergarten, primary school, football and basketball committees, refereeing for many years and then Council. If elected I will oppose any moves for Council to introduce a fortnightly rubbish pick up being pushed by many candidates. Please refer to my brochure for my policies and my how to vote preference. Regards, Wayne Phillips</p> <p style="text-align: center;">5</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>DIXON, Mark</p> <p>Its time for change! Are you sick of being short changed? Our area is the least funded area in Banyule and we require change so that we have a councillor who lives in and cares about our area. As a local resident who lives in our ward of Beale, I will fight for more money to support our local businesses, sporting clubs and fully fund a bike path between Greensborough and Eltham train stations. As a local real estate agent I understand the great attributes our area has and what we can do to make our area even better. Local businesses are the lifeblood of our community, and as your councillor I will deploy Banyule Councils resources to protect them and ensure they continue to grow into the future. I have a plan to support our local businesses throughout these unprecedented times by cutting the red tape so businesses can adapt to COVID-19. We must allow businesses easier access to expanding outdoor dining and I will ensure grants from Banyule Council are spent on Banyule businesses. I will ensure that the redeveloped Greensborough and Montmorency stations are designed and built with adequate parking so that neighbouring streets, particularly in Greensborough, aren't clogged up with parked cars all day. I recommend voting in the following order from top to bottom of the ballot paper: 2, 4, 3, 5, 6, 1, 7 with a number in every square.</p> <p style="text-align: center;">6</p>
<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>CRICCO, Robert John</p> <p>Hi, I am Robert Crizzo, I live in Eltham North and work in the construction industry with a background in both Engineering and Law. I have a three-year-old and a six-year-old daughter with my wife Melanie. Like so many young families right now I understand the difficulties we find ourselves in during this challenging time. Healthcare workers, under strain, small businesses fending off closure, families juggling decreased incomes, home school and childcare and all of us struggling with our mental health. I want to help get our community, our families, through this time by assisting small business to minimize red tape in any way that helps them get back on their feet including fast permit approvals. Improving library services to support parents with home school resources. Better support for our municipalities early learning centers, so our kids can have the best possible early education. More assistance for mental health services. Our families will get through this together and when we do, I have a comprehensive set of policies to make our community the thriving, leafy, livable neighborhood we love, including, No over development Development needs to provide a net benefit to the citizens of Banyule. 0% rate rise, every year, for the next 4 years. Upgrades and improvements to our parks and sports facilities. Especially womens sporting facilities. More street trees and trees in our park lands. More energy efficient streetlights. Upgrades of our local playgrounds. No fortnightly garbage collection as proposed by the Greens. Hosting a regular resident forum to get your feedback on important issues. If elected as your Councilor I will ensure that Beale Ward looks after its families and improves their lives. Vote 1 Robert Crizzo</p> <p style="text-align: center;">7</p>		

Banyule City Council

Appendix 7.2.3: Candidate statement leaflet for Chelsworth Ward election

Don't Risk a Fine

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.


VOTING IN THIS ELECTION IS BY POST ONLY

Your completed ballot material must be posted or in the hands of the Election Manager on or before **6.00 pm on Friday 23 October 2020**.
Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting. Late votes cannot be included in the count.
Alternatively, you may hand-deliver your envelope during business hours to:
Banyule Council Offices
Level 2, 1 Flintoff Street
Greensborough

CANDIDATE QUESTIONNAIRES
Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY
You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.
Further information on voting entitlements can be found at vec.vic.gov.au


You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election



Chelsworth Ward

THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1403 during business hours.

VEC Victorian Electoral Commission
Printed on 100% Recycled and recycled paper.

<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>LIBAN, Amina</p> </div> <p>Over the last six months residents from across Chelsworth Ward have contacted me with ideas on the policies Council should adopt to improve the quality of life in our city. I am humbled with the overwhelming response I received to my community survey with over 100 emails, letters and phone calls. Community feedback shows me local residents take great pride in the livability of our local area and seek a representative on Council who will work hard to invest in our local infrastructure and amenities. I am pleased to outline the key policies I will pursue if elected to Council. If elected I will work with the community to: (1) be an open, honest and responsive Councillor who delivers the basics for residents such as well-maintained roads and footpaths and clean, safe parks and gardens; (2) minimise rate increases through sound financial management; (3) pay down Council debt and ensure the financial sustainability of our Council now and into the future; (4) get the right balance between development and preserving neighbourhood character; (5) deliver a carbon neutral Banyule community by 2040, a full 10 years earlier than the current State Government target for Victoria; (6) tackle growing traffic congestion on our local roads; and (6) upgrade key community assets and infrastructure. I believe I have the knowledge and experience to work with the community to deliver these policies. I am a professional community advisor with a sound understanding of the workings of government and good contacts with State and Federal agencies. I will bring a fresh approach in the way Banyule Council works with other levels of government to achieve the best outcomes for our local community.</p> <p style="text-align: center;">1</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>McKERN, Alida</p> </div> <p>Hello, I'm Alida McKern. I am a professional landscape architect and urban planner. I bring the background, skills and track record to protect and enhance the qualities that make Ivanhoe Banyules most livable suburb. I have lived, worked and raised my family in Ivanhoe for 17 years and I'm passionate about our place and people. Having volunteered for more than 20 local community groups, I have not waited for elections to get things done. As your Councillor I would be able to do so much more. I have worked with Councils; I know how Councils operate and I understand community planning needs. I have run my own small business for 20 years; I know how to work with people, make every dollar count and get the job done. If elected my priorities will be: 1) supporting development sympathetic to local neighbourhood character; 2) protection and enhancement of our trees, parks, waterways, cycling and walking paths; 3) giving local people a more effective voice on the shape of Ivanhoe's future and local economy; 4) reducing rate rises and maintaining the quality of services Ivanhoe residents expect. I'm endorsed by The Greens because all our decisions must be informed by action on climate change. I believe we can harness the spirit of cooperation shown by our community during the COVID pandemic to reactivate our local businesses and shopping strips. I am training to use my specialist skills and experience in urban design, environment and community engagement, as well as in local government and business to best serve my community. Banyule Council needs more people with skills that matter to you. I will work tirelessly to make Council decisions more relevant to your priorities. Contact: 0435 316 318, vote1@alidamckern.id.au, fb.com/alidamckernforchelsworth, to learn more. I respectfully ask for your support. Vote [1] Alida McKern.</p> <p style="text-align: center;">2</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>CROCKER, Jeremy</p> </div> <p>I love Ivanhoe. I love our parks, people, local community sports scene and waterways. Our family has lived in Fairy Hills (where my wife Maria grew up and much of her family remains) and we've now built our home along the banks of Darebin Creek. I'm now the stay-at-home parent to our three young kids while also running a small business and volunteering (sports, environment and school) in the local community. I'm about as far away from a standard political candidate as you can get. But with our environment and suburbs facing huge challenges, I feel strongly that it's time for people who aren't the usual suspects to step up and lend their voice to the effort to strengthen our community. After 20 years of corporate experience with senior roles in technology and innovation, I now want to combine my community passion, professional expertise, energy and optimism to be the strong, qualified representative that Ivanhoe deserves. To navigate the road ahead, we need fresh ideas, strong social values and environmental passion coupled with a real-world track-record in business and corporate acumen. I know you share my aspirations for our community and optimism about our capacity to build a stronger future together. As I talk to local families and businesses, you tell me you share this belief in Ivanhoe, and support my ideas to make it stronger such as: better, safer parks for everyone; cleaner waterways and a healthier environment; fairer sports funding for girls and all clubs; re-emerging Upper Heidelberg Rd and smaller shopping strips; promoting sympathetic development saving Fairy Hills and our history, and a four-year rates freeze. If this sounds like an agenda you can get behind, I'd be grateful for your vote and the opportunity to represent the Chelsworth Ward in a new Banyule Council.</p> <p style="text-align: center;">3</p>
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Banyule City Council

