Terms of Reference

Arts and Culture Advisory Committee

### Background

The Banyule Arts and Cultural Advisory Committee (BACAC) was first established in 2009 and has assisted Council in the development of various policies and strategies including the Public Art Policy, Gallery Feasibility Study, Arts Plan 2013–2017, Arts and Culture Strategic Plan 2017–2021and the Ivanhoe Library & Cultural Hub Programming & Activation Framework. Most recently BACAC played a key role in the development of Creative Banyule: Arts & Culture Strategy 2023–2031. The Committee has also taken part in forums, workshops and sub-groups to aid the development and delivery of specific projects, such as assessments of the Arts & Culture Project Grants and new acquisitions into the Banyule City Art Collection.

### Purpose

The aim of the BACAC is to provide a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in the strategic development of arts and culture planning, policy and development.

### Committee objectives

The priority of the committee is to assist with the development, implementation and review of current and future Arts and Culture Strategic Plans and policies. Key objectives are:

* Assist Council to work strategically to encourage, foster, value and promote arts and culture in Banyule
* Assist in identifying and responding to key issues relating to arts, culture and cultural heritage in Banyule
* Provide a consultative mechanism for Council on arts, culture and heritage programs and activities including Council’s major events and festivals
* Advise and make recommendations for Council consideration relating to use and management of arts and cultural facilities and infrastructure
* Advise and make recommendations for Council consideration regarding the management and conservation of Councils Art Collection.
* Be an advocate for arts and cultural development in the community.

### Key priorities of the committee term

The priorities will be informed by the strategic focus areas set out in Creative Banyule:

* Foster a sustainable and thriving creative sector
* Enhance social connection, health and well-being
* Celebrate First Nations culture
* Create equitable participation in arts and cultural experiences
* Realise the creative potential of Banyule’s spaces and places

### Membership

There is a preference for a First Nations representative on this committee.

**Essential selection criteria**

* Live, work or study, or have a relevant connection with Banyule
* Professional experience working in the contemporary arts, creative or cultural services sector
* Understanding of or involvement in the activities, interests and concerns of arts and cultural organisations, groups, enterprises and individuals within the municipality.

**Desirable selection criteria**

* Practising artist, creative or industry professional
* Experience working with community groups, arts organisations or government
* Experience as an arts advocate, leader and influencer on arts and culture issues
* Experience in strategic planning and/or sponsorship and funding and/or policy development.

Up to 15 community and/or organisational members.

### Meeting frequence and duration

Meetings will be held quarterly for a duration of up to two (2) hours.

Meetings will be held in a location accessible to public transport and with adequate parking. Ivanhoe Library & Cultural Hub or Greensborough.

### Working Groups

**Purpose**

The BACAC operates a number of working groups that undertake detailed work in specific areas and draw on relevant expertise within the committee. Working groups function at an operational level - contributing directly to the planning, management and delivery of aspects of the arts and culture program.

Working Groups may be set up to support areas including, but not limited to:

* Banyule Art Collection
* Arts & Culture Grants Assessments
* Festivals & Events
* Ivanhoe Library & Cultural Hub
* Creative Sector Development

**Membership**

Working groups may be temporary or exist for the duration of the committee term depending on the nature of group. Membership is invitational and voluntary, with participation managed through an Expression of Interest process. Members may also be co-opted from outside of BACAC, as necessary.

Members have an advisory role and do not hold any authority to make decisions or commitments on behalf of BACAC or Council. The working group functions under the guidance of the council officer coordinating the group. Members must declare any conflict of interest regarding the business of the working group.

**Structure**

Typically, a working come will come together over 1-3 occasions to work on a project. Business of the Working Group may be conducted via email correspondence. There may also be a requirement to review or assess documentation.

Members are expected to assist in presenting Working Group outcomes at BACAC meetings.

Recommendations and requests arising from Working Group business will be presented to BACAC for consideration.