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## **Sporting Club Education Grant Guidelines**

Purpose	Banyule City Council is very pleased to contribute towards the development of sporting clubs.
	The Sporting Club Education Grants have been developed to assist Banyule sporting clubs with the education and development of its members. It may include assistance with providing education sessions associated with dugs/alcohol, health & wellbeing, Fundraising, Strategic Planning, Volunteers etc.  Grant Pool \$10,000
Key Dates	Ongoing until grant pool is exhausted commencing July 1 – 30 June.
	Grant applications will be assessed as applications are received and applicants will be advised if they have been successful or not within 3 weeks of the grant application being received.
Funding Categories (if applicable)	Club development and education
Eligibility Criteria	Eligible The club must reside in the City of Banyule.
	Education must be provided by a registered training provider.
	Proof of education costs must be provided.
	Clubs may only apply once per financial year.
	Ineligible Applicants who have received funding within the previous12 months eg community grants, capital works
	Clubs with overdue seasonal fee's
	Costs have already been incurred (no retrospective funding)
Application Process	Grants can be submitted via the Smarty grants website <a href="https://banyule.smartygrants.com.au/">https://banyule.smartygrants.com.au/</a>
	Clubs must provide detail that demonstrates how the sporting club education grant will assist the club and its members.
	All applications must include letter from a formal training provider including details of training/education and cost to club.

	If current financial year monies are exhausted club will need to re-apply the following year
	Grant amounts Amounts will be decided on a case by case basis up to the amount of \$1,000
	All applicants will receive notification of the outcome in writing within three weeks of the Application being received. Should you require additional information or help with your application please contact Councils Sports and Leisure Officer.
Assessment Process	Applications will be assessed within one week of being received.
	Applications will be assessed by the Sport and Leisure Officer, Team Leader Sport and Leisure then approved by Co-ordinator Leisure and Culture.
	All applicants will receive notification of the outcome in writing within three weeks of the respective application being received.
Decision Making	Application's will be assessed by the Sporting and Leisure Officer, Team Leader Sport and Leisure then approved by Coordinator Leisure and Culture.
	All applicants will receive notification of the outcome in writing within three weeks of the Application being received.
Grant Agreement	By accepting the grant you are agreeing to use the funds as specified in your application.
Acquittal	Within 6 months of the event/activity you must provide Council with:  • Evidence of your club development /training short statement (no more than 250 words) about your experience.  • One image of the activity/event (Council reserves the right to use this image for promotional purposes)
Breach	If the applicant can no longer participate at the event specified in the application all grants money should be returned to Banyule City Council.