<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>BIAGGINI, Kevin</p> <p>As our residents and local businesses struggle through the current pandemic with financial hardship, Council has just announced another rate rise. While it may be business as usual for our Councillors, I will not stand for our community's hardship. I support a rate freeze for the next two years. In the last two years I have been a member of the Banyule Ratepayers Action Group Inc. (BRAG). I am proud to say that in that time, I have done a lot of good in holding the Council accountable to our community. My policies keep our pedestrian crossings safe for all - upgrade the crossing in Livingstone Street near Coles advocate for a new school - whilst Ivanhoe Primary is bursting at the seams Council is hastily selling available land it owns in Ivanhoe to developers for even more housing. This land should be used for a new school. There is no overall planning being done. Just Council searching for a quick buck as it has blown its budget on the Ivanhoe Library. Remove all parking meters from local shopping centres waste management - lets keep our garbage service to a weekly collection and improve our recycling service with a larger bin. Street cleaning bring back the street cleaning machine to our local streets. Vote 1 - Kevin Biaggini</p> <p style="text-align: center;">4</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>DILLON, Tanya</p> <p>I am 26 years old and been a part of the Banyule community my entire life. I have been so lucky to live in a tree lined area with a backyard close to transport and the city. Council needs a younger perspective for the future direction of our city. To encourage young people to be more active, by improving leisure facilities and offering free or discounted memberships to council owned aquatic and fitness centres. To create more attractive conditions for business and programs that create jobs for school leavers and recent university graduates. And to improve and encourage more use of public transport. I will lobby the State Government to make public transport free for all students. As a young person I am passionate about our local environment, particularly Darebin Creek and the Yarra Wetlands. I want the council to take responsible action on climate change. But I don't believe council should comprise of endorsed party candidates. I have seen first hand in the neighbouring city of Darebin what a green controlled council looks like. Massive overdevelopment and plans to potentially demolish the Preston Market and replace it with 6 storey high rise apartments. I don't believe this is what residents want for Banyule! Our future is based on young people and young families living and working in Ivanhoe and surrounding suburbs. Not high density developments filling council bank accounts with income from rates. I will listen to residents and represent your views with a fresh approach instead of the same old ways by the same old councillors which have failed young people in our community. To support my vision for Banyule. Vote: 1 Tanya Dillon and 2 Carl Ziebell and then put a number in every other box.</p> <p style="text-align: center;">5</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>FENTON, Emily</p> <p>I am a local mum who cares about the neighbourhood my children will grow up in. I am also a long time and active Liberal Party member. Our council has been ignoring the problems of residents for too long. Instead, they are choosing to fund their own individual agendas and support identity politics at the expense of addressing real issues affecting our community. What matters to me is standing up for all families in our community. Advocating for the elderly. Supporting young sportswomen and men. Investing in facilities and play equipment. We need a rate freeze, local support for single people and single parents, and a plan for the post COVID 19 recovery. I will fight the massive overdevelopment of Ivanhoe that is ruining our traditional and unique local heritage. Progress is important, but at the moment the council is leaving so many in our community behind. A vote for Labor and the Greens is a vote for more of the same, shoddy results that are changing Ivanhoe for the worse. I pledge to protect and respect what has made our community great. I recommend you vote in the following order from top to bottom on your ballot paper. 9, 11, 12, 3, 10, 1 Fenton, Emily, 2, 4, 5, 6, 7, 8.</p> <p style="text-align: center;">6</p>
<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>SAMUEL, Emma</p> <p>I will block the proposal to move your garbage collection from weekly to fortnightly. I will block the proposal to make your bins smaller. I will freeze rates for at least two years. I will lobby the state government for a secondary school in Ivanhoe. I will make sure ratepayers' money is spent fairly across all wards, not just in the north of Banyule. I will continue to fight against the sale of Darebin Creek parkland to a private individual. I will continue to fight against the closure of Waterdale Road. I will stop double-charging apartment residents for waste collection. I live in Ivanhoe and have lived in Banyule for 30 years. I have been on the ground, speaking at council meetings for the past two years. I hold a Master of Laws and am a fellow of the Melbourne School of Government. I work in business strategy for a large corporate and know how to get things done, and done properly. I am on the Darebin Parklands Association Committee. I am endorsed by both Ratepayers Victoria and the Banyule Ratepayers Action Group. Our council needs more refreshing, young voices. It's time we had something to be hopeful for, it's time to change for the better. To vote for change, please number your ballot from top to bottom, 9, 11, 12, 2, 10, 3, 1 (Samuel, Emma), 4, 5, 6, 7, 8.</p> <p style="text-align: center;">7</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>ZIEBELL, Carl</p> <p>Coming out of Covid-19 I believe we need a stable council with a clear, financially responsible plan for recovery. I will be a caring representative who understands the economic devastation the pandemic has had on our livelihoods and will commit to support those individuals, families and businesses most affected. Our family has enjoyed living in Ivanhoe for over 20 years. I am a true local and have actively served our community through numerous sporting clubs and the boards of community organisations. I know what it takes to fix the issues that frustrate you and how to get the job done. Over the last 6 months residents and families have told me about a number of local issues: Overdevelopment not reflecting our neighbourhood character, peak hour traffic flows and parking around Ivanhoe, difficulty in recycling and the high cost of using the tip, skyrocketing council rates and yet a drop off in council services, and the local environment, including unsightly graffiti. These issues are of great concern to me, and as your local representative I am committed to addressing them with greater community consultation. Rebuilding our community and creating local jobs will be a priority, and I promise to: 1) Complete the Ivanhoe Park Sporting Precinct project including outdoor netball courts; 2) Complete the new library with no more cost blowouts; 3) Upgrade the West Ivanhoe Roosters club rooms with new female change rooms; 4) roll out solar panels for businesses and community groups; and 5) Complete upgrade works on the Darebin Creek Trail. Having successfully worked with government for local projects, been a member of community and government boards and run small businesses, I believe I am the best equipped candidate to deliver the best outcomes for Cheshworth Ward. I ask for your support and Vote for Carl Ziebell.</p> <p style="text-align: center;">8</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>MAZURCZUK, Peter</p> <p>I am a local. I raised my family in our city, my son graduated school in our city and I have lived in our city for over 35 years. I believe it important that a council is comprised of members with a variety of expertise, experiences and voices to ensure that we keep up with the changes in our city. As a musician who has performed throughout the country including at this city's own festivals, I hold a strong belief that all should have the opportunity to be involved in the arts, cultural and sporting events. I'm an independent candidate who has watched our council neglect already strained infrastructure, even prior to the addition of thousands of new homes. Our infrastructure should have been updated and expanded decades ago. If elected I will use my knowledge and 35 years of experience in infrastructure and technology companies to rectify this for our city. I strongly oppose any further building projects by the Council using ratepayer's money and call upon Council to reassess rates to allow locals and businesses to recover from the unprecedented emotional and financial burden that has affected us all. I welcome and value any member of our community who would like to discuss issues surrounding our city, to contact me: Peter1local@gmail.com</p> <p style="text-align: center;">9</p>

Banyule City Council

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DIXON, Chris

What do you get for your higher rates in Chelsworth Ward? When we also bring in a major proportion of the Developers Open Space leeways? I commit to keeping the lever raised in Ivanhoe to redevelop our outdated sporting facilities particularly Ivanhoe Bowls, Ivanhoe Park Precinct and Seddon Reserve. Increased demand particularly by females and growing sports has left clubs with inadequate facilities. I will also address the effect of COVID 19 on our business community by supporting ongoing rate relief, red tape removal and prioritising community grant monies being spent in Banyule. Unprecedented growth in park, playground and walking track usage means we must continue to maintain and improve them. I will resist the selloff of any more land along Darebin Creek. Traffic management must address safety at school pickup times and I will ensure there are no parking meters at Ivanhoe's parks. Our Ivanhoe Planning Scheme sets limits, lets stick to them and apply common sense for the wider benefit of our community. I ask you to vote for me, a lifelong resident with a strong leadership background in both community and corporate sectors so that we can move forward together. I recommend voting in the following order from top to bottom of the Ballot paper 2, 4, 3, 6, 7, 8, 9, 10,11, 1, 12, 5 with a number in every square.

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BERGMAN, Dora

I am a local resident for the past 35 years It is overdue to have fresh vision and expertise Council coffers have increased by millions with all the extra high rise buildings that have been built in recent times yet they still increased council rates this year. This is extraordinary considering that values of properties have dropped. I'd love to know the explanation of how this is possible? Values of properties have got nothing to do with the cost of services provided by Council it makes you wonder why? Council selling our assets as they have done with our electricity company to fund staff superannuation (and they mentioned it five times over the years as an excuse) plus selling off various profit making buildings. Most recently on the corner of Bankiss and Oriol Rd a massive real estate for sale sign went up to sell huge slab of land no doubt for more apartments. Council needs to refocus on the responsibility to get back. With millions in the coffers why are they still selling assets? Why are we not seeing the thorough cleanliness of the city occurring on a daily basis as I have seen in other municipalities? I consider the current economic circumstances in some respects to be far more difficult than those during the last recession. This is not a time to sit on your hands and expect the state and federal government to pull out a magic wand save everyone. Nobody anticipated what has occurred and we certainly as a country, or community have not been ready for what has happened. I believe with practical common sense and focusing on the basics of needs that we can come out of the situation is a stronger community and pay more attention to our environment.

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AYOUB, Houwaida

A new voice for Chelsworth Ward. I grew up in Banyule and attended the local primary school. I am a mother of two boys and twin girls. I chose to raise my family in this beautiful and vibrant community that I have deep affection for. I have been active with the school council at Ivanhoe Primary School, where my children attend. The incredible strength of this community that I live in and the way they have dealt with these difficult times and challenges has motivated me to run for Council. As a lawyer, I am passionate towards the improvement and access to legal rights and representation for people across our community. I have also had a long and diverse career in the public service. My experience, expertise and understanding of the operational needs of community projects, and a passion for developing clear logical solutions are some of the skills that I would bring to Council. I understand the difficulties of balancing life, the costs of living and other pressures associated with day to day life. I believe that if Council is to truly represent the local people, they must engage with all the members of the local community, both young and old. I would be honoured to have the opportunity to serve as a Council member for Chelsworth Ward to support the community through this next period of growth and as our infrastructure needs continue to develop. I am a passionate and caring person and want to represent this thriving community. I look forward to working with you towards our goals over the next few years.

Banyule City Council

Appendix 7.2.4: Candidate statement leaflet for Griffin Ward election

Don't Risk a Fine

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

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Greensborough

CANDIDATE QUESTIONNAIRES

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COMPULSORY VOTING PROVISIONS APPLY

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2020 Council Election

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election



Griffin Ward

THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1403 during business hours.

