

Environment Grants – 2019 Program Guidelines – Youth Climate Action

<p>Purpose</p>	<p>Banyule City Council is keen to encourage the leaders in our community to be involved in reaching our sustainability goals. Specifically to;</p> <ul style="list-style-type: none"> • Provide information and resources to ensure the community is equipped to move towards a more sustainable lifestyle; • Remove barriers to the uptake of sustainable practices and; • Protect and enhance our natural environment. <p>The environment grants program is provided as an incentive to new or established groups to develop initiatives that achieve these sustainability aims. This grant is available for a maximum of \$3,000 per individual grant.</p> <p>These guidelines are provided for the Youth Climate Action grant stream. Please find the website for details on other grant funding available - https://www.banyule.vic.gov.au/Council/Grants/Environment-Grants.</p>
<p>Key Dates</p>	<p>The Youth Climate Action grants are to be held annually and opened for applications at the start of July.</p> <p>Council will advertise the Banyule Grants Program categories and their closing dates for application throughout the community. Communication channels will include, but not limited to, Council’s website, social media, the Banyule Banner, printed media, e-newsletters, in public spaces such as libraries, community centres, health centres and neighbourhood houses and through email correspondence to networks.</p> <p>In 2019/20 key dates are:</p> <ul style="list-style-type: none"> • Grants opening date: 1 July 2019 • Grants closing date: 12 August 2019 • Notification of outcome: 11 October 2019 • Acquittal reports due: 13 November 2020

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Objective

The Banyule Youth Summit in 2018 provided a recommendation to Council on the Environment – *‘In order to address the environment crisis we need to encourage schools to be more sustainable and for Council to lead by example.’*

This grant allows young people of Primary or Secondary School age to apply for grants to develop projects and programs with their School or community group/s which will;

- Conserve resources, i.e. energy, water
- Reduce waste to landfill,
- Strengthen local biodiversity, or
- Advocate for environmental issues

The overarching objective of this grant is to build the capacity of young people in Banyule to shape their future environment.



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<p>Eligibility criteria</p>	<p>The grants are open to young people of Primary and Secondary School age within Banyule Council who meet the following eligibility criteria:</p> <ul style="list-style-type: none"> • Are applying through their school, an incorporated body or are auspiced by an incorporated body. The auspicing entity must accept responsibility for the management of advanced funds and acquittal requirements, as well as all insurance risks of the project. • The School, incorporated entity or auspicer must; <ul style="list-style-type: none"> ○ Have an ABN or qualify to submit a statement by supplier and, ○ Be able to demonstrate financial viability by providing a current financial statement (Schools are exempt from this requirement). • Applicants must have acquitted previous Council grants and have no outstanding debts to Banyule Council. • Adequate insurance, working with children checks, WorkCover and superannuation coverage are required to be held by recipients of funding. <p>The project must take place in Banyule or be related to issues within Banyule.</p> <p>The grant will not fund:</p> <ul style="list-style-type: none"> • Projects in Schools outside of Banyule • Political campaigning • Projects which are the funding responsibility of another level of Government
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<p>Application</p>	<p>Your application, to be made online through SmartyGrants, is expected to detail:</p> <ul style="list-style-type: none"> • <u>Who</u> is applying for the grant (ie Mrs Teacher on behalf of Students from Greensborough College) and who is delivering the project (i.e Year 10 Class AB from Greensborough College). • <u>What</u> project will be delivered. • <u>When</u> the project will start and end. • <u>How</u> the project will be communicated. <p>Your application should detail the costings of your project and at least one quote for goods or services required. Failure to produce a quote will relegate the application ineligible.</p> <p>For a preview of the application and evaluation form, see SmartyGrants: https://banyule.smartygrants.com.au/YouthClimateAction or the supporting appendices.</p> <p>Please note, for all enquiries related to Smarty Grants, please contact the SmartyGrants helpdesk directly on 9320 6888.</p>
<p>Assessment Criteria & Assessment Process</p>	<p>There are 3 stages in the assessment process, as outlined below:</p> <ol style="list-style-type: none"> 1. Pre-eligibility 2. Banyule Environment Advisory Committee (BEAC) recommendations 3. Council approval <p>Applications will be assessed according to the following criteria:</p> <ul style="list-style-type: none"> • Does the project have a positive environmental and/or social impact • Is the project going to be well communicated to the wider community • Does the project support Banyule City Councils push for strong climate action <p>Council has a Conflict of Interest declaration which all parties involved in the assessment process must complete to ensure any interests are declared prior to the assessment of grants commencing.</p>

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<p>Grant Agreement</p>	<p>All funds must be spent in accordance to the funding items set out in the agreement form, as well as any conditions identified within the letter of success from Banyule City Council.</p> <p>All grant awardees are required to acknowledge the contribution of Banyule City Council to the project /organisation by including reference to it in publications, advertising material, annual reports etc. The words “supported by a Banyule City Council Environmental Sustainability Grant” can be used and/ or the Council logo.</p>
<p>Acquittals</p>	<p>The Acquittal process is an important process for Council and allows us to effectively understand how well funds are being spent. All awardees are required to complete an on-line acquittal form within one month of project completion.</p> <p>The report should be submitted using an online form available through SmartyGrants.</p> <p>Notably this requires the following to be identified:</p> <ul style="list-style-type: none"> • <u>Where</u> was the money spent? You must include receipts. • <u>What</u> did you deliver? • <u>Who</u> delivered it? • <u>How</u> many people attended/were involved? • <u>How</u> did you promote the event? You must include copy of communication such as flyer or Facebook post. <p>Failure to acquit the grant satisfactorily will be considered a breach. A breach may result in requests for grant money to be returned to Council and exclude the group from future grant rounds.</p> <p>Questions concerning the acquittal process should be directed to the Environmental Sustainability Officer (9433 7724 – EnvironmentGrants@banyule.vic.gov.au).</p>