

# HOME EMERGENCY PLAN



Complete all sections before an emergency - *plan for before, during and after.*

## ↓ YOUR DETAILS

**ADDRESS:**

**PERSONAL DETAILS** - *Details of people and pets who live at this address*

Name	Date of Birth	Gender	Special Needs/Notes

## ↓ EMERGENCY CONTACTS, WARNINGS & ALERTS

IN AN EMERGENCY DIAL

# 000

FOR POLICE, FIRE & AMBULANCE

FLOOD STORM EMERGENCY

# 132 500

### Radio & TV

ABC 774 AM, 3AW 693 AM, Plenty Valley FM 88.6 FM and Sky News TV.  
For a full list of broadcasters  
[www.firecommissioner.vic.gov.au](http://www.firecommissioner.vic.gov.au).

### VicEmergency Website

[www.emergency.vic.gov.au](http://www.emergency.vic.gov.au).

### VICSES Information Line

*Only available during large scale emergencies.*  
1300 842 737.

### Bureau of Meteorology

[www.bom.gov.au](http://www.bom.gov.au)

### Phone

*In extreme situations your landline or mobile phone may be used to deliver a critical warning.*  
For more information visit  
[www.emergencyalert.gov.au](http://www.emergencyalert.gov.au).

### Victorian Bushfire Information Line

1800 240 667.

### FireReady App

On your mobile phone.

### Department of Health website - Heat Health Alert

[www.health.vic.gov.au/chiefhealthofficer](http://www.health.vic.gov.au/chiefhealthofficer).

## ↓ OTHER NUMBERS & PERSONAL CONTACTS

### UTILITIES & SERVICES

Gas:	Water:	Electricity:
Council: <b>Banyule – 9490 4222</b>	Insurance:	Local GP:
Vet:	Other:	Other:

**PERSONAL CONTACTS** - *Details of family, friends, neighbours or people who can help me*

Name	Phone	Address



VICTORIA POLICE

the power of humanity



# BEFORE Get Ready for Emergencies

Emergencies can happen anywhere at any time. Experience shows that people who plan and prepare for emergencies can reduce the impact of the emergency and recover more quickly.

## ASSESS THE RISK

I live in an area that is at risk of: *(please tick)*

- |                                     |  |   |
|-------------------------------------|--|---|
| <input type="checkbox"/> Bushfire*  | <input type="checkbox"/> Heatwave      | <input type="checkbox"/> Power Failure      |
| <input type="checkbox"/> Grass Fire | <input type="checkbox"/> Severe Storm* | <input type="checkbox"/> Infectious Disease |
| <input type="checkbox"/> House Fire | <input type="checkbox"/> Flood*        |   |

\* You may need a separate plan for this risk type, see [www.cfa.vic.gov.au](http://www.cfa.vic.gov.au) or [www.ses.vic.gov.au](http://www.ses.vic.gov.au)

## MAKE A PLAN

*This Home Emergency Plan can also be supplemented with additional special plans such as a Bushfire Safety Plan or Flood Response Plan, which may be required in your individual situation. List additional plans you have here:*

## KNOW YOUR NEIGHBOURS

*Get to know your neighbours as it helps build a strong, resilient community. Identify who may need extra help.*

Comment:

## GET A KIT

My home emergency kit is stored:

*Refer to page 5 of Banyule's Household Emergency Information Guide – tick the items you have:*

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Battery operated radio                                     | <input type="checkbox"/> Battery operated torch               | <input type="checkbox"/> Mobile phone and charger  |
| <input type="checkbox"/> Spare batteries  | <input type="checkbox"/> Food and drinking water              | <input type="checkbox"/> Protective items  |
| <input type="checkbox"/> Woollen blankets and sleeping bags<br>(or have them handy) | <input type="checkbox"/> Overnight bag with change of clothes | <input type="checkbox"/> Special requirements for pets;<br>food, bowl, bedding, restraints |
| <input type="checkbox"/> Medications and prescriptions                              | <input type="checkbox"/> First aid kit                        | <input type="checkbox"/> Toiletries and personal hygiene                                   |
| <input type="checkbox"/> Valuable items   | <input type="checkbox"/> Important documents                  |  |
| <input type="checkbox"/> Other (list):  |   |  |

## PREPARE YOUR HOME AND PROPERTY

*Prevention and physical controls can help minimise the impact of an emergency.*

I will prepare by doing the following: *(please tick)*

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Maintain my roof. Clean and repair roof sheets or tiles, gutters, spouting and downpipes regularly | <input type="checkbox"/> Have working smoke alarms properly installed in my home, including in outside sleeping areas          | <input type="checkbox"/> Regularly check the size and health of trees growing near to power lines                            |
| <input type="checkbox"/> Keep my yard or porch free of clutter  | <input type="checkbox"/> Book a licensed gas fitter to check my gas heater yearly  | <input type="checkbox"/> Ensure my house number is visible from the street   |
| <input type="checkbox"/> On hot days - close curtains and blinds to keep sun out of my home, but monitor fire conditions    | <input type="checkbox"/> Check my home cooling systems are working properly and have my air-conditioner serviced, if necessary | <input type="checkbox"/> Check electric blankets for kinks in the wiring and appliances for visibly frayed or damaged wiring |
| <input type="checkbox"/> Check chimneys, flues and fire boxes for cracks, rust and debris                                   | <input type="checkbox"/> Check I have adequate building contents insurance and have good records/photos of items               | <input type="checkbox"/> Clean the lint filter in my dryer and continue to do this after each load                           |
| <input type="checkbox"/> Have an appropriate fire extinguisher and fire blanket near my cooking area                        | <input type="checkbox"/> Check BBQ gas bottles to see if their test date is current and turn off when not in use               | <input type="checkbox"/> Trim or remove trees or branches overhanging my home (permit may be needed)                         |