 Victorian Electoral Commission

Printed on 100% Australian made recycled stock

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BENTON, Kerry-Anne

Hi, my name is Kerry Benton. I live in Ivanhoe and work in the education sector, a member of the AEU. I have dedicated my life to the community services industry to ensure equality, acceptance and all having the best that we all are entitled to. Working for 12 years as a trauma nurse then training in early childhood education, accepting the responsibility of running Fairy Hills Kindergarten from working towards to exceeding all KPIs has been one of my careers greatest highlights. My reasons for running for Council is that this area desperately needs another school and the over development of our leafy suburbs is out of control. A new school whilst Ivanhoe Primary is bursting at the seams Council with the support of our ward Councillor is hastily selling available land it owns in Ivanhoe to developers for even more housing. This is just Council searching for a quick buck as it has blown its budget on the Ivanhoe Library. Over development is out of control. Everywhere you look you see high rise over development. This all from a Councillor who promised in 2016 to support appropriate and sustainable development. Hollow promises. My policies are simple and straightforward: stop over development ruining our lovely residential areas negotiate with the State Government for a new school utilizing Council owned land. Council to manage and oversee all sessional kindergartens to ensure viability equity and fairness for children, families, educators and community. More energy efficient streetlights A free tip voucher for our local transfer station hosting a regular resident forum to get your feedback on important issues If elected as your Councillor I will ensure that Griffin Ward gets the representation it truly deserves.
Vote 1 Kerry Benton

1

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STEEL, Helen

My name is Helen Steel ratpayer and resident of Heidelberg since 2015. To keep fit and active I play bowls at the City of Heidelberg Bowling Club, swim at the Ivanhoe Aquatic Centre and take regular walks along the Yarra River paths. I have widely travelled and have a great appreciation of urban problems. I am standing for Council as this Council has forgotten about its older community. Our footpaths are in such a bad state. Older people have had falls. There are overhanging branches and shrubs from private property on just about every footpath which we have to dodge when out for a walk. We are forced to cross busy roads with no traffic lights and risk getting hit by speeding cars. Most of the Council funding seems to go to the local footy clubs for major upgrades whereas our bowling clubs must go cap in hand to get even minor improvements. Many of my friends do not even venture out these days but would do so if Council provided a community bus service for its pensioner groups. I am extremely concerned about the condition of our Yarra River and our oceans. We dont need Council monuments, overseas trips, Study Tours we need a Council dedicated to us! My policies are as follows: Increased pensioner rebates on Council rates footpath upgrades for increased safety Bushes and trees to be cut back to fencesides. Bowling and croquet clubs improvements Traffic lights at Beverly Rd and Jika St 10 Tonne and 40km/h restrictions in Dora/Jika Street More excursions for pensioners Community bus services to be provided to take elderly residents to the local shops and bowling clubs, leaf litter cleaned up from streets Regular litter collection along the River Provide rubbish and dog droppings bins throughout recreational areas

2

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MOSS, Bev

I have lived in the City of Banyule for most of my life and my children grew up and were educated in Banyule. I hold qualifications in Politics, Education and Social Work; extensive life experience; having lived in five different countries; and thirty years experience as Social Worker in Mental Health, Child Protection and broadly with families, children, asylum seekers and refugees, including Team Leader and Management roles. A volunteer in Banyule for thirty years I have not only cared for abandoned animals but worked hard and achieved for the environment, arts and heritage, multiculturalism and our seniors. A member of three Banyule Advisory Committees and the Banyule Community Grants panel I have proved that I do not sit on Committees but work on Committees. I am uncompromising when it comes to accountability and transparency in public life and believe integrity to be the bedrock of democracy. My professional and volunteer life in Banyule equips me to deal with a post-Covid world and the enormous challenges that will face Council. With climate, biodiversity, social and economic crises ahead we can no longer continue to live as we have been. If elected I will work for Banyule to pioneer an animal friendly city; work to restore and increase Banyules lost tree canopy; work to rejuvenate our strip shopping centres; work to ensure that Banyules resources are equitably targeted at those most in need; work for the health and safety of the community; work to form a Post-Covid Recovery Committee. My political affiliation is not hidden. I am proudly endorsed by the Animal Justice Party whose values of kindness, equality, rationality and nonviolence will inform my work for a better world for everyone. It is the only party that recognises not only human interests but the environment and all living beings.

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Banyule City Council

<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>
		
<p>CASTALDO, Peter</p>	<p>MULHOLLAND, Jenny</p>	<p>RUTHERFORD, Kate</p>
<p>Proudly representing Griffin Ward on Banyule City Council since 2016, I am thrilled to be standing for re-election this year. Banyule has been my home for over 30 years and it has been an honour advocating for our community. I want families and people of all ages to love their local area; the street, the parks and playgrounds, the sporting clubs, and the shops down the road. Now more than ever we need to support and include everyone in our unique and diverse community. In my first term, our council has delivered: 1. Major infrastructure including the improved and on budget Ivanhoe Library and Cultural Hub. 2. Implemented mandatory height limits in Ivanhoe. 3. Reduced debt and placed the council in a strong financial position. 4. Strong environmental practices embedded into council, with solar being installed across all council buildings. We are addressing climate change seriously and it has already returned significant operational savings. I have been an enthusiastic participant in the council's advisory committees and focus much time on listening and collaborating. I have been endorsed by the Greens again this election and pride myself on always acting in a supportive, professional and respectful manner. If re-elected my priorities will include 1: Responding to COVID-19: adopting and targeting assistance in our community. 2: Protecting and enhancing neighbourhood character: including stronger height controls in Heidelberg and East Ivanhoe. 3: Supporting community groups and sports clubs. 4: Caring for the environment, greater tree protection and more tree planting, improved waste recovery and action on climate change. 5: Improving council efficiencies to build on its financial position. Vote [1] Peter Castaldo for a strong voice of integrity for our community.</p>	<p>I recommend you vote in the following order from top to bottom of the ballot paper, placing a number in every square. 3,4,5,6,1,2 Council needs to get back to basics. I am standing for Council as I believe there are many local issues where we have been let down by our current Council. I have been endorsed by both Ratepayers Victoria Inc and the Banyule Ratepayers Action Group Inc. Thank you to the residents who responded to my community survey. You have told me that you want lower rates, better footpaths, regular street cleaning. You definitely don't want the fortnightly garbage collection and smaller bin put forward by Council. I hear you and I will definitely scrap that policy. The current Council is a high taxing and high spending Council. The Ivanhoe Library was estimated to cost \$16 million in 2016 has now blown out to almost \$40 million. As a result, Council has just increased your rates again. An increase of 8.75% over the 4 years, the highest in Victoria. This is truly heartless. My policies for the next 4 years are: zero rate freeze for the next two years, review of all Council spending, protect neighbourhood character in our leafy residential areas, upgrade 200 footpaths and maintain infrastructure, concentrate hot-spot cleaning in our local shopping centres and playgrounds, regular street cleaning, traffic safety installation of a pedestrian crossing near the IGA supermarket at East Ivanhoe Village, support local traders to recover from this pandemic. I have been part of this community for 40 years, a mother to 4 adult children and have 5 grandchildren. I know what it takes to fix the issues that frustrate us and get the job done. Vote from top to bottom of the ballot paper, placing a number in every square. 3,4,5,6,1,2</p>	<p>My name is Kate Rutherford. Let me introduce myself. I am a long-term resident of Griffin ward. Brought up and raised in East Ivanhoe, I attended Ivanhoe Girls Grammar School, and have been a keen competitor in both Ivanhoe Netball and Football Clubs. I am currently studying at Monash University, where I am undertaking a double bachelors degree Business and Marketing. I am passionate about politics and believe that young people have a part to play in local government, offering new ideas and perspectives. Acknowledging I am young and have much to learn, I also have alot to offer. I have a vested interest in community engagement, the environment and sustainable transport, and a vision to enhance the youth programs on the Council. It is important to have gender equality on Council. Our current male Councilor has not responded to crucial issues in Griffin ward, so its time for a woman to take the lead. Banyule has one of the highest percentages of young people from any area (43 percent of the total population of Banyule is under 34). I am running to engage young people and carry our insight and fresh ideas to the table. Gender equality, human rights & social justice, zero carbon council by 2023, zero plastics Banyule by 2023, discounted rates for young people in their first home, free access for under 30s to Watermarc and Ivanhoe aquatic centres and sustainable transport, are all policies I will urge our council to adopt. If you want to support a true young woman who cares about the people of Griffin Ward I look forward to your vote and being your Councilor for the next four years. Please vote in the following order on your postal ballot - 6, 5, 1, 2, 3, 4.</p>
<p>4</p>	<p>5</p>	<p>6</p>

Banyule City Council

Appendix 7.2.5: Candidate statement leaflet for Grimshaw Ward election

Don't Risk a Fine

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.

VOTING IN THIS ELECTION IS BY POST ONLY

Your completed ballot material must be posted or in the hands of the Election Manager on or before **6.00 pm on Friday 23 October 2020**.

Local mail clearance times may vary. Ballot material must be mailed before final clearance times in the last week of voting. Late votes cannot be included in the count. Alternatively, you may hand-deliver your envelope during business hours to:

Banyule Council Offices
Level 2, 1 Flintoff Street
Greensborough

CANDIDATE QUESTIONNAIRES

Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY

You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.

Further information on voting entitlements can be found at vec.vic.gov.au

You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election



Grimshaw Ward

THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1403 during business hours.

 **Victorian Electoral Commission**

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BHATIA, Raj

Our community is always growing and evolving with new challenges every day, that is why Banyule needs people on its council, with new ideas and a fresh perspective. Building a better Banyule, starts with transparency and openness from the council representing our city. That is why I am committed to building relationships with the community, listening to our residents and acting with integrity on your behalf. Some of the areas that I would like to improve and seek community involvement in are: senior citizen and family assistance, sports and recreation, environment, diversity, local government & diversity as a resident in the Grimshaw Ward, I am deeply invested in building a community for current and future generations, as such I am running as an independent candidate free of any political pressures and donations. To know more you can visit www.rajbhatia.com.au

1

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WADE, Stephen

My name is Stephen Wade and I am standing for Banyule City Council as an independent in Grimshaw Ward. If elected I will be your voice for environmental issues and my commitment is to you. I am a local resident with an extensive background in retail support and supply chain operations. I am tired of endorsed Greens candidates promising the world in elections but then being responsible to Greens Party bosses when they get elected. I am interested in the conservation and preservation of our local heritage through my membership in Heidelberg and New Historical Societies and the National Trust. I am also a member of the Warrigal Conservation Society as I value protecting our flora and fauna. I support our local arts such as the Heidelberg Theatre Company and Arden Crescent United Church's classical music performances. My policies are: improving the environment through planting more street trees to provide greater canopy cover. Subsidised water tanks for every household. Provide a subsidy up to 50% for solar panels to every household. Reduce Grimshaw Ward's carbon footprint by changing every streetlight to smart energy efficient lighting by 2024. No sale of public parks or playgrounds. Increase pensioner concessions by CPI each year. Provide community minibuses to integrate with the public transport system for residents to be shuttled between Watsonia and Greensborough shops and train stations, and WaterMarc Leisure Centre. Free broadband at all Council facilities in Watsonia, Watsonia North and Bundoora. Provide a computer library in Watsonia North and Bundoora for our children to access books. Provide two free passes to WaterMarc Leisure Centre annually for our youth and pensioners to promote health and fitness. Free swim classes at WaterMarc Leisure Centre for children up to 10 years old. Want a councillor who will make a difference. Vote 1 Stephen Wade

2

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GAROTTI, Rick

It is an enormous privilege to serve on Council and work with residents to achieve good outcomes for our community. I seek support to continue as your local Councillor. Together we have achieved great things in our community. We have: (1) revitalised the Watsonia shopping precinct through a streetscape upgrade and car park expansion (an extra 45 car parking spaces have been added); (2) delivered new, modern multi-purpose facilities at Teller Reserve and Loyola Reserve; (3) renovated all four preschools in the Grimshaw Ward Watsonia, Watsonia North, Bundoora and Warrarwee Park; (4) enhanced local parks with improvements at Amiya Reserve, Greenwood Reserve and Birnack Park. If re-elected I am committed to transforming the Redmond Court wetland; (5) upgraded community assets including Watsonia Neighbourhood House and Bundoora Community Hall; (6) enhanced local sporting assets with new female friendly change rooms at AK Lines Reserve, new lights and fencing at Bundoora Tennis Club and new lights at Bundoora Bowls Club; and (7) created jobs for those who need them most in our community. The Banyule Inclusive Jobs Program has created over 100 jobs for young people in Banyule with disabilities and from disadvantaged or multicultural backgrounds. There is more to do. Let's continue our work together to tackle local issues and improve our community. Let's make Banyule the best place in Victoria to live, work, invest and raise a family. This means delivering smart and coordinated policies that focus on: appropriate development; keeping rates and charges low; investing in our local community assets and ensuring excellent customer service for residents. Working together I will draw on my expertise as a Finance Director and connections with State and Federal Governments to ensure sound management of Council's services and infrastructure while minimising rate increases. I will also continue to be a strong advocate for residents.

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McLEAN, Toafa

Hi, my name is Toafa McLean and I am running as your candidate for Grimshaw ward in the upcoming Council election 2020. I am currently working in the Grimshaw area and have been at my job as a mental support worker for over five (5) years. I am very close to the community of Grimshaw as well as the many issues affecting our residents, sporting clubs, roads and businesses. We also have many local issues that have been let down by our current Council. I love Grimshaw and would love the opportunity to be your voice and representative in the Council. The current Council is a high taxing and high spending Council. I believe we are missing out in Grimshaw of our fair share. Most of our rates have gone to build new Council offices in Greensborough and a \$40 million dollar library for the wealthy Ivanhoe people. I can't believe our previous Council was in favour of rate rises during the pandemic and recession. While they are spending big in Ivanhoe, we must make tough decisions about what food we put on the table for our families. They are heartless! On the other hand, our Watsonia shops will be touched by the North East Link project and there will be more traffic on our roads. Neglected Grimshaw sporting clubs have been years without upgrades. Empty promises! With your help we can change all of this. I will not desert you half way through this term. I am a person with excellent negotiating skills, passion for helping people and the will to fight on your behalf to get our fair share from Council. Your vote is extremely important to me to make things happen. I would love to hear from you. Please vote for Toafa McLean.

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Banyule City Council

Appendix 7.2.6: Candidate statement leaflet for Hawdon Ward election

Don't Risk a Fine
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.

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Level 2, 1 Flintoff Street
Greensborough

CANDIDATE QUESTIONNAIRES


Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY

You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.


Further information on voting entitlements can be found at vec.vic.gov.au

You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election



Hawdon Ward

THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1403 during business hours.

VEC Victorian Electoral Commission

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<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>ROBSON-GARTH, Tracey</p> </div> <p>Vote 1 for Tracey Robson-Garth. My aim, as an independent Hawdon representative on Banyule Council is to listen to Hawdon residents and provide an avenue for their voice to be heard. I have grown up in Banyule. I live in Viewbank with my family, and my children attend local schools. I established a successful business in Viewbank six years ago, and one of the main values of the business is supporting community events, local schools and organisations. I want the best for the city and will do my best as a Councillor for this great community. I will put all my efforts into driving sustainability projects, providing support to local businesses, and I will provide up to date and relevant communication about what the Council is doing. As Hawdon wards representative, I would be honoured to meet as many of you as I can. I am looking forward to serving you. Vote 1 for Tracey Robson-Garth.</p> <p style="text-align: center;">1</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>HAWORTH, Michael</p> </div> <p>As a long-term resident and business owner in Banyule, I am committed to serving our community. My wife and I have raised our children in this wonderful region and we feel extremely blessed. I intend to preserve our quality of life for our communities in a responsible and cost-effective manner. My strength in this regard is my experience owning and operating a small business in Banyule for over 16 years. I understand budgets, cost controlling and planning. My focus is for a healthy and happy community that is sustainable. Our community needs to be safe and secure. I want to ensure that everyone in Banyule is treated with integrity and respect and that our council acts in the best interest of its citizens and its processes are transparent. I believe strongly that this role should be held primarily by individuals independent of any political party, so their priorities are community-focused and my number one goal is for the wellbeing of Banyule residents. I also want to see that our children have every opportunity for a safe and healthy childhood. I advocate for parks, outdoor exercise equipment, walking tracks and bike trails which are to be well maintained. As a past Rotarian, I will work hard for my community applying the Rotary Four-Way Test: 1. Is it the truth? 2. Is it fair to all concerned? 3. Will it build goodwill and better friendships? 4. Will it be beneficial to all concerned? Having been a successful member of our local Business Network International group for over 15 years the concept of Divers Gain aligns well with me. I have served as President, Vice President and Secretary/Treasurer for this organization and other professional associations over the years and have learned a great deal about working with others both professionally and personally.</p> <p style="text-align: center;">2</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p> <div style="text-align: center;">  <p>MIT SINIKOS, Fiona</p> </div> <p>Hello, my name is Fiona Mitsinikos, a proud Viewbank resident for 13 Years, a mother of 3 children who attend Viewbank Primary. I am a School Council Member with responsibilities including the Annual Implementation Plan and Management of the Schools Budget, Parents and Friends Association & previous Fundraising Convoyor at preschool. My husband and I run a local renewable energy business and I am proud to be a 100% independent candidate. In 2017 I created Sustainability as a community project helping women who have fled domestic violence. I engaged our community who donated 1000's of business outfits which enabled women to re-enter the workforce. I assisted with furnishing their new accommodation with community donated goods and furniture. Local businesses donated transportation. I run an Annual Share the Dignity Afternoon Tea, leading a team of Banyule women, we have created 90+ bags of essential items that were distributed to homeless women, many whom have fled domestic violence. If elected, I promise I will increase awareness of new, existing and future services supporting our residents & small businesses including Council rates partial waiver for our community who are experiencing financial hardship during Covid. I will advocate to create a Banyule business directory mobile app making it much easier to find and support our 11,000 local businesses. Deliver responsible budgets & minimize unnecessary spending. Manage residential & commercial development to ensure our local community isn't compromised. Improve parking facilities & pedestrian access at our local schools. Complete & upgrade our walking & cycling paths, increase park benches, BBQ facilities & a skate park for our youth to enjoy. Repair footpaths and roads. Increase support to local sporting clubs & scouts. Work with local environmental groups to maintain our natural environment. Continue to advocate for the best outcomes during the North-East link build.</p> <p style="text-align: center;">3</p>
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Banyule City Council