## PRACTISE

Members of my household have agreed to practise our plan:

*(please describe frequency and type of practise, ie, talk about this plan, walk our plan through).*

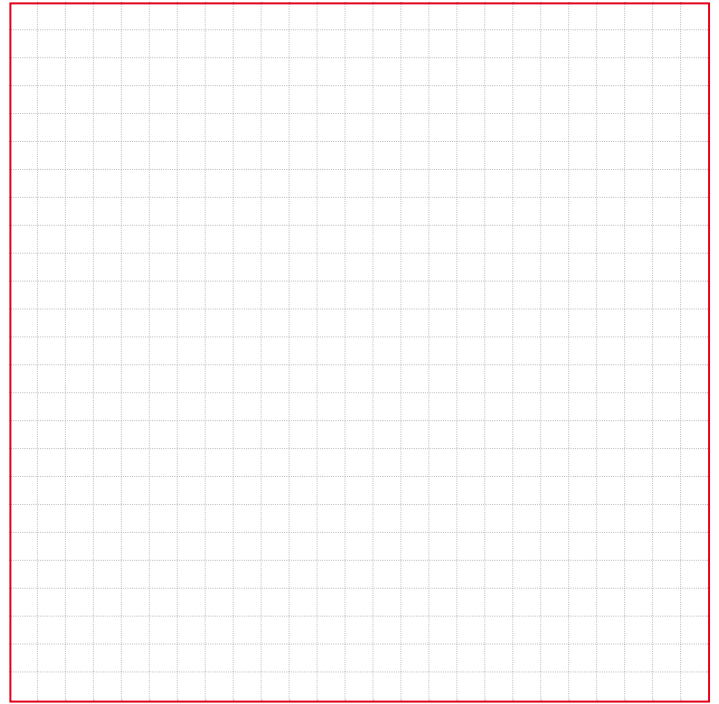
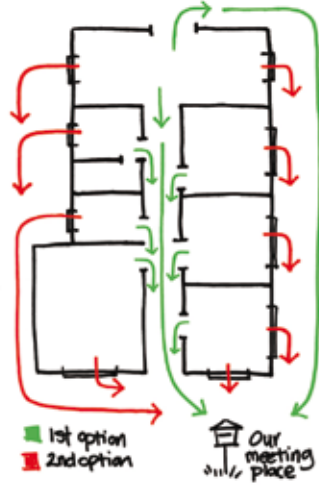


# HOME ESCAPE PLAN

Where the source of danger is inside your home you may need to evacuate your home. Think about how you can get out of every room. Think about your special considerations for security locks and systems, double storey homes or individual mobility needs.

[www.homefiresafety.com.au](http://www.homefiresafety.com.au)

- Step 1:** Draw your home fire escape plan in the grid and mark exits
- Step 2:** Know two ways out of every room
- Step 3:** Decide on an outside meeting place such as at the letterbox
- Step 4:** Practise your home fire escape plan regularly with the whole family
- Step 5:** Keep this plan handy (on the fridge) to remind everyone of the safe exits in case of fire



## AFTER Recovery

After being in an emergency you may have a range of feelings and emotions. The earlier you can deal with your feelings, the sooner healing can begin. Visit [aftertheemergency.redcross.org.au](http://aftertheemergency.redcross.org.au)

### ASSESS THE IMPACT

Life safety is paramount. Ensure all members of your household are safe and well, including pets. Arrange for first aid or medical aid as required.

**Emergency Assistance:** Fire, Police, Ambulance: 000

SES: 132 500

### EMERGENCY RELIEF

You should go to your pre-determined evacuation meeting point, to the safe location advised in the warning or to the nominated Emergency Relief Centre if established.

### REGISTER.FIND.REUNITE

This is a voluntary registration and enquiry service, managed by Red Cross, for people impacted by a major emergency. Consider registering online ([www.redcross.org.au](http://www.redcross.org.au)), by phone (a hotline will be promoted via media during an emergency) or in person at an Emergency Relief Centre.

Special considerations impacting my registration (eg, restraining orders):

### EMERGENCY ACCOMMODATION

Staying with family or friends who are not impacted by the emergency is always preferred and is better for your long term recovery. Emergency accommodation may also be provided in Emergency Relief Centres.

Where safe, I will stay at (location):

### INSURANCE DETAILS

Contact your insurance company immediately and if safe to do so, take photos of the damage.

Considerations/Comments:

### RELIEF AND RECOVERY ASSISTANCE

Contact Banyule City Council (9490 4222) and/or the Victorian Emergency Recovery Information Line (1300 799 232) or visit Emergency Relief and Recovery Victoria at [www.recovery.vic.gov.au](http://www.recovery.vic.gov.au).