<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>WILLIAMS, Emilia</p> <p>I'm Emilia Williams and I would like to be your representative for Hawdon Ward. My parent immigrated here in 1959 and settled in Rosanna where I have resided all my life. This is a wonderful area but I am concerned that overdevelopment and increasing traffic is eroding our areas unique character. Our parks are being neglected and there is a lack of transparency from our big spending council. It's out of touch with it's ratepayers. Businesses and households are doing it tough during these pandemic restrictions and now we have a recession. However council has decided to increase our rates. I will support a rate freeze for 2 years. Hawdon Ward will be seriously affected by the construction of the NE Link. This major project will disrupt traffic flow along key arterial and local roads in our ward. The tunnel will burrow underneath our homes. I will ensure residents are informed about this project and their concerns are heard. Our council has appallingly mismanaged the Ivanhoe Library redevelopment. It was estimated to cost \$18 million but is now almost \$40 million. This project needs an audit. Park maintenance is ignored. Invasive weeds are pervasive and will spread as council pays no attention. Council has given up. Cape Wered in particular is in every park in Banyule, your lawn and garden. As it dies this summer, Marragal Parklands will become a dust bowl. There's been huge development in Ivanhoe and Heidelberg over the years. It has continued despite council saying they will stand up for residents. Blocks of land are still being purchased with the intent of building huge projects. Hawdon Ward is not immune. Overdevelopment will continue. This is a community for residents not for developers. Your vote will be important this year</p> <p style="text-align: center;">4</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>McDOWELL, Nola</p> <p>I recommend voting in the following order from top to bottom of the ballot paper 4, 6, 5, 2, 1, 3, 7 numbering every square. I am endorsed by both Ratepayers Victoria Inc and Banyule Ratepayers Action Group Inc. Our current Council acted too late, was politically naive and was comprehensively strategically outfoxed by the North East Link project. Poor environmental outcomes and traffic management problems will be the legacy this Council bequeaths to Hawdon Ward residents. Complicit and enabler. I will provide Hawdon Ward with strong representation and an effective voice to achieve real action and beneficial changes, including improvements for North East Link outcomes. I will promote protection and maintenance of Banyule flats parkland and climate change initiatives. I will push for development of additional new female-friendly sport facilities. Community sports clubs will get my strong support. At Council I will press for improved operating efficiency and use of new technology to minimise costs and risks. Cutting wasteful spending and arguing for zero rate change 2021 & 2022 are among my top priorities. The shambolic \$20.3 million cost blowout in the Ivanhoe Library project will be audited and accountability determined. Banyule now rates as a high leaving metropolitan Council increasing rates 26.5 percent above consumer price increase over the past 10 years, financially hurting households. Footpaths are in poor condition, damaged and dangerous. I will push for urgent repairs and upgrades. Services delivered in home, to our elderly citizens can be improved. Young families need increased support. I will initiate programs that encourage social equity and respect for our diverse cultural groups. I will always act ethically, fairly, and transparently for the benefit of the community. Vote from top to bottom of the ballot paper, in every square 4, 6, 5, 2, 1, 3, 7</p> <p style="text-align: center;">5</p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>FERNANDEZ, Anthony</p> <p>Anthony Fernandez - Independent. As a proven community leader, with over 35 years of experience as a Financial Adviser & Planner and a member of the Liberal Party, Rotary and St Virgins, you can count on me to ensure our local issues are resolved with greater transparency and community consultation. With the amount we pay in rates in Hawdon, you deserve much better. Listening to your survey responses and your concerns, it is clear there are many local issues that need to be addressed. I am committed to better consultation and outcomes for all residents in Hawdon Ward. Action against speeding, traffic graffiti, vandalism and rubbish dumping. Improvements to better maintain our environment, parks, roads and footpaths. Better bus shelters and more seating at existing bus stops. Rate relief to cut the cost of living and more responsibly manage Council's budget. Reductions in the cost of our local tip and rubbish removal services. Important improvements, upgrades and maintenance of sporting facilities and using resources such as solar lighting to help reduce costs and create jobs. Being a passionate and local voice for residents affected by the North East Link tunnel, particularly to ensure State Government and Council are held to account. After Covid-19, you need a stable Council that you can rely on and trust. This will mean that your local Councilor will need to have the right life experience and drive to be an effective voice. I have real life experience in managing budgets and avoiding waste. Your hard-earned rates must be respected. I will work every day to ensure we manage Council's resources, so it works better for you. A vote for me is a vote for proven and real experience. Together, we will make Hawdon Ward become an even greater place for all of us to live.</p> <p style="text-align: center;">6</p>
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<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>  <p>BIEBER, Emily</p> <p>I am a primary school counselor and a lecturer in social work at La Trobe University. I live in Viewbank with my husband and our three children, who attend the local primary school and sports clubs. I am delighted to be the Greens candidate for Hawdon ward in the Banyule Council elections. On Council, my priorities will be: 1) To protect and enhance the natural beauty of our neighbourhood character by protecting our parks, rivers and bushland. 2) Protection and advocacy for families, businesses and our environment against the impacts of the North East Link build. 3) Collaboration with neighbours and builders to ensure sustainably designed homes. My vision for our neighbourhood is strong and honest leadership, a community led recovery from the impacts of COVID-19, and a proactive response to the climate crisis. My plans include improvements in kerbside recycling, trialling community managed work pods to reduce long commutes, and more tree planting. I believe in sustainability, justice, equality and empathy. Our community can come together to take the lead on climate action. My professional skills include supporting people who are experiencing family violence, homelessness and health issues. I have a realistic understanding of the day-to-day complexities of life. I am standing for Council to protect our leafy streets, safe neighbourhood and welcoming community. I will represent you with pride, regardless of your age or background. Vote [1] Emily Bieber for a practical and positive Councilor who will represent the needs and aspirations of our community. Please email me at emily.bieber@vic.greens.org.au to get in touch, I would love to hear from you.</p> <p style="text-align: center;">7</p>

Banyule City Council

Appendix 7.2.7: Candidate statement leaflet for Ibbott Ward election

Don't Risk a Fine
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.

VOTING IN THIS ELECTION IS BY POST ONLY

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Greensborough

CANDIDATE QUESTIONNAIRES
Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY
You have received this ballot pack because you are enrolled for this election. Voting is compulsory if you were on the Victorian State electoral roll for this council on Friday 28 August 2020.
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You may receive an Apparent Failure To Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election
VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election



Ibbott Ward
THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1403 during business hours.

 **Victorian Electoral Commission**
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MELICAN, Tom

I am seeking your support to continue as your independent Ibbott ward Councillor, working to ensure Banyule Council remains a financially secure, stable and efficient Council providing great facilities and services. Moving into Rosanna in 1991, I have been a member of several local sporting organisations and community groups and have a deep appreciation of the area and of the issues that we all face together. I am a totally independent Councillor with no allegiance to any political party, so all my decisions are based solely on the interests of residents. I have been a strong advocate in Council for action on environmental issues. Banyule has many opportunities to improve the natural environment while delivering more efficient and cost effective services. Banyule has already converted to energy efficient streetlights and solar panels on all Council buildings, protecting our precious environment and saving money, but there is much more to be done. During the covid-19 pandemic, we have significantly reduced Councils debt, while supporting individuals and businesses who have been seriously impacted. Council has provided rate rebates of up to \$500, abolished many fees, eliminated interest penalties, prioritised local jobs, and supported community and sporting groups. We have also maintained and increased services and upgraded many facilities. As I have retired, if re-elected, I will work fulltime to prevent overdevelopment and poor quality design, so that our neighbourhood character is preserved. I will also continue to fight for the best possible design for the North East Link and for 24 hour permanent truck bans on Rosanna Road. As your Councillor, I will ensure the Rosanna library is redeveloped and that the Macleod YMCA is rebuilt. I will continue to be strong voice for community interests, always acting independently and with integrity, ensuring all decisions are in the best interest of residents.

1

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GOODMAN, Matthew

I am a cheesemaker working for a third-generation family business in West Heidelberg, a member of the Macleod Organic Community Garden, and a Rosanna resident. I am proud to be a Greens-endorsed candidate for Ibbott Ward in the 2020 Banyule City Council election. I love our community and I envision a Banyule where more people have the option to work, live and play in their own neighbourhood, so they feel invested in its future. We have a real opportunity to reforge ourselves into a self-reliant, vibrant, clean and renewable community. I am standing for council because communities who elect Greens councillors have been at the forefront of positive local change in Victoria, with other councils eventually following their lead. I want Banyule to be a leader and I believe it will take a fresh face representing Ibbott Ward to become so. Our ward needs new energy with a powerful and positive vision for change. Our community can thrive and be a trailblazer for community success and local business outcomes. If elected, I will work to see our local businesses thriving, with empty shop fronts reopened. I will deliver on local transport options and help steer our community through the coming challenges, be it climate change adaptation, development, or the North East Toll Road. We are in a climate emergency and we can't continue to stumble along with just good intentions. We need action, we need the Greens. For more on my plan, please email me at matthew.goodman@vic.greens.org.au. Vote [1] Matthew Goodman for a Councillor who will look to the future instead of the past.

2

Election Report **Local Government elections 2020**

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Ordinary Meeting of Council - 28 June 2021

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Banyule City Council

Appendix 7.2.8: Candidate statement leaflet for Olympia Ward election

Don't Risk a Fine

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

Your ballot paper is attached to this leaflet.
Complete and return as soon as possible.
See the ballot paper envelope for voting instructions.

VOTING IN THIS ELECTION IS BY POST ONLY

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Banyule Council Offices
Level 2, 1 Flintoff Street
Greensborough

CANDIDATE QUESTIONNAIRES
Completed candidate questionnaires are available at vec.vic.gov.au or alternatively from the Election Manager.

COMPULSORY VOTING PROVISIONS APPLY
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You may receive an Apparent Failure to Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election



Olympia Ward

THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.
For further information visit vec.vic.gov.au or phone (03) 8619 1403 during business hours.

VEC Victorian Electoral Commission
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No Photo Submitted

LANGDON, Craig

This election is about continuing to improve the area. Every park has improvements. I have worked vigorously with the community, volunteering for 3081 Angels, Alice House Lawn Mowing Crew, various community groups including the Banyule Community Health Centre, OAE, the Exodus Community, and others from the Harmony Centre such as BANSIC, SACOV and HIMILO. I have worked with local businesses, sporting clubs and many residents to make this area a great place to live, work, raise a family, and enjoy our open spaces. I have ensured Council's initiatives on climate change, the environment and greening Banyule received support. We also chaired or participated in various Council Advisory Committees including Aboriginal & Torres Strait, Disability Access, Age Friendly, LGBTQ+, Art and Culture, Environment and Multiculturalism. I constantly walk or drive every street reporting abandoned shopping trolleys, dumped rubbish, street lights either not working or on all day, dangerous footpaths, damaged infrastructure, etc. My vision for the future includes a Splash Park for Malheang Reserve and extending the bike shed, a new Olympic Leisure and Sport Recovery Centre, finishing off the Olympic Park Redevelopment and the Daeon Creek Trail; improving Shelley Reserve, James Reserve and Ford Park. I will continue to assist with co-housing and social housing, ensure the Bellfield Community Centre and Masterplan continues, and push for major redevelopment for the Bell Street Mall. These measures demand sound financial management and investment back to the community while keeping rates to the cap; supporting appropriate developments with a balance of priorities between residents, developers, and what VCAT will accept; and making sure infrastructure keeps up with the demands with a responsible level of rates. I believe I have the experience, local knowledge and approach to represent the area. I live within the Ward while others may not. Craig Langdon

1

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McCOLL, Karen-Joy

I recommend voting in the following order from top to bottom of the ballot paper 6, 1, 3, 4, 5, 2 with a number in every square. I have enjoyed living in the caring community of Olympia ward for 36 years. Being very actively involved in community and local events, I truly understand the issues of Olympia ward. Our current Councillor appears to favour developers to the detriment of the community. Proposed multi-storey high density residential property developments throughout the Olympia Ward will undoubtedly bring unwanted social problems to the community. Instead, we need high quality low-medium density social housing, not towers and ghettos. Local youth need increased employment opportunities. Council must increase its support for increased employment opportunities for Olympia residents. Apprenticeships in plumbing, building, electrical technical trades, and other fields such as food and catering will assist. Heidelberg West is regenerating, attracting increased numbers of families with young children. Council and State Government must provide new school facilities in 3081. To allow elderly people to safely remain longer at home, increased support services are needed. A new vision for Olympic Village and Bell Street Mall must be created. These locations are important meeting places for the local community. Our sporting facilities need to be modernized to cater for the growing number of females participating in Australian rules football and soccer. Community health is vital. We must preserve our natural environment. An efficient and reliable public transport network in Olympia Ward is needed to encourage reduced motor vehicle use. Heidelberg West residents deserve a fair share of the council pie. I will ensure they have equal opportunity to achieve their life goals. Your vote is very important. Vote from top to bottom of the ballot paper, placing a number in every square 6, 1, 3, 4, 5, 2

2

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DIMARELOS, Peter

Your vote is very important. I recommend voting in the following order from top to bottom of the ballot paper 6, 3, 1, 4, 5, 2 numbering every square. Enough is Enough. Rate hikes are hurting families and small businesses. A rate freeze is urgently needed. In 2011 Council collected \$59.5 million in general rates, a staggering 75.3% increase far exceeding the consumer price increase over ten years. Your current Olympia Ward Councillor is a prime driver of never-ending maximum rate increases. He also pushed hard for the Werthebe Library project which has now blown out by \$20.3 million to \$38.3 million or 213% greater than the original \$16 million 2016 estimate. This is gross financial mismanagement demonstrating incompetence in managing major projects. Residents are not supporting the development of up to 20 storey high-rise residential towers in 3081 but your current Councillor is pushing these high-density residential developments. Council is irresponsibly depleting its cash reserves by approximately \$40 million and in addition will incur a deficit of around \$9 million by June 2021. Council has budgeted a \$10.5 million Covid-19 support package but maintained a 2% rate increase. This is absurd! I am a young family man and local businessman. I have the energy, vision, and skills to help Council refocus on its core functions. If elected I will advocate zero rate change for 2 years, stop unnecessary spending, build new netball and soccer facilities, encourage genuine Community consultation and increased transparency, fix damaged and dangerous footpaths, create Private sector jobs and apprenticeships, stop selling Daeon Creek Parkland, improve passive recreation facilities suitable for young families. Vote from top to bottom of the ballot paper, placing a number in every square 6, 3, 1, 4, 5, 2

3

Banyule City Council

<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>	<p><small>NOTICE: The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the Election Manager.</small></p>
<div style="text-align: center;">  <p>WILD, Martyn</p> </div> <p>My reason for running for council is pretty simple. I want to achieve greater transparency and more accountability in decision making. Councillors are representatives of you and I. It sounds like but it's that simple. We don't need Green councillors, we don't need Labor or Liberal affiliated councillors. We don't need past state politicians looking for somewhere else to sit their over sized, self-interested, backsides. We just need people on Council that are there for our communities, not for a political purpose or some other obscure motive. We should be there to look after our neighbours, their interests and for the betterment of the wider Banyule community. For me this is personal. I and a growing number of my Ivanhoe neighbours, have been at the blunt end of some pretty questionable planning decisions by Council to provide developers, none of which live in Banyule, to build very large monstrosities in sensitive low-rise residential areas, where we live, play and shop and where our kids go to school. We submit our written objections when asked, we make sound arguments, not selfish ones, why the height or bulk or design of a building is excessive, ugly, imposing or simply unnecessary. Yet in all cases in my experience, we are pushed aside in favour of the developer. Their only motivation, despite what they might argue to Council, is to make a lot of money for themselves. Sheer and barfaced exploitation of the people. This is my reason for wanting to be on Council, so I might support those who live here, not for those who might want to live here or worse, for those who want to exploit us for personal and commercial gain. Enough is enough.</p> <p style="text-align: center;">4</p>	<div style="text-align: center;">  <p>DEVIESSEUX, Shirley</p> </div> <p>A fresh approach to Olympia Ward is needed! As a Labor person and Olympia resident for over 30 years, I want to make it the best place to live in Banyule. The area is suffering from overdevelopment and this has been made worse by the council becoming a local developer itself. This must stop. We have been short-changed as Olympia residents dealing with crowded development, high rises everywhere, but where are our promised basketball and netball facilities? The council bought and sold the land so they could build flashy offices in Greenborough and a 30 million dollar library in Ivanhoe, but what about Olympia? The council paid 6 million dollars to Darebin Council to rent basketball courts when they can build them in Banyule. I will build the basketball and netball courts our area was promised and needs and I will deliver them. I will make sure development is in line with local character, sustainable and built to last, with homes that are great to live in and accessible to all our residents, including social housing. I will stand up for improving our footpaths, roads, street lighting and bike paths so that we can get around safely and easily. I will be a strong voice for increased climate action by Council, make it easier for residents to live sustainably and to get support in emergencies. I will create more public open space, community gardens and habitat restoration. I will build a better neighbourhood, with community venues available to residents at low cost and virtual ways of residents connecting with one another and Council. I will be a voice for women and ensure diverse points of view are heard on Council. I will represent you and not vested interests or business as usual.</p> <p style="text-align: center;">5</p>	<div style="text-align: center;">  <p>HILL, Kevan</p> </div> <p>I recommend voting in the following order from top to bottom of the ballot paper 6, 2, 3, 4, 5, 1 numbering every square. I am endorsed by Ratepayers Victoria and Banyule Ratepayers Action Group Inc. Banyule Council is financially gouging families and small businesses. People are hurting financially. Overwhelmingly people tell me that they want Council to focus on delivering basic services. I will undertake to reduce taxes, introduce a zero rate change for 2 years and curtail excessive unnecessary spending. We can adjust the budget to allow spending on a new female-friendly nets stadium in Heidelberg West and extend Covid-19 assistance for distressed families and businesses. Unwanted high-rise development will be rejected. Our current long-serving Olympia Ward Councillor cheers on never ending rate increases. Banyule rates have increased 42.8% since 2010, exceeding the consumer price increase by 26.4%. Your Councillor cannot comprehend the inadequate management of the Ivanhoe Library project resulting in a massive \$20.3 million cost blowout, 213% greater than the initial \$18 million 2016 estimate. He promotes unwanted 7-20 storey high-rise developments in 3061 Heidelberg West describing himself as the friend of developers. He voted to sell off Darebin Parklands. A miserly \$10.5 million in budgeted for Covid-19 support, hilariously diluted by a 2% rate hike. Consider the \$millions wasted on failed arguments with North East Link Project, State Labor Government and Supreme Court litigation, arguably not gaining any additional tangible concessions. I am a family man and successful local businessman experienced in local government with many years of active involvement constructively evaluating Councils performance. I know what it takes to fix the issues that frustrate us all and to get the job done. Vote from top to bottom of the ballot paper, placing a number in every square 6, 2, 3, 4, 5, 1</p> <p style="text-align: center;">6</p>

Banyule City Council

Appendix 7.2.9: Candidate statement leaflet for Sherbourne Ward election

Don't Risk a Fine

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

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Complete and return as soon as possible.
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Level 2, 1 Flintoff Street
Greensborough

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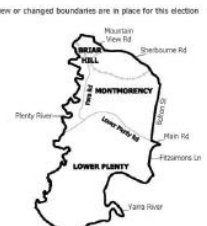
You may receive an Apparent Failure to Vote Notice if you complete and return your ballot material after the close of voting.



2020 Council Election

VOTING CLOSSES 6.00 PM
Friday 23 October 2020

New or changed boundaries are in place for this election




Sherbourne Ward


THIS IS A POSTAL ELECTION ONLY.

Voting is compulsory for residents.

For further information visit vec.vic.gov.au or phone (03) 8619 1403 during business hours.

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TOWNSON, Leanne

I recommend voting in the following order from the top of the ballot paper 1, 2, 3, 4 with a number in every square. I'm standing for election in the newly formed Sherbourne Ward so I can represent the communities of Lower Plenty and Montmorency. I have lived in this ward for almost 30 years. It is where I decided to raise my children. I understand the needs of my community because I live here. I have worked in small business within the Banyule City Council for 20 years. I understand the highs and lows of running a small business, especially during this current economic climate. Council needs to support businesses and our shopping precincts by cutting red tape and investing, not taxing. It is disappointing that Banyule City Council rates have risen 42.8% over the last decade, and our Mayor raised taxes during a pandemic induced recession. I will work with council to ensure a rates freeze during the COVID-19 recovery for residents and businesses. I have spoken to many people who want to make sure the Montmorency Streetscape Upgrade is user friendly and sensible. I want to be at Council to ensure that common sense is not forsaken. I have spoken to traders in Lower Plenty who want to see an upgraded and well light car parking area. My commitments over the next 4 years are, freeze rates rises for residents and businesses during the pandemic recovery. Work with the community to have a sensible and workable Montmorency Streetscape upgrade. Start planning for an upgraded Lower Plenty streetscape. Increase footpath and roadside maintenance funding. Implement sustainable planning regulations which will discourage irresponsible overdevelopment. Vote 1 Leanne Townson. I recommend voting from top to bottom of the ballot paper 1, 2, 3, 4 with a number in every square.

1

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VIDLER, Dani

My name is Dani Vidler and I am standing for Banyule City Council as an Independent to improve the environment in Sherbourne Ward. If elected I will be your voice for Sherbourne Ward in Banyule City Council and my commitment is to you. I am a local and have lived in the Banyule area for over 20 years. In recent years I have watched more and more projects being built down south in the wealthier areas of Ivanhoe and Eaglemont, whilst we miss out up north. I aim to change all of that. I am also tired of endorsed Greens candidates promising the world in elections but then being responsible to the Greens Party bosses when they get elected. My policies are: Improving the environment by planting more street trees and canopy covers. Provide free water tanks for every household. Establish a community garden in Montmorency. Solar panels for the ward to be 50% subsidised to every household in Sherbourne Ward. Reduce Sherbourne Wards carbon footprint by starting with changing every streetlight in Sherbourne Ward to low energy green lighting by 2024. No sale of public parks or playgrounds. Pensioner concessions to increase by 2% each year. Alternative public transport system to assist with providing community mini-buses for residents to drop off at Werr Street shops, Montmorency Station, Montmorency-Etham RSL and WaterMark Leisure Centre. Free broadband available at all Council facilities in Montmorency and Lower Plenty. Computer Library at the Werr Street shops for our children to access books. Free passes to WaterMarc Leisure Centre two free passes each year for our youth and pensioners to promote health and fitness. Free swim classes at WaterMarc Leisure Centre for children aged from 5 to 10 years old. Want a councillor who will make a difference.

2

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CHAMPION, Alison

My name is Alison Champion and I'm running for re-election in the newly formed and named Sherbourne Ward. I'm running again because I want to see currently unfinished projects being completed for the benefit of our community. Since 2016, I have loved collaborating with you to find solutions, achieve results and gain a greater understanding of what is important for us to live within a sustainable, cooperative, high-functioning environment. As a Montmorency resident of 20 years, actively involved in both my sons' education at Panorama Heights Kindergarten and Montmorency South Primary School from 2007-2018, coordinating safer pedestrian access along the front of Montmorency South Primary School in 2009-2014, participating in local business since 2013, and well connected through many local schools, a variety of sporting clubs and business networks, I am personally, economically and socially invested in both Sherbourne Ward and Banyule as a whole. Having worked in the Hospitality, Vocational Education and Real Estate Industries since 1991, I have acquired an extensive skill set which I draw on regularly to engage people and encourage participation, to provide appropriate advice, to listen to residents' voices, to create practical and logical solutions, and make decisions which lead to better outcomes for all who benefit. Choosing to run as an Independent allows for an open-minded approach, without any political agenda or party alignment. It's easy. So I will continue to advocate for the variety of issues which are important in our community: safety, health, accessibility, sustainability and functionality. I will continue to encourage ideas, conversation, connection, collaboration and action. And I will continue to support my community's needs as we grow. The next four years in Sherbourne Ward is exciting and I'm looking forward to representing it on behalf of us all.

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Election Report **Local Government elections 2020**

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Ordinary Meeting of Council - 28 June 2021

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Banyule City Council

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GIOVAS, Michelle

Vote 1 Michelle Giovas! I am standing for the new ward of Sherbourne. I love this area, grew up here and have lived in Banyule for over 50 years. My expertise and experience in environmental and risk management makes me well placed to effectively represent you. I aim to have Council consult better with the community and ensure transparent decision making for better outcomes. I have campaigned over many years for our environment and health, on planning issues and on major infrastructure projects. My independence and integrity are valued as I have been appointed to BEAC, Banyule Environmental Advisory Committee and to the North East Link Community Liaison Group to provide advice and advocacy. It's clear that Sherbourne is facing increasing pressure from inappropriate development and unsympathetic transport proposals. I will be a strong advocate to protect neighbourhood character and amenity whilst ensuring we have the required housing and infrastructure that we need. If elected, I will hold regular ward meetings for sharing information to involve you in the decision making. I will work with you for a plan on the Were Street redevelopment that meets the needs of residents and our valued local businesses. Covid-19 has highlighted how precious and vital our local community and services are. Our sports clubs and community groups play a key role in this and these have my full support for funding to help bounce back. For a robust local economy, we must create job opportunities and actively support social enterprises to benefit our youth. Council must provide tailored aged care support services to assist people stay in their own homes. I care about people, the environment and economic development and pledge to work hard for you and on the issues that you care about. Contact me for a confidential chat michelegiovas@gmail.com or 0491677365

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Banyule City Council

Appendix 8: Daily breakdown of the general mail-out

Banyule City Council election			
6 October 2020	7 October 2020	8 October 2020	Total
32,471	32,471	30,566	95,508

Bakewell Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,750	3,750	3,530	11,030

Beale Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,652	3,652	3,438	10,742

Chelsworth Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,429	3,429	3,227	10,085

Griffin Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,555	3,555	3,347	10,457

Grimshaw Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,713	3,713	3,495	10,921

Hawdon Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,762	3,762	3,542	11,066

Ibbott Ward election			
6 October 2020	7 October 2020	8 October 2020	Total
3,384	3,384	3,186	9,954

Banyule City Council

Olympia Ward election

6 October 2020	7 October 2020	8 October 2020	Total
3,588	3,588	3,378	10,554

Sherbourne Ward election

6 October 2020	7 October 2020	8 October 2020	Total
3,638	3,638	3,423	10,699

Banyule City Council

Appendix 9: Result information

Banyule City Council election

Bakewell Ward Count summary

Enrolment:	11,031
Formal votes:	8,967
Informal votes:	231 (2.51% of the total votes)
Voter turnout:	9,198 (83.38% of the total enrolment)

Candidates (In ballot paper order)	First preference votes	Percentage
GEORGE, Katie	2,661	29.68%
DI PASQUALE, Mark	3,098	34.55%
SAMMARTINO, Gary	1,337	14.91%
GRACE, Brian	1,871	20.87%

Successful candidate

DI PASQUALE, Mark

Beale Ward Count summary

Enrolment:	10,743
Formal votes:	9,242
Informal votes:	206 (2.18% of the total votes)
Voter turnout:	9,448 (87.95% of the total enrolment)

Candidates (In ballot paper order)	First preference votes	Percentage
NEALY, Elizabeth	2,818	30.49%
COPSEY, Michael	975	10.55%
ALLEN, Jonah	271	2.93%
MOLONEY, Brad	893	9.66%
PHILLIPS, Wayne	3,332	36.05%
DIXON, Mark	298	3.22%
CRICCO, Robert John	655	7.09%

Successful candidate

NEALY, Elizabeth

Banyule City Council

Chelsworth Ward Count summary**Enrolment:** 10,085**Formal votes:** 8,343**Informal votes:** 313 (3.62% of the total votes)**Voter turnout:** 8,656 (85.83% of the total enrolment)

Candidates (In ballot paper order)	First preference votes	Percentage
LIBAN, Amina	692	8.29%
McKERN, Alida	1,684	20.18%
CROCKER, Jeremy	949	11.37%
BIAGGINI, Kevin	220	2.64%
DILLON, Tanya	500	5.99%
FENTON, Emily	480	5.75%
SAMUEL, Emma	1,098	13.16%
ZIEBELL, Carl	1,583	18.97%
MAZURCZUK, Peter	126	1.51%
DIXON, Chris	485	5.81%
BERGMAN, Dora	227	2.72%
AYOUB, Houwaïda	299	3.58%

Successful candidate

McKERN, Alida

Banyule City Council

Griffin Ward Count summary**Enrolment:** 10,457**Formal votes:** 8,728**Informal votes:** 160 (1.80% of the total votes)**Voter turnout:** 8,888 (85.00% of the total enrolment)

Candidates (In ballot paper order)	First preference votes	Percentage
BENTON, Kerry-Anne	798	9.14%
STEEL, Helen	346	3.96%
MOSS, Bev	699	8.01%
CASTALDO, Peter	3,303	37.84%
MULHOLLAND, Jenny	2,569	29.43%
RUTHERFORD, Kate	1,013	11.61%

Successful candidate

CASTALDO, Peter

Grimshaw Ward Count summary**Enrolment:** 10,921**Formal votes:** 9,195**Informal votes:** 223 (2.37% of the total votes)**Voter turnout:** 9,418 (86.24% of the total enrolment)

Candidates (In ballot paper order)	First preference votes	Percentage
BHATIA, Raj	1,217	13.24%
WADE, Stephen	1,784	19.40%
GAROTTI, Rick	4,717	51.30%
McLEAN, Toafa	1,477	16.06%

Successful candidate

GAROTTI, Rick

Banyule City Council

Hawdon Ward Count summary		
Enrolment:	11,065	
Formal votes:	9,433	
Informal votes:	243 (2.51% of the total votes)	
Voter turnout:	9,676 (87.45% of the total enrolment)	
Candidates (In ballot paper order)	First preference votes	Percentage
ROBSON-GARTH, Tracey	776	8.23%
HAWORTH, Michael	1,677	17.78%
MITSIKOS, Fiona	1,746	18.51%
WILLIAMS, Emilia	1,361	14.43%
McDOWELL, Nola	1,226	13.00%
FERNANDEZ, Anthony	915	9.70%
BIEBER, Emily	1,732	18.36%
Successful candidate		
MITSIKOS, Fiona		

Ibbott Ward Count summary		
Enrolment:	9,953	
Formal votes:	8,243	
Informal votes:	239 (2.82% of the total votes)	
Voter turnout:	8,482 (85.22% of the total enrolment)	
Candidates (In ballot paper order)	First preference votes	Percentage
MELICAN, Tom	5,962	72.33%
GOODMAN, Matthew	2,281	27.67%
Successful candidate		
MELICAN, Tom		

Banyule City Council

Olympia Ward Count summary**Enrolment:** 10,552**Formal votes:** 7,778**Informal votes:** 217 (2.71% of the total votes)**Voter turnout:** 7,995 (75.77% of the total enrolment)

Candidates (In ballot paper order)	First preference votes	Percentage
LANGDON, Craig	2,253	28.97%
McCOLL, Karen-Joy	756	9.72%
DIMARELOS, Peter	1,617	20.79%
WILD, Martyn	863	11.10%
DEVIESSEUX, Shirley	1,316	16.92%
HILL, Kevan	973	12.51%

Successful candidate

DIMARELOS, Peter

Sherbourne Ward Count summary**Enrolment:** 10,699**Formal votes:** 8,903**Informal votes:** 242 (2.65% of the total votes)**Voter turnout:** 9,145 (85.48% of the total enrolment)

Candidates (In ballot paper order)	First preference votes	Percentage
TOWNSON, Leanne	2,306	25.90%
VIDLER, Dani	1,313	14.75%
CHAMPION, Alison	3,603	40.47%
GIOVAS, Michelle	1,681	18.88%

Successful candidate

CHAMPION, Alison

Banyule City Council

Appendix 10: Election participation statistics

Note: Participation is measured by the number of marks on the roll as a percentage of total enrolment and can vary from turnout (total ballot papers counted as a percentage of total enrolment).

Banyule City Council election			
Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Comparator for 2016 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	88.13%	73.75%	86.27%
aged 18 to 69 years old on election day	87.62%	77.41%	85.48%
aged 70 years and over on election day	90.47%	54.84%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	60.41%	17.32%	60.96%
Council total	86.66%	69.11%	84.12%

Bakewell Ward election		
Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	86.77%	86.27%
aged 18 to 69 years old on election day	86.13%	85.48%
aged 70 years and over on election day	89.88%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	64.53%	60.96%
Ward total	85.32%	84.12%

Banyule City Council

Beale Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	90.74%	86.27%
aged 18 to 69 years old on election day	90.52%	85.48%
aged 70 years and over on election day	91.76%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	58.82%	60.96%
Ward total	89.98%	84.12%

Chelsworth Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	89.34%	86.27%
aged 18 to 69 years old on election day	88.99%	85.48%
aged 70 years and over on election day	91.22%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	58.87%	60.96%
Ward total	87.42%	84.12%

Banyule City Council

Griffin Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	88.31%	86.27%
aged 18 to 69 years old on election day	88.00%	85.48%
aged 70 years and over on election day	89.68%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	60.94%	60.96%
Ward total	86.86%	84.12%

Grimshaw Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	89.59%	86.27%
aged 18 to 69 years old on election day	88.75%	85.48%
aged 70 years and over on election day	92.64%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	66.41%	60.96%
Ward total	88.23%	84.12%

Banyule City Council

Hawdon Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	90.31%	86.27%
aged 18 to 69 years old on election day	90.13%	85.48%
aged 70 years and over on election day	91.04%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	55.47%	60.96%
Ward total	89.10%	84.12%

Ibbott Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	88.78%	86.27%
aged 18 to 69 years old on election day	88.36%	85.48%
aged 70 years and over on election day	90.45%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	58.84%	60.96%
Ward total	86.96%	84.12%

Banyule City Council

Olympia Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	80.23%	86.27%
aged 18 to 69 years old on election day	79.91%	85.48%
aged 70 years and over on election day	82.46%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	56.82%	60.96%
Ward total	78.46%	84.12%

Sherbourne Ward election

Enrolment category	Participation as a percentage of voters enrolled in each category for 2020 Banyule City Council general election	Statewide postal election comparator for 2020 LG elections (excl. Melbourne City Council)
Voters enrolled through section 241 of the LG Act	88.72%	86.27%
aged 18 to 69 years old on election day	88.00%	85.48%
aged 70 years and over on election day	92.03%	90.14%
Voters enrolled through sections 243 - 245 of the LG Act	60.43%	60.96%
Ward total	87.50%	84.12%

Banyule City Council

Appendix 11: Complaints

Written complaints received by the VEC

Date	Nature of the complaint	Action taken by the VEC
19 August 2020	Clarification of Process, Procedure or Legislation - Advertising or Election Material (Early Campaigning)	Response provided
27 August 2020	Complex Complaint - Advertising or Election Material (Early Campaigning)	Response provided
4 September 2020	Simple Complaint - Enrolment	Action taken and responded
22 September 2020	Criticism - VEC Administration (Nominations)	Response provided
23 September 2020	Allegation of potential breach of the law - External Agency as Regulator - Candidates and Parties (Candidates)	Response provided
25 September 2020	Complex Complaint - Candidates and Parties (False or Defamatory Information)	Response provided
27 September 2020	Allegation of potential breach of the law - External Agency as Regulator - Candidates and Parties (Other)	Referred to LGI
28 September 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Authorisation)	Response provided
28 September 2020	Simple Complaint - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
29 September 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (False or Defamatory Information)	Referred to LGI
1 October 2020	Simple Complaint - Advertising or Election Material (Authorisation)	Response provided
5 October 2020	Complex Complaint - Candidates and Parties (Candidates)	Response provided
5 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
6 October 2020	General Question - Advertising or Election Material (Misleading or Deceptive Information)	Action taken and responded
6 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
6 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
7 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided

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7 October 2020	Complex Complaint - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
7 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
8 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
8 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Action taken and responded
8 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
8 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Action taken and responded
8 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Authorisation)	Referred to LGI
8 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Authorisation)	Referred to LGI
8 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Authorisation)	Referred to LGI
9 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
9 October 2020	Complex Complaint - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
12 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Authorisation)	Response provided
12 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Action taken and responded
12 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
12 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
13 October 2020	Complex Complaint - Advertising or Election Material (Authorisation)	Referred to LGI
14 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Authorisation)	Referred to LGI

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14 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Authorisation)	Response provided
14 October 2020	General Question - Candidates and Parties (Candidate Statement or Questionnaire)	Response provided
15 October 2020	General Question - Voting (Ballot Papers)	Response provided
15 October 2020	Clarification of Process, Procedure or Legislation - Voting (Postal Voting Process)	Action taken and responded
15 October 2020	General Question - Enrolment (Checking or Updating Enrolment)	Response provided
16 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Candidates and Parties (Conduct of Candidate or Party)	Response provided
18 October 2020	Clarification of Process, Procedure or Legislation - Voting (Overseas Voting)	Response provided
18 October 2020	Clarification of Process, Procedure or Legislation - Voting (Overseas Voting)	Response provided
19 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Referred to LGI
19 October 2020	Simple Complaint - A Voting Centre or Election Office (Ballot Papers)	Response provided
19 October 2020	General Question - Voting (Ballot Papers)	Response provided
19 October 2020	General Question - Voting (Ballot Papers)	Response provided
19 October 2020	Simple Complaint - A Voting Centre or Election Office (Ballot Papers)	Action taken and responded
19 October 2020	Suggestion - VEC Administration (VEC Procedures)	Response provided
19 October 2020	Simple Complaint - Voting (Ballot Papers)	Action taken and responded
19 October 2020	Complex Complaint - Voting (Ballot Papers)	Action taken and responded
19 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
20 October 2020	General Question - Voting (Ballot Papers)	Action taken and responded
20 October 2020	Simple Complaint - Voting (Postal Voting Process)	Response provided
22 October 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided
22 October 2020	General Question - Voting (Postal Voting Process)	Response provided
23 October 2020	Complex Complaint - VEC Administration (VEC Procedures)	Response provided
26 October 2020	Simple Complaint - Voting (Postal Vote Never Received)	Response provided
26 October 2020	Simple Complaint - Voting (Postal Vote Never Received)	Response provided

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27 October 2020	Simple Complaint - Voting (Postal Vote Never Received)	Response provided
29 October 2020	Simple Complaint - Voting (Postal Vote Arrived Late)	Response provided
30 October 2020	Criticism - VEC Administration (Lack of information)	Response provided
31 October 2020	Simple Complaint - Voting (Results)	Action taken and responded
4 November 2020	Criticism - Voting (Results)	Response provided
16 November 2020	Allegation of potential breach of the law - External Agency as Regulator - Advertising or Election Material (Misleading or Deceptive Information)	Response provided